CLERK OF THE BOARD OF SUPERVISORS EXHIBIT/DOCUMENT LOG

MEETING DATE & AGENDA NO. 5/24/23 4#12

STAFF DOCUMENTS (Numerical)

No.	Presented by:	Description:
1	Country Staff	Powerpoint (39 pages)
2		
3		
4		
	PUBLIC DOC	UMENTS (Alphabetical)
No.	Presented by:	Description:
A	N/A	
В		
С		
D	*	
E		
F		
G		



County of San Diego

Removing Barriers to Housing

Board of Supervisors May 24, 2023

Item # 12

Background

- State and regional housing crisis
- Prior Board and department actions
- Board Direction on February 7, 2023: 90-day return
- Multi-department working group
 - PDS, DPW, DEHQ, CC, EDGA, HCDS, CFA, DPC, DGS, CC
 - Stakeholder ideas, best practices, enhancements
 - Realistic assumptions to meet commitments: cost and timing
 - Focus on high ROI items





Actions: Timelines & Categories

Short-term Options (0 - 12 months)

Mid-term Options (12 months - 3 years)

Long-term Options (3 - 5 years)

Housing categories to be considered within each action:

- 1. 100% affordable housing
- 2. VMT Efficient & Infill areas
- 3. Workforce housing
- All other housing

Prohousing Designation

- Board Direction on February 7, 2023: 90-day return
 - Prohousing designation
 - April 5, 2023
 - One of four Prohousing Counties
 - Retain & leverage Prohousing status



Overview: Short-Term Actions

Reduce Review Times

- Action 1: Guaranteed Timelines for 100% Affordable Housing & Emergency Shelters
- Action 2: Guaranteed Timelines for VMT Efficient and Infill Areas
- Action 3: Guaranteed Timelines for Workforce and Other Housing
- Action 7: Over-the-Counter Reviews for Previously Approved Home Designs
- Action 13: Grading Ordinance Update
- Action 15: Completeness Policy for Applications (Additional stakeholder engagement recommended)

Innovations

- Action 4: Prioritization of Contracts to Support Housing
- Action 5: Process Improvements
- Action 6: DEHQ Temporary
 Help: Sole Source Contracting
 Authority
- Action 9: Tools & Guidance for Applicants
- Action 10: Housing Legislation Outreach, Promotion, & Implementation
- Action 12: Expedite Implementation of the Housing Element

Customer Liaisons

- Action 8: Permit Liaison/Support for Applicants
- Action 11: Development
 Feasibility Analysis Liaisons
 (Economic Development)

Financial Incentives

- Action 14: Flexibility for Infrastructure Requirements (Additional stakeholder engagement recommended)
- Action 16: Fee Waivers (For consideration)
- Action 17: Grants for Supplemental Treatment Septic Systems (For consideration)

Action 1: Guaranteed Timelines for 100% Affordable Housing & Emergency Shelters	Action 2: Guaranteed Timelines for VMT Efficient & Infill Areas	Action 3: Guaranteed Timelines for Workforce & Other Housing
100% Affordable Housing:	VMT Efficiency and Infill Area Housing:	Action 3a: Workforce Housing:
 30 Day Discretionary Review with CEQA Environmental Studies 5 Day Building Permit Plan Check 5 Day Septic Review 	 30 Day Discretionary Review with CEQA Environmental Studies 15 Day Building Permit Plan Check 15 Day Septic Review 	 30 Day Discretionary Review including CEQA Environmental Studies 15 Day Building Permit Plan Check 30 Day Septic Review
Emergency Shelters:		Action 3b: Other Housing:
2 Day Building Permit Plan Check5 Day Septic Review		 45 Day Discretionary Review including CEQA Environmental Studies 20 Day Building Permit Plan Check 30 Day Septic Review
Resources Needed: 1 new staff as Affordable Housing Liaison	Resources Needed: • 10 new staff total • 8 staff funded by fees & deposits • 2 staff funded by \$433,697 ongoing GPR	Resources Needed: Action 3a: • 4 new staff funded by fees & deposits Action 3b: • 6 new staff funded by fees & deposits • 1 staff funded by \$202,723 ongoing GPR

Action 7: Over-the-Counter Plan Review for Previously Approved Home Designs

- Home designs previously issued County building permits
 - Can be issued in the future without submitting plans, by appointment
- Allows minimal changes to approved design
- Resources Needed:
- None

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- Action 2: Guaranteed Timelines for VMT Efficient and Infill Areas
- Action 3: Guaranteed Timelines for Workforce and Other Housing
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- Action 15: Completeness Policy for Applications (Additional stakeholder engagement recommended)

Action 13: Grading Ordinance Amendment for By-Right Housing

- Grading permits currently require discretionary review
- Could facilitate by-right housing with ministerial grading permit
- Amendment to Grading Ordinance for by-right housing

Resources Needed:

One-time funding of \$150,000

- Action 1: Guaranteed Timelines for 100% Affordable Housing & Shelters
- Action 2: Guaranteed Timelines for VMT Efficient and Infill Areas
- Action 3: Guaranteed Timelines for Workforce and Other Housing
- Action 7: Over-the-Counter Reviews for Previously Approved Home Designs
- Action 13: Grading Ordinance Update
- Action 15: Completeness Policy for Applications (Additional stakeholder engagement recommended)

Action 15: Completeness Policy for Applications

- Requires applications and plans to be 100% complete
 - Staff would not review until a project application is complete
- Policy could impact less experienced applicants

Resources Needed:

- None
- *Additional stakeholder engagement recommended

- Action 1: Guaranteed Timelines for 100% Affordable Housing & Shelters
- Action 2: Guaranteed Timelines for VMT Efficient and Infill Areas
- Action 3: Guaranteed Timelines for Workforce and Other Housing
- Action 7: Over-the-Counter Reviews for Previously Approved Home Designs
- Action 13: Grading Ordinance Update
- Action 15: Completeness Policy for Applications (Additional stakeholder engagement recommended)

Action 4: Prioritization of Contracts to Support Housing

- Plan check services
- Housing-related policy procurements

Resources Needed:

- 2 new staff to expedite future contracts
- Using existing DPC Internal Service Fund reserve

- Action 4: Prioritization of Contracts to Support Housing
- Action 5: Process Improvements
- Action 6: DEHQ Temporary Help: Sole Source Contracting Authority
- Action 9: Tools & Guidance for Applicants
- Action 10: Housing Legislation Outreach, Promotion, & Implementation
- Action 12: Expedite
 Implementation of the Housing
 Element

Action 5: Process Improvements

Action 5a: Completeness Certification	Action 5b: Expanded Standard Corrections	Action 5c: Technology & Data Enhancements
3rd-party review of application types to certify applications	 Expand use of Standard Correction templates Allows applicants to review their application prior to submission 	 Enhancing information technology to provide: Status of applications Additional services online Internal reporting and communication tools for multi-departmental projects
Resources Needed: None	Resources Needed: None	Resources Needed: • 2 new staff for IT projects • Ongoing funding of \$364,955 • One-time funding of \$1,200,000

Action 6: DEHQ Sole Source Contracting Authority

- As-needed contracting for septic review
- California Association of Environmental Health
 Administrators (CAEHA)
- Will result in faster septic reviews

Resources Needed:

None

- Action 4: Prioritization of Contracts to Support Housing
- Action 5: Process Improvements
- Action 6: DEHQ Temporary Help: Sole Source Contracting Authority
- Action 9: Tools & Guidance for Applicants
- Action 10: Housing Legislation Outreach, Promotion, & Implementation
- Action 12: Expedite
 Implementation of the Housing
 Element

Action 9: Tools and Guidance for Applicants

- "Submit Smart" Video Series with key information and tips to:
 - Shorten project timelines
 - Help applicants check the work of their own consultants and contractors
- Prepared by multiple departments
- Offered in multiple languages

Resources Needed:

One-time funds of \$100,000 to create videos

- Action 4: Prioritization of Contracts to Support Housing
- Action 5: Process Improvements
- Action 6: DEHQ Temporary Help: Sole Source Contracting Authority
- Action 9: Tools & Guidance for Applicants
- Action 10: Housing Legislation Outreach, Promotion, & Implementation
- Action 12: Expedite Implementation of the Housing Element

Action 10: Housing Legislation Outreach, Promotion, & Implementation

- Increased housing legislation in recent years
- Requires additional community engagement
- Implementation more complex than in years past

Resources Needed:

- 3 new staff to help interested communities understand legislation
- Ongoing funding of \$587,097

- Action 4: Prioritization of Contracts to Support Housing
- Action 5: Process Improvements
- Action 6: DEHQ Temporary Help: Sole Source Contracting Authority
- Action 9: Tools & Guidance for Applicants
- Action 10: Housing Legislation Outreach, Promotion, & Implementation
- Action 12: Expedite Implementation of the Housing Element

Action 12: Ensure Implementation of the Housing Element

- Ensure timely implementation of Housing Element
- Will facilitate additional housing sooner
- Without additional resources, more difficult to meet expanded workload and future needs

Resources Needed:

- 6 new staff to keep up with demand
- Ongoing funding of \$1,097,751

- Action 4: Prioritization of Contracts to Support Housing
- Action 5: Process Improvements
- Action 6: DEHQ Temporary Help: Sole Source Contracting Authority
- Action 9: Tools & Guidance for Applicants
- Action 10: Housing Legislation Outreach, Promotion, & Implementation
- Action 12: Expedite
 Implementation of the Housing
 Element

Short-Term Action: Customer Liaisons

Action 8: Permit Liaison/Support for Applicants

- Greater customer support with dedicated assistance to navigate the complex land development process
- Proactive issue identification and resolution
- Support with cross-departmental threading

Resources Needed:

- 4 new staff for applicant navigation support
- Ongoing funding of \$772,041



Customer Liaisons

- Action 8: Permit Liaison/Support for Applicants
- Action 11:

 Development
 Feasibility Analysis
 Liaisons (Economic
 Development)

Short-Term Action: Customer Liaisons

Action 11: Development Feasibility Analysis Liaisons (Economic Development)

- PDS and EDGA threading with industry
- Analysis to identify possible development opportunities
- Focused on VMT Efficient and Infill areas in four communities

Resources Needed:

- 6 new staff as Development Feasibility Liaisons
- Ongoing funding of \$1,243,605

Customer Liaisons

- Action 8: Permit Liaison/Support for Applicants
- Action 11:

 Development
 Feasibility Analysis
 Liaisons (Economic
 Development)

Short-Term Actions: Financial Incentives

Action 14: Flexibility for Infrastructure Requirements	Action 16: Fee Waivers	Action 17: Grants for Supplemental Treatment Septic Systems (STS)
 May decrease upfront construction cost Some projects may not provide infrastructure to support new growth Situations where infrastructure required for new development does not align with existing infrastructure 	 Pilot fee waiver program for 1 year or until funding expended: Action 16a: Affordable Housing – Building Permit Fee Waiver Action 16b: VMT Efficient/Infill – Building Permit Fee Waiver 	 New grant program for homes not on sewer May be cost-prohibitive for building home and STS system Grant program to help fund STS
Resources Needed: • Stakeholder input needed for scope, costs, and timeline	Resources Needed: Action 16a: One-time funding of \$300,000 Action 16b: One-time funding of \$2,000,000	 Resources Needed: One-time funds of \$5,739,490 to fund approx. 75 STS 1 new staff for program development and administration
*Additional stakeholder engagement recommended	For Board consideration	For Board consideration

Short-Term Actions: Stakeholder Feedback

- Acknowledged need for additional housing
- General support for most proposed short-term actions, especially guaranteed timelines
- Environmental stakeholders unsupportive of short-term Action 17: Grants for Supplemental Treatment Septic (STS) Systems
- Recognition that timing will be dependent on hiring & onboarding additional staff for action implementation
- Additional stakeholder engagement needed for some actions

Overview: Mid-Term Actions

Reduce Review Times

- Action 2: Prepare Pre-Approved Home Plans
- Action 5: Waive Special Area Designators or Replace with Objective Design Standards (Additional stakeholder engagement recommended)

- Action 1: Tiny Homes on Wheels
- Action 3: Information Technology Upgrades - Phase II
- Action 4:
 Streamlining Modifications to Approved Projects (Additional stakeholder engagement recommended)

Mid-Term Action: Reduce Review Times

Action 2: Prepare Pre-Approved Home Plans

- Prepare pre-approved plans for single family homes
 - Multiple home sizes and no cost to customers
 - Similar to County's pre-approved Accessory Dwelling Unit (ADU) plans
- Reduces costs for new home design

Resources Needed:

One-time funding of \$100,000 to develop plans

- Action 2: Prepare Pre-Approved Home Plans
- Action 5: Waive Special Area
 Designators or Replace with
 Objective Design Standards (Additional Stakeholder Engagement Recommended)



Mid-Term Action: Reduce Review Times

Action 5: Waive Special Area Designators or Replace with Objective Design Standards

- Create Objective Design Standards based on upfront environmental review to avoid site-specific reviews
- Waive Designators for certain uses (e.g., housing) to streamline development process and increase certainty

Resources Needed:

- One-time funding of \$490,000
- *Additional stakeholder engagement recommended

- Action 2: Prepare Pre-Approved Home Plans
- Action 5: Waive Special Area Designators or Replace with Objective Design Standards (Additional Stakeholder Engagement Recommended)

Mid-Term Action: Innovations

Action 1: Tiny Homes on Wheels

- Establish program allowing moveable tiny homes on wheels as homes or Accessory Dwelling Units (ADUs)
- Prepare any ordinance changes to facilitate permitting

Resources Needed:

None

- Action 1: Tiny Homes on Wheels
- Action 3: Information Technology Upgrades - Phase II
- Action 4: Streamlining Modifications to Approved Projects (Additional stakeholder engagement recommended)

Mid-Term Action: Innovations

Action 3: Information Technology Upgrades - Phase II

- Information technology upgrades Phase II builds upon
 Phase I
 - Will continue IT upgrades to enhance operational efficiency and transparency
 - · Additional improvements are anticipated
- Will conduct focus groups with customers regarding additional IT improvements needed

Resources Needed:

One-time funding of \$1,200,000 to implement additional IT projects

- Action 1: Tiny Homes on Wheels
- Action 3: Information Technology Upgrades - Phase II
- Action 4: Streamlining Modifications to Approved Projects (Additional stakeholder engagement recommended)

Mid-Term Action: Innovations

Action 4: Streamlining Modifications to Approved Projects

- Increase flexibility when modifying existing approved projects
- Prepare Zoning Ordinance Amendments to allow for greater change beyond threshold
- Would decrease time and costs for applicants

Resources Needed:

- One-time funding of \$380,000
- *Additional stakeholder engagement recommended

- Action 1: Tiny Homes on Wheels
- Action 3: Information Technology Upgrades - Phase II
- Action 4: Streamlining Modifications to Approved Projects (Additional stakeholder engagement recommended)

Mid-Term Actions: Stakeholder Feedback

- General support for proposed mid-term Actions 1 3
- Varied positions on actions recommended for additional stakeholder engagement (mid-term Actions 4 and 5)

Overview: Long-Term Actions

Innovations & Policy Changes

- Action 1: Prepare a
 Programmatic
 Environmental Impact
 Report (PEIR) for Key Areas
- Action 3: Revise the County CEQA Process (Additional stakeholder engagement recommended)
- Action 4: Advocate for CEQA State Law Reform (Additional stakeholder engagement recommended)

Financial Incentives

- Action 2: Prepare Land Surveys
- Action 5: Establish an Infrastructure Fund to Support Development (Additional stakeholder engagement recommended)

Reduce Review Times

 Action 6: Grading Ordinance Updates (Additional stakeholder engagement recommended)

Long-Term Action: Innovations

Action 1: Programmatic EIR for Key Development Areas

- County has identified key areas suitable for future development
- County to prepare Programmatic Environmental Impact Review (PEIR) for key areas
- Faster permitting for individual projects

Resources Needed

One-time funding of \$3,000,000

Innovations & Policy Changes

- Action 1: Prepare a
 Programmatic Environmental Impact Report (PEIR) for Key Areas
- Action 3: Revise the County CEQA Process (Additional stakeholder engagement recommended)
- Action 4: Advocate for CEQA State Law Reform (Additional stakeholder engagement recommended)

Long-Term Action: Policy Changes

Action 3: Revise the County CEQA Process

- Currently, County is lead agency for CEQA
- Alternative approach to allow developers to prepare studies
 - Could streamline review of housing projects
- Risk to environmental impacts and future litigation may delay homes

Resources Needed:

- Stakeholder input needed for scope, costs, and timelines
- *Additional stakeholder engagement recommended

Innovations & Policy Changes

- Action 1: Prepare a
 Programmatic Environmental Impact Report (PEIR) for Key Areas
- Action 3: Revise the County CEQA Process (Additional stakeholder engagement recommended)
- Action 4: Advocate for CEQA State Law Reform (Additional stakeholder engagement recommended)

Long-Term Action: Policy Changes

Action 4: Advocate for CEQA State Law Reforms

- County could advocate at the State level for specific CEQA reforms to streamline housing
- Proposed reforms would still support CEQA's intent and the County's commitments to sustainability, engagement, and equity

Resources Needed:

- Stakeholder input needed for scope, costs, and timelines
- *Additional stakeholder engagement recommended

Innovations & Policy Changes

- Action 1: Prepare a
 Programmatic Environmental Impact Report (PEIR) for Key

 Areas
- Action 3: Revise the County CEQA Process (Additional stakeholder engagement recommended)
- Action 4: Advocate for CEQA State Law Reform (Additional stakeholder engagement recommended)

Long-Term Action: Financial Incentives

Action 2: Prepare Land Surveys

- Physical markers of property lines can be lost in the environment over time
- County can update property markers in key development areas
- Reduces time and costs for future development

Resources Needed:

None



Financial Incentives

- Action 2: Prepare Land Surveys
- Action 5: Establish an Infrastructure Fund to Support Development (Additional stakeholder engagement recommended)

Long-Term Action: Financial Incentives

Action 5: Establish an Infrastructure Fund to Support Development

- Development Feasibility Analyses (DFAs) will help determine what type(s) of infrastructure may be needed, locations, costs, and possible County role
- Allocation of seed funds or staff directed to evaluate potential funding sources for infrastructure
- Funds may help incentivize development in desirable locations, reduce the costs
 of building housing, and provide beneficial infrastructure to support local
 communities planned for future growth

Resources Needed:

- · Stakeholder input needed for scope, costs, and timelines
- *Additional stakeholder engagement recommended

Financial Incentives

- Action 2: Prepare Land Surveys
- Action 5: Establish an Infrastructure Fund to Support Development (Additional stakeholder engagement recommended)

Long-Term Action: Reduce Review Times

Action 6: Grading Ordinance Updates

Action 6a: Ministerial Permits in VMT Efficient and Infill areas	Action 6b: Comprehensive Update
 Update Grading Ordinance Prepare checklist to allow ministerial grading permits within VMT Efficient and Infill areas if meet certain criteria 	 Adds to comprehensive Part II Grading Ordinance effort Address agricultural and residential clearing and grading Explore ministerial grading permits within the unincorporated area (outside of VMT Efficient and Infill areas) based on whether the areas meet certain criteria
Resources Needed: • One-time funding of \$250,000	Resources Needed: • One-time funding of \$985,000

^{*}Additional stakeholder engagement recommended

Long-Term Actions: Stakeholder Feedback

- General support for proposed long-term Actions 1 and 2
- Varied positions on items recommended for additional stakeholder engagement (long-term Actions 3 - 6)
- Environmental stakeholders noted that long-term Action 4:
 Advocate for CEQA State Law Reforms should not move forward
 - May be supportive of CEQA reform in a larger planning context

Summary of Actions

Short-Term Actions

- Action 1: Guaranteed Timelines for 100% Affordable Housing & Shelters
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- Action 9: Tools & Guidance for Applicants
- Action 10: Housing Legislation Outreach, Promotion, & Implementation
- Action 11: Development Feasibility Analysis Liaisons (Economic Development)
- Action 12: Expedite Implementation of the Housing Element
- Action 13: Grading Ordinance Update
- Action 14: Flexibility for Infrastructure Requirements (Additional stakeholder engagement recommended)
- Action 15: Completeness Policy for Applications (Additional stakeholder engagement recommended)
- Action 16: Fee Waivers (For consideration)
- Action 17: Grants for Supplemental Treatment Septic Systems (For consideration)

Mid-Term Actions

- Action 1: Tiny Homes on Wheels
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Long-Term Actions

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- Action 6: Grading Ordinance Updates (Additional stakeholder engagement recommended)

Funding Requirements for All Actions

- Funding Required to Implement ALL Actions (FY 23-24)
 - Ongoing funds: \$8M
 - \$4.8M existing ongoing County funds (GPR)
 - \$3.2M from fee revenues
 - OTO (one-time only): \$16.8M
 - \$16.8M general fund (County funds), fund balance
 - GFFB Reserve is below the minimum balance
- Funding Options- LUEG budget considerations
 - Constrained budget- absorbed over \$19M in FY 23/24
 - Looked at existing programs that could be shifted

Existing Funded Programs - Examples

- Examples of Existing Funding that could be shifted if directed (not recommended)
- GPR Ongoing County Funding
 - \$2.84M Various Fee Waivers (non-housing)
 - \$1.2M Long-range planning efforts & community programs
 - \$1.47M Flood Control & Homeless Encampment Clean-up
- OTO One-time Only Funding
 - \$500K Various Fee Waivers (non-housing)
 - \$4.1M Long-range planning efforts & community programs
 - \$1.75M Infrastructure & active transportation planning

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County of San Diego

Removing Barriers to Housing

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