County of San Diego Board of Supervisors
AGENDA ITEM INFORMATION SHEET

AGENDA ITEM SUBJECT/TITLE:
LOCAL MICROENTERPRISE HOME KITCHEN OPERATIONS PROGRAM UPDATE AND OPTIONS FOR CONTINUED AUTHORIZATION IN SAN DIEGO COUNTY, COTTAGE FOOD OPERATION PROGRAM OPTIONS, AND RELATED CEQA EXEMPTION (11/8/2023 - Introduction and First Reading; 12/6/2023 - Second Reading) (DISTRICTS: ALL)

REQUIRES FOUR VOTES:	**Yes** ☐	**No** ☑
WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION §1000.1 REQUIRED:	**Yes** ☐	**No** ☑
NOTICED PUBLIC HEARING REQUIRED:	**Yes** ☐	**No** ☑
PROJECT UNDER CEQA:	**Yes** ☐	**No** ☑
If Yes, approval of CEQA document required?	**Yes** ☐	**No** ☑
DECISION WITHIN GOVERNMENT CODE SECTION 84308:	**Yes** ☐	**No** ☑

PREVIOUS RELEVANT BOARD ACTIONS:
January 26, 2022 (3), Authorized Microenterprise Home Kitchen Operations in San Diego County; January 12, 2022 (1), Authorized Microenterprise Home Kitchen Operations in San Diego County; September 15, 2021 (2), directed the Chief Administrative Officer to return to the Board with an ordinance authorizing MEHKO operations in San Diego County, consistent with State law.

BOARD POLICIES APPLICABLE:
B-29 - Fees, Grants, Revenue Contracts - Department Responsibility for Cost Recovery

BOARD POLICY STATEMENTS:
Board Policy B-29 mandates that departments seek to recover the full cost of all services provided to agencies or individuals outside the County of San Diego organization. Reimbursement by fees, contracts and grants will be for the full cost of all services, with certain exceptions approved by the Board of Supervisors.

A waiver of Board Policy B-29 is requested because the current fees do not cover all operating costs. The total unrecovered cost, per Board Policy B-29, for these permits is approximately $9,600, for Microenterprise Home Kitchen Operations ($2,004) and Cottage Food Operations ($7,596), in DEHQ for Fiscal Year 2023-24 and, if approved, will be funded with existing departmental savings.

MANDATORY COMPLIANCE:
N/A

ORACLE AWARD NUMBER(S) AND CONTRACT AND/OR REQUISITION NUMBER(S):
N/A

ORIGINATING DEPARTMENT: Department of Environmental Health and Quality

OTHER CONCURRENCE(S): Planning and Development Services

INTERNAL REVIEW COMPLETED: **YES** ☑ **NO** ☐ Madison O'Barr Digitally signed by Madison O'Barr Date: 2023.10.19 15:08:02 -07'00'

Signature

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