

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS - LAND USE
WEDNESDAY, SEPTEMBER 01, 2021**

MINUTE ORDER NO. 4

**SUBJECT: AUTHORIZATION TO ADVERTISE AND AWARD A CONSTRUCTION
CONTRACT FOR A CABIN AT GUAJOME REGIONAL PARK (DISTRICT: 5)**

OVERVIEW

The Department of Parks and Recreation (DPR) has installed cabins at campground locations across the county to provide for additional and expanded diverse camping opportunities. Cabins provide a unique camping experience, and their demand and popularity has continued to increase. Providing cabins in addition to traditional tent sites and Recreational Vehicle sites (RV) broadens the appeal of camping and connecting with nature to a wider audience by increasing access for customers who may not have tents, RVs, or other camping equipment. DPR currently has 40 rentable cabins located at the following campgrounds: 14 at William Heise, six at Dos Picos, seven at Agua Caliente, two at Potrero, one at Guajome, and 10 cabins at Lake Morena.

Guajome Regional Park is a 394-acre County park located in northern San Diego county in the city of Oceanside. The park offers picnic areas, playgrounds, and multi-use trails. There are 33 tent and RV campsites in the park, and one cabin. The Guajome Regional Park Cabin project will construct a new cabin with parking, a picnic table and fire ring. The proposed project will include improvements that meet and exceed the requirements of the Americans with Disabilities Act (ADA) to provide more camping opportunities for park users of all abilities. The ADA improvements include ADA parking, ADA accessible BBQ and picnic table, and an ADA accessible cabin featuring ADA accessible beds and an ADA accessible restroom, including a roll-in shower.

The requested action will authorize the Director, Department of Purchasing and Contracting to advertise and award a construction contract to the lowest responsive and responsible bidder for the Guajome Regional Park Cabin Project for an estimated construction cost of \$300,000, including contingency. Remaining project funds of approximately \$100,000 will be used for related project costs including design, inspection, construction management and project administration for an estimated total project cost of \$400,000. Funds for this request are included in the Fiscal Year 2021-22 Operational Plan in the Capital Outlay Fund. If approved, construction is scheduled to begin in fall 2021 with completion expected in winter 2022. The funding source is available prior year General Fund fund balance (\$400,000).

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Find that the Guajome Regional Park Cabin project is exempt from the California Environmental Quality Act (CEQA) Sections 15301, 15303, 15304 and 15311 of the State CEQA Guidelines.
2. Authorize the Director, Department of Purchasing and Contracting to advertise and award a construction contract and take any other action authorized by section 401 et seq. of the Administrative Code with respect to contracting for the construction of a cabin at Guajome Regional Park.

3. Designate the Director, Department of Parks and Recreation, or designee, as the County of San Diego Officer responsible for administering the construction contract, in accordance with Board Policy F-41, Public Works Construction Projects.

EQUITY IMPACT STATEMENT

The cabin at Guajome Regional Park will ensure continuation of accessible camping amenities for families and youth throughout the region. It is anticipated that the cabin will have a positive health impact by increasing access to camping and ensuring accessible camping for people of all abilities. The new cabin will include features that will help make cabin camping ADA accessible, and it will include the following ADA improvements: ADA parking, ADA accessible BBQ and picnic table, and an ADA accessible cabin featuring ADA accessible beds and an ADA accessible restroom, including a roll-in shower.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year 2021-22 Operational Plan in the Capital Outlay Fund. If approved, this request will result in current year costs of \$400,000 for Capital Project 1021909, cabin at Guajome Regional Park. Construction costs are estimated at \$300,000, including contingency. Remaining project funds of \$100,000 will be used for related project costs including design, inspection, and project administration. The funding source is available prior year General Fund fund balance. Maintenance of the new cabin will be handled by existing operations teams funded through budgeted Department of Parks and Recreation revenue sources; there will be no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Fletcher, seconded by Supervisor Vargas, the Board of Supervisors took action as recommended.

AYES: Vargas, Anderson, Lawson-Remer, Fletcher, Desmond

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter

