

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, NOVEMBER 04, 2025**

MINUTE ORDER NO. 2

SUBJECT: SUNSET REVIEW OF BOARD OF SUPERVISORS POLICIES AND COUNTY ADMINISTRATIVE CODE ARTICLES ASSIGNED TO THE PUBLIC SAFETY GROUP AND RESOLUTION TO CLOSE THE COURTHOUSE CONSTRUCTION FUND (11/4/25 - FIRST READING; 11/18/25 - SECOND READING, UNLESS THE ORDINANCES ARE MODIFIED ON SECOND READING) (DISTRICTS: ALL)

OVERVIEW

In accordance with Board of Supervisors (Board) Policy A-76, Sunset Review Process, the Public Safety Group periodically reviews Board policies and provisions of the County of San Diego (County) Administrative Code and Regulatory Code to ensure they reflect current Board standards and practices, that obsolete policies and Code provisions are removed, and that policy language is revised for clarity accordingly.

Today's actions seek Board approval to extend the sunset date for certain policies and code provisions that have been determined no amendments are necessary, approve the proposed amendments to policies deemed necessary, and approve the introduction of ordinances (first reading) to amend the corresponding administrative codes with needed changes. If the Board takes action as recommended, then the ordinances will be scheduled for adoption on November 18, 2025. Today's action also seeks to adopt a resolution to close the courthouse construction fund which is no longer needed.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Determine no change is necessary and establish the new sunset review date of December 31, 2032, for the following Board of Supervisors Policies and Administrative Code provisions:
 - a. Administrative Code Article II, Section 26 Definitions - District Attorney
 - b. Administrative Code Article III, Section 66.2 General Rules - District Attorney's Asset Forfeiture Program
 - c. Administrative Code IIIs, North County Gang Commission
 - d. Board Policy E-7, Disposition of Remains of Deceased Indigents
2. Approve amendments and the sunset review date of December 31, 2032 for the following Board of Supervisors Policies:
 - a. A-92, Juvenile Justice
 - b. A-132, Gender-Responsive Services for Juvenile Female offenders and At-Risk Young Women and Girls
 - c. B-69, Allocation of County Penalty Assessment Funds
 - d. K-9, Emergency Medical Services - Ambulance Services
 - e. K-12, Emergency Medical System Management
 - f. L-1, Narcotics Law Enforcement

3. Adopt a Resolution entitled: RESOLUTION OF THE COUNTY OF SAN DIEGO BOARD OF SUPERVISORS, STATE OF CALIFORNIA, CLOSING THE COURTHOUSE CONSTRUCTION FUND AND REDUCING RELATED PENALTIES ASSESSED FOR PARKING VIOLATIONS
4. Approve the introduction of Ordinances (First Reading):
AN ORDINANCE AMENDING ARTICLE III SECTION 66.1 OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE, RELATING TO THE SHERIFF'S OFFICE

AN ORDINANCE AMENDING ARTICLE III SECTION 66.4 OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE, RELATING TO THE PROBATION DEPARTMENT

If, on November 4, 2025, the Board takes action as recommended by recommendation 4, then, on November 18, 2025:

1. Approve the adoption of Ordinances (Second Reading):
AN ORDINANCE AMENDING ARTICLE III SECTION 66.1 OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE, RELATING TO THE SHERIFF'S OFFICE

AN ORDINANCE AMENDING ARTICLE III SECTION 66.4 OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE, RELATING TO THE PROBATION DEPARTMENT

2. Approve the sunset review date of December 31, 2032, for these ordinances.

EQUITY IMPACT STATEMENT

County departments are guided by several Regulatory Codes, Administrative Codes, and Board policies to serve the region and customers consistently and equitably. The periodic review of County codes and policies ensures that departments keep documents up to date, provide clarifying language, and continue to guide departmental practices. Additionally, this practice allows the language within these codes and policies to align with current efforts and to reflect inclusivity.

SUSTAINABILITY IMPACT STATEMENT

This action to review County Administrative and Regulatory Codes aligns with the goal to promote opportunities for community engagement and supports the sustainability of governmental practices and services. Updates proposed in today's action are meant to ensure that codes and policies are up to date, reflect current processes, and are needed to continue services and responsibilities to the region.

FISCAL IMPACT

There is no net fiscal impact associated with the proposal to establish new sunset dates for these Board Policies and Administrative Codes. For the Allocation of County Penalty Assessment Funds, any funds collected in the Courthouse Construction Special Revenue Fund prior to October 1, 2025, were applied to the Hall of Justice debt service payment. The last payment to for the Hall of Justice debt was October 1, 2025, which terminates any further collection of funds for this purpose. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Aguirre, the Board of Supervisors took action as recommended, on Consent, adopting Resolution No. 25-120, entitled: RESOLUTION OF THE COUNTY OF SAN DIEGO BOARD OF SUPERVISORS, STATE OF CALIFORNIA, CLOSING THE COURTHOUSE CONSTRUCTION FUND AND REDUCING RELATED PENALTIES ASSESSED FOR PARKING VIOLATIONS; and took action to further consider and adopt the Ordinances on November 18, 2025.

AYES: Aguirre, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter