

AGENDA ITEM INFORMATION SHEET

SUBJECT:

SHERIFF - REQUEST TO EXTEND CURRENT CONTRACT FOR FORENSIC TOXICOLOGY SERVICES FROM BIO-TOX LABORATORIES INCORPORATED (DISTRICTS: ALL)

REQUIRES FOUR VOTES: Yes No

WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION 1000.1 REQUIRED
Yes No

PREVIOUS RELEVANT BOARD ACTIONS:

N/A

BOARD POLICIES APPLICABLE:

A-87 Competitive Procurement

BOARD POLICY STATEMENTS:

A-87, Competitive Procurement - A waiver of Board Policy A-87 is being requested because the Sheriff's Regional Crime Laboratory is in need of temporary forensic toxicology services until the development of their in-house toxicology unit is completed. Conducting a new competitive procurement for a short-term contract may not yield many responses, and as learned with the initial procurement, only Bio-Tox Laboratories Incorporated responded. Prospective vendors may also be unwilling to bid knowing this could potentially only be a one year contract.

Item or Service and Term Period: Procurement of toxicology services for one initial year from July 1, 2022 through June 30, 2023, and one option year through June 30, 2024, with a six-month option if needed.

Benefits to the County of San Diego: Bio-Tox Laboratories Incorporated meets the Sheriff's requirements for reliable, prompt and cost-effective services, as the company is accredited, is located close to the County, and has been providing consistent results with reasonable rates for its services. These services ensure efficient prosecutions of suspects that also promote a safer San Diego County.

Justification: On May 26, 2017, the Department of Purchasing and Contracting issued a Request for Bid (RFB) for toxicology services on behalf of the Crime Lab which resulted in one response from Bio-Tox Laboratories Incorporated, the current supplier. Bio-Tox Laboratories Incorporated is the only supplier that meets the accreditation requirements and is within 150 miles of San Diego County that ensures timely pick-up and delivery of samples, as the District Attorney is under strict timelines in the prosecution of suspected drivers under the influence of drugs or alcohol. Bio-Tox Laboratories has also been providing the Sheriff's Crime Laboratory with consistent, reliable, prompt and cost-effective services over the past 10 years with reasonable rates.

Fair and Reasonable Pricing: Pricing was determined through the result of Request for Bid 8150 in 2017. Changes in pricing during this extension period will be determined through comparison of other governmental agency invoices provided by Bio-Tox Laboratories Incorporated to ensure similar or better pricing.

MANDATORY COMPLIANCE:

N/A

ORACLE AWARD NUMBER(S) AND CONTRACT AND/OR REQUISITION NUMBER(S):

CONTRACT #556404

ORIGINATING DEPARTMENT:
SHERIFF

OTHER CONCURRENCE(S):
DEPARTMENT OF PURCHASING AND CONTRACTING

INTERNAL REVIEW COMPLETE BY:

Signature

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