

COUNTY OF SAN DIEGO BOARD OF SUPERVISORS  
REGULAR MEETING  
MEETING AGENDA  
**TUESDAY, JANUARY 10, 2023, 9:00 AM**  
COUNTY ADMINISTRATION CENTER, ROOM 310  
1600 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA

Order Of Business

**BOARD ORGANIZATIONAL MEETING**  
**9:00 A.M.**

- A. Roll Call
- B. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Supervisor, if applicable.
- C. Invocation
- D. Pledge of Allegiance
- E. Item 1: Selection of Chair, Vice-Chair and Chair Pro Tem of the 2023 Board of Supervisors
- F. Item 2: Appointments of Board Members to Boards, Commissions and Committees

**REGULAR MEETING**  
**10 A.M.**

- G. Presentation or Announcement of Proclamations and Awards
- H. Non-Agenda Public Communication: Opportunity for members of the public to speak to the Board on any subject matter within the Board's jurisdiction but not an item on today's agenda.
- I. Approval of the Statement of Proceedings/Minutes for the Regular meeting of December 13, 2022.
- J. Consent Calendar
- K. Discussion Items
- L. Board Member Committee Updates. This is an opportunity for Members of the Board to provide informational updates on their committee assignments. No action may be taken.

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Supporting documentation and attachments for items listed on this agenda can be viewed online at [www.sandiegocob.com](http://www.sandiegocob.com) or in the Office of the Clerk of the Board of Supervisors at the County Administration Center, 1600 Pacific Highway, Room 402, San Diego, CA 92101. To access the meeting virtually and offer public comment via a call-in option, please go to: [www.sandiegocounty.gov/telecomments](http://www.sandiegocounty.gov/telecomments) for instructions.

#### **ASSISTANCE FOR PERSONS WITH DISABILITIES:**

Agendas and records are available in alternative formats upon request. Contact the Clerk of the Board of Supervisors office at 619-531-5434 with questions or to request a disability-related accommodation. Individuals requiring sign language interpreters should contact the Countywide ADA Title II Coordinator at (619) 531-4908. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 72 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.

#### **LANGUAGE TRANSLATION ASSISTANCE:**

Language translation services for public speakers are available upon request to the Clerk of the Board of Supervisors at least 72 hours prior to the meeting (refer to Board Policy A-139 for additional information). Please contact the Clerk of the Board's office at (619) 531-5434 or via e-mail at [publiccomment@sdcounty.ca.gov](mailto:publiccomment@sdcounty.ca.gov).

### **Board of Supervisors' Agenda Items**

#### **DISCUSSION ITEMS**

<b>Category</b>	<b>#</b>	<b>Subject</b>
Financial and General Government	1.	SELECTION OF CHAIR, VICE CHAIR AND CHAIR PRO TEM OF THE 2023 BOARD OF SUPERVISORS
	2.	APPOINTMENTS OF BOARD MEMBERS TO BOARDS, COMMISSIONS AND COMMITTEES

#### **CONSENT CALENDAR**

All agenda items listed under this section are considered to be routine and will be acted upon with one motion. There will be no separate discussion of these items unless a member of the Board of Supervisors or the Chief Administrative Officer so requests, in which event, the item will be considered separately in its normal sequence.

<b>Category</b>	<b>#</b>	<b>Subject</b>
Financial and General Government	3.	COMMUNITY ENHANCEMENT, NEIGHBORHOOD REINVESTMENT PROGRAM GRANTS AND CEQA EXEMPTIONS (DISTRICT: 4) [FUNDING SOURCE: TRANSIENT OCCUPANCY TAX REVENUES AND GENERAL PURPOSE REVENUE]
	4.	ONLINE PUBLIC AUCTION TAX SALE OF TAX DEFAULTED PROPERTY

5. ADMINISTRATIVE ITEM:  
SECOND CONSIDERATION AND ADOPTION OF ORDINANCE: AN  
ORDINANCE TO AMEND SECTIONS 86.1, 86.2, 86.3, 86.5, 86.6, 86.9,  
AND 86.11 OF THE SAN DIEGO COUNTY CODE OF  
ADMINISTRATIVE ORDINANCES RELATING TO FEES FOR  
SERVICES BY THE RECORDER AND COUNTY CLERK.  
[FUNDING SOURCE: FEES PAID BY CUSTOMERS]
6. ADMINISTRATIVE ITEM:  
SECOND CONSIDERATION AND ADOPTION OF ORDINANCE:  
COUNTY COUNSEL AUTHORITY TO INITIATE RECEIVERSHIP  
PROCESS
- Communications Received 7. COMMUNICATIONS RECEIVED
- Appointments 8. APPOINTMENTS: VARIOUS

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**1. SUBJECT: SELECTION OF CHAIR, VICE CHAIR AND CHAIR PRO TEM OF THE 2023 BOARD OF SUPERVISORS (DISTRICTS: ALL)**

**OVERVIEW**

The Board of Supervisors will select the Chair, Vice Chair, and Chair Pro Tem for the 2023 calendar year.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

Select a Chair, Vice Chair, and Chair Pro Tem.

**EQUITY IMPACT STATEMENT**

The Chair's primary role is to preside at all meetings of the Board and ensure that business is conducted in an orderly fashion and that all have an equal opportunity to observe and participate in the proceedings. The Board promotes civil discourse in public discussion and debate, utilizing the adopted "Code of Civil Discourse" from the National Conflict Resolution Center, as its expression of conduct that should be aspired to by all participants in public meetings.

**SUSTAINABILITY IMPACT STATEMENT**

The Officers have opportunities to support sustainability goals that engage the community in meaningful ways and continually seek stakeholder input to foster inclusive and sustainable communities.

**FISCAL IMPACT**

There is no fiscal impact associated with this action.

**BUSINESS IMPACT STATEMENT**

There is no business impact associated with this action.

**2. SUBJECT: APPOINTMENTS OF BOARD MEMBERS TO BOARDS, COMMISSIONS AND COMMITTEES (DISTRICTS: ALL)**

**OVERVIEW**

The Board of Supervisors annually appoints Board Members to the boards, commissions and committees listed in Attachment A.

**RECOMMENDATION(S)**

**VICE-CHAIR NORA VARGAS**

1. Appoint members of the Board of Supervisors to boards, commissions and committees as proposed in Attachment A.
2. Appoint Caroline Smith, Director, Office of Economic Development and Government Affairs, as the second alternate member on the Urban Counties of California.

3. Dissolution of the following Board of Supervisors Ad Hoc Subcommittees on March 31, 2023: (1) Affordable Housing Solutions Ad Hoc Subcommittee, (2) Climate Advisory Subcommittee, (3) COVID-19 Issues Ad Hoc Subcommittee, (4) County Administration Center Building Occupancy/Waterfront Park, (5) Fiscal Management & Budget Strategy Subcommittee, (6) San Onofre Nuclear Generating Station Fuel Removal, (7) Schools Subcommittee, and (8) Summit on Aging Subcommittee.

### **EQUITY IMPACT STATEMENT**

Annually, the Board of Supervisors must appoint members of the Board to serve on boards, commissions, and committees. This ensures that the County has a voice on regional boards and commissions for opportunities to maximize resources to benefit the region.

### **SUSTAINABILITY IMPACT STATEMENT**

The proposed appointments allow stakeholders to plan for community engagement and identify meaningful ways to continually seek input to foster inclusive and sustainable communities.

### **FISCAL IMPACT**

There is no fiscal impact associated with this action.

### **BUSINESS IMPACT STATEMENT**

There is no business impact associated with this action.

## **3. SUBJECT: COMMUNITY ENHANCEMENT, NEIGHBORHOOD REINVESTMENT PROGRAM GRANTS AND CEQA EXEMPTIONS (DISTRICT: 4)**

### **OVERVIEW**

The County of San Diego is fortunate to have an opportunity to reinvest taxpayer money into our communities for the benefit of the public. This action will assist the County in meeting the needs of the community.

### **RECOMMENDATION(S)**

#### **SUPERVISOR NATHAN FLETCHER**

1. Allocate \$20,000 from the Community Enhancement ARPA Program budget (Org 12905) to DISCO RIOT to support the Queer MVMNT Fest, S P A C E Alliance Artist Residency Program, Choreo &, and ongoing donation-based dance classes. The COVID-19 pandemic created continued challenges for appropriately resourcing programs and the impact of losing affordable and accessible performance venues and rehearsal spaces is still there because of the lingering impact of the pandemic on arts programs.
2. Allocate \$20,000 from the Community Enhancement ARPA Program budget (Org 12905) to Noah Homes, Inc. to pay for direct support professionals to accompany residents and community members and reopen these critical Day Care programs and to help pay for the staff time and program costs for the direct care staff to carry out their day care programs that were suspended during the COVID-19 PPE protocols to keep residents safely sheltering in place.

3. Allocate \$20,000 from the Community Enhancement ARPA Program budget (Org 12905) to Pacific Arts Movement to help with staffing, facilities, film licensing, equipment, and marketing for the 23rd San Diego Asian Film Festival, to support teaching artists and program expenses for the Reel Voices Youth Documentary Filmmaking Education, and to support staffing, facility, film licensing, and marketing costs for the 12th SDAFF Spring Showcase. Pacific Arts Movement had continued challenges as numerous funding sources have continued to remain scaled back or focused on other initiatives in response to COVID-19. As a result, their ability to support full staff while providing programming to their anticipated audiences, remains a challenge moving forward.
4. Allocate \$10,000 from the Community Enhancement Program budget (Org 12900) to Autism Tree Project Incorporated to help fund their Navigating Neurodiversity and Mentor Programs. This will support families impacted by autism with individualized assistance navigating services and therapy. The Mentor Program provides children and families impacted by autism with the social communication opportunities necessary for success like music therapy, adaptive art and dance, STEM workshops, family beach days, farm days and events with the USD Football and Baseball teams.
5. Allocate \$4,000 from the Community Enhancement Program budget (Org 12900) to Coastal Roots Farm to fund staffing and transportation costs for the Organic Food Distribution for Native Americans to provide no-cost, fresh produce deliveries for at-risk, homebound, seniors and Indigenous families living throughout District 4.
6. Allocate \$5,000 from the Community Enhancement Program budget (Org 12900) to Culture Shock Dance Troupe, Inc. to help fund their free event Shock N'The Park 2023 at the Jacobs Center for Neighborhood Innovation, to engage, educate, and inspire communities and celebrate hip hop dance.
7. Allocate \$10,000 from the Community Enhancement Program budget (Org 12900) to ESMERA dba City Heights Town Council, Inc. to help fund the workshops for parents to involve their families more deeply in school activities and school achievement, and to assist families to overcome anxiety, depression, PTSD, alcohol and drug abuse.
8. Allocate \$10,000 from the Community Enhancement Program budget (Org 12900) to Kitchens for Good, Inc. to help cover payroll costs for their Workforce Development for Hospitality to deliver State-approved culinary, baking, and hospitality apprenticeship programs for community members excluded from the workforce to create an expedited path to employment in San Diego's robust hospitality industry.
9. Allocate \$20,000 from the Community Enhancement Program budget (Org 12900) to MANA de San Diego to help fund their Hermanitas Youth Mentorship & Leadership Program, Tias Program, and Latina Success Leadership Program which provides low-income, first-generation Latina youth with long-term mentorship and college preparation, career exploration, and leadership development activities to ensure they graduate high school on-time and enter college as they strive for professional careers that will provide them with economic and social mobility.

10. Allocate \$5,000 from the Community Enhancement Program budget (Org 12900) to Media Arts Center San Diego to help fund their annual Arts Fest by securing an event space, decorations, and compensation to live artists and musicians.
11. Allocate \$5,000 from the Community Enhancement Program budget (Org 12900) to Mojalet Dance Collective to help fund the Enchanted & Endangered Live Performances at The Joan B Kroc Theater which provides an experience through the lens of dance supporting environmental consciousness and respect for community.
12. Allocate \$20,000 from the Community Enhancement Program budget (Org 12900) to North Park Organization of Business, Inc. to support their Winter Wonderland event which includes multiple skating sessions, a laser light show, carolers, photo booths and crafts. The funds will also support staffing for Rapid Response Homeless Coordinator outreach position whose scope of work would be to respond to the needs of businesses as it relates to dealing with unsheltered individuals.
13. Allocate \$3,500 from the Community Enhancement Program budget (Org 12900) to San Diego Children's Choir to fund partial salary of artistic director, middle and high school choir director to supplement continued loss of funding.
14. Allocate \$10,000 from the Community Enhancement Program budget (Org 12900) to San Diego Diplomacy Council to support the staff responsible for bringing international visitors into San Diego through the International Visitors Leadership Program (IVLP) and to support the staff responsible for bringing international visitors into San Diego through the Custom Programs.
15. Allocate \$10,000 from the Community Enhancement Program budget (Org 12900) to San Diego Regional Fire & Emergency Services Foundation to help fund their EMT & Wildfire Curriculum Development which is a one-time cost to develop culturally diverse programming supporting English language learners and to fund labor costs for EMT & Wildfire instruction.
16. Allocate \$10,000 from the Community Enhancement Program budget (Org 12900) to San Diego Urban Warriors to fund the 31st Annual Kuumba Fest which enhances the economy, strengthening opportunities for working artist and support technicians, raising levels of awareness, through edutainment, positive images, challenges, and spiritual rejuvenation.
17. Allocate \$10,000 from the Community Enhancement Program budget (Org 12900) to Transgender Health and Wellness Centers to help fund supervised job skills training on medical equipment in the art and science of hair removal, tattoo removal, and body sculpting which creates economic reinvestment in the San Diego District 4 community by preparing residents for sustainable employment.



18. Allocate \$10,000 from the Community Enhancement Program budget (Org 12900) to Urban Restoration Counseling Center to help establish and fortify the foundation needed for the Therapy for All program. Program establishes a self-sustainable training program designed to educate and develop clinicians of color with the skills to deepen the healing in communities of color and promote mental health wellness for BIPOC families.
19. Allocate \$2,450 from the Community Enhancement Program budget (Org 12900) to Volunteer with Cheli, Inc. to fund hiring a professional to facilitate next board retreat, board development training, and supporting board members in pursuit of professional development conferences or other networking events and to fund background checks for volunteers to ensure the safety of the volunteers and community partners.
20. Allocate \$10,000 from the Neighborhood Reinvestment Program budget (Org 15665) to College Area Economic Development Corporation to help make initial capital improvements and purchases to convert their building into a more effective community-use building to help bring the building up to standards of ADA compliance for accessibility and to offer a modern, inviting space for the numerous neighborhood organizations to meet, work and collaborate.
21. Allocate \$10,000 from the Neighborhood Reinvestment Program budget (Org 15665) to Believe It. Achieve It. to help purchase outdoor gym equipment such as weights, sleds, plyo boxes, balance beams, obstacle course equipment, sports equipment, first aid equipment, and CPR mannequins.
22. Allocate \$9,975 from the Neighborhood Reinvestment Program budget (Org 15665) to BIPOC Support Foundation to support the purchase of program materials including yoga mats, art supplies, journals, T-shirts, lanyards, and cleaning supplies for their innovative multiculturally-focused afterschool program to students at Perry Elementary School during Spring 2023.
23. Allocate \$3,500 from the Neighborhood Reinvestment Program budget (Org 15665) to ESMERA dba City Heights Town Council, Inc. to fund office supplies, electronics, paper, ink, toner, and binders.
24. Allocate \$20,000 from the Neighborhood Reinvestment Program budget (Org 15665) to Experience Nature Unplugged dba Mission Edge San Diego to fund materials and one-time costs associated with Nature Unplugged's Educational Presentations and Train-the-Trainer materials such as workbooks, books, educational conversation cards, training manuals, trainee materials, facilitator materials and technology, portable storage containers, purchase & printing of branded t-shirts, cell phone sleeping bags, water bottles, camping chairs, roll top tables, field journals, pens/pencils/markers, white boards and dry erase markers, clipboards, and name tags.

25. Allocate \$5,000 from the Neighborhood Reinvestment Program budget (Org 15665) to The Grandparents Connection, Inc. to help fund their outdoor events for families and the community in which they serve to come together to embrace other grandparents, caregivers, and families by providing for the purchase of ongoing event equipment's such as coolers, tents, filers, refrigerators, generators, canopies, warmers for food, banners, and children games.
26. Allocate \$20,000 from the Neighborhood Reinvestment Program budget (Org 15665) to Neighborhood House Association to assist with the start-up costs for the new Culinary Education and Training Center by purchasing furniture, small wares, cooking equipment, IT equipment, and similar items needed to begin operating the training programs.
27. Allocate \$20,000 from the Neighborhood Reinvestment Program budget (Org 15665) to Old Globe Theatre to help purchase equipment that better supports program participants and attendees with disabilities from every supervisorial district in San Diego such as two new transportation shuttles seating 12 elderly or mobility-impaired guests that can safely reach all parking lots in Balboa Park and 40 replacement batteries for assisted listening devices that accommodate hard-of hearing guests.
28. Allocate \$25,000 from the Neighborhood Reinvestment Program budget (Org 15665) to St. Stephen's Church of God in Christ of San Diego, California to help pay the cost of remodeling and developing the new space in the lower level of the church site facility to house a childcare center they have partnered with called Purpose Driven Daycare Center that is open to all on a non-denominational basis. The remodeling includes installation of new flooring for an upgraded kitchen area, refurbishing of an outdoor playground space for the children, and furnishing the new space.
29. Allocate \$20,000 from the Neighborhood Reinvestment Program budget (Org 15665) to SanDiego350 to help cover the cost of canopies, tables, chairs, t-shirts, displays, handouts, tablets and videoconferencing system, laptops, projector, handouts to provide public education related to climate change, environmental justice and sustainability to diverse adult and youth residents in County Supervisorial District 4 at no cost.
30. Allocate \$20,000 from the Neighborhood Reinvestment Program budget (Org 15665) to San Diego Blood Bank to pay the cost of purchasing a new bloodmobile to make it possible to meet donors in the communities.
31. Allocate \$7,500 from the Neighborhood Reinvestment Program budget (Org 15665) to San Diego Diplomacy Council to purchase laptops, docking stations and laptop cases to replace old, broken and dysfunctional equipment.
32. Allocate \$20,000 from the Neighborhood Reinvestment Program budget (Org 15665) to San Diego Parks Foundation to help provide lighting equipment for public safety and falls and extend usage times in the evenings.

33. Allocate \$10,000 from the Neighborhood Reinvestment Program budget (Org 15665) to Southern Regional Resource Center, Inc. for one-time technology expenses to digitize client files, migrate SCRC's locals' data from VPN to SharePoint (cloud), purchase laptops, purchase office desks/chairs/partitions for shared workstations.
34. Allocate \$30,000 from the Neighborhood Reinvestment Program budget (Org 15665) to Transgender Health and Wellness Center to help pay the cost of electrolysis machines, laser hair removal machine, laser tattoo removal machine, and body sculpting machine which provides opportunities for clients to get the critical health care they need.
35. Allocate \$4,079 from the Neighborhood Reinvestment Program budget (Org 15665) to Volunteer with Cheli, Inc. to purchase technology such as HP Envy Business Laptop, Micro Surface Pro 9, Apple iPads, and a high yield business color laser printer to increase productivity and program effectiveness.
36. Find that all the grants have a public purpose and that the grants made use ARPA funds are necessary to address an impact of the COVID-19 pandemic on the funded organization.
37. Authorize the Deputy Chief Administrative Officer/Chief Financial Officer to enter into agreements and make minor amendments to agreements that do not change the purpose or amount of the grant to organizations awarded funds.
38. Find that the proposed grants to the College Area Economic Development Corporation, St. Stephen's Church of God in Christ San Diego, California, and San Diego Parks Foundation are exempt from review under the California Environmental Quality Act (CEQA) by Section 15301 of the CEQA Guidelines.

### **EQUITY IMPACT STATEMENT**

We recognize that the systemic impacts that inequitable policies may create for residents in San Diego County. The proposed allocation of funds is intended to improve the quality of life throughout the County by providing funds to nonprofits whose work addresses inequities by providing services to all throughout the county. Organizations are chosen for funding based on their location or the demographics they serve with a focus on underserved communities that contain higher numbers of People of Color and LGBTQ+ people. Organizations chosen should work to promote a sense of belonging and utilize equity in their operations, outreach, and programs. Supporting documents were reviewed as well as impact reports and community testimony to verify the organization meets these goals.

### **SUSTAINABILITY IMPACT STATEMENT**

Today's action to support these organizations supports the County of San Diego's Goals of sustainability by funding organizations that support sustainability and environmental justice.

## **FISCAL IMPACT**

Funds for these grant allocation requests are included in the Fiscal Year 2022-2023 Operational Plan for the Community Enhancement ARPA Program (Org 12905), Community Enhancement Program (Org 12900) and the Neighborhood Reinvestment Program (Org 15665). The fiscal impact of these recommendations is \$60,000 from the Community Enhancement ARPA Program (Org 12905), \$144,950 from the Community Enhancement Program (Org 12900) and \$235,054 from the Neighborhood Reinvestment Program (Org 15665) totaling \$440,004. The funding sources are Transient Occupancy Tax Revenues and General Purpose Revenue.

## **BUSINESS IMPACT STATEMENT**

N/A

### **4. SUBJECT: ONLINE PUBLIC AUCTION TAX SALE OF TAX-DEFAULTED PROPERTY (DISTRICTS: ALL)**

#### **OVERVIEW**

When a property owner fails to pay property taxes by the end of the fiscal year, the property becomes tax defaulted. If the property remains tax defaulted for five years, the property then becomes subject to the Treasurer-Tax Collector's Power to Sell. Statutory requirements are met pursuant to Revenue and Taxation Code § 3691, et seq. prior to the property being offered at sale. The purpose of offering tax-defaulted property at a tax sale is to collect the unpaid taxes (redemption) and to return the property to a revenue-generating status. This is a request to approve the proposed sale of 513 parcels of tax-defaulted real property at Online Public Auction Tax Sale No. 7086, beginning on March 10, 2023, with final groups closing on March 15, 2023.

#### **RECOMMENDATION(S)**

##### **TREASURER-TAX COLLECTOR**

1. Adopt the Resolution entitled:  
A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO APPROVING AN ONLINE PUBLIC AUCTION TAX SALE OF TAX-DEFAULTED PROPERTY (Attachment A, on file with the Clerk of the Board).
2. Should a parcel not sell at the initial minimum bid as defined in Revenue and Taxation Code § 3698.5, approve the Treasurer-Tax Collector's discretion under Revenue and Taxation Code § 3698.5 (c), to offer the same property at the same sale or next scheduled sale, at a minimum price that the Treasurer-Tax Collector deems appropriate in light of the most current assessed valuation of that property or property interests, or any unique circumstance with respect to that property or those interests. Any parcel remaining unsold may be re-offered within a 90-day period in accordance with Revenue and Taxation Code § 3692 (e) and any new parties of interest shall be notified in accordance with Revenue and Taxation Code § 3701.

## **EQUITY IMPACT STATEMENT**

The Treasurer-Tax Collector recognizes the systemic impacts that inequitable policies may create for residents of the County of San Diego. Impacts have historically included outcomes related to racial justice and issues of belonging that are reflected in the programs, services and resources allocated to communities. The Treasurer-Tax Collector will conduct an online auction that is widely accessible to all bidders who follow the process to register and submit deposits required to participate in the auction. A bidder may only be banned from participating in the online auction if they have previously forfeited property by way of non-completion of the sale of property for which they have previously won the bid. It is anticipated that these actions will have a positive impact on all people to include Black, Indigenous, People of Color (BIPOC), women, people with disabilities, immigrants, youth, and the LGBTQ community.

## **SUSTAINABILITY IMPACT STATEMENT**

The proposed actions to conduct an online public auction, collect unpaid property taxes and return the properties to a revenue generating status are appropriate as they support the County of San Diego's Strategic Initiative of Sustainability to align the County's available resources with services to maintain fiscal stability and ensure long-term solvency. The proposed actions to conduct an online auction that is widely accessible to all bidders who follow the process to register align with the County of San Diego's Sustainability Goal of providing just and equitable access.

## **FISCAL IMPACT**

The selling price of each parcel will be used to redeem the defaulted and current year taxes. It will also reimburse the County for all Board approved cost recovery and statutory required fees and costs of sale imposed under San Diego County Administrative Code § 364.4, which became effective July 1, 2011.

If there are excess proceeds remaining after satisfaction of all redemption costs and fees, they will be retained in the defaulted tax sale trust fund for a period of one year following the date of the recordation of the tax deed to the purchaser of the property. During that period, the excess proceeds may be claimed by any party of interest having a recorded interest in the property at the time of the sale. If no valid claims are received, State law provides the excess proceeds are transferred to the General Fund.

## **BUSINESS IMPACT STATEMENT**

N/A

5. **SUBJECT: ADMINISTRATIVE ITEM:**  
**SECOND CONSIDERATION AND ADOPTION OF ORDINANCE: AN**  
**ORDINANCE TO AMEND SECTIONS 86.1, 86.2, 86.3, 86.5, 86.6, 86.9,**  
**AND 86.11 OF THE SAN DIEGO COUNTY CODE OF**  
**ADMINISTRATIVE ORDINANCES RELATING TO FEES FOR**  
**SERVICES BY THE RECORDER AND COUNTY CLERK.**  
**(DISTRICTS: ALL)**

### **OVERVIEW**

On December 13, 2022 (35), the Board of Supervisors took action to further consider and adopt the Ordinance on January 10, 2023.

The Assessor/Recorder/County Clerk (ARCC) reviewed Recorder and County Clerk (Recorder/County Clerk) fees to determine whether the full cost of its services provided are recovered as required under Board of Supervisors Policy B-29 “Fees, Grants, Revenue Contracts - Department Responsibility for Cost Recovery” (Board Policy B-29) and as authorized under various State statutes. Submitted for your Board’s consideration is the adoption of a proposed ordinance amending sections of the San Diego County Code of Administrative Ordinances (Administrative Code) for fees for services provided by the Recorder/County Clerk. The proposed ordinance adjusts certain existing fees and standard time and material labor rates based on the cost of providing these services; revises the time and material labor rates to remove employment classifications and add new classifications, and; makes other non-substantive changes to existing Administrative Code provisions regarding Recorder/County Clerk fees. The proposed action will result in an increase in the rates for 23 fees.

The Auditor and Controller has reviewed and approved the supporting documentation and methodology for fees adjusted in this proposal.

If approved, the proposed changes will take effect on March 1, 2023.

### **RECOMMENDATION(S)**

#### **ASSESSOR/RECORDER/COUNTY CLERK**

Consider and adopt the following Ordinance (second reading), read title, and waive further reading of the Ordinance:

**AN ORDINANCE TO AMEND SECTIONS 86.1, 86.2, 86.3, 86.5, 86.6, 86.9, AND 86.11 OF THE SAN DIEGO COUNTY CODE OF ADMINISTRATIVE ORDINANCES RELATING TO FEES FOR SERVICES BY THE RECORDER AND COUNTY CLERK.**

### **EQUITY IMPACT STATEMENT**

The Recorder/County Clerk has and continues to identify ways to reduce departmental costs to provide its services to the public. The Recorder/County Clerk improved its business processes by making applications for marriage licenses and fictitious business name statement filings available online, thereby reducing transaction times between customers and staff. The Recorder/County Clerk has also looked for ways to increase and expand the availability of its services to the public, such as extended business hours (including nights and weekends) to allow

customers to buy vital record certificates, file fictitious business name statements, and get marriage services when they are unable to come to the office during normal business hours. Providing services equitably while reducing costs is a difficult balance as these new programs have driven a continued demand for services. However, the Recorder/County Clerk remains committed to ensuring all communities across the county have access to its services, including those that have been historically under-served.

The proposed actions would amend fees and charges for services that are provided to the public to cover the full cost of services and pass-through fees in alignment with current San Diego County Board of Supervisors' standards to reflect applicable laws and regulations. By recovering the full cost of services, the County ensures the services that benefit a single agency or individual do not reduce the available resources that could be available to the entire region for other services provided by County departments. To develop the cost recovery proposal, ARCC performed an analysis of Recorder/County Clerk services provided to the public to examine the tasks and functions performed, including the direct and indirect costs of performing those tasks in relation to the specific services. The calculations for the fee increases were reviewed so that the services are not cost prohibitive for customers.

### **SUSTAINABILITY IMPACT STATEMENT**

The proposed amendment to the fees and charges for services that are provided to the public will cover the full cost of services for the Recorder/County Clerk's internal operations. The fee changes are a result of the cumulative increase of the cost drivers such as salaries and benefits, services and supplies, and associated indirect costs of the Recorder/County Clerk. The adjustments to the County Clerk fees are based on available expenditure and revenue data, live time studies, and service counts. The proposed actions are appropriate as they support the County of San Diego's Strategic Initiative of Sustainability to align the County's available resources with services to maintain fiscal stability and ensure long-term solvency. The proposed actions align with the County of San Diego Sustainability Goal of providing just and equitable access and the United Nations Sustainable Development Goals of decent work and economic growth.

### **FISCAL IMPACT**

Funds for this request are not included in the Fiscal Year 2022-23 Operational Plan for the Assessor/Recorder/County Clerk. If approved, this request will result in additional estimated revenues of \$784,400. The funding source is fees paid by customers. There will be no change in net General Fund costs and no additional staff years.

### **BUSINESS IMPACT STATEMENT**

In terms of impact to the local economy, the fee increases will impact the local business community that specifically: request marriage services from the County Clerk; file fictitious business name statement filings with the County Clerk (business owners renew once every five years); file notary public oaths and bonds with the County Clerk (notary publics renew every four years), and; file professional registrations and bonds with the County Clerk (registrants renew every two years). The proposed fee changes are considered reasonable and of minimal impact on the local business community.

**6. SUBJECT: ADMINISTRATIVE ITEM:  
SECOND CONSIDERATION AND ADOPTION OF ORDINANCE:  
COUNTY COUNSEL AUTHORITY TO INITIATE RECEIVERSHIP  
PROCESS (DISTRICTS: ALL)**

**OVERVIEW**

On December 13, 2022 (36), the Board of Supervisors took action to further consider and adopt the Ordinance on January 10, 2023.

On August 17, 2021, the Board of Supervisors directed County Counsel to return to the Board with an ordinance authorizing County Counsel to initiate County requested receivership actions where other enforcement efforts have been unsuccessful. Court-authorized receiverships provide a pathway for the County to resolve issues involving real property where the property owner's code violations and repeated failure to remediate those violations negatively impacts, among other things, the community's health, and safety. The California Health and Safety Code and other provisions in State law authorize receivership actions, however those actions are not listed in the County Counsel litigation authority set forth in section 142 of the County Code of Administrative Ordinances. As a result, each time a County department wishes to initiate a receivership action, County Counsel must request authorization from the Board of Supervisors to initiate and litigate the matter.

Today's action introduces an ordinance that will expedite the receivership process by authorizing County Counsel to initiate receivership actions upon request by the director of a County department. The ordinance was developed by County Counsel in consultation and collaboration with Planning & Development Services.

**RECOMMENDATION(S)**

**COUNTY COUNSEL**

Submit the ordinance (Attachment A, on file with the Clerk of the Board) for further Board consideration and adoption (second reading):

**AN ORDINANCE ADDING A NEW SUBSECTION TO SECTION 142 OF ARTICLE IX OF THE SAN DIEGO COUNTY CODE OF ADMINISTRATIVE ORDINANCES AND NEW SECTION 18.310 TO THE SAN DIEGO COUNTY CODE OF REGULATORY ORDINANCES RELATING TO RECEIVERSHIP PROCEEDINGS.**

**EQUITY IMPACT STATEMENT**

Substandard properties in the unincorporated area have threatened the health and safety of many economically disadvantaged communities. The recommended ordinance change will improve processes used by County Counsel and County departments, including Planning & Development Services, to utilize the tool of receivership to promptly address certain code violations through the receivership process.



**SUSTAINABILITY IMPACT STATEMENT**

The proposed action to approve the ordinance will result in sustainability enhancements in terms of health, well-being, and environment. Making the receivership process more efficient will enable the County to more effectively address code violations and rehabilitate dilapidated properties.

**FISCAL IMPACT**

There is no fiscal impact associated with these recommended actions. There will be no change in net General Fund costs and no additional staff years. Staff will return to the Board for approval and authorization of any future related actions with a financial impact.

**BUSINESS IMPACT STATEMENT**

N/A

**7. SUBJECT: COMMUNICATIONS RECEIVED (DISTRICTS: ALL)****OVERVIEW**

Board Policy A-72, Board of Supervisors Agenda and Related Process, authorizes the Clerk of the Board to prepare a Communications Received for Board of Supervisors' Official Records. Routine informational reports, which need to be brought to the attention of the Board of Supervisors yet not requiring action, are listed on this document. Communications Received documents are on file in the Office of the Clerk of the Board.

**RECOMMENDATION(S)****CHIEF ADMINISTRATIVE OFFICER**

Note and file.

**EQUITY IMPACT STATEMENT**

N/A

**SUSTAINABILITY STATEMENT**

This board letter is a list of documents received by the Clerk of the Board of Supervisors and/or Board of Supervisors from other entities, other county departments, the public, and internal documents presented to the Clerk of the Board of Supervisors or the Board of Supervisors. This contributes to the overall sustainability of the county by engaging the community in meaningful ways and promote an environment that provides equitable access opportunities for public engagement.

**FISCAL IMPACT**

N/A

**BUSINESS IMPACT STATEMENT**

N/A

**8. SUBJECT: APPOINTMENTS: VARIOUS (DISTRICTS: ALL)**

**OVERVIEW**

These appointments are in accordance with applicable Board Policy A-74, "Citizen Participation in County Boards, Commissions and Committees," Board Policy I-1, "Planning and Sponsor Group Policies and Procedures," Board Policy A-77, "Appointments to Fill Vacancies and Cancellation of Election where Insufficient Nominations Filed Prior to Uniform District Election and Citizen Planning Group Election," and Board Policy A-134, "Procedures for Appointment to Resource Conservation District Board of Directors."

**RECOMMENDATION(S)**

**CHAIR NATHAN FLETCHER**

Re-appoint Monica Flynn to the ADVISORY COUNCIL FOR AGING AND INDEPENDENCE SERVICES, Seat No. 8, for a term to expire January 4, 2027.

Waive Board Policy A-74, "Citizen Participation in County Boards, Commissions and Committees," and re-appoint Sharon Humphreys to the FLOOD CONTROL DISTRICT ADVISORY COMMISSION, Seat No. 5, for a term to expire January 4, 2027.

Waive Board Policy A-74, "Citizen Participation in County Boards, Commissions and Committees," and re-appoint David Faulkner to the FLY ABATEMENT AND APPEALS BOARD, Seat No. 4, for a term to expire December 8, 2023.

Re-appoint Geysil Arroyo to the HEALTH SERVICES ADVISORY BOARD (HSAB), Seat No. 8, for a term to expire January 4, 2027.

Re-appoint Nicole Murray-Ramirez to the LEON L. WILLIAMS COUNTY OF SAN DIEGO HUMAN RELATIONS COMMISSION, Seat No. 26, for a term to expire January 4, 2027.

Re-appoint Mohamed Taha Hassane to the LEON L. WILLIAMS COUNTY OF SAN DIEGO HUMAN RELATIONS COMMISSION, Seat No. 27, for a term to expire January 4, 2027.

Re-appoint Susan Hector to the SAN DIEGO COUNTY PARKS ADVISORY COMMITTEE, Seat No. 8, for a term to expire January 4, 2027.

Re-appoint Michelle Krug to the COMMITTEE FOR PERSONS WITH DISABILITIES, Seat No. 7, for a term to expire January 4, 2027.

Re-appoint Yolanda Calvo to the PLANNING COMMISSION, Seat No. 5, for a term to expire January 4, 2027.

Re-appoint Parisa Ijadi-Maghsoodi to the COMMISSION ON THE STATUS OF WOMEN AND GIRLS, Seat No. 7, for a term to expire January 4, 2027.

Re-appoint Melinda Vasquez to the COMMISSION ON THE STATUS OF WOMEN AND GIRLS, Seat No. 8, for a term to expire January 4, 2027.

Re-appoint Maggie Reinbold to the SAN DIEGO COUNTY FISH AND WILDLIFE ADVISORY COMMITTEE, Seat No. 7, for a term to expire January 4, 2027.

**SUPERVISOR JIM DESMOND**

Re-appoint James Loge to the CSA NO. 081 - FALLBROOK LOCAL PARKS ADVISORY COMMITTEE, Seat No. 1 for a term to expire January 4, 2027.

Waive Board Policy A-74, "Citizen Participation in County Boards, Commissions and Committees," and re-appoint Ricardo Favela to the CSA NO. 081 - FALLBROOK LOCAL PARKS ADVISORY COMMITTEE, Seat No. 2 for a term to expire January 4, 2027.

Re-appoint David Throop to the CSA NO. 081 - FALLBROOK LOCAL PARKS ADVISORY COMMITTEE, Seat No. 3 for a term to expire January 4, 2027.

Re-appoint Stephani Baxter to the CSA NO. 081 - FALLBROOK LOCAL PARKS ADVISORY COMMITTEE, Seat No. 4 for a term to expire January 4, 2027.

Re-appoint Sean O'Callaghan to the CSA NO. 081 - FALLBROOK LOCAL PARKS ADVISORY COMMITTEE, Seat No. 5 for a term to expire January 4, 2027.

Re-appoint Susan Reed to the CSA NO. 081 - FALLBROOK LOCAL PARKS ADVISORY COMMITTEE, Seat No. 6 for a term to expire January 4, 2027.

Appoint Kari Hoyer to the CSA NO. 081 - FALLBROOK LOCAL PARKS ADVISORY COMMITTEE, Seat No. 7 for a term to expire January 4, 2027.

Re-appoint Regina Roberts to the CSA NO. 138 - VALLEY CENTER PARKS AND RECREATION ADVISORY COMMITTEE, Seat No. 1 for a term to expire January 4, 2027.

Re-appoint Carol Johnson to the CSA NO. 138 - VALLEY CENTER PARKS AND RECREATION ADVISORY COMMITTEE, Seat No. 2 for a term to expire January 4, 2027.

Re-appoint William Trok to the CSA NO. 138 - VALLEY CENTER PARKS AND RECREATION ADVISORY COMMITTEE, Seat No. 3 for a term to expire January 4, 2027.

Re-appoint Karen Blair to the CSA NO. 138 - VALLEY CENTER PARKS AND RECREATION ADVISORY COMMITTEE, Seat No. 4 for a term to expire January 4, 2027.

Appoint Irma Hernandez to the CSA NO. 138 - VALLEY CENTER PARKS AND RECREATION ADVISORY COMMITTEE, Seat No. 5 for a term to expire January 4, 2027.

Waive Board Policy A-74, "Citizen Participation in County Boards, Commissions and Committees," and re-appoint Julia Escamilla to the MISSION RESOURCE CONSERVATION DISTRICT, Seat No. 1 for a term to expire November 27, 2026.

Re-appoint Heather Conklin to the MISSION RESOURCE CONSERVATION DISTRICT, Seat No. 5 for a term to expire November 27, 2026.

Waive Board Policy A-74, "Citizen Participation in County Boards, Commissions and Committees," and re-appoint Douglas E. Barnhart to the PLANNING COMMISSION, Seat No. 6 for a term to expire January 4, 2027.

Waive Board Policy A-74, "Citizen Participation in County Boards, Commissions and Committees," and re-appoint David Pallinger to the PLANNING COMMISSION, Seat No. 7 for a term to expire January 4, 2027.

#### **CHIEF ADMINISTRATIVE OFFICER**

Waive Board Policy A-74, "Citizen Participation in County Boards, Commissions and Committees," and re-appoint Malcolm Vinje to the ENVIRONMENTAL HEALTH ADVISORY BOARD, SAN DIEGO COUNTY, Seat No. 14, for a term to expire June 30, 2025.

Waive Board Policy A-74, "Citizen Participation in County Boards, Commissions and Committees," and re-appoint Douglas Roff to the ENVIRONMENTAL HEALTH ADVISORY BOARD, SAN DIEGO COUNTY, Seat No. 11, for a term to expire July 10, 2024.

Appoint David Vance to the LEON L. WILLIAMS COUNTY OF SAN DIEGO HUMAN RELATIONS COMMISSION, Seat No. 4 for an indefinite term.

#### **EQUITY IMPACT STATEMENT**

County government includes standing and special citizen boards, commissions, committees and task forces formed to advise the Board of Supervisors and County staff on issues and policy and to serve as links to the community. Boards, commissions and committees provide an inter-relationship between the residents and the government of the County. The nominations in this Board Letter enable the County of San Diego to provide individual residents the opportunity to impart valuable insight and input into the operation of the government.

#### **SUSTAINABILITY IMPACT STATEMENT**

The County of San Diego has over one hundred boards, commissions, committees, and task forces that serve as voice in the County government. Advisory bodies are an essential role in resident engagement that allow citizens to participate on issues relating to the welfare and quality of life in the County. They are fundamental to the County of San Diego's ability to navigate complex and dynamic policy challenges, are a conduit to the County Bureaucracy, and a broker to community voice. This board letter supports the County of San Diego Sustainability Goal No.1 by "encourage[ing] people and diverse stakeholders to partner and participate in decisions that impact their lives and communities."

**FISCAL IMPACT**

N/A

**BUSINESS IMPACT STATEMENT**

N/A

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