

**COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS  
TUESDAY, AUGUST 16, 2022**

**MINUTE ORDER NO. 12**

**SUBJECT: AMENDING BOARD OF SUPERVISORS POLICY A-72, BOARD OF SUPERVISORS' AGENDA AND RELATED PROCESSES, TO INCLUDE A SUSTAINABILITY IMPACT STATEMENT (DISTRICTS: ALL)**

**OVERVIEW**

Over the last two years, the County of San Diego (County) has significantly enhanced its focus to prioritize sustainability- both externally, as a regional leader, and internally for its own operations. This includes the creation of the Office of Sustainability and Environmental Justice and the Regional Decarbonization Framework, as well as the development of individual sustainability plans for each County department and reviewing where and how greater collaboration can contribute to the County's overarching sustainability goals. Part of that synergy includes the recognition that sustainability goes beyond the environment to build a sustainable County organization and future that also considers social, health, and economic factors through an equity lens.

Incorporating sustainability into organizational operations is an ongoing and long-term effort. Through a contract amendment approved by the Board of Supervisors (Board) on March 1, 2022 (16), the County continued its partnership with Arup U.S., Inc. (Arup) to assist departments with the implementation of their sustainability plans. This implementation phase includes strategies for achieving the short-, mid-, and long-term commitments departments included in the Fiscal Year (FY) 2022-23 Operational Plan, recommendations for strengthening internal policies for increased sustainability, and the creation of training modules for County staff. Arup's scope of work also includes the identification of key performance indicators and metrics to track and report the organization's progress and will be developed in collaboration with the Office of Evaluation, Performance and Analytics, the Office of Sustainability and Environmental Justice, the Regional Decarbonization Framework Team, and the Climate Action Plan team.

To further elevate sustainability across the enterprise, County leadership committed to including a Sustainability Impact Statement in every Board Letter beginning in FY 2022-23 in a memo submitted to the Board on February 22, 2022, similar to the Equity Impact Statement and Business Impact Statement that are currently included in Board Letters. A Sustainability Impact Statement will ensure sustainability is considered as a factor in all decisions made by the County.

Board Policy A-72, *Board of Supervisors' Agenda and Related Processes*, provides guidelines for certain sections of Board Letters, including what information should be considered for incorporation into the Recommendations, Fiscal Impact, Equity Impact Statement, and Business Impact Statement sections.

Today's request is for the Board to approve amendments to Board Policy A-72 to add the Sustainability Impact Statement as a section to all Board Letters (Attachment A). Sustainability Impact Statements will be included in Board letters docketed for the September 27, 2022 and September 28, 2022 hearings.

**RECOMMENDATION(S)**  
**CHIEF ADMINISTRATIVE OFFICER**

1. In accordance with the definitions in Section 15378(b)(5) of the California Environmental Quality Act (CEQA) Guidelines, find that actions to amend the County of San Diego (County) Board of Supervisors Policy A-72 does not constitute a project since it is an administrative action and will not result in direct or indirect changes in the environment. Further, pursuant to CEQA Guidelines section 15061(b)(3), find that it can be seen with certainty that there is no possibility that the proposed actions may have a significant effect on the environment for the reasons stated in the Environmental Statement.
2. Approve the amendment to Board of Supervisors Policy A-72, *Board of Supervisors' Agenda and Related Processes*.

**EQUITY IMPACT STATEMENT**

The County of San Diego's (County) sustainability vision and goals are centered around the concepts of equity, justice, community, and a healthy built and natural environment. The addition of a Sustainability Impact Statement will ensure consideration for sustainability is at the forefront of all County decisions, including those impacting the community as well as operations, while contributing to the sustainability goals of the County and region.

**FISCAL IMPACT**

There is no fiscal impact associated with revising Board of Supervisors Policy A-72, *Board of Supervisors' Agenda and Related Processes*, to include a description for Sustainability Impact Statements. There will be no change in net General Fund cost and no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

**ACTION:**

ON MOTION of Supervisor Vargas, seconded by Supervisor Fletcher, the Board of Supervisors took action as recommended, on Consent.

AYES: Vargas, Anderson, Lawson-Remer, Fletcher, Desmond

State of California)  
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER  
Clerk of the Board of Supervisors



**Signed**  
by Andrew Potter



AUGUST 16, 2022