

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, JUNE 03, 2025**

MINUTE ORDER NO. 21

**SUBJECT: CONSIDERATION OF OPTIONS TO EXTEND THE PUBLISHING TIMELINE
FOR BOARD OF SUPERVISORS MEETING AGENDAS (DISTRICTS: ALL)**

OVERVIEW

On April 22, 2025 (9), the San Diego County Board of Supervisors (Board) directed the Chief Administrative Officer (CAO) and Clerk of the Board of Supervisors to investigate the potential to adjust the current process for publicly posting Board meeting agendas to provide the public additional time to review items that will be considered and voted on during Board meetings, including an assessment of additional public notice times up to, and including, 30 days before consideration at a Board meeting.

The County's current review, noticing, and location for Board meetings is codified in the Board of Supervisors Rules of Procedure and Board Policy A-72, "Board of Supervisors' Agenda and Related Processes." The Board generally meets at the County Administration Center on Tuesdays for the General Legislative Session and Wednesdays for the Land Use Legislative Session, unless otherwise noticed. The agendas for the meeting (both sessions) are published the Wednesday prior to the meeting, which is six or seven calendar days prior to the sessions, respectively.

This item presents the staff analysis of the Board direction and provides options to the Board to consider.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Provide direction on which method, if any, related to the publishing of agendas for San Diego County Board of Supervisors meetings. Five potential directions are:
 - a. Maintain current docket and publishing schedule.
 - b. Extend publishing timeline to 30 days for Board member generated items.
 - c. Extend publishing timeline to 14 days for all items.
 - d. Post a summary of agenda items 30 days in advance.
 - e. Change Board Letter template to include community impact statement.
2. Direct the Chief Administrative Officer to return to the Board of Supervisors on September 9, 2025, with changes to the Board's Rules of Procedures and applicable Board policies to implement the changes that are directed in Recommendation #1, effective for Board of Supervisors meetings occurring after January 1, 2026.

EQUITY IMPACT STATEMENT

The County of San Diego (County) prioritizes transparency and accessibility to improve public understanding of how the County operates and participation in shaping future priorities. These efforts towards accessibility are particularly important to reach those communities that have been previously disconnected from the County civic process. The County continues to ensure that the diverse voices of the community can be heard in an equitable and civilized manner, and as such, can provide input that is vital to a healthy democratic institution.

SUSTAINABILITY IMPACT STATEMENT

The analysis provides options for the Board to enhance stakeholder participation to plan for community engagement and identify meaningful ways to continually seek input to foster inclusive and sustainable communities.

FISCAL IMPACT

There is no fiscal impact associated with these recommendations. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Anderson, seconded by Supervisor Desmond, the Board of Supervisors directed the Chief Administrative Officer to return to the Board of Supervisors on September 9, 2025, with changes to the Board's Rules of Procedures and applicable Board policies to implement releasing Board of Supervisors meeting agendas eight days before a regular meeting, effective for Board of Supervisors meetings occurring after January 1, 2026.

AYES: Anderson, Lawson-Remer, Montgomery Steppe, Desmond

ABSENT: (District 1 Seat Vacant)

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter