

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE
 July 22, 2025 | 9:00 a.m.

Virtual Participation
 Call in: 1 (619) 343-2539
 Meeting ID: 248 050 530 608
 Passcode: ZL6HF7T3
 Click to [Join Teams Meeting](#)

COSD CLERK OF THE BOARD
 2025 SEP 25 PM4:51

MINUTES – DRAFT

Members		Absent Members	Guests
Attendance	Stephen Huber Shirley King (virtual) Susan Mallett (joined at 9:11 a.m.) Jacqueline Simon Wanda Smith		Elaine Lewis
Staff			
	Jana Jordan Samantha Hasler		
Item	Outcome		
1. Call to Order & Attendance	Shirley King, Chair, called the meeting to order at 9:07 a.m. a. Welcome & Guest/Member Introductions b. Confirmation of Quorum (quorum is 3): 4 members present at this time.		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable.	S. King participated virtually under just cause.		
3. Standard Business	a. Public Comments/Announcements b. Approval of May 21, 2025, Meeting Minutes: [M/S – W. Smith / J. Simon: Unanimous]		
4. Membership Business	a. Current Status – 5 vacancies. The committee discussed vacancies, recruitment, and seat terms. b. Resignations – N/A c. Applicants i. Application Log* – The subcommittee reviewed this log. ii. Application Review* – The subcommittee reviewed and discussed applications. iii. Interviews d. Interested Parties – Individuals that have submitted an application will be encouraged to continue attending meetings. e. Vacancy Log* • Supervisor-Appointed Seat Vacancies: 4 • Council-Appointed Seat Vacancies: 1 f. Actions i. Recommendations to seat applicant(s): N/A ii. Actions regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): N/A g. Membership i. Attendance: Monitor/Review Attendance Log* ii. Ethics Training: 1 past due; 4 new members pending		
5. Executive Business	a. Monthly Presentations [see Annual Calendar]* (Possible Action) b. Standing Subcommittee Status and Appointments (Possible Action) c. Ancillary Subcommittee Status and Appointments (Possible Action) d. Auxiliary Subcommittee Status and Appointments (Possible Action) e. Ad Hoc Subcommittee Status and Appointments (Possible Action)		
6. Other Items			

7. Build September 8 th Council Meeting Agenda	The September 8 th agenda was prepared: [M/S – W. Smith / S. Huber: Unanimous]
8. Next Meeting	The next meeting will be on September 30, 2025, at 9:00 a.m.
9. Adjournment	Meeting adjourned at 10:14 a.m.



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

PALOMA AGUIRRE
First District

JOEL ANDERSON
Second District

TERRA LAWSON-REMER
Third District

MONICA MONTGOMERY STEPPE
Fourth District

JIM DESMOND
Fifth District

DATE: October 21, 2025

XX

TO: Board of Supervisors

SUBJECT

APPROVE OUT-OF-COUNTRY TRAVEL FOR COUNTY OF SAN DIEGO REPRESENTATIVES TO PARTICIPATE IN THE JAPAN CENTER FOR INTERNATIONAL EXCHANGE US-JAPAN PROGRAM ON HEALTHY AND RESILIENT AGING (DISTRICTS: ALL)

OVERVIEW

In accordance with San Diego County Board of Supervisors (Board) Policy D-7, *Out-of-County Business and Related Guidelines and Processes*, and Administrative Code section 470, this is a request to approve out-of-country travel for the Director, County of San Diego (County) Health and Human Services Agency, Aging & Independence Services (AIS) and the Acting Director, County Office of Emergency Services (OES) to participate in the Japan Center for International Exchange (JCIE) one-week learning tour in Japan.

JCIE, in partnership with AARP, invited County policymakers, leadership and community partners to join the tour, scheduled for early December 2025, based on the County's recognized leadership in implementing the Aging Roadmap and advancing age-friendly initiatives. The goal of the tour is to foster collaboration and information-sharing across regions to address common issues facing aging societies and creating age-friendly environments. The tour will focus on shared challenges facing aging societies, with a special emphasis on disaster preparedness and response, and social isolation—all of which align with the County's Aging Roadmap priorities.

Furthermore, in-person attendance is essential, as it will allow County representatives to participate in site visits, engage with Japanese policymakers, service providers and researchers, and gain first-hand insights into innovative, age-friendly practices that cannot be fully replicated through virtual participation. This opportunity is offered at no cost to the County, with JCIE covering airfare, accommodations, and related program expenses.

Today's action requests the Board authorize out-of-country travel, in accordance with Board Policy D-7, *Out-of-County Business and Related Guidelines and Processes*, and Administrative Code section 470, for the Director of AIS and the Acting Director of OES to participate in the JCIE one-week learning tour in Japan in early December 2025.

SUBJECT: APPROVE OUT-OF-COUNTRY TRAVEL FOR COUNTY OF SAN DIEGO REPRESENTATIVES TO PARTICIPATE IN THE JAPAN CENTER FOR INTERNATIONAL EXCHANGE US-JAPAN PROGRAM ON HEALTHY AND RESILIENT AGING (DISTRICTS: ALL)

This item supports the County's vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically left behind, as well as our ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This will be accomplished by continuing to support older adults and persons with disabilities through collaborating with other jurisdictions to share and learn about disaster preparedness and social isolation mitigation strategies.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

Per Administrative Code 470, authorize the Director, Health and Human Services Agency, Aging & Independence Services and Acting Director, Office of Emergency Services for out-of-country travel to Japan to participate in the Japan Center for International Exchange one-week learning tour scheduled for November 29 through December 6, 2025.

EQUITY IMPACT STATEMENT

Continuing to support those most disproportionately affected by social isolation, disasters, and emergencies is a priority for the County of San Diego (County). Building on ongoing cross-departmental and community collaboration, and the priorities outlined in the Aging Roadmap, County staff continue to seek innovative ways to address the needs of the most vulnerable populations. Participation in this one-week learning tour will benefit older adults, persons with disabilities, caregivers, and their families by facilitating the exchange of knowledge on successes, challenges, and lessons learned related to disaster preparedness and response, and reducing social isolation.

SUSTAINABILITY IMPACT STATEMENT

Approving today's recommendation for out-of-country travel to Japan for County of San Diego (County) representatives to participate in the Japan Center for International Exchange one-week learning tour supports the County's Sustainability Goal #2 to provide just and equitable access to County services, and Sustainability Goal #4 to promote health and well-being. This learning tour provides a unique opportunity for County leaders to strengthen strategies and expand knowledge that will support older adults, people with disabilities, caregivers, and their families, particularly in the areas of disasters preparedness, emergency response, and reducing social isolation.

FISCAL IMPACT

There is no fiscal impact associated with the proposed action. Travel expenses, including airfare, accommodations, and related program expenses will be covered by the Japan Center for International Exchange. County of San Diego Representatives will receive regular salary and benefits, and no overtime will be incurred as a result of this trip. There will be no change in net general fund costs and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ADVISORY BOARD STATEMENT

SUBJECT: APPROVE OUT-OF-COUNTRY TRAVEL FOR COUNTY OF SAN DIEGO REPRESENTATIVES TO PARTICIPATE IN THE JAPAN CENTER FOR INTERNATIONAL EXCHANGE US-JAPAN PROGRAM ON HEALTHY AND RESILIENT AGING (DISTRICTS: ALL)

The Aging & Independence Services Advisory Council's Executive and Membership Subcommittee reviewed this item at their regular meeting on September 30, 2025, and recommended [REDACTED].

BACKGROUND

According to population estimates from San Diego Association of Governments, of the nearly 3.3 million people currently residing in San Diego County, approximately 710,000 are adults aged 60 years and older. By 2029, this number is expected to increase to more than 824,500.

In 2016, the County of San Diego (County) joined the AARP Network of Age-Friendly Communities, affirming its commitment to creating livable communities for people of all ages. Building on this foundation, the County developed the Aging Roadmap at the direction of the San Diego County Board of Supervisors (Board) on September 24, 2019 (4). The Aging Roadmap is a comprehensive framework for policies, programs, and initiatives that equitably support the needs and leverage the contributions of the growing population of older adults in the region.

As presented to the Board on September 30, 2025 (2), 2 of the 10 priority areas within the Aging Roadmap, Social Participation and Preparedness, focus on vital priorities for older adults, persons with disabilities, caregivers, and their families. Social Participation focuses on a range of social and community engagement opportunities for older adults that promote active living, reducing isolation, and providing enriching experiences across all age groups and generations. Preparedness focuses on preparing older adults, people with disabilities, caregivers, and people with other access and functional needs for safety during times of disaster and emergencies.

Recognizing the County's comprehensive approach and innovative work within the Aging Roadmap and age-friendly programs, the Japan Center for International Exchange (JCIE), in partnership with AARP, invited County leadership and local community partners to participate in a week-long learning tour scheduled for early December 2025. The goal of the tour is to foster collaboration and information-sharing on addressing common issues facing aging societies – particularly disaster preparedness and response, and social isolation – which align with Aging Roadmap priorities. Additionally, this opportunity will be sponsored by JCIE at no cost to the County, with all travel, lodging, and program costs covered by JCIE.

Japan provides a unique setting for this exchange. According to the JCIE, more than 28% of residents in Japan are aged 65 or older, making it one of the most rapidly aging regions in the Asia-Pacific. Recognizing parallels with the United States, JCIE created the US-Japan Healthy & Resilient Aging program to foster collaboration on aging issues and engage policymakers, service providers, and researchers in dialogues that generate innovative, sustainable solutions and spark future collaboration.

The one-week tour will include meetings with Japanese policymakers, local leaders, service providers, and researchers, as well as site visits to communities implementing forward-thinking, age-friendly practices. These site visits will allow County representatives to observe community-based approaches first-hand, build stronger peer-to-peer relationships, and engage in deeper, more

SUBJECT: APPROVE OUT-OF-COUNTRY TRAVEL FOR COUNTY OF SAN DIEGO REPRESENTATIVES TO PARTICIPATE IN THE JAPAN CENTER FOR INTERNATIONAL EXCHANGE US-JAPAN PROGRAM ON HEALTHY AND RESILIENT AGING (DISTRICTS: ALL)

productive discussions than would not be possible in a virtual format. Therefore, in-person attendance is critical. The JCIE has emphasized that in-person participation is essential to maximize the value of this exchange and strengthen long-term collaboration between San Diego County and Japanese counterparts.

Participating in this tour will provide invaluable insights and best practices that can inform and enhance the County's ongoing efforts to create age-friendly programs, services, and systems. As a next step, JCIE will coordinate a return visit in 2026, during which a delegation of Japanese leaders will travel to San Diego County. County staff will support site visit planning and coordination for the delegation, further strengthening international collaboration and creating an opportunity to showcase the County's age-friendly initiatives.

Today's action requests the San Diego County Board of Supervisors authorize out-of-country travel, in accordance with Board Policy D-7, *Out-of-County Business and Related Guidelines and Processes*, and Administrative Code section 470, for the Director of Health and Human Services Agency, Aging & Independence Services, and the Acting Director of the County Office of Emergency Services to attend the JCIE one-week learning tour in Japan.

LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN

Today's proposed action supports the County of San Diego's 2025-30 Strategic Plan Initiatives of Sustainability (Resiliency), Equity (Health), and Community (Quality of Life), and the regional *Live Well San Diego* vision by enhancing knowledge and mitigation strategies related to disaster preparedness and response, and social isolation in support of older adults and persons with disabilities.

Respectfully submitted,

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SIGNATURE

EBONY N. SHELTON
Chief Administrative Officer

ATTACHMENT(S)

N/A



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

PALOMA AGUIRRE
First District

JOEL ANDERSON
Second District

TERRA LAWSON-REMER
Third District

MONICA MONTGOMERY STEPPE
Fourth District

JIM DESMOND
Fifth District

DATE: October 21, 2025

XX

TO: Board of Supervisors

SUBJECT

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATIVE CODES AND BOARD POLICY SUNSET REVIEW 2025 (DISTRICTS: ALL)

OVERVIEW

In accordance with San Diego County Board of Supervisors (Board) Policy A-76, Sunset Review Process, the County of San Diego (County) Health and Human Services Agency (HHSA) periodically reviews County Administrative Code and Board Policy to ensure policies reflect current Board standards and practices.

Today's actions seek Board approval to amend the following Administrative Codes and Board Policy and extend the sunset review date for:

- Article IIIa Advisory Council for Aging and Independence Services
- Article XLVIII San Diego County Military and Veterans Advisory Council
- A-99 – Tobacco and Electronic Smoking Device Use, Prevention, and Cessation

Additionally, today's actions seek Board approval to retire Board Policy A-133 – Provide Guidelines for Staff Levels in the Health and Human Services Agency.

This item supports the County vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically underserved as well as our ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This will be accomplished as these County Administrative Codes and Board Policies provide a framework for a county that is healthy, safe, and thriving. Additionally, in alignment with the Board's commitment to transparency and open government, the Sunset Review process is an opportunity for HHSA to reflect on current policies through an equity lens and recommend changes that allow for greater transparency.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Determine no change is necessary and approve the sunset review date of December 31, 2032 for the following County Administrative Codes:
 - a. Article IIIa Advisory Council for Aging and Independence Services

**SUBJECT: HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATIVE
CODES AND BOARD POLICY SUNSET REVIEW 2025 (DISTRICTS: ALL)**

- b. Article XLVIII San Diego County Military and Veterans Advisory Council
2. Approve amendments to Board Policy A-99 – Tobacco and Electronic Smoking Device Use, Prevention, and Cessation, and extend the sunset review date to December 31, 2032.
3. Approve the retirement of Board Policy A-133 – Provide Guidelines for Staff Levels in the Health and Human Services Agency.

EQUITY IMPACT STATEMENT

The County of San Diego (County) Health and Human Services Agency (HHSA) annually reviews Board Policies, County Administrative and Regulatory Codes that are sunseting to ensure alignment with current San Diego County Board of Supervisors (Board) values and to ensure adherence to applicable laws and regulations. In alignment with the Board's commitment to transparency and open government, the Sunset Review process is an opportunity for HHSA to reflect on current policies through an equity lens and recommend changes that allow for greater transparency.

Today's action positively impacts vulnerable populations including older adults, military veterans, and school-aged children. Advisory councils provide opportunities for community members and stakeholders to engage in discussions on important issues in their communities. Their input is crucial to informing the Board and the Chief Administrative Officer in their preparation, development, and evaluation of County programs, and helps to determine where focused efforts and resources are needed.

Additionally, the continuation of Board Policy A-99 – Tobacco and Electronic Smoking Device Use, Prevention, and Cessation is vital for programs designed to reduce tobacco and electronic smoking device use, prevention and cessation. Data from the 2024 National Youth Tobacco Survey found that 2.25 million middle and high school students reported using any tobacco product one or more times in the past 30 days, and more than one in four using e-cigarettes daily. The Centers for Disease Control and Prevention have attributed tobacco use, including electronic smoking devices to increased risk of oral cancer, gum disease, tooth loss, and cavities. Among school-aged children, the use of nicotine can harm adolescent brain development, including parts of the brain that control attention, learning, mood, and impulse control.

SUSTAINABILITY IMPACT STATEMENT

Today's actions strive for programs and operations that reflect the County's values and priorities. By aligning with the County of San Diego's (County) Sustainability Goals the changes reflect more equitable, sustainable, and impactful practices. Specifically, extending the Sunset Review date for Article IIIa Advisory Council for Aging and Independence Services (Article IIIa) and Article XLVIII San Diego County Military and Veterans Advisory Council (Article XLVIII), supports County Sustainability Goal #1 by continuing to provide meaningful opportunities for community engagement on issues affecting older adults and military veterans, and by serving as a platform for stakeholders to shape County programs and plans that better address the needs of these populations.

Additionally, today's action to retire Board Policy A-133 – Provide Guidelines for Staff Levels in the Health and Human Services Agency supports Goal #2 to ensure just and equitable access to

**SUBJECT: HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATIVE
CODES AND BOARD POLICY SUNSET REVIEW 2025 (DISTRICTS: ALL)**

County services, and resource allocation in support of sustainable communities. Retiring Board Policy A-133 allows the County Health and Human Services Agency to continue adapting to the community's growing health and social needs, particularly in response to public health crises and the protection of core services. Lastly, the action to amend Board Policy A-99 – Tobacco and Electronic Smoking Device Use, Prevention, and Cessation, also supports the County Sustainability Goal #4 by protecting the health and wellbeing of everyone in the region from the serious public health hazards of tobacco use and secondhand smoke exposure.

FISCAL IMPACT

There is no fiscal impact associated with the recommendations. There will be no change in net general fund costs and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ADVISORY BOARD STATEMENT

On August 21, 2025, the San Diego Military and Veterans Advisory Council received an update as informational item on Article XLVIII San Diego County Military and Veterans Advisory Council receiving and had no concerns.

On September 16, 2025, the Health Services Advisory Board [PENDING UPDATE].

On October 13, 2025, the Advisory Council for Aging and Independence Services will receive an update as an informational item on Article IIIa Advisory Council for Aging and Independence Services.

BACKGROUND

In accordance with San Diego County Board of Supervisors (Board) Policy A-76, Sunset Review Process, the County of San Diego (County) Health and Human Services Agency (HHSA) periodically reviews Board Policies and the County Administrative Code and Regulatory Code. Revisions to Board Policies and the County Administrative Code are recommended to reflect current Board standards and practices and to reflect any changes in laws, policies and regulations that govern County departmental operations and services.

Recommendation 1

County staff have reviewed the County Administrative Code Articles below. Staff recommend no changes and request approval of a new sunset date of December 31, 2032:

- Article IIIa Advisory Council for Aging and Independence Services
- Article XLVIII San Diego County Military and Veterans Advisory Council

Recommendation 2

The proposed revisions to Board Policy A-99, Tobacco and Electronic Smoking Device Use, Prevention, and Cessation, include:

- Modifying language throughout various sections for clarity and conciseness.

**SUBJECT: HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATIVE
CODES AND BOARD POLICY SUNSET REVIEW 2025 (DISTRICTS: ALL)**

- Adding more recent data related to national and State statistics on tobacco-related deaths, the prevalence of tobacco use among youth, and costs associated with smoking.
- Updating definition of “tobacco product” to align with State definition.
- Adding a new provision under “Policy”, Section 10 to state: “Educate, facilitate, and assist city and County policymakers, staff, and residents with adopting and implementing tobacco and smoke-free policies, reducing tobacco product waste in outdoor environments, and ending the sale of tobacco products”.
- Updating the Sunset Review date to December 31, 2032.
- Adding the most recent Board action date.

Recommendation 3

Retirement of Board Policy A-133 – Provide Guidelines for Staff Levels in the Health and Human Services Agency is being requested upon the sunset date of December 31, 2025.

When HHSA was established in 1997, the Board set a staffing-to-population ratio of 1 employee for 500 county residents to ensure efficient and effective HHSA operations and maximization of front-line service delivery. The only exceptions to exceeding the ratio are:

- To protect the County against liability and/or risk resulting in staffing levels that are inadequate to carry out mandated program functions delegated to HHSA by the federal or State government;
- If strict adherence to the staffing ratio would compromise equitable distribution of funds to the County and create future funding inequities from federal or State funding sources, when those sources use a formula for allocating health and social services revenue based on current need and historical expenses; and
- If unforeseen events, such as changing demographics or economic downturns, require additional provision of mandated health and social services by merit civil service employees, such as public health, adult, and child protection services.

Over the years, HHSA has continued meeting these exceptions granted by Board Policy A-133 due to evolving State and federal mandates and increasing demands associated with public health emergency response. As such, the previously established staff-to-resident ratio of 1 to 500 is no longer applicable.

This is demonstrated by the expansion of the Affordable Care Act, which went into effect in 2014, and extended healthcare coverage via Medicaid to an increased number of populations not previously eligible. This included individuals under the age of 65 earning up to 138% of the federal poverty level. Since 2014, Medi-Cal, California’s state-specific name for Medicaid, increased by XX% in the County. In response, the County adjusted the staffing needed to administer the rising caseloads, and in doing so, protected the County against liability and/or risk resulting in inadequate staffing levels to carry out mandated federal or State program functions.

The COVID-19 pandemic is another example of the County pivoting staffing in response to changes in federal or State funding due to unforeseen economic and public health downturns. The global pandemic unveiled an urgent need for a more robust public health infrastructure, nationwide. In recognition of this, the State allocated approximately \$14,000,000 annually to

SUBJECT: HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATIVE
CODES AND BOARD POLICY SUNSET REVIEW 2025 (DISTRICTS: ALL)

County Public Health Services to strengthen local public health infrastructure. In doing so, the additional County staff hired were able to deliver vital services to XYZ.

Today's action recommends the Board approve an extension of the sunset review date of Article IIIa Advisory Council for Aging and Independence Services to December 31, 2032; approve an extension of the sunset review date of Article XLVIII San Diego County Military and Veterans Advisory Council to December 31, 2032; approve amendments Board Policy A-99, Tobacco and Electronic Smoking Device use, Prevention, and Cessation, and an extension of the sunset review date to December 31, 2032; and, retire Board Policy A-133, Provide Guidelines for Staff Levels in the Health and Human Services Agency upon the sunset date of December 31, 2025.

LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN

Today's proposed actions support the County of San Diego 2025-2030 Strategic Plan Initiatives of Sustainability (Climate), Equity (Health), and Community (Engagement and Quality of Life), and the regional *Live Well San Diego* vision by ensuring County policies are transparent, efficient, inclusive, data-informed, outcome- and evidence-based, equitable, sustainable, and culturally responsive to support the health and social services provided to the residents of San Diego County.

Respectfully submitted,

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EBONY N. SHELTON
Chief Administrative Officer

ATTACHMENT(S)

Attachment A – Article IIIa Advisory Council for Aging and Independence Services (No changes)

Attachment B – Article XLVIII San Diego County Military and Veterans Advisory Council (No changes)

Attachment C – Board Policy A-99, Tobacco and Electronic Smoking Device Use, Prevention, and Cessation (Clean)

Attachment D – Board Policy A-99, Tobacco and Electronic Smoking Device Use, Prevention, and Cessation (Strikethrough)

Attachment E – Board Policy A-133 – Provide Guidelines for Staff Levels in the Health and Human Services Agency (Informational Copy)

AIS Advisory Council

APPLICATION LOG
September 30, 2025

Applicant Name	Dates						Comments	Endorsed by Subcommittee	Subcommittee Involvement	Age > 60	(To Be Seated)	To Clerk of the Board
	App. Received	Region/ District	Meeting Attended	Meeting Attended	Interviewed	Follow-up						
Alioto, Antoinette	3/19/25	North / 5	5/12/25	6/9/25								
Bergmann, Brett	9/2/25	East / 4	9/8/25									
Cahen, Eva	8/26/25	North / 3								Yes		
Chisolm, Helen	9/1/25	East / 4								Yes		
Javier, Cesar	6/9/25	East / 4	5/12/25	6/9/25	9/30/25					Yes		
Kurup, Deepti	9/15/25	North / 3										
Mitchell, Veronica	6/9/25	Central / 4										
Strohl, Linda	9/6/25	North / 2	9/8/25							Yes		
Valerdi, Jorge	5/9/25	East / 4	5/12/15	6/9/25	9/30/25					Yes		



COUNTY OF SAN DIEGO

APPLICATION FOR COUNTY OF SAN DIEGO
BOARD, COMMISSION, OR COMMITTEE

INSTRUCTIONS: Please complete this form in its entirety. Be sure to include the full title of the Board, Commission or Committee for which you desire consideration. Note the additional requirements listed at the bottom of the second page.

(For Official Use Only)

Please note that this application is a public record subject to disclosure. This application will be active for a period of one year. After one year, it is necessary to file a new application for another year of eligibility.

Submit the completed application to the Clerk of the Board of Supervisors, BCC Desk, 1600 Pacific Highway, Room 402, San Diego, CA 92101-2471 or via e-mail at bcc@sdcounty.ca.gov

Valerdi	Jorge
_____ Last Name	_____ First Name
Aging & Independence Services, Advisory Council	District 1
_____ Name of Board, Committee, or Commission to Which You are Applying for Membership	_____ Supervisory District You Live In

County boards, commissions, and committees meet at times mutually satisfactory to the members. Day meetings are more common than evening meetings. Will you be able to schedule your time accordingly? ☒ Yes ☐ No

Please list any time restrictions

What are your principal areas of interest in County Government?

Services for retired seniors

List all County Boards, Commissions or Committees of which you are a current member.

Not a current member ☒ _

Committee Name

Date Appointed

List past County appointments with dates served, and other past or present community or public service appointments.

Not a current member ☐ _

Committee/Organization Name

Dates Served

STATEMENT OF OCCUPATIONAL EXPERIENCE

Retired	
Current Employer	
Job Title	Length of Employment

Previous Employers	Position Title	Length of Employment
Self employed		

What experience or special knowledge can you bring to your area(s) of interest? Technology with a PhD

Please list community organizations to which you belong: V4C
--

Please describe your ethnic origin: HISPANIC/LATINO: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
--

Select the gender you identify as: Male

What is your age? 75 years or older

What is your total income? \$75,000 to \$99,999

NOTE: Candidates for the Assessment Appeals Board, County Hearing Officer, Eye Gnat Abatement

Appeals Board, Fly Abatement and Appeals Board and/or Planning Commission, are required to submit evidence of their qualifications and a Statement of Incompatible Activities Related to County Duties (Form 519) that can be found on the Clerk of the

Board's website at: www.sandiegocounty.gov/content/sdc/cob/forms.html. Candidates may be asked to provide additional information.

Membership qualifications for all County Boards, Commissions and Committees may be accessed through the Clerk of the Board's website at www.sandiegocounty.gov/cob/bcac/ or by calling (619) 531-5600. This Application will be considered complete when such requirements are provided by the applicant.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.

Jorge Valerdi

5/9/2025

Applicant's Signature

Date



COUNTY OF SAN DIEGO

APPLICATION FOR SAN DIEGO BOARD, COMMISSION, OR COMMITTEE

INSTRUCTIONS: Please complete this form in its entirety. Be sure to include the full title of any Board, Commission or Committee when applicable. Please note additional requirements listed prior to application submittal.

Please note that this application is a public record subject to disclosure. This application will be active for a period of one year. After one year, it is necessary to file a new application for another one year of eligibility. All other Boards, Commission, and Committee Applicants. If you have any questions or issues with the application please contact the boards, commission and committee unit at bfm@sdcounty.ca.gov, or you may call us during regular business hours at (619) 531-5601 for further assistance.

Information for Community Planning and Sponsor Group Applicants *ONLY*: After submitting your application, you will receive an email containing a copy of your application and a supplemental page for certification by the Registrar of Voters. Please complete the top portion of the certification page and then provide your application and certification page to the group Chairperson. If you have any questions, please email: CommunityGroups.LUEG@sdcounty.ca.gov

Profile

First Name*

CESAR

Last Name*

JAVIER

Middle Name
BUENO

Home Address*

City*

State*

Zip*

Mailing Address (if different than home address)

City

State

Zip

Business Street Address

City

State

Zip

Home Phone

Mobile Phone

Business Phone

Fax Number

E-mail Address*

Committee(s):*

AGING & INDEPENDENT SVC (APPLYING)
COMMUNITY ACTION PARTNERSHIP (INTERVIEWED MAY 2025)

Supervisory/District You Live In: (County Districts)

Select D-4

County boards, commissions, and committees meet at times mutually satisfactory to the members. Day meetings are more common than evening meetings. Will you be able to schedule your time accordingly?*

☒ Yes ☐ No

Please list any time restrictions

EVENINGS & WEEKENDS DUE TO MY WIFE'S EXISTING Medical condition.

What are your principle areas of interest in County Government?*

- ① COMMUNITY ENGAGEMENT ON: HOUSING, TRANSPORTATION, SOCIETY, and MOBILITY, CIRCULATION
- ② AGING & INDEPENDENT SVS.
- ③ COMMUNITY ACTION, PARTNERSHIP, HHS
- ④ ENVIRONMENTAL & LAND USE
- ⑤ LAND USE AND PLANNING

List all County Boards, Commissions or Committees of which you are a current member.*

Check if this does not apply ☒

HOPE THAT THIS WILL BE MY FIRST....

Committee Name

Date Appointed

Provide Your Start Date

Provide Your Start Date

Provide Your Start Date

List past County appointments with dates served, and other past or present community or public service appointments.*

Check if this does not apply ☒

Committee/Organization Name

Date Served

Provide the Date Range You Served

Provide the Date Range You Served

Provide the Date Range You Served

STATEMENT OF OCCUPATIONAL EXPERIENCE

Current Employer: RETIRED Job Title: General Contractor (Residential Licensed) Length of Employment:

Past Employers: 1. SELF-EMPLOYED Job Title: GEN. CONTRACTOR Length of Employment:

2. SD UNIFIED SCHOOL DISTRICT, SUBSTITUTE TEACHER
3. SWEETWATER UNION SCHOOL DISTRICT, SUBSTITUTE TEACHER

What experience or special knowledge can you bring to your area(s) of interest?

1. CIVIL ENGINEERING 2. PUBLIC ADMINISTRATION 3. URBAN PLANNING
4. GRADUATE STUDY - EDUCATION, NATIONAL UNIVERSITY, SD, CA.

Please list community organizations to which you belong:

1. COMMUNITY VOLUNTEER (SELF) representing 74 residents West Bank of CHILLAS CREEK, D-9 CITY & D-4 County.
2. UPI (UNITED FILIPINO INC.)
3. FAMOS (FILIPINO AMERICAN MILITARY OFFICERS ASSOCIATION)

Please describe your ethnic origin. Mark one or more boxes:

- ☐ AMERICAN INDIAN/ALASKA NATIVE All persons having origins in any of the original peoples of North and South America (including Central America), and who maintain cultural affiliation or community recognition.
- ☒ ASIAN All persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- ☐ BLACK/AFRICAN AMERICAN All persons having origins in any of the original Black racial groups of Africa.
- ☐ HISPANIC/LATINO All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
- ☐ NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER All persons having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- ☐ WHITE (not of Hispanic Origin) All persons having origins in any of the original peoples of Europe.
- ☐ MIDDLE EASTERN AND NORTH AFRICAN DESCENT All persons having origins in any of the original peoples of North Africa, or the Middle East.

Select the gender you identify as:

Select: MALE

What is your age?:

74

What is your total income?:

PENSION, SSA

NOTE*

Candidates for the Assessment Appeals Board, County Hearing Officer, Eye Gnat Abatement Appeals Board, Fly Abatement and Appeals Board and/or Planning Commission are required to submit evidence of their qualifications and a Statement of Incompatible Activities Related to County Duties (Form 519) that can be found on the Clerk of the Board's website at www.sandiegocounty.gov/content/sdc/cob/forms.htm. Candidates may be asked to provide additional information.

Membership qualifications for all County Boards, Commissions and Committees may be accessed through the Clerk of the Board's website at www.sandiegocounty.gov/cob/bcac/ or by calling (619) 531-5600. This Application will be considered complete when such requirements are provided by the applicant.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.

Walter B. Javier 6/3/2025
Type your name (exactly as it is listed on the form) in the box above to sign the application
CESAR B JAVIER

AIS Advisory Council Executive & Membership Subcommittee

Vacancy Log ⁺

September 30, 2025

❖ **Current Vacancies: 6**

❖ **Vacancies: Board of Supervisors-appointed Seats: 4**

May be filled 14 days after posting if vacant prior to end of Supervisor's term.

- 1) Seat #1 (1/8/29)
- 2) Seat #2 (1/8/29)
- 3) Seat #9 (1/4/27)
- 4) Seat #10 (1/4/27)

❖ **Vacancies: Council-appointed Seats: 2**

May be filled 14 days after posting if vacant prior to terming out.

- 1) Seat #17 (4/7/28)
- 2) Seat #29 (2/9/29)

❖ **Pending Term Expiration: None**

❖ **Pending Council Action: None**

❖ **Pending Board of Supervisors/Clerk of the Board Action: None**

*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates

AIS Advisory Council Attendance

2025-26

Name	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Bishop, Sabrina*	A												Bishop, S.
Colburn-Hargis, Paige*	✓												Colburn-Hargis, P.
Coulbourn, Sheila	V												Coulbourn, S.
Detsky-Weil, Faye	✓												Detsky-Weil, F.
Huber, Stephen	✓												Huber, S.
Rhys Jones	✓												Jones, R.
Kagan, Ted	✓												Kagan, T.
Kerr, Mina	✓												Kerr, M.
King, Shirley*	A												King, S.
Leggett, Dennis	✓												Leggett, D.
Lewis, Elaine	✓												Lewis, E.
Lochner, Mikie	✓												Lochner, M.
Mallett, Susan	✓												Mallett, S.
Martinez, Silvia	✓												Martinez, S.
McNamara, Dan	✓												McNamara, D.
Milroy, David*	✓												Milroy, D.
Mulvey, Bradlyn	✓												Mulvey, B.
Nocon, Molly*	✓												Nocon, M.
Patterson, Taryn	A												Patterson, T.
Phillips, Maureen*	A												Phillips, M.
Simon, Jacqueline	✓												Simon, J.
Sirisakorn, Smith	✓												Sirisakorn, S.
Smith, Wanda	A												Smith, W.
Whittaker, Cristin	A												Whittaker, C.

* Supervisor Appointee	✓	Present for Advisory Council Meeting
	A	Absent
	V	Virtual Participation (AB 2449)
	W	Waive

AIS Advisory Council

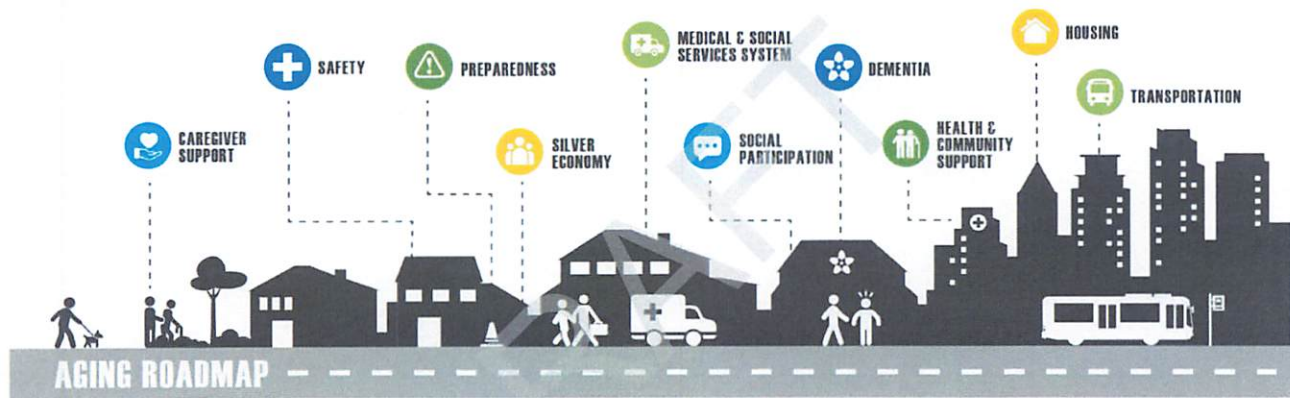
ANNUAL CALENDAR - COUNCIL FY 2025-26

MONTH	GUESTS/ACTIVITIES	AIS TOPICS	COUNCIL BUSINESS	
			Date Sensitive	Authority
SEPTEMBER (9/8/25) Fall Prevention World Alzheimer's ANNUAL MEETING BL 6(E)(4)	HOUSING AND COMMUNITY DEVELOPMENT SERVICES		❖ SWEAR-IN OFFICERS	IIIa 82.5(b) BL 4(A)(3)
			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
			=> ADOPT ANNUAL REPORT	IIIa 82.16
			=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
			=> COUNCIL GOALS: REVIEW DRAFT	A-74(E)(4)
			=> SUBCOMMITTEE CHAIR ANNUAL TRAINING	BL 5(C)(2)(a)
OCTOBER (10/13/25)		AGING ROADMAP ANNUAL REPORT	=> ADOPT COUNCIL GOALS	A-74(E)(4)
NOVEMBER (11/10/25) National Family Caregiver		OMBUDSMAN ANNUAL REPORT	• CSL CAUCUS REPORT: SACRAMENTO	WIC 9302 CDA PM 13-04, III (C)
DECEMBER (no mtg.)				
JANUARY (1/12/26)		PUBLIC HEALTH NURSE TEAM		
FEBRUARY (2/9/26)		IN-HOME SUPPORTIVE SERVICES	➤ APPOINT AREA PLAN SUCOMM.	BL 5(C)(3)
MARCH (3/9/26)		CALAIM	✓ APPOINT BUDGET SUBCOMM.	
APRIL (4/13/26)		HEALTH & COMMUNITY ENGAGEMENT TEAM	➤ AREA PLAN PUBLIC HEARING (26-27 Annual Update)	IIIa 82.1(a) A-74(C)(8) BL 5(C)(3)
MAY (5/11/26) Older Americans	HHSa BUDGET PRESENTATION per A-74(c)(8)	MULTIPURPOSE SENIOR SERVICES PROGRAM	⊕ APPOINT LEGISLATIVE SUBCOMM. APPOINT NOMINATING SUBCOMM.	A-74(C)(12) BL 5(C)(3)
			• CSL VACANCY ELECTION CSL Full Term Election	WIC 9302
JUNE (6/8/26) World Elder Abuse Awareness Alzheimer's & Brain Awareness June 30 - County FY ends		ADVISORY COUNCIL STRATEGIC PLANNING	❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: REPORT STATUS	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
			=> SUBCOMMITTEE GOALS 26-27 Discuss/develop in subcommittee mtgs	
				IIIa 82.12 BL 3(C)(2)
JULY (7/13/26) July 1 - County FY begins		ADULT PROTECTIVE SERVICES TEAM	⊕ COUNCIL: Leg. Policy Guidelines— conclude review, forward proposals	BL 5(C)(3)
			❖ ELECT OFFICERS	IIIa 82.5(a) BL 4(A)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition & Brown Act	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL 1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
AUGUST (no mtg.)				

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

COUNCIL FOCUS: Use or gain expertise to identify, project, and anticipate needs and trends, and advise on AIS operational actions to address the needs of older adults and persons with disabilities.

AGING ROADMAP: County of San Diego's [regional plan](#) that is implemented and organized by 10 focus areas that collectively represent the County's comprehensive system of care, including both person-centered and community-wide efforts. Roadmap focus areas are as follows and identified throughout the Council's Goals:



GOALS 2025 – 2028

#	Goal	Timeline	Lead	Measure	Outcome	Status
1	Advise on Area Plan updates for FY 2025-2026. 	Feb – May 2025	Ad Hoc Area Plan Subcommittee	- Meeting date(s) - Discussion - Vote and authorization of Council Chair to sign letter of transmittal	- Ad Hoc Area Plan Subcommittee met on 3/27/25. - Area Plan public hearing comment and consideration of acceptance during Advisory Council meeting on 4/14/25. - Discussion included: Area Plan 2025-2026 updates and process and content of the Area Plan. The Ad Hoc Subcommittee recommends continued consultation, input, and monitoring of progress from the Advisory Council. - Authorization passed with 20 votes on 4/14/25.	Completed

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

1a	Advise on Area Plan updates for FY 2026-2027. 	Feb – May 2026	Ad Hoc Area Plan Subcommittee	• Meeting date(s) • Discussion • Vote and authorization of Council Chair to sign letter of transmittal	• Discussion included:	Not yet started
2	Monitor and plan for services for older adults to meet the needs of the growing population. 	Ongoing	Ad Hoc Area Plan Subcommittee and Advisory Council	• Discussion	• Discussion included:	In progress
3	Find engaging speakers for the AIS Advisory Council general meetings. 	Ongoing	Advisory Council	• Speakers	• Speakers' topics included:	In progress
4	Expand participation in appropriate Auxiliary Subcommittees. 	Ongoing	Advisory Council	• Meeting date(s) • Discussion	• Auxiliary Subcommittee met on: • Discussion included: • Authorization passed:	In progress
5	Participate in appropriate Ancillary Subcommittees. 	Ongoing	Advisory Council	• Meeting date(s) • Discussion	• Ancillary Subcommittee met on: • Discussion included: • Authorization passed:	In progress
6	Research and make recommendations for priority areas to support economic security amongst older adults in San Diego County. 	Ongoing	Affordability in Aging Subcommittee	• Finding(s) • Discussion	• Topics may include, but are not limited to, affordable housing for older adults, transportation for older adults, healthcare programs for older adults, and financial supplemental programs for older adults.	In progress

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

7	Research and make recommendations for priority areas of healthcare and hospital community systems for older adults. 	Ongoing	Healthy Aging Subcommittee	• Finding(s)	• Topics may include, but are not limited to, neurodegenerative diseases of AD, PD, FTD, Dementia, polypharmacy, and life planning to increase awareness and education within the health care providers' community.	In progress
8	Review how older adults who have the greatest economic or social need are made aware of and utilize nutrition services including CalFresh benefits. 	Ongoing	Nutrition Subcommittee	• Finding(s)	• Topics may include, but not limited to, review of nutrition resources and education through the AIS website, California Association of Food Banks, California Department of Food and Agriculture, and printed materials. • Examine the barriers to CalFresh benefit enrollment with online and phone applications, and how enrollment assistance is promoted through navigation support.	In progress
9	Review the research and implementation efforts of local and national 'food as medicine' initiatives that focus on the integration of food for disease prevention and management. 	Ongoing	Nutrition Subcommittee	• Finding(s)	• Topics may include, but not limited to, enhancing nutritional quality through increased fruit and vegetable consumption and the importance of good nutrition for older adults living with chronic health conditions, and how local health care providers are integrating the 'Food as Medicine' program models for the purpose of reducing food and nutrition insecurity.	In progress
10	Increase awareness about good oral health and dental treatment options through public insurance benefits. 	Ongoing	Nutrition Subcommittee	• Finding(s)	• Topics may include, but not limited to, the barriers to the utilization of Medi-Cal Dental insurance benefits, the outreach efforts by California Smile, and an annual update with Dr. Whyte, County Chief Dental Officer.	In progress
11	Identify disease risk and injury reduction strategies to advocate for educational opportunities for older adults. 	Ongoing	Healthy Aging Subcommittee	• Finding(s)	• Topics may include, but are not limited to, cardiac health, diabetes, oral health, hearing and vision loss, care and nutrition, dementia, and neurodegenerative diseases.	In progress

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

12	Monitor and advise on AIS programs through presentations and site visits. 	Ongoing	Nutrition Subcommittee	Meeting(s) and date(s) attended	Topics may include, but not limited to, the outreach activities to the outlying and rural communities where nutrition resources are limited to distant retail businesses.	In progress
12a	Congregate Meals (Title III C1) and Transportation to Dining Sites (Title III B). Review nutrition education and in-service requirements for congregate sites. 	Ongoing	Nutrition Subcommittee	Meeting(s) and date(s) attended	Topics may include, but not limited to, site visits for the purpose of reviewing the social engagement and nutrition education supports and CalFresh outreach.	In progress
12b	Home-Delivered Meals (Title III C2) 	Ongoing	Nutrition Subcommittee	Meeting(s) and date(s) attended	Discussion included:	In progress
12c	SNAP (Cal Fresh) 	Ongoing	Nutrition Subcommittee	Meeting(s) and date(s) attended	Topics may include, but not limited to, tracking the proposed California legislation to maintain level of CalFresh benefits if the federal investment is decreased.	In progress
12d	Older Adult Health Promotion (Feeling Fit, Fall Prevention, etc.) and Healthy Aging in life-long learning. 	Ongoing	Healthy Aging Subcommittee	Meeting(s) and date(s) attended	Awareness and Promotion of local programs in lifelong learning to support Healthy Aging.	In progress
13	Monitor pending legislation in all goal areas and participate with respective committees and AIS staff in analysis of legislation. 	Ongoing	Advisory Council and Ad Hoc Legislative Subcommittee	Legislation monitored	- Discussion included: - Recommendations:	In progress

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

14	Attend <i>Live Well San Diego</i> meetings once a quarter, and monitor AIS programs in support of the <i>Live Well San Diego</i> vision. 	Ongoing	Long-Term Care & Ombudsman Facilities	• Date(s) of regional meeting(s) attended	• Recommendations for improvement, including assessment of effectiveness or additional resources needed. • Discussion included:	In progress
15	Advise AIS on legislative proposals and changes related to Skilled Nursing Facilities and Residential Care Facilities for the Elderly. 	Ongoing	Long-Term Care & Ombudsman Facilities	• Legislation monitored	• Raise and maintain awareness for the AIS Advisory Council surrounding legislation related to skilled nursing facilities and residential care facilities for the elderly. • Discussion included:	In progress
16	Monitor and advise AIS on the Ombudsman program standard of operations, goals, performance, and increasing the number of volunteers as well as advise on areas of concern related to long-term care. 	Ongoing	Long-Term Care & Ombudsman Facilities	• Meeting(s) and date(s) attended	• Recommendations for improvement, including assessment of effectiveness or additional resources needed. • Discussion included:	In progress

Advisory Council for Aging & Independence Services
HEALTHY AGING SUBCOMMITTEE
 September 8, 2025, 2:15 PM
 5560 Overland Avenue, 3rd Floor, MSSP Conference Room

Call in: 1 (619) 343-2539
 Meeting ID: 210 078 344 97
 Passcode: c68pX3ii

COSO CLERK OF THE BOARD
 2025 OCT 8 PM 12:27

MINUTES

Members		Absent Members	Guests
Attendance:	David Milroy Paige Colburn-Hargis Jackie Simon Bradlyn Mulvey	Wanda Smith, Chair Maureen Phillips	
	Staff		
Item	Outcome		
1. Call to Order	Bradlyn Mulvey called the meeting at 2:15 PM a. Welcome & Guest/Member Introductions b. Confirmation of quorum (4) There was a quorum.		
2. Standard Business	a. Public Comments/Announcements: none b. Approval of July 14, 2025 Meeting Minutes (Action) c. [M/S Jackie Simon made the motion to approve the minutes from the last meeting and Paige Colburn-Hargis seconded the motion. Minutes were approved.]		
3. General Discussion	The meeting centered around determining key priorities for senior health initiatives. The committee members reviewed a list of potential focus areas, including medication management, cognitive and mental health, social isolation, home safety, mobility, and transportation, emergency preparedness, financial security, chronic disease management, and nutrition/hydration. A strong emphasis was placed on medication management with concerns about polypharmacy and the importance of deprescribing medication. Cognitive health and social isolation were identified as critical areas with a suggestion to combine cognitive and mental health into a single category. The discussion extended to mobility and transportation, highlighting the need to incorporate safe driving practices. Emergency preparedness was deemed essential, emphasizing the importance of how seniors know how to handle household emergencies. The group explored the village model as a successful approach to community support, discussing ways to enhance volunteer recruitment and ensure leadership succession. Ultimately, the goal was to narrow down the priority areas and assign them for future action. Unfortunately, while areas were consolidated, no one area was decided to be the committee's concentration during this meeting.		
4. Next Meeting	October 13, 2025 at 2:15 PM at 5560 Overland Avenue, 3 rd Floor, John Gaffaney Room		
5. Adjournment	Meeting adjourned at 2:40 PM		

Respectfully submitted by Bradlyn Mulvey, Secretary

Advisory Council for Aging & Independence Services
Long Term Care Ombudsman and Facilities Subcommittee
 September 8, 2025, 10:30 a.m.
 5560 Overland Ave, 3rd Floor, MSSP Room
 San Diego, CA 92123

THIS DOCUMENT IS UNCLASSIFIED
 DATE 07-05-2025 BY 60322 UCBAW/MS

MINUTES

Members		Absent Members	Guests
Attendance:	Elaine Lewis, Chairman Bradlyn Mulvey Faye Detsky-Weil Rhys Jones		
	Staff		
	Brittney Willis, Lourdes Ramirez		
Item	Outcome		
1. Call to Order	Elaine Lewis called the meeting at 10:34 am a. Welcome & Guest/Member Introductions b. Confirmation of quorum (3) There was a quorum.		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member	N/A		
3. Standard Business	a. Public Comments/Announcements: Staff members reported five people in orientation class now and 3-4 will join in October. There was an article in Eldercare, an AIS quarterly publication on the Ombudsman program. b. Approval of July 5, 2025 Meeting Minutes: M/S – R. Jones/E. Lewis (Passed 4-0)		
4. General Discussion	The group discussed various topics related to aging and long-term care including legislative proposals, committee goals, and potential areas for collaboration. They considered advising on legislative proposals at both the state and the federal levels, ensuring their goals are representative and exploring how they can support the Office of the Long-Term Care Program. Also, they touched on the importance of engaging speakers for the AIS General Council meetings and addressing misconceptions about the aging populations. The conversation shifted to setting priority areas for economic security and healthcare for older adults and nutritional services. The members discussed the increasing awareness about oral health and disease risk reduction strategies, as well as monitoring AIS programs and pending legislation. The group explored strategies for increasing the Long-Term Care Ombudsman and Facilities exposure via media presence to attract volunteers. The group delved into Live Well meetings, the Live Well San Diego Long Term Care Facilities Telebriefing, and the need to dig deeper into Live Well to identify relevant aspects for their work. They discussed a letter that was submitted to the General Council and the hope for a positive outcome. The topic of IHSS (In-Home Supportive Services) and its relationship to AIS and how it relates to the Long Terms Ombudsman and Facilities Subcommittee was raised. They dis-cussed hospice care, the Older Americans Act, and the complexities of navigating the system for long-term care services. The conversation touched on the role of the AIS Call Center, the IHSS Public Authority, and the challenges of ensuring continuity of care as individuals transition between different care settings. Also, the committee addressed issues related to inappropriate placements in long-term care facilities and home.		

	The group discussed the need for more geriatric doctors and specialized training, as well as the impact of immigration policies and inherited wealth on long-term care. Mentioned were the sliver economy, long term care insurance, and the challenges of affording and utilizing such insurance.
5. Next Meeting	October 13, 2025, at 10:30 am at 5560 Overland Avenue, 3rd Floor, MSSP Conference Room
6. Adjournment	Meeting adjourned at 11:34 am

Respectfully submitted by Bradlyn Mulvey, Secretary

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

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AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

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AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

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10	Increase awareness about good oral health and dental treatment options through public insurance benefits. 	Ongoing	Nutrition Subcommittee	• Finding(s)	• Topics may include, but not limited to, the barriers to the utilization of Medi-Cal Dental insurance benefits, the outreach efforts by California Smile, and an annual update with Dr. Whyte, County Chief Dental Officer.	In progress
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AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

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12b	Home-Delivered Meals (Title III C2) 	Ongoing	Nutrition Subcommittee	Meeting(s) and date(s) attended	Discussion included:	In progress
12c	SNAP (Cal Fresh) 	Ongoing	Nutrition Subcommittee	Meeting(s) and date(s) attended	Topics may include, but not limited to, tracking the proposed California legislation to maintain level of CalFresh benefits if the federal investment is decreased.	In progress
12d	Older Adult Health Promotion (Feeling Fit, Fall Prevention, etc.) and Healthy Aging in life-long learning. 	Ongoing	Healthy Aging Subcommittee	Meeting(s) and date(s) attended	Awareness and Promotion of local programs in lifelong learning to support Healthy Aging.	In progress
13	Monitor pending legislation in all goal areas and participate with respective committees and AIS staff in analysis of legislation. 	Ongoing	Advisory Council and Ad Hoc Legislative Subcommittee	Legislation monitored	- Discussion included: - Recommendations:	In progress

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

14	Attend <i>Live Well San Diego</i> meetings once a quarter, and monitor AIS programs in support of the <i>Live Well San Diego</i> vision. 	Ongoing	Long-Term Care & Ombudsman Facilities	• Date(s) of regional meeting(s) attended	• Recommendations for improvement, including assessment of effectiveness or additional resources needed. • Discussion included:	In progress
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AGING AND INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2022 – 2025

LT1 Monitor and make recommendations for enhancements or change to Choose Well.

LT2 Promote awareness of respite/adult day care programs, in-home supportive services, and/or affordable facility care as alternatives to nursing home care. Ongoing • Long Term Care & Ombudsman Facilities • Promotion methods

LT3 Participate and represent the Advisory Council in appropriate Auxiliary subcommittee(s). Ongoing • Long Term Care & Ombudsman Facilities • Name and dates of Auxiliary subcommittee meetings attended

LT4 Monitor and advise (including but not limited to areas of concern, seeking input from stakeholders or subject matter experts, input on action plans, and participation in recommendation of policy:

LT4a Call Center Ongoing • Long Term Care & Ombudsman Facilities • Meeting(s) and date(s) attended.

LT4b Care Coordination programs Ongoing • Long Term Care & Ombudsman Facilities • Meeting(s) and date(s) attended

LT4c Case Management programs Ongoing • Long Term Care & Ombudsman Facilities •

LT4d Person-centered care management Ongoing • Long Term Care & Ombudsman Facilities

LT4e Ombudsman Volunteer Recruitment Ongoing • Long Term Care & Ombudsman Facilities • Promotion methods [Recommendations to increase volunteer recruitment including outreach methods].

LT4f Cal AIM Implementation Ongoing • Long Term Care & Ombudsman Facilities

LT5 Monitor and advise AIS on legislation proposals and changes related to Skilled Nursing Facilities and Residential Care Facilities for the Elderly.

LT6 Monitor and advise AIS on the Ombudsman program standard of operations, goals, and performance.

Advisory Council for Aging & Independence Services
NUTRITION SUBCOMMITTEE
September 3, 2025 | 1 P.M.

Call In: (619) 343-2538
Phone Conference ID: 728 771 44#
Meeting ID: 231 545 090 575
Passcode: m8RV9Hh9

COSO CLERK OF THE BOARD
2025 SEP 29 PM4:21

MINUTES

Members		Absent Members	Guests
Attendance:	Shirley King, Chair Bradlyn Mulvey Jackie Simon Susan Mallett, Ex-Officio	Maureen Phillips	Paige Colburn-Hargis
	Staff		
	Delilah Bisase, R.D., Public Health Nutrition Manager		
Item	Outcome		
1. Call to Order	Shirley King, Chair, 1 P.M. a. Welcome & Guest/Member Introductions b. Confirmation of Quorum (Three): (Quorum Met)		
2. Statement of (Just Cause) and/or Consideration of a request to Participate Remotely (emergency circumstances) by a Council Member, if applicable	No action taken.		
3. Standard Business	a. Public Comments/Announcements: Members or non-members: Jackie reminded the group of her message regarding the signage at the Carlsbad Farmer Market that welcomed the Senior Vouchers. b. Approval of July 9, 2025, Meeting Minutes (Action) [M/S - Bradlyn Mulvey/Jacqueline Simon: Unanimous vote]		
4. General Discussion	1. Paige Colburn-Hargis, Scripps Health Injury Prevention Community Outreach Coordinator joined the meeting to discuss methods to promote education combining fall prevention and nutrition guidance at the senior congregate dining sites. Paige described data related to the impact of trauma nationwide for seniors. Since the inception of the San Diego County Trauma System in 1984, the preventable death rate from traumatic injury in the county fell from 21 percent to less than 1 percent. Geriatric falls constitute 35% of traumatic injuries. (Yr 2024) Motor vehicle crashes are 14% of which 34% are related to DUI. Typically, seniors are not tested for drug/alcohol exposure at the time of an injury. Senior bike injuries represent 17% of the total. Also, seniors experience injuries as pedestrians in circumstances of crossing streets or maneuvering sidewalk irregularities. Falls do represent the leading cause of injury and death for those over age 65. Paige described the programmatic materials available to educate seniors about fall prevention actions such as the Standing Stronger workshops. We discussed how this awareness can be presented regularly to seniors at the congregate dining sites. Just as seniors who attend the sites need to be reminded about maximizing their use of CalFresh and dental benefits, the committee discussed how to make the information available each day when diners attend the meals. The proposal of a dining placemat embedded with important concepts for fall prevention and nutrition security was discussed. Paige agreed to look for a low-cost method to produce this kind of tool. She suggested that the local Trauma Based Foundation may have interest in funding the costs. The committee noted that the County Health Promotion team would need to be consulted about the utility of this intervention. Delilah agreed to ask the administrators at the dining sites for the numbers of		

	diners. Paige reinforced that capturing some data for this tool would help to justify its use and costs, such as a call to action for the diners to seek more information or enroll in a fall prevention class. Paige suggested that initially this tool would be English language. Shirley agreed to ask Roberto Ramirez of Health Promotions to suggest a staff person who could attend a meeting for the purpose of assessing the viability of this tool.
5. Next Meeting	October 8, 2025, 1 P.M.
6. Adjournment	Meeting adjourned at 2:00 P.M.

Respectfully submitted by Shirley King.

Aging & Independence Services Advisory Council
Monday, September 8, 2025 | 12:00 p.m. – 2:00 p.m.
5560 Overland Avenue, 3rd Floor, Joaquin Anguera Room, San Diego, CA 92123

Call in: 1 (619) 343-2539
Meeting ID (access code): 224 849 240 117 | Passcode: eq7c5Wr2

MINUTES - DRAFT

	Members	Absent Members	Guests
Attendance:	Paige Colburn-Hargis Shelia Coulbourn (virtual) Faye Detsky-Weil Stephen Huber Rhys Jones Ted Kagan Mina Kerr Dennis Leggett Elaine Lewis	Mikie Lochner Susan Mallett Silvia Martinez Dan McNamara David Milroy Bradlyn Mulvey Molly Nocon Jacqueline Simon Smith Sirisakorn	Sabrina Bishop Shirley King Taryn Patterson Maureen Phillips Cristin Whittaker Wanda Smith
			Antoinette Alioto (virtual) Brett Bergmann (virtual) Connie German- Marquez (virtual) Zarina Jackson Nick Martinez Kimberly Pitts Linda Strohl (virtual) Nicole Tapp Andrea Villa (virtual)
	Staff		
	Jennifer Bransford-Koons Wendy Garcia Brynn Viale Long Samantha Hasler	Michelle Hollie-Luterick Jana Jordan Kristen Smith (virtual)	
	Outcome		
1. Call to Order	Susan Mallett, Chair, 12:04 PM a. Welcome & Pledge of Allegiance b. Guest/Member Introductions c. Confirmation of Quorum: <u>18 present at this time.</u>		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member, if applicable.			
3. Standard Business	a. Public Comment/Announcements: Members or non-members b. Approval of July 14, 2025, Meeting Minutes (Action)* [M/S – E. Lewis/ J.Simon (Passed with 17 votes.)]		
4. Swearing in of 2025-2026 Officers	Jennifer Bransford-Koons, Director, Aging & Independence Services, Public Administrator/Public Guardian		
5. AIS Director's Items	Highlights included: a. Board Letter i. Aging Roadmap Annual Update (Action)* [M/S – S. Huber / T. Kagen (Passed with 18 votes.)] b. AIS Director's Update c. Legislative Update		

6. Guest Speakers	a. Housing and Community Development Services <i>Nick Martinez, Assistant Director</i> Highlights included: - o HCDS Overview - o HCDS Core Program Areas - o HCDS Program Highlights - o Affordable Housing Efforts - o Senior Housing Developments - o Under Construction Developments - o Upcoming Developments - o Affordable Housing Map Overview - o HACSD Jurisdiction - o Public Housing - o County Housing Authority - o HACSD Programs - o Housing Choice Vouchers Program Basics
7. Executive & Membership Subcommittee Report/Other Business	a. Chair's Report: Susan Mallett, Chair i. Adopt Annual Calendar, Annual Subcommittees, and Annual Report (Action)* [M/S – T. Kagen / B. Mulvey (Passed with 17 votes.)] ii. Council Goals: Review Draft* b. Membership Report: Jacqueline Simon, Secretary c. Board of Supervisors Annual Visits (Dates posted as confirmed): i. District #1: Aguirre [Vacant/Vacant] ii. District #2: Anderson [Phillips/Nocon] 2/26/2025 iii. District #3: Lawson-Remer [King/Colburn-Hargis] 1/31/2025 iv. District #4: Montgomery Steppe [Bishop/Milroy] 10/11/2024 v. District #5: Desmond [Vacant/Vacant]
8. Ancillary Subcommittee Oral Reports (Possible action)	a. LTC Ombudsman/Facilities (met 9/8/25): Elaine Lewis, Chair b. Healthy Aging (met 7/14/25): Wanda Smith, Chair c. Affordability in Aging (met 9/8/25): David Milroy, Chair d. Nutrition (met 9/3/25): Shirley King, Chair
9. Other Announcements	
10. Adjournment & Next Meeting	Meeting adjourned: 1:50PM Next Council Meeting: October 13, 2025, 12:00 p.m. Future Subcommittee Meetings: ➤ Healthy Aging: 9/8/25 2:15 p.m. ➤ Executive & Membership: 9/30/25 9:00 a.m. ➤ Nutrition: 10/8/25 1:00 p.m. ➤ LTC Ombudsman/Facilities: 10/13/25 10:30 a.m. ➤ Affordability in Aging: 10/13/25 10:30 a.m.

Minutes respectfully submitted by Michelle Hollie-Luterick.



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

PALOMA AGUIRRE
First District

JOEL ANDERSON
Second District

TERRA LAWSON-REMER
Third District

MONICA MONTGOMERY STEPPE
Fourth District

JIM DESMOND
Fifth District

DATE: October 21, 2025

XX

TO: Board of Supervisors

SUBJECT

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATIVE CODES AND BOARD POLICY SUNSET REVIEW 2025 (DISTRICTS: ALL)

OVERVIEW

In accordance with San Diego County Board of Supervisors (Board) Policy A-76, Sunset Review Process, the County of San Diego (County) Health and Human Services Agency (HHSA) periodically reviews County Administrative Code and Board Policy to ensure policies reflect current Board standards and practices.

Today's actions seek Board approval to amend the following Administrative Codes and Board Policy and extend the sunset review date for:

- Article IIIa Advisory Council for Aging and Independence Services
- Article XLVIII San Diego County Military and Veterans Advisory Council
- A-99 – Tobacco and Electronic Smoking Device Use, Prevention, and Cessation

Additionally, today's actions seek Board approval to retire Board Policy A-133 – Provide Guidelines for Staff Levels in the Health and Human Services Agency.

This item supports the County vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically underserved as well as our ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This will be accomplished as these County Administrative Codes and Board Policies provide a framework for a county that is healthy, safe, and thriving. Additionally, in alignment with the Board's commitment to transparency and open government, the Sunset Review process is an opportunity for HHSA to reflect on current policies through an equity lens and recommend changes that allow for greater transparency.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Determine no change is necessary and approve the sunset review date of December 31, 2032 for the following County Administrative Codes:
 - a. Article IIIa Advisory Council for Aging and Independence Services

**SUBJECT: HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATIVE
CODES AND BOARD POLICY SUNSET REVIEW 2025 (DISTRICTS: ALL)**

- b. Article XLVIII San Diego County Military and Veterans Advisory Council
2. Approve amendments to Board Policy A-99 – Tobacco and Electronic Smoking Device Use, Prevention, and Cessation, and extend the sunset review date to December 31, 2032.
3. Approve the retirement of Board Policy A-133 – Provide Guidelines for Staff Levels in the Health and Human Services Agency.

EQUITY IMPACT STATEMENT

The County of San Diego (County) Health and Human Services Agency (HHSA) annually reviews Board Policies, County Administrative and Regulatory Codes that are sunseting to ensure alignment with current San Diego County Board of Supervisors (Board) values and to ensure adherence to applicable laws and regulations. In alignment with the Board's commitment to transparency and open government, the Sunset Review process is an opportunity for HHSA to reflect on current policies through an equity lens and recommend changes that allow for greater transparency.

Today's action positively impacts vulnerable populations including older adults, military veterans, and school-aged children. Advisory councils provide opportunities for community members and stakeholders to engage in discussions on important issues in their communities. Their input is crucial to informing the Board and the Chief Administrative Officer in their preparation, development, and evaluation of County programs, and helps to determine where focused efforts and resources are needed.

Additionally, the continuation of Board Policy A-99 – Tobacco and Electronic Smoking Device Use, Prevention, and Cessation is vital for programs designed to reduce tobacco and electronic smoking device use, prevention and cessation. Data from the 2024 National Youth Tobacco Survey found that 2.25 million middle and high school students reported using any tobacco product one or more times in the past 30 days, and more than one in four using e-cigarettes daily. The Centers for Disease Control and Prevention have attributed tobacco use, including electronic smoking devices to increased risk of oral cancer, gum disease, tooth loss, and cavities. Among school-aged children, the use of nicotine can harm adolescent brain development, including parts of the brain that control attention, learning, mood, and impulse control.

SUSTAINABILITY IMPACT STATEMENT

Today's actions strive for programs and operations that reflect the County's values and priorities. By aligning with the County of San Diego's (County) Sustainability Goals the changes reflect more equitable, sustainable, and impactful practices. Specifically, extending the Sunset Review date for Article IIIa Advisory Council for Aging and Independence Services (Article IIIa) and Article XLVIII San Diego County Military and Veterans Advisory Council (Article XLVIII), supports County Sustainability Goal #1 by continuing to provide meaningful opportunities for community engagement on issues affecting older adults and military veterans, and by serving as a platform for stakeholders to shape County programs and plans that better address the needs of these populations.

Additionally, today's action to retire Board Policy A-133 – Provide Guidelines for Staff Levels in the Health and Human Services Agency supports Goal #2 to ensure just and equitable access to

**SUBJECT: HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATIVE
CODES AND BOARD POLICY SUNSET REVIEW 2025 (DISTRICTS: ALL)**

County services, and resource allocation in support of sustainable communities. Retiring Board Policy A-133 allows the County Health and Human Services Agency to continue adapting to the community's growing health and social needs, particularly in response to public health crises and the protection of core services. Lastly, the action to amend Board Policy A-99 – Tobacco and Electronic Smoking Device Use, Prevention, and Cessation, also supports the County Sustainability Goal #4 by protecting the health and wellbeing of everyone in the region from the serious public health hazards of tobacco use and secondhand smoke exposure.

FISCAL IMPACT

There is no fiscal impact associated with the recommendations. There will be no change in net general fund costs and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ADVISORY BOARD STATEMENT

On August 21, 2025, the San Diego Military and Veterans Advisory Council received an update as informational item on Article XLVIII San Diego County Military and Veterans Advisory Council receiving and had no concerns.

On September 16, 2025, the Health Services Advisory Board [PENDING UPDATE].

On October 13, 2025, the Advisory Council for Aging and Independence Services will receive an update as an informational item on Article IIIa Advisory Council for Aging and Independence Services.

BACKGROUND

In accordance with San Diego County Board of Supervisors (Board) Policy A-76, Sunset Review Process, the County of San Diego (County) Health and Human Services Agency (HHSA) periodically reviews Board Policies and the County Administrative Code and Regulatory Code. Revisions to Board Policies and the County Administrative Code are recommended to reflect current Board standards and practices and to reflect any changes in laws, policies and regulations that govern County departmental operations and services.

Recommendation 1

County staff have reviewed the County Administrative Code Articles below. Staff recommend no changes and request approval of a new sunset date of December 31, 2032:

- Article IIIa Advisory Council for Aging and Independence Services
- Article XLVIII San Diego County Military and Veterans Advisory Council

Recommendation 2

The proposed revisions to Board Policy A-99, Tobacco and Electronic Smoking Device Use, Prevention, and Cessation, include:

- Modifying language throughout various sections for clarity and conciseness.

**SUBJECT: HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATIVE
CODES AND BOARD POLICY SUNSET REVIEW 2025 (DISTRICTS: ALL)**

- Adding more recent data related to national and State statistics on tobacco-related deaths, the prevalence of tobacco use among youth, and costs associated with smoking.
- Updating definition of “tobacco product” to align with State definition.
- Adding a new provision under “Policy”, Section 10 to state: “Educate, facilitate, and assist city and County policymakers, staff, and residents with adopting and implementing tobacco and smoke-free policies, reducing tobacco product waste in outdoor environments, and ending the sale of tobacco products”.
- Updating the Sunset Review date to December 31, 2032.
- Adding the most recent Board action date.

Recommendation 3

Retirement of Board Policy A-133 – Provide Guidelines for Staff Levels in the Health and Human Services Agency is being requested upon the sunset date of December 31, 2025.

When HHSA was established in 1997, the Board set a staffing-to-population ratio of 1 employee for 500 county residents to ensure efficient and effective HHSA operations and maximization of front-line service delivery. The only exceptions to exceeding the ratio are:

- To protect the County against liability and/or risk resulting in staffing levels that are inadequate to carry out mandated program functions delegated to HHSA by the federal or State government;
- If strict adherence to the staffing ratio would compromise equitable distribution of funds to the County and create future funding inequities from federal or State funding sources, when those sources use a formula for allocating health and social services revenue based on current need and historical expenses; and
- If unforeseen events, such as changing demographics or economic downturns, require additional provision of mandated health and social services by merit civil service employees, such as public health, adult, and child protection services.

Over the years, HHSA has continued meeting these exceptions granted by Board Policy A-133 due to evolving State and federal mandates and increasing demands associated with public health emergency response. As such, the previously established staff-to-resident ratio of 1 to 500 is no longer applicable.

This is demonstrated by the expansion of the Affordable Care Act, which went into effect in 2014, and extended healthcare coverage via Medicaid to an increased number of populations not previously eligible. This included individuals under the age of 65 earning up to 138% of the federal poverty level. Since 2014, Medi-Cal, California’s state-specific name for Medicaid, increased by XX% in the County. In response, the County adjusted the staffing needed to administer the rising caseloads, and in doing so, protected the County against liability and/or risk resulting in inadequate staffing levels to carry out mandated federal or State program functions.

The COVID-19 pandemic is another example of the County pivoting staffing in response to changes in federal or State funding due to unforeseen economic and public health downturns. The global pandemic unveiled an urgent need for a more robust public health infrastructure, nationwide. In recognition of this, the State allocated approximately \$14,000,000 annually to

SUBJECT: HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATIVE
CODES AND BOARD POLICY SUNSET REVIEW 2025 (DISTRICTS: ALL)

County Public Health Services to strengthen local public health infrastructure. In doing so, the additional County staff hired were able to deliver vital services to XYZ.

Today's action recommends the Board approve an extension of the sunset review date of Article IIIa Advisory Council for Aging and Independence Services to December 31, 2032; approve an extension of the sunset review date of Article XLVIII San Diego County Military and Veterans Advisory Council to December 31, 2032; approve amendments Board Policy A-99, Tobacco and Electronic Smoking Device use, Prevention, and Cessation, and an extension of the sunset review date to December 31, 2032; and, retire Board Policy A-133, Provide Guidelines for Staff Levels in the Health and Human Services Agency upon the sunset date of December 31, 2025.

LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN

Today's proposed actions support the County of San Diego 2025-2030 Strategic Plan Initiatives of Sustainability (Climate), Equity (Health), and Community (Engagement and Quality of Life), and the regional *Live Well San Diego* vision by ensuring County policies are transparent, efficient, inclusive, data-informed, outcome- and evidence-based, equitable, sustainable, and culturally responsive to support the health and social services provided to the residents of San Diego County.

Respectfully submitted,

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EBONY N. SHELTON
Chief Administrative Officer

ATTACHMENT(S)

Attachment A – Article IIIa Advisory Council for Aging and Independence Services (No changes)
Attachment B – Article XLVIII San Diego County Military and Veterans Advisory Council (No changes)

Attachment C – Board Policy A-99, Tobacco and Electronic Smoking Device Use, Prevention, and Cessation (Clean)

Attachment D – Board Policy A-99, Tobacco and Electronic Smoking Device Use, Prevention, and Cessation (Strikethrough)

Attachment E – Board Policy A-133 – Provide Guidelines for Staff Levels in the Health and Human Services Agency (Informational Copy)



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

PALOMA AGUIRRE
First District

JOEL ANDERSON
Second District

TERRA LAWSON-REMER
Third District

MONICA MONTGOMERY STEPPE
Fourth District

JIM DESMOND
Fifth District

DATE: October 21, 2025

XX

TO: Board of Supervisors

SUBJECT

APPROVE OUT-OF-COUNTRY TRAVEL FOR COUNTY OF SAN DIEGO REPRESENTATIVES TO PARTICIPATE IN THE JAPAN CENTER FOR INTERNATIONAL EXCHANGE US-JAPAN PROGRAM ON HEALTHY AND RESILIENT AGING (DISTRICTS: ALL)

OVERVIEW

In accordance with San Diego County Board of Supervisors (Board) Policy D-7, *Out-of-County Business and Related Guidelines and Processes*, and Administrative Code section 470, this is a request to approve out-of-country travel for the Director, County of San Diego (County) Health and Human Services Agency, Aging & Independence Services (AIS) and the Acting Director, County Office of Emergency Services (OES) to participate in the Japan Center for International Exchange (JCIE) one-week learning tour in Japan.

JCIE, in partnership with AARP, invited County policymakers, leadership and community partners to join the tour, scheduled for early December 2025, based on the County's recognized leadership in implementing the Aging Roadmap and advancing age-friendly initiatives. The goal of the tour is to foster collaboration and information-sharing across regions to address common issues facing aging societies and creating age-friendly environments. The tour will focus on shared challenges facing aging societies, with a special emphasis on disaster preparedness and response, and social isolation—all of which align with the County's Aging Roadmap priorities.

Furthermore, in-person attendance is essential, as it will allow County representatives to participate in site visits, engage with Japanese policymakers, service providers and researchers, and gain first-hand insights into innovative, age-friendly practices that cannot be fully replicated through virtual participation. This opportunity is offered at no cost to the County, with JCIE covering airfare, accommodations, and related program expenses.

Today's action requests the Board authorize out-of-country travel, in accordance with Board Policy D-7, *Out-of-County Business and Related Guidelines and Processes*, and Administrative Code section 470, for the Director of AIS and the Acting Director of OES to participate in the JCIE one-week learning tour in Japan in early December 2025.

SUBJECT: APPROVE OUT-OF-COUNTRY TRAVEL FOR COUNTY OF SAN DIEGO REPRESENTATIVES TO PARTICIPATE IN THE JAPAN CENTER FOR INTERNATIONAL EXCHANGE US-JAPAN PROGRAM ON HEALTHY AND RESILIENT AGING (DISTRICTS: ALL)

This item supports the County's vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically left behind, as well as our ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This will be accomplished by continuing to support older adults and persons with disabilities through collaborating with other jurisdictions to share and learn about disaster preparedness and social isolation mitigation strategies.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

Per Administrative Code 470, authorize the Director, Health and Human Services Agency, Aging & Independence Services and Acting Director, Office of Emergency Services for out-of-country travel to Japan to participate in the Japan Center for International Exchange one-week learning tour scheduled for November 29 through December 6, 2025.

EQUITY IMPACT STATEMENT

Continuing to support those most disproportionately affected by social isolation, disasters, and emergencies is a priority for the County of San Diego (County). Building on ongoing cross-departmental and community collaboration, and the priorities outlined in the Aging Roadmap, County staff continue to seek innovative ways to address the needs of the most vulnerable populations. Participation in this one-week learning tour will benefit older adults, persons with disabilities, caregivers, and their families by facilitating the exchange of knowledge on successes, challenges, and lessons learned related to disaster preparedness and response, and reducing social isolation.

SUSTAINABILITY IMPACT STATEMENT

Approving today's recommendation for out-of-country travel to Japan for County of San Diego (County) representatives to participate in the Japan Center for International Exchange one-week learning tour supports the County's Sustainability Goal #2 to provide just and equitable access to County services, and Sustainability Goal #4 to promote health and well-being. This learning tour provides a unique opportunity for County leaders to strengthen strategies and expand knowledge that will support older adults, people with disabilities, caregivers, and their families, particularly in the areas of disasters preparedness, emergency response, and reducing social isolation.

FISCAL IMPACT

There is no fiscal impact associated with the proposed action. Travel expenses, including airfare, accommodations, and related program expenses will be covered by the Japan Center for International Exchange. County of San Diego Representatives will receive regular salary and benefits, and no overtime will be incurred as a result of this trip. There will be no change in net general fund costs and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ADVISORY BOARD STATEMENT

SUBJECT: APPROVE OUT-OF-COUNTRY TRAVEL FOR COUNTY OF SAN DIEGO REPRESENTATIVES TO PARTICIPATE IN THE JAPAN CENTER FOR INTERNATIONAL EXCHANGE US-JAPAN PROGRAM ON HEALTHY AND RESILIENT AGING (DISTRICTS: ALL)

The Aging & Independence Services Advisory Council's Executive and Membership Subcommittee reviewed this item at their regular meeting on September 30, 2025, and recommended [REDACTED].

BACKGROUND

According to population estimates from San Diego Association of Governments, of the nearly 3.3 million people currently residing in San Diego County, approximately 710,000 are adults aged 60 years and older. By 2029, this number is expected to increase to more than 824,500.

In 2016, the County of San Diego (County) joined the AARP Network of Age-Friendly Communities, affirming its commitment to creating livable communities for people of all ages. Building on this foundation, the County developed the Aging Roadmap at the direction of the San Diego County Board of Supervisors (Board) on September 24, 2019 (4). The Aging Roadmap is a comprehensive framework for policies, programs, and initiatives that equitably support the needs and leverage the contributions of the growing population of older adults in the region.

As presented to the Board on September 30, 2025 (2), 2 of the 10 priority areas within the Aging Roadmap, Social Participation and Preparedness, focus on vital priorities for older adults, persons with disabilities, caregivers, and their families. Social Participation focuses on a range of social and community engagement opportunities for older adults that promote active living, reducing isolation, and providing enriching experiences across all age groups and generations. Preparedness focuses on preparing older adults, people with disabilities, caregivers, and people with other access and functional needs for safety during times of disaster and emergencies.

Recognizing the County's comprehensive approach and innovative work within the Aging Roadmap and age-friendly programs, the Japan Center for International Exchange (JCIE), in partnership with AARP, invited County leadership and local community partners to participate in a week-long learning tour scheduled for early December 2025. The goal of the tour is to foster collaboration and information-sharing on addressing common issues facing aging societies – particularly disaster preparedness and response, and social isolation – which align with Aging Roadmap priorities. Additionally, this opportunity will be sponsored by JCIE at no cost to the County, with all travel, lodging, and program costs covered by JCIE.

Japan provides a unique setting for this exchange. According to the JCIE, more than 28% of residents in Japan are aged 65 or older, making it one of the most rapidly aging regions in the Asia-Pacific. Recognizing parallels with the United States, JCIE created the US-Japan Healthy & Resilient Aging program to foster collaboration on aging issues and engage policymakers, service providers, and researchers in dialogues that generate innovative, sustainable solutions and spark future collaboration.

The one-week tour will include meetings with Japanese policymakers, local leaders, service providers, and researchers, as well as site visits to communities implementing forward-thinking, age-friendly practices. These site visits will allow County representatives to observe community-based approaches first-hand, build stronger peer-to-peer relationships, and engage in deeper, more

SUBJECT: APPROVE OUT-OF-COUNTRY TRAVEL FOR COUNTY OF SAN DIEGO REPRESENTATIVES TO PARTICIPATE IN THE JAPAN CENTER FOR INTERNATIONAL EXCHANGE US-JAPAN PROGRAM ON HEALTHY AND RESILIENT AGING (DISTRICTS: ALL)

productive discussions than would not be possible in a virtual format. Therefore, in-person attendance is critical. The JCIE has emphasized that in-person participation is essential to maximize the value of this exchange and strengthen long-term collaboration between San Diego County and Japanese counterparts.

Participating in this tour will provide invaluable insights and best practices that can inform and enhance the County's ongoing efforts to create age-friendly programs, services, and systems. As a next step, JCIE will coordinate a return visit in 2026, during which a delegation of Japanese leaders will travel to San Diego County. County staff will support site visit planning and coordination for the delegation, further strengthening international collaboration and creating an opportunity to showcase the County's age-friendly initiatives.

Today's action requests the San Diego County Board of Supervisors authorize out-of-country travel, in accordance with Board Policy D-7, *Out-of-County Business and Related Guidelines and Processes*, and Administrative Code section 470, for the Director of Health and Human Services Agency, Aging & Independence Services, and the Acting Director of the County Office of Emergency Services to attend the JCIE one-week learning tour in Japan.

LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN

Today's proposed action supports the County of San Diego's 2025-30 Strategic Plan Initiatives of Sustainability (Resiliency), Equity (Health), and Community (Quality of Life), and the regional *Live Well San Diego* vision by enhancing knowledge and mitigation strategies related to disaster preparedness and response, and social isolation in support of older adults and persons with disabilities.

Respectfully submitted,

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EBONY N. SHELTON
Chief Administrative Officer

ATTACHMENT(S)

N/A

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

COUNCIL FOCUS: Use or gain expertise to identify, project, and anticipate needs and trends, and advise on AIS operational actions to address the needs of older adults and persons with disabilities.

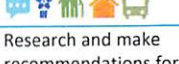
AGING ROADMAP: County of San Diego's [regional plan](#) that is implemented and organized by 10 focus areas that collectively represent the County's comprehensive system of care, including both person-centered and community-wide efforts. Roadmap focus areas are as follows and identified throughout the Council's Goals:



GOALS 2025 – 2028

#	Goal	Timeline	Lead	Measure	Outcome	Status
1	Advise on Area Plan updates for FY 2025-2026. 	Feb – May 2025	Ad Hoc Area Plan Subcommittee	- Meeting date(s) - Discussion - Vote and authorization of Council Chair to sign letter of transmittal	- Ad Hoc Area Plan Subcommittee met on 3/27/25. - Area Plan public hearing comment and consideration of acceptance during Advisory Council meeting on 4/14/25. - Discussion included: Area Plan 2025-2026 updates and process and content of the Area Plan. The Ad Hoc Subcommittee recommends continued consultation, input, and monitoring of progress from the Advisory Council. - Authorization passed with 20 votes on 4/14/25.	Completed

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

1a	Advise on Area Plan updates for FY 2026-2027. 	Feb – May 2026	Ad Hoc Area Plan Subcommittee	• Meeting date(s) • Discussion • Vote and authorization of Council Chair to sign letter of transmittal	• Discussion included:	Not yet started
2	Monitor and plan for services for older adults to meet the needs of the growing population. 	Ongoing	Ad Hoc Area Plan Subcommittee and Advisory Council	• Discussion	• Discussion included:	In progress
3	Find engaging speakers for the AIS Advisory Council general meetings. 	Ongoing	Advisory Council	• Speakers	• Speakers' topics included:	In progress
4	Expand participation in appropriate Auxiliary Subcommittees. 	Ongoing	Advisory Council	• Meeting date(s) • Discussion	• Auxiliary Subcommittee met on: • Discussion included: • Authorization passed:	In progress
5	Participate in appropriate Ancillary Subcommittees. 	Ongoing	Advisory Council	• Meeting date(s) • Discussion	• Ancillary Subcommittee met on: • Discussion included: • Authorization passed:	In progress
6	Research and make recommendations for priority areas to support economic security amongst older adults in San Diego County. 	Ongoing	Affordability in Aging Subcommittee	• Finding(s) • Discussion	• Topics may include, but are not limited to, affordable housing for older adults, transportation for older adults, healthcare programs for older adults, and financial supplemental programs for older adults.	In progress

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

7	Research and make recommendations for priority areas of healthcare and hospital community systems for older adults. 	Ongoing	Healthy Aging Subcommittee	• Finding(s)	• Topics may include, but are not limited to, neurodegenerative diseases of AD, PD, FTD, Dementia, polypharmacy, and life planning to increase awareness and education within the health care providers' community.	In progress
8	Review how older adults who have the greatest economic or social need are made aware of and utilize nutrition services including CalFresh benefits. 	Ongoing	Nutrition Subcommittee	• Finding(s)	• Topics may include, but not limited to, review of nutrition resources and education through the AIS website, California Association of Food Banks, California Department of Food and Agriculture, and printed materials. • Examine the barriers to CalFresh benefit enrollment with online and phone applications, and how enrollment assistance is promoted through navigation support.	In progress
9	Review the research and implementation efforts of local and national 'food as medicine' initiatives that focus on the integration of food for disease prevention and management. 	Ongoing	Nutrition Subcommittee	• Finding(s)	• Topics may include, but not limited to, enhancing nutritional quality through increased fruit and vegetable consumption and the importance of good nutrition for older adults living with chronic health conditions, and how local health care providers are integrating the 'Food as Medicine' program models for the purpose of reducing food and nutrition insecurity.	In progress
10	Increase awareness about good oral health and dental treatment options through public insurance benefits. 	Ongoing	Nutrition Subcommittee	• Finding(s)	• Topics may include, but not limited to, the barriers to the utilization of Medi-Cal Dental insurance benefits, the outreach efforts by California Smile, and an annual update with Dr. Whyte, County Chief Dental Officer.	In progress
11	Identify disease risk and injury reduction strategies to advocate for educational opportunities for older adults. 	Ongoing	Healthy Aging Subcommittee	• Finding(s)	• Topics may include, but are not limited to, cardiac health, diabetes, oral health, hearing and vision loss, care and nutrition, dementia, and neurodegenerative diseases.	In progress

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

12	Monitor and advise on AIS programs through presentations and site visits. 	Ongoing	Nutrition Subcommittee	Meeting(s) and date(s) attended	Topics may include, but not limited to, the outreach activities to the outlying and rural communities where nutrition resources are limited to distant retail businesses.	In progress
12a	Congregate Meals (Title III C1) and Transportation to Dining Sites (Title III B). Review nutrition education and in-service requirements for congregate sites. 	Ongoing	Nutrition Subcommittee	Meeting(s) and date(s) attended	Topics may include, but not limited to, site visits for the purpose of reviewing the social engagement and nutrition education supports and CalFresh outreach.	In progress
12b	Home-Delivered Meals (Title III C2) 	Ongoing	Nutrition Subcommittee	Meeting(s) and date(s) attended	Discussion included:	In progress
12c	SNAP (Cal Fresh) 	Ongoing	Nutrition Subcommittee	Meeting(s) and date(s) attended	Topics may include, but not limited to, tracking the proposed California legislation to maintain level of CalFresh benefits if the federal investment is decreased.	In progress
12d	Older Adult Health Promotion (Feeling Fit, Fall Prevention, etc.) and Healthy Aging in life-long learning. 	Ongoing	Healthy Aging Subcommittee	Meeting(s) and date(s) attended	Awareness and Promotion of local programs in lifelong learning to support Healthy Aging.	In progress
13	Monitor pending legislation in all goal areas and participate with respective committees and AIS staff in analysis of legislation. 	Ongoing	Advisory Council and Ad Hoc Legislative Subcommittee	Legislation monitored	- Discussion included: - Recommendations:	In progress

AGING & INDEPENDENCE SERVICES (AIS) ADVISORY COUNCIL | GOALS 2025 – 2028

14	Attend <i>Live Well San Diego</i> meetings once a quarter, and monitor AIS programs in support of the <i>Live Well San Diego</i> vision. 	Ongoing	Long-Term Care & Ombudsman Facilities	• Date(s) of regional meeting(s) attended	• Recommendations for improvement, including assessment of effectiveness or additional resources needed. • Discussion included:	In progress
15	Advise AIS on legislative proposals and changes related to Skilled Nursing Facilities and Residential Care Facilities for the Elderly. 	Ongoing	Long-Term Care & Ombudsman Facilities	• Legislation monitored	• Raise and maintain awareness for the AIS Advisory Council surrounding legislation related to skilled nursing facilities and residential care facilities for the elderly. • Discussion included:	In progress
16	Monitor and advise AIS on the Ombudsman program standard of operations, goals, performance, and increasing the number of volunteers as well as advise on areas of concern related to long-term care. 	Ongoing	Long-Term Care & Ombudsman Facilities	• Meeting(s) and date(s) attended	• Recommendations for improvement, including assessment of effectiveness or additional resources needed. • Discussion included:	In progress

Hilary Ward

COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)

MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
First Floor – Conference Room B

COSD CLERK OF THE BOARD
2025 SEP 17 PM1:34

Zoom Conference Call <https://sdcountry-ca-gov.zoom.us/j/83304506584>

August 14, 2025 - 3:30 p.m. to 5:00 p.m.

<u>Members Present</u>	<u>Excused</u>	<u>Staff</u>
Elana Levins-Craig	Destiny Preston	Herminia Ramirez, Chief, DSCE
Samantha Jenkins	Janelle Lopez	Deo Akena, Manager, DSCE-CAP
Jeannine Nash	Carla Vanegas	Jocelyn Salamat, AA, DSCE-CAP
Summer Elliott	Maurice Borders	Amanda Bass-Garcia, AA, DSCE
Hilary Ward		Corinne Rodriguez, OA, DSCE- CAP
Jorge Medina		
Greg McGuire	<u>Absent</u>	
Wilford Smith		

1. **Call to Order:** Meeting called to order by the Chair, Jeannine Nash, at 3:38 pm.
2. **Roll Call:** 8 members were present; quorum was **Achieved**. (6 primaries, 2 alternates)
3. **Acceptance of Agenda:** Hilary motioned to accept agenda; Elana seconded. Motion passed.
4. **Approval of Minutes:** Hilary motioned to accept the July 10, 2025, minutes; Elana seconded. All in favor, motion passed.
5. **Public Comments:**
 - No public comments
6. **Information Item: Vacancy Report**
 - Currently, there are 7 vacancies:
 - Public Sector – Seat 1 – The new supervisor is in the process of getting acquainted with all advisory boards; when the appropriate time comes, CAP will work with the new supervisor to appoint a CAB member.
 - Public Sector – Seat 5 – Application submitted.
 - Private Sector – Seat 8
 - Private Sector – Seat 14
 - Private Sector – Seat 15
 - Economically Disadvantaged Sector – Seat 12 - Central Region - Board voted to appoint applicant Cesar Javier to Seat 12 during the June 10th meeting. There is an appointment in process, Herminia reached out to provide training and information to Cesar Javier regarding the scope of CAB.
 - Economically Disadvantaged Sector – Seat 7 – North Central Region
7. **Discussion Item:** Updates from HHSA Deputy Chief Administrative Officer, Dr. Kimberly Giardina

- HHSA's new Deputy Chief Administrative Officer, Dr. Kimberly Giardina, was introduced to the Community Action Board.
- CAB members inquired into the Federal changes and the impact on the County's Medi-Cal and CalFresh benefits, and Dr. Giardina shared that some changes will take effect as early as January 2026, and a communication plan is being developed to ensure all affected beneficiaries are adequately informed and able to obtain needed support.
- In response to an inquiry into the new state policy regarding unsheltered people not being able to camp on public land and the cities' approach to public-facing homelessness: Dr. Giardina shared that every city approaches the Camping Ordinance differently, and that it is the County's primary responsibility to provide homelessness services in unincorporated areas and cities without their own housing authority. Dr. Giardina discussed grant opportunities that the County is pursuing to address homelessness, highlighted current efforts, and also welcomed residents such as CAB members to share ideas.
- In response to an inquiry into how rural nonprofits and smaller community-based organizations can build stronger partnerships with County departments and receive County grants: Dr. Giardina shared that changes to the contracting processes are currently under review, with the goal of improving contracting with smaller, more local, grassroots organizations. She recommended that CAB members review those changes and provide feedback, emphasizing that it is the goal of the Board of Supervisors to partner at a much more local, smaller level.
- Dr. Giardina also recommended that CAB members partner with the Office of Economic Development and Government affairs on the new Technical Assistance Program, which intends to bring together larger organizations with smaller organizations to partner together and help build infrastructure and capacity to complete grant work.
- Dr. Giardina highlighted the Community Information Exchange Group (CIE) backed by 2-1-1, and that they have been exploring opportunities where funding could be made available for smaller organizations that would like to join the CIE but cannot afford to do so.

8. Discussion Item: Updated Strategic Plan

- Updated strategic plan has been published on the CAP webpage. CAB members were encouraged to review and reach out to CAP regarding any additional concerns or edits for consideration, that they may be added to the next meeting's agenda.

9. Discussion Item: Public Comments

- Considered whether the time limits for public comments should be revised.
- Adding an action item to the next meeting's agenda to discuss and vote on revising the time limits for public comments as follows:
 - Items related to the agenda: recommended change from 5 minutes to 2 minutes.
 - Items not related to the agenda: recommended change from 3 minutes to 1 minute.

10. Discussion Item: Alternate Seats

- Considered whether private sector alternate seats should be filled by persons representing the same organization as the primary seat member.
- Adding an action item to the next meeting's agenda to discuss and vote on guidance regarding filling private sector alternate seats.
- Jorge obtained approval for an alternate CAB member to apply and represent his organization.

11. Discussion Item: Equitable Access for CAB Applicants

12. Discussion Item: Confirmation – Ethics Training Certificate (Org. Std. 5.7)

- Reminded CAB members to check their email inbox regarding submission of Ethics Training Certificates.

13. Discussion Item: Confirmation – Review of Biennial CAB Training Material (Org. Std. 5.8)

- Reminded CAB members to check their email inbox and provide confirmation that they have reviewed and understood the Biennial CAB Training Material if they were not present during the April meeting.

14. Director's Update: Provided by Deo Akena

- Refer to Director's Update document.

15. Chair's Update: Provided by Jeannine Nash

- No updates shared

16. Adjournment - Next Meeting

- Hilary Ward made the motion to adjourn. Jeannine Nash seconded the motion. Motion carried. Meeting ended at 5:03 PM.
- The next regular meeting will be on Thursday September 11th, 2025 - In Person at Seville Plaza.

CSA 128 8/5/25

Attending: Rolland Slade, Carl Kasimatis, Tina Carlson, Josh Chavez, Joe Diehl, Kelly Daniels and Chris Pierson

Absent: Jakalya Daniels and Kelly Spurgeon

Remote participation: None

Guests: None

- I. The meeting was called to order at 6:30pm by Chair Rolland Slade
- II. Public Communication
None
- III. Minutes of 3/4/25 M: Chris P. S: Carl K. Approved with corrections, 4/1/25 M: Chris P. S: Carl K. Approved with corrections
- IV. Park and Recreation Staff reports:
 - a. Kelly:
 - i. Budgets were handed out 1- fiscal year end 2- new fiscal year. 1-96% spent, surpassed goal for revenue goal: \$230,000 intake: \$275,000. 1- \$1,138,430 (end) 2- \$1,153,000 (new)
 - ii. Dictionary Hill findings and Trail Design, we will have a presentation Sept. or Oct.
 - iii. Still in concept design for the Casa de Oro project.
 - iv. Calavo Park presentation will be in Sept. or Oct.
 - v. Rock House: the kiosk and 3 rock panels will be updated.
 - b. Kelly D for Kelly S.:
 - i. Josh is covering for Jakayla as she is out on leave and will not return for at least 2 months.
 - ii. 88 enrolled in Feeling Fit, Urban Sol has 20 – 25 participants.
 - iii. Summer is full of rentals, booking for fall now.
 - iv. Movies in the park, this Friday and second one in September.
 - c. Josh:
 - i. Summer camps are almost over.
 - ii. Teen Center has been busy with field trips: Mission Beach for surfing, deep sea fishing etc.
 - iii. Cooking classes are going well.
 - iv. Open gym Monday – Friday.
 - v. Hosted Back to School Jam this last weekend giving out 200 backpacks, haircuts and eyeglasses.
 - vi. Volleyball is very popular

- vii. hosted a county wide Volleyball tournament for county employees.
- viii. All field allocations have been made for the fall.
- ix. On October 24, we will have Halloween in the park.

d. Joe:

- i. Vegetation management and fire breaks are our number 1 priority now.
- ii. Lamar Park irrigation has been done and is working.
- iii. Lamar Park channel will be cleaned out.
- iv. Take back the park will be held on October 4, 2025, 10am – 12 pm at Lamar Park with the Sheriff's department.
- v. Shade structures still in design phase.

V. PLDO – no update, balance is the same.

VI. Old Business –

Fence at Bancroft Park/Bancroft Ranch House – * Not being funded, we will leave under old business so we can follow to see if funding will become available. NO UPDATE

VII. New Business: Lighting at Lamar Park – Tina: the Sheriff's asked us if it was possible to put lighting in the back of Lamar Park. Kelly: All lighting is solar; the county is applying for CDBG funding for more solar lighting in the fall.

VIII. Announcements: none

IX. Adjournment at 7:14 pm. M: Tina C. S: Carl K. All in Favor.

Jess Martin Park Advisory Committee

Meeting Minutes – August 4, 2025

Location: San Diego County Library, Julian, CA

Time: 4:00 p.m.

Members Present

- Richard Loomis
- Mike Charlonne – Chair
- Allisun Kraemer

Also Present

Representing the County of San Diego Department of Parks and Recreation:

- Carlos Henosa, Supervisor for William Heise and Jess Martin Parks
- Ruben Maza, Park Ranger
- Matt Sanford, Region Manager (via phone)

Members Absent

- Carmen Longoria

Community Guests

- None

Call to Order

The Chairperson called the meeting to order at 4:04 p.m. A quorum was present.

Approval of Agenda

The agenda was approved as presented.

Announcements and Introductions

Matt Sanford introduced himself and requested the board's assistance in completing the Sunset Review for Jess Martin Park, due October 10, 2025. He explained that board responses will be recorded for submission.

Public Comments

No public comments were received.

Approval of Previous Minutes

The minutes from the June 2, 2025 meeting were approved as presented.

Old Business – Park Updates

- Movies in the Park: Approximately 100 people attended the recent event, which included a music program prior to the movie. The next movie night is scheduled for August 23, with an anticipated turnout of 80–100 attendees.
- Sports Programs:
 - A flag football league has expressed preliminary interest in using Jess Martin Park.
 - The soccer league will begin at the end of September. Parks and Recreation is coordinating schedules for both soccer and flag football.
 - AYSO has been unresponsive since the president relocated to Texas. Parks and Recreation will coordinate with Mike Charlonne for updates. Joe Ligget may be voted in as the new AYSO president. Both leagues plan to play games on Saturdays.

Monthly Park Maintenance Fund – Budget Update

- Current budget: \$32,322 as of July 31, 2025 (not including some staff costs and other expenses).
- The mower has been repaired. A backup mower is available at William Heise Park.
- Current local tax revenue is insufficient to cover all operating costs; Parks and Recreation continues to monitor the budget.

Wellhead Tank and Landscape Tie-In – Status Update

- Final budget approval is pending due to a contractor's earlier omission.
- Most state-required action items have been completed; the remaining items will be addressed once the contractor resumes work.
- No timeline has been set for restarting construction, though progress is expected by the next meeting.

Basketball Half-Court

- Updated timeline:
 - Fall–Winter 2025 – Design, bid, and award
 - Spring–Summer 2026 – Construction

TOT Funds Update

- Richard will attend the next Julian Planning Group meeting to report on TOT funds.

Next Meeting

- Date: Monday, October 6, 2025
- Time: 4:00 p.m.

- Location: Julian County Library

Adjournment

The meeting was adjourned at 4:24 p.m.

Committee Details

Jess Martin Park Advisory Committee (JMPAC) is a voluntary organization chartered to provide community input and recommendations to the Director of the San Diego County Department of Parks and Recreation on issues related to the budget, maintenance, operations, park development, facilities, and recreation programs for Jess Martin Park (Landscape Maintenance District Zone No. 2 – Julian).

Current Members:

- Mike Charlonne – Chairperson
- Allisun Kraemer – Vice Chairperson
- Richard Loomis – Secretary
- Carmen Longoria – Board Member

Contact Person:

Mike Charlonne, Chairperson

Email: mlcharlonne@yahoo.com



COSD CLERK OF THE BOARD
2025 OCT 2 PM3:36

PARKS ADVISORY COMMITTEE

August 8th, 2025

Members Present	Members Absent	Staff Present	Public Present
<u>In-Person</u> Doug Goad, Chair, District 3 Rob Hutsel, Vice-Chair, District 3 Susan Hector, District 4 Paul Davis, District 5 Jeffry Jones, District 2 Nicole Honstead, District 2	Susie Murphy, District 1	Jason Hemmens Cynthia Robles Sean Hill Elisa Jazo(virtual) Jake Enriquez(virtual)	Jay West (virtual)

MEETING MINUTES

1. Call to Order – 9:05 AM
2. REMOTE PARTICIPATION DISCLOSURE
 - None
3. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK
 - Jay West from Valley Center Stampede Rodeo and Memorial Festival
4. APPROVAL OF THE MEETING MINUTES
 - MOTION TO APPROVE the June 13, 2025, MEETING MINUTES – Committee Member Hutsel, 2nd by Committee Member Davis.
ALL IN FAVOR – 6-0-0
5. COMMITTEE MEMBER COMMENTS ON ANY ITEM NOT ON TODAY'S AGENDA
 - Committee member Hutsel mentioned that the bridge for Max Project at Mission Trails Regional Park has been paused and may be stopped and that the San Diego River Foundation's \$13 million Grant Park, a nature learning facility in Mission Valley, has completed construction and the contractor is currently working with the City of San Diego on final inspections. Committee member Hutsel also mentioned that at the Mission Trails Regional Park CAC meeting there was discussion on the trail from Sycamore Canyon and Goodan Rach to MTRP and requested an update for a future meeting.
 - Committee member Honstead shared that Dianne Jacob Equestrian Center is holding a candlelight vigil on Saturday, August 8th, 7:00 – 9:00 PM for a student from El Capitan High School that passed.
 - Committee member Hutsel gave an update on El Monte fire and the impact.
6. DEPARTMENT REPORT

Jason Hemmens, Director, gave the department report, which included notifications about the

following upcoming items related to Parks:

- Heritage County Park Garden Enhancement Ribbon Cutting Event was held on-site on Wednesday, July 23rd.
- Village View County Park grand opening will be held on September 3rd at 10:00 AM on-site.
- Lakeside back to school Jam taking place on Saturday, August 9th 3:00 – 6:00 PM.

7. DPR ITEM PRESENTATIONS

- Vallecito Stage Station – Sean Hill, Chief of Departmental Operations, gave a presentation on the restoration efforts performed by County staff and volunteers to the historical stage station structure at Vallecito County Park.

8. ADJOURNMENT – 10:05 am

- MOTION TO ADJOURN - Committee Member Honstead, 2nd Committee Member Hutsel. ALL IN FAVOR – 6-0-0



1600 Pacific Highway, Room 352
San Diego, CA 92101-2942
www.sdstatusofwomenandgirls.org
CSWG@sdcounty.ca.gov

Chairwoman: Kristine Custodio Suero

Vice Chair

Vernita Gutierrez
Kelly Jenkins-Pultz
Idara Ogunsaju

District 1, Vacant

Vacant
Monica Martinez

District 2, Anderson

Mary Davis
Vacant

District 3, Lawson-Remer

Kimberly Keen
Kristine Custodio Suero

District 4, Montgomery

Steppe

Idara Ogunsaju
Vacant

District 5, Desmond

Rohida Khan
Amy Nantkes

Members At Large

Kelly Jenkins-Pultz
Vernita Gutierrez
Vacant

Staff Assistant

Chiara Leroy
Senior Deputy County
Counsel
Heather Murray

MINUTES

September 5, 2025

Hybrid Meeting

12:00 PM – 1:00 PM

Chair Kristine Custodio Suero: Meeting was called to order at 12:04 PM.

Agenda item #1 – Commissioner Roll Call:

Members Present In-person:

Kristine Custodio Suero	Vernita Gutierrez
Kelly Jenkins-Pultz	Rohida Khan
Amy Nantkes	Idara Ogunsaju

Members Absent:

Monica Martinez	Mary Davis
Kimberly Keen	

Agenda item #2 – Approval of Minutes: July 11, 2025

Vice-Chair (VC) Jenkins-Pultz motions to approve minutes. VC Ogunsaju seconded.
Motion passes.

Agenda item #3 – Public Comments:

None

Agenda item #4 – Committee Reports:

- a. Civic Engagement: VC Jenkins-Pultz: Committee discussed vacancies on the Commission, reviewed applications. Noted the commission needs representation from: Young, Hispanic and Native American community. Have passed on applications to the Executive committee for review. Would

like to have more of an online presence, she now has access to the LinkedIn account; will begin to share information that is relevant to the public. Super Saturday recap: VC Ogunsaju and VC Jenkins-Pultz attended event, created a handout with a lot of resources/issues that the Commission works on, will show the Civic Engagement Committee the handout to review/edit and eventually post online

Comment: Chair Custodio Suero – In regards to vacancies, District (D) 2 rep, Lauren Welty is no longer a commission member, will add her vacancy to the list of open positions.

VC Jenkins-Pultz recommends, London Holtgren and Amelia Tsering. Chair Custodio Suero would like to note for records that Amelia is in attendance and has attended meetings in the past which shows her commitment to the Commission. Both applicants live in D4, one could be a “Member At Large” and the other could be a D4 appointment.

- b. Governance: VC Gutierrez informed the commission that the committee did not meet last month, but they have been working on an Informational Guide to the Commissions Operating Procedures, to serve as an information piece in terms of what is done in practice here at the meetings and in other areas. Looking for additional members for this committee, please let her know if you are interested. Informed the committee that there is \$800 left in a previous grant received, has since learned that there are steps needed to spend and procure future grants. The Commission needs to request permission from the Board of Supervisors (BOS) to apply for grants, receiving and spending funds; the commission needs to create a process for that and will form a letter to the BOS. Requesting BOS approval applies to all grants/funding within and outside of County of San Diego. VC Ogunsaju will join the Governance subcommittee.
- c. Policy: VC Ogunsaju – We did not have quorum in August.
- d. Executive:
 - i. Attachment 1: Meeting minutes – 8/27/25 – No comments

Agenda item #5 – Guest Speaker: Diana Ross, Mid City Community Action Network
Diana Ross presented Ending Girls Incarceration in San Diego County (attached)

Q&A/Comments: Q - Commissioner Khan: What are the services that you provide? Does San Diego Youth Services provide shelter? I have victims that need shelter. What would be the process?

A - Ms. Ross: We don't provide direct services, we are an advocacy group, we work with people in the community and people that have been impacted, we have Momentum Team's that are like Action Teams, made of community members that want to make change, that is our goal. Yes, San Diego Youth Services does offer shelter beds. People in crisis need/want immediate assistance, there is no centralized point of contact (POC); part of our vision is to utilize technology to provide an app to find an available bed in the County.

Q - Jenkins-Pultz: In terms of an app, have you approached any of the groups that do Hack-A-Thons? I will follow up with you to provide some groups.

A - Ms. Ross: We have not, we tried sourcing technology folks from UCSD etc.

Q – Commissioner Nantkes: Thanked Ms. Ross for her presentation. One thing that wasn't mentioned was the intersection of immigration emergency status, is that available in your report there in foreseeing any change?

A - Ms. Ross: This report doesn't illuminate that, you'll notice I use the terminology of gender expansive use, but we don't have hard data on that because it is not tracked. In the 90s there were two units at the hall that were dedicated specifically to housing unaccompanied minors, but now those spaces have been defunded. Youth Transition Campus (YTC) may once again become repositories.

Q - Commissioner Khan: The YTC that you mentioned, can parents call and put their children there?

A - Ms. Ross: No. If a child already has a court order and the child is not sticking to those parameters, then they could possibly call to have their child placed there, but the YTC is the new name for Juvenile Hall, it is a more campus like and trauma informed setting, but it is still a detention facility. Recommends to commissioners to visit YTC if this is a topic of interest. Will also provide the commissioners with a copy of the Vera Report.

Old Business:

Agenda item #6 – Initiative Updates and Liaison Reports:

- a. CEDAW Advisor: Chair Custodio Suero on behalf of Chair Emeritus, Parisa Ijadi-Maghsoodi - reported that they are currently working with the Office of Equity and Racial Justice (OERJ) to provide updates on data and report that is forthcoming, we will review and analyze once received.
- b. Women's Hall of Fame: Chair, Kristine Custodio Suero – Attachment 1, Executive Committee did discuss this topic and provided a history of the Women's Hall of Fame leads/co-leads to the commissioners. Question 1: Would we be okay with the co-lead as previously being the Women's Museum of California? Now shifting to the San Diego History Center. Question 2. Would the commission be willing to contribute \$5000 to continue this work? Chair Custodio Suero did inform Sue that CSWG is an advisory committee and not in a position to provide any funding or a funding mechanism on behalf of the County, however as individuals and a members of the public we could support these types of efforts and/or encourage our networks to participate in supporting this endeavor SD County Women's Hall of Fame.

Commissioner Gutierrez: For question #1, are they asking if is okay that Women's Hall of Fame is now part of San Diego History Museum? I don't think we have a stake in the name. I think the stake we have is the Women's Hall of Fame event and not necessarily for the Women's Museum of California.

Chair Custodio Suero: I think the question was asked because The Women's Museum of California was the lead/co-lead, which means they were in charge of logistics, marketing, promoting etc., we would participate in co-lead in planning meetings and we'd volunteer as a commissioner with commission approval or as members of the public for certain tasks. It would be the San Diego History Museum as the lead/co-lead since Women's Hall of Fame falls under their jurisdiction now.

Q – Commissioner Nantkes: Who exactly are they recommending from the SD History Museum? A member of their staff or board? Will it be men? Can more information be provided prior to deciding.

A - Chair Custodio Suero: It is my understanding that the former Executive Director, Laura Mitchell, is still involved in this process as is Melissa, who handled logistics, marketing etc. Yes, the director of SD History Museum is a man, but he did indicate that he will not be the one leading the efforts in facilitating the plan and programming of this event.

Q – Commissioner Nantkes: Were the other co-leads also asked to financially contribute?

A - Chair Custodio Suero: Everyone was asked the same questions as we were for finance and they had the same response as we did.

Q - Commissioner Gutierrez: Is the contribution that they're asking for a condition of the entity being a co-lead? So it would just be to help underwrite the cost?

A - Chair Custodio Suero: They did not indicate that and that is my understanding because I have already firmly stated as an advisory body to the County we cannot provide any type of funding on behalf of the County, but I did mention that there are community workshops that were coming up from BOS' Community Enhancement Grants.

VC Jenkins-Pultz – Motions for the Commission to approve the decision to support the San Diego Women's Hall of Fame lead from Women's Museum to the SD History Museum

Commissioner Khan – Seconded.

Motion Passed.

Chair Custodio Suero and Vice Chairs will meet to expand the discussion and respond.

- c. Association of California Commissions for Women (ACCW): VC Jenkins-Pultz will be the new lead.

New Business

Agenda item # 7 – Commission Participation regarding Women’s Hall of Fame

Q - Commissioner Gutierrez: Are we able to write a letter of support for Women’s Hall of Fame to apply for Community Grants or the like?

A – County Counsel: Your authority to write letters to the BOS is plentiful and allowed, advocating elsewhere is not permitted.

Agenda item # 8 – Annual Elections & Strategic Planning

Chair Custodio Suero – Friendly reminder that elections are coming up for Chair and Vice Chairs nearing quarter four.

Commissioner Gutierrez – In the past elections have occurred in December and Strategic Planning has happened in the new year with the new Executives being the leads, revisiting schedules should be looked at.

VC Jenkins-Pultz – To clarify, are you asking that elections happen in November?

Commissioner Gutierrez – Possibly or another time, also keep in mind that some commissioner terms are concurrent with Supervisors terms, so there are some nuances to consider.

Agenda item #9 – Commissioner Round Table and Upcoming Events

Commissioner Gutierrez – Kindly asks that we let Chiara know ahead of time if not able to attend since attendance is very important for quorum.

Chair Custodio Suero – Reminder that 3 absences in a 12-month period (from when you were seated) will de-seat you.

Chair Custodio Suero – California Commission on the Status of Women informational updates: November 10th at Mt. Saint Mary in Los Angeles, from 8a-4p, if you are able to attend please do so. Due to Brown Act, please ensure that you do not conduct business if meeting outside of a Commission meeting.

Agenda item #10 – Voting Item: State Commission on the Status of Women and Girls Celebration

Event – During the Executive Committee meeting, it was decided that Chair Custodio Suero and Vice-Chairs Ogunsaju and Jenkins-Pultz will attend on behalf of the San Diego CSWG. Commission reminded that the invitation is for two members only. The Chairs and Vice-Chairs will discuss offline to determine which Vice-Chair will still attend.

Agenda item #11 – ADJOURNED: This meeting is closed at 1:21 pm.

Information Items:

- **2025 Meetings:** October 3rd, November 7th, December 5th

NOTE: The Commission on the Status of Women and Girls jurisdiction is established by action of the Board of Supervisors as follows: The Board of Supervisors of the County of San Diego declares that it is the policy of the County to take action to identify needs and problems of women in the County that are affected by public policy decisions; and furthermore, to eliminate the practice of discrimination and prejudice on the basis of sex within the County. In order to promote this policy and to provide an open forum for discussion and action, there is hereby established a San Diego County Commission on the Status of Women in the Chief Administrative Office. County Code of Administrative Ordinances, Section 85.

ENDING GIRLS INCARCERATION IN SAN DIEGO COUNTY



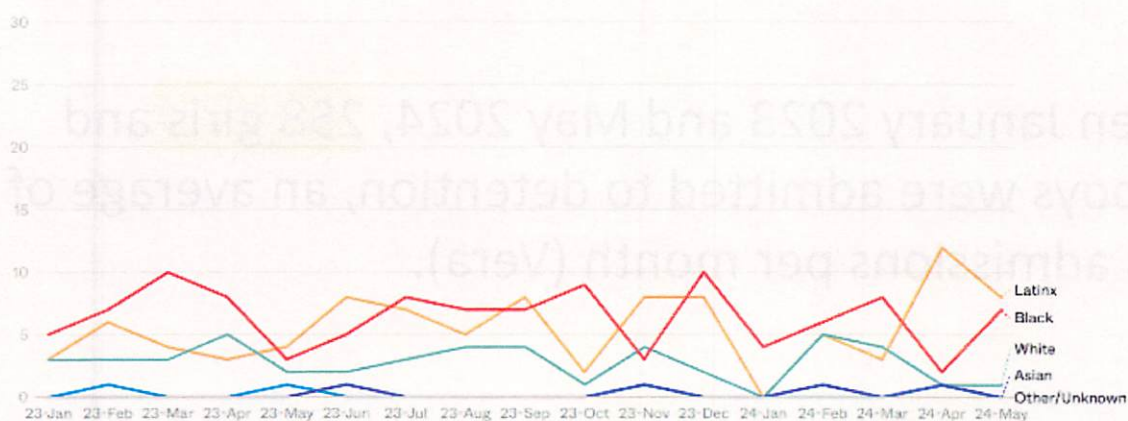
Diana Ross, Executive Director
Mid-City Community Advocacy Network



25

Figure 1: Girls' detention admissions per month by race, January 2023 - May 2024 (N=258)

San Diego County



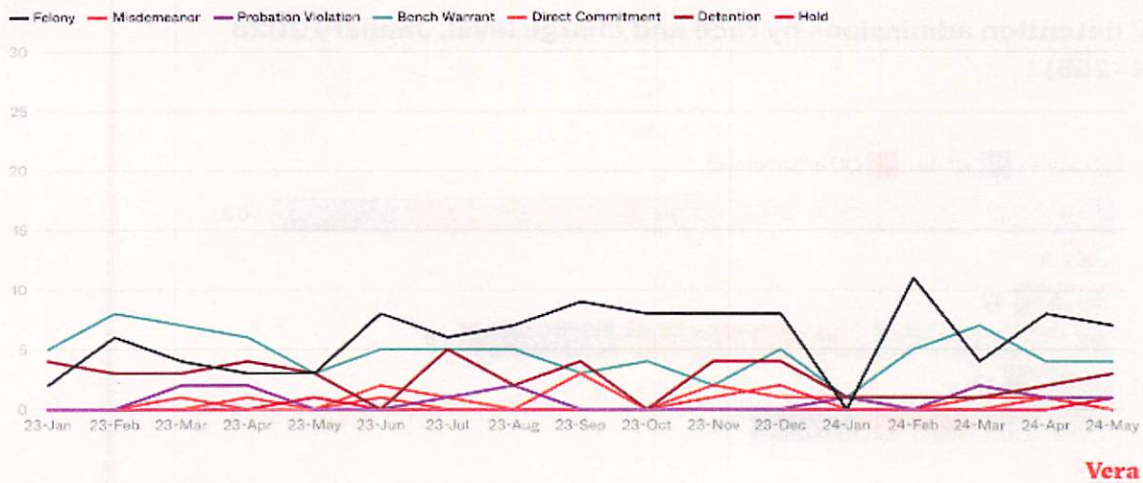
Vera
INSTITUTIONAL ANALYTICS



Between January 2023 and May 2024, 258 girls and 1,084 boys were admitted to detention, an average of 15 - 64 admissions per month (Vera).

Figure 3: Girls' detention admissions per month by charge category, January 2023 - May 2024 (N=258)

San Diego County



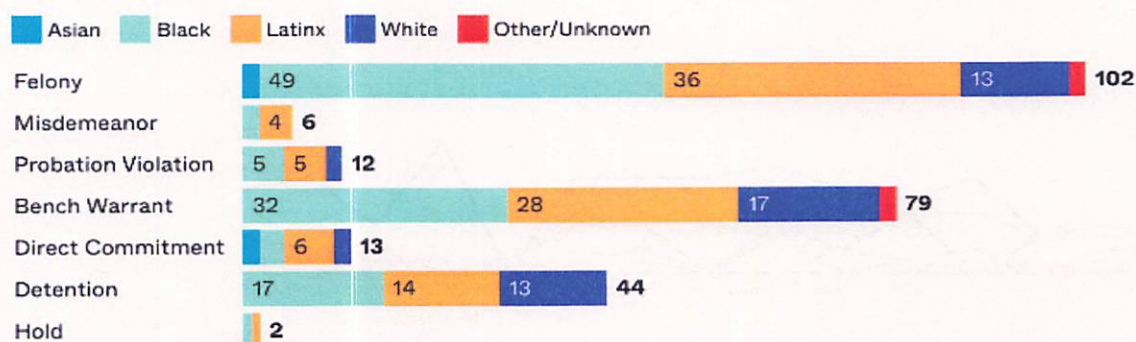
Felony charges made up about 40 percent of all girls' admissions.

Vera

TYPE OF CHARGE and RACE

Figure 5: Girls' detention admissions by race and charge level, January 2023 - May 2024 (N=258)

San Diego County



Pathways to incarceration for Girls

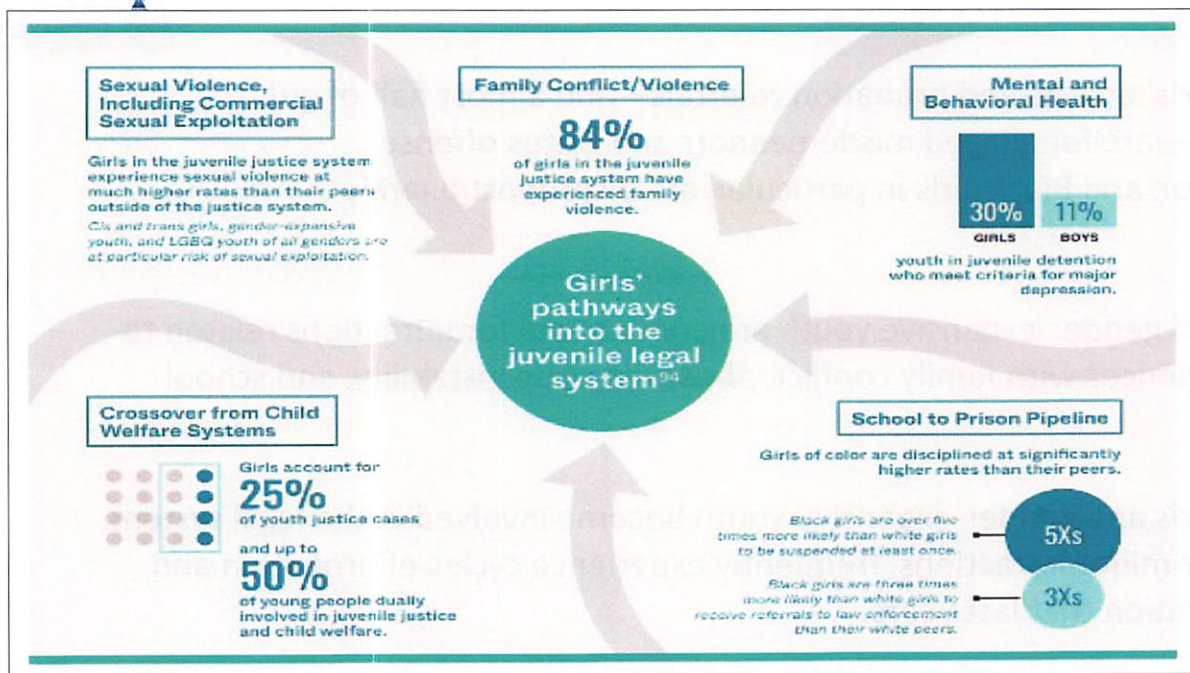


- Most girls' arrests and probation referrals—and almost half of girls' detentions—are for alleged misdemeanors and status offenses. Girls of color, and Black girls in particular, are disproportionately impacted.
- Girls and gender-expansive youth are criminalized for infractions related to their experiences with family conflict, abuse, housing instability, and school pushout.
- Once girls and gender-expansive youth become involved in the legal system, even for minor infractions, frequently experience cycles of probation and incarceration that last years.

Pathways to incarceration for Girls



Mid-City CAN
Community Advocacy Network



San Diego



- Renovation of Juvenile Hall to Youth Transition Campus
- Ending the use of pepper spray in the hall
- Supervisor Monica Montgomery Steppe created the County Ad Hoc Juvenile Justice Subcommittee

Doing More



- Santa Clara County committed to ending girls' incarceration and focusing on community-based solutions. The county maintains an average daily population between zero and two girls in custody.
- San Francisco partnered with Young Women's Freedom Center and other community-based organizations to keep girls out of custody and has maintained stretches with zero girls in juvenile hall.
- Los Angeles passed a motion committing to decarcerate the girls' units in the county's halls and camps, and its population incarcerated in girls' units is at historic lows.
- Build-up resources on the outside that support children and families
- Increase data transparency

Our Partners:



CAYCJ

California Alliance for Youth & Community Justice

YOUNG WOMEN'S
FREEDOM CENTER



YOUTH EMPOWERMENT



SAN DIEGO
YOUTH SERVICES

Vera INSTITUTE
OF JUSTICE



Youth Justice Momentum Team &
Ending Girls Incarceration Network

Thank You

Diana Ross, Executive Director
Mid-City Community Advocacy Network
dross@midcitycan.org



**SAN DIEGO COUNTY
TOBACCO SECURITIZATION AUTHORITY OF SOUTHERN CALIFORNIA**

**1600 PACIFIC HIGHWAY, ROOM 166
SAN DIEGO, CA 92101
AND VIA TELECONFERENCE AT
700 H STREET, SUITE 2450, SOUTH CONFERENCE ROOM
SACRAMENTO, CA 95814**

MINUTES OF THE SEPTEMBER 25, 2025 MEETING

1. Call to Order

The meeting was called to order at 11:39 a.m.

2. Roll Call

Members present: County of Sacramento Supervisor Rosario Rodriguez, Vice Chair (present via Teleconference and at 700 H Street, Suite 2450, South Conference Room, Sacramento, CA 95814); County of San Diego Supervisor Terra Lawson-Remer, Director (present via Teleconference).

Members Absent: Director (Vacant)

Noting for the record that Director Lawson-Remer participated via teleconference. In accordance with AB 2449, Director Lawson-Remer made a statement about participating remotely and stated no one anyone over the age of 18 is in the room with them.

Staff Present: Tracy Drager, Auditor & Controller; Andrew Potter, Secretary; Laura Dolan, Senior Deputy County Counsel; Samantha Weisman, Debt Finance Manager; Dianson Wong, Debt and Capital Finance Officer

Staff Present via Teleconference: Julie Bjerke, Assistant Auditor & Controller

3. Approval of the September 11, 2024 Meeting Minutes

ON MOTION of Director Lawson-Remer, seconded by Director Rodriguez, the Tobacco Securitization Authority of Southern California Board of Directors approved the Minutes for the meeting of September 11, 2024.

AYES: Rodriguez, Lawson-Remer

4. Public Comment

There was no public comment.

5. Annual Election of Officers

Pursuant to Section D(1) of the Joint Exercise of Powers Agreement by and between the County of Sacramento and the County of San Diego creating the Tobacco Securitization Authority of Southern California, the “JPA Agreement” and Article III of the Bylaws, the following actions were taken regarding the Annual Election of Officers:

ON MOTION of Director Rodriguez, seconded by Director Lawson-Remer, the Tobacco Securitization Authority of Southern California Board of Directors selected Director Rodriguez as Chair of the Authority.

AYES: Rodriguez, Lawson-Remer

ON MOTION of Director Rodriguez, seconded by Director Lawson-Remer, the Tobacco Securitization Authority of Southern California Board of Directors selected Director Lawson-Remer as Vice Chair of the Authority.

AYES: Rodriguez, Lawson-Remer

ON MOTION of Director Lawson-Remer, seconded by Director Rodriguez, the Tobacco Securitization Authority of Southern California Board of Directors confirmed Joan Bracci as Treasurer/Controller, Andrew Potter as Secretary, and David Smith as Acting Counsel of the Authority.

AYES: Rodriguez, Lawson-Remer

In accordance with the JPA Agreement and Article III of the Bylaws, ON MOTION of Director Rodriguez, seconded by Director Lawson-Remer, the Tobacco Securitization Authority of Southern California Board of Directors reconsidered the selection of officers and selected Director Lawson-Remer as Chair of the Authority and Director Rodriguez as Vice Chair of the Authority.

AYES: Rodriguez, Lawson-Remer

6. Receive and file the Fiscal Year 2023-24 Audited Financial Report Prepared by Eide Bailly CPAs & Business Advisors

The Tobacco Securitization Authority of Southern California Board of Directors received and filed the Fiscal Year 2023-24 Audited Financial Report.

7. Approval of Fiscal Year 2025-26 Operating Expenses

ON MOTION of Director Rodriguez, seconded by Director Lawson-Remer, the Tobacco Securitization Authority of Southern California Board of Directors approved the Fiscal Year 2025-26 Operating Expenses.

AYES: Rodriguez, Lawson-Remer

SAN DIEGO COUNTY TOBACCO SECURITIZATION AUTHORITY OF SOUTHERN CALIFORNIA
MINUTES OF THE SEPTEMBER 25, 2025 MEETING

8. Update on Tobacco Securitization Revenues and Market Conditions

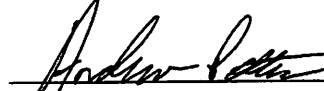
The Authority received the update.

9. Adjournment

The meeting was adjourned at 11:50 a.m.

ANDREW POTTER

Secretary

A handwritten signature in black ink, appearing to read "Andrew Potter", is written over a horizontal line.

By: Andrew Potter, Secretary

Official Records of the Authority are maintained in the Office of the Chief Financial Officer,
County of San Diego, 1600 Pacific Highway, Room 166, San Diego, CA 92101.

cc: Communications Received for the Board of Supervisors Official Records



**TOBACCO SECURITIZATION AUTHORITY
OF SOUTHERN CALIFORNIA**

**NOTICE AND AGENDA
MEETING OF
THE BOARD OF DIRECTORS OF
THE TOBACCO SECURITIZATION AUTHORITY OF SOUTHERN CALIFORNIA**

BOARD OF DIRECTORS

**VACANT
Chair**

**Rosario Rodriguez
Vice-Chair**

**Terra Lawson-Remer
Director**

**Wednesday, September 25, 2025 at 11:30 A.M.
1600 Pacific Highway, Room 166, San Diego, California 92101**

**Via Teleconference at
700 H Street, Suite 2450, South Conference Room, Sacramento, California 95814**

1. Call to Order
2. Roll Call
3. Approval of the September 11, 2024 Meeting Minutes
4. Public Comment
5. Annual Election of Officers
6. Receive and file the Fiscal Year 2023-24 audited financial report
7. Approval of Fiscal Year 2025-26 Operating Expenses
8. Update on Tobacco Securitizations and Market Conditions
9. Adjournment

AGENDA ITEM 3

Approval of the September 11, 2024 Meeting Minutes

**SAN DIEGO COUNTY
TOBACCO SECURITIZATION AUTHORITY OF SOUTHERN CALIFORNIA**

**1600 PACIFIC HIGHWAY, ROOM 301
SAN DIEGO, CA 92101
AND VIA TELECONFERENCE AT
700 H STREET, SUITE 2450, SOUTH CONFERENCE ROOM
SACRAMENTO, CA 95814**

MINUTES OF THE SEPTEMBER 11, 2024 MEETING

1. Call to Order

The meeting was called to order at 8:35 a.m.

2. Roll Call

Members present: Nora Vargas, Chair; Sue Frost, Vice Chair (present via Teleconference); Monica Montgomery Steppe, Director.

Staff Present: Joan Bracci, Interim Treasurer/Controller; Andrew Potter, Secretary; Laura Dolan, Senior Deputy County Counsel; Michele Light, Debt Finance Manager; Lisa Keller-Chiodo, Debt and Capital Finance Officer

Staff Present via Teleconference: Tracy Drager, Auditor & Controller; Michelle Issa, PRAG Advisors; Louis Choi, PRAG Advisors

3. Approval of the September 13, 2023 Meeting Minutes

ON MOTION of Director Frost, seconded by Director Montgomery Steppe, the Tobacco Securitization Authority of Southern California Board of Directors approved the Minutes for the meeting of September 13, 2023.

AYES: Frost, Montgomery Steppe, Vargas

4. Public Comment

There was no public comment.

5. Annual Election of Officers

Pursuant to Section D(1) of the Joint Exercise of Powers Agreement by and between the County of Sacramento and the County of San Diego creating the Tobacco Securitization Authority of Southern California, the “JPA Agreement” and Article III of the Bylaws, the following actions were taken regarding the Annual Election of Officers:

ON MOTION of Director Montgomery Steppe, seconded by Director Vargas, the Tobacco Securitization Authority of Southern California Board of Directors selected Director Vargas as Chair of the Authority and selected Director Frost as Vice Chair of the Authority.

AYES: Frost, Montgomery Steppe, Vargas

Director Frost noted that she is retiring in December 2024. Therefore, ON MOTION of Director Vargas, seconded by Director Montgomery Steppe, the Tobacco Securitization Authority of Southern California Board of Directors selected Director Montgomery Steppe as Vice Chair of the Authority, to be effective December 1, 2024.

AYES: Frost, Montgomery Steppe, Vargas

ON MOTION of Director Vargas, seconded by Director Montgomery Steppe, the Tobacco Securitization Authority of Southern California Board of Directors confirmed Joan Bracci as Treasurer/Controller, Andrew Potter as Secretary, and Claudia Silva as Counsel of the Authority.

AYES: Frost, Montgomery Steppe, Vargas

6. Receive and file the Fiscal Year 2022-23 Audited Financial Report Prepared by Macias Gini & O’Connell LLP

The Tobacco Securitization Authority of Southern California Board of Directors received and filed the Fiscal Year 2022-23 Audited Financial Report.

7. Approval of Fiscal Year 2024-25 Operating Expenses

ON MOTION of Director Vargas, seconded by Director Montgomery Steppe, the Tobacco Securitization Authority of Southern California Board of Directors approved the Fiscal Year 2024-25 Operating Expenses.

AYES: Frost, Montgomery Steppe, Vargas

8. Update on Tobacco Securitization Revenues and Market Conditions

The Authority received the update.

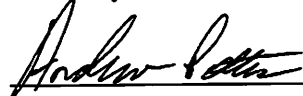
SAN DIEGO COUNTY TOBACCO SECURITIZATION AUTHORITY OF SOUTHERN CALIFORNIA
MINUTES OF THE SEPTEMBER 11, 2024 MEETING

9. Adjournment

The meeting was adjourned at 8:48 a.m.

ANDREW POTTER

Secretary

A handwritten signature in black ink, appearing to read "Andrew Potter", is written over a horizontal line.

By: Andrew Potter, Secretary

Official Records of the Authority are maintained in the Office of the Chief Financial Officer,
County of San Diego, 1600 Pacific Highway, Room 166, San Diego, CA 92101.

cc: Communications Received for the Board of Supervisors Official Records

**SAN DIEGO COUNTY
TOBACCO SECURITIZATION AUTHORITY OF SOUTHERN CALIFORNIA**

**1600 PACIFIC HIGHWAY, ROOM 301
SAN DIEGO, CA 92101
AND VIA TELECONFERENCE AT
700 H STREET, SUITE 2450, SOUTH CONFERENCE ROOM
SACRAMENTO, CA 95814**

MINUTES OF THE SEPTEMBER 11, 2024 MEETING

1. Call to Order

The meeting was called to order at 8:35 a.m.

2. Roll Call

Members present: Nora Vargas, Chair; Sue Frost, Vice Chair (present via Teleconference); Monica Montgomery Steppe, Director.

Staff Present: Joan Bracci, Interim Treasurer/Controller; Andrew Potter, Secretary; Laura Dolan, Senior Deputy County Counsel; Michele Light, Debt Finance Manager; Lisa Keller-Chiodo, Debt and Capital Finance Officer

Staff Present via Teleconference: Tracy Drager, Auditor & Controller; Michelle Issa, PRAG Advisors; Louis Choi, PRAG Advisors

3. Approval of the September 13, 2023 Meeting Minutes

ON MOTION of Director Frost, seconded by Director Montgomery Steppe, the Tobacco Securitization Authority of Southern California Board of Directors approved the Minutes for the meeting of September 13, 2023.

AYES: Frost, Montgomery Steppe, Vargas

4. Public Comment

There was no public comment.

5. Annual Election of Officers

Pursuant to Section D(1) of the Joint Exercise of Powers Agreement by and between the County of Sacramento and the County of San Diego creating the Tobacco Securitization Authority of Southern California, the "JPA Agreement" and Article III of the Bylaws, the following actions were taken regarding the Annual Election of Officers:

ON MOTION of Director Montgomery Steppe, seconded by Director Vargas, the Tobacco Securitization Authority of Southern California Board of Directors selected Director Vargas as Chair of the Authority and selected Director Frost as Vice Chair of the Authority.

AYES: Frost, Montgomery Steppe, Vargas

Director Frost noted that she is retiring in December 2024. Therefore, ON MOTION of Director Vargas, seconded by Director Montgomery Steppe, the Tobacco Securitization Authority of Southern California Board of Directors selected Director Montgomery Steppe as Vice Chair of the Authority, to be effective December 1, 2024.

AYES: Frost, Montgomery Steppe, Vargas

ON MOTION of Director Vargas, seconded by Director Montgomery Steppe, the Tobacco Securitization Authority of Southern California Board of Directors confirmed Joan Bracci as Treasurer/Controller, Andrew Potter as Secretary, and Claudia Silva as Counsel of the Authority.

AYES: Frost, Montgomery Steppe, Vargas

6. Receive and file the Fiscal Year 2022-23 Audited Financial Report Prepared by Macias Gini & O'Connell LLP

The Tobacco Securitization Authority of Southern California Board of Directors received and filed the Fiscal Year 2022-23 Audited Financial Report.

7. Approval of Fiscal Year 2024-25 Operating Expenses

ON MOTION of Director Vargas, seconded by Director Montgomery Steppe, the Tobacco Securitization Authority of Southern California Board of Directors approved the Fiscal Year 2024-25 Operating Expenses.

AYES: Frost, Montgomery Steppe, Vargas

8. Update on Tobacco Securitization Revenues and Market Conditions

The Authority received the update.

SAN DIEGO COUNTY TOBACCO SECURITIZATION AUTHORITY OF SOUTHERN CALIFORNIA
MINUTES OF THE SEPTEMBER 11, 2024 MEETING

9. Adjournment

The meeting was adjourned at 8:48 a.m.

ANDREW POTTER

Secretary

By: Andrew Potter, Secretary

Official Records of the Authority are maintained in the Office of the Chief Financial Officer,
County of San Diego, 1600 Pacific Highway, Room 166, San Diego, CA 92101.

cc: Communications Received for the Board of Supervisors Official Records

DRAFT

AGENDA ITEM 5

Annual Election of Officers

AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT

BY AND BETWEEN THE
COUNTY OF SACRAMENTO

AND

COUNTY OF SAN DIEGO

CREATING THE

TOBACCO SECURITIZATION AUTHORITY OF SOUTHERN CALIFORNIA

(4) Minutes. The Secretary of the Authority shall cause minutes of all meetings of the Board to be kept and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each member of the Board and to the Local Agencies.

(5) Quorum. A majority of the members of the Board shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn meetings from time to time.

(6) Bylaws. The Board may adopt such bylaws, rules and regulations as are necessary for the purposes hereof.

D. Officers; Duties

(1) The officers of the Authority shall be the Chair, Vice-Chair, Secretary and Treasurer/Controller. The Chair shall be one of the members of the Board designated as such by the Governing Body of San Diego and shall serve until his/her successor is selected. The Clerk of the Board of Supervisors of San Diego shall be the Secretary and the Chief Financial Officer of San Diego shall be the Treasurer/Controller. The Vice-Chair shall be selected by the Board.

(2) Subject to the applicable provisions of any indenture, trust agreement or resolution providing for a trustee or other fiscal agent, and, except as may otherwise be specified by resolution of the Authority, the Treasurer/Controller of the Authority is designated as the depository of the Authority to have custody of all the money of the Authority, from whatever source, and, as such, shall have the powers, duties and responsibilities specified in Section 6505.5 and 6509.5 of the Act. The Treasurer/Controller shall draw checks to pay demands against the Authority when the demands have been approved by the Authority.

(3) The Board shall determine the charges to be made against the Authority for the services of the Treasurer/Controller, subject to the Authority's obligation to pay for the cost of such services.

(4) The Treasurer/Controller is designated as the public officer or person who has charge of, handles, or has access to any property of the Authority, and such officer shall file an official bond in the amount of \$25,000 as required by Section 6505.1 of the Act; provided that such bond shall not be required if the Authority does not possess or own property or funds with an aggregate value of greater than \$500.00 (excluding amounts held by a trustee or other fiduciary in connection with any Bonds).

(5) The Treasurer/Controller is hereby authorized and directed to prepare or cause to be prepared a special audit as required pursuant to Section 6505 of the Government Code of the State of California every year (unless the Board, in accordance with the Act, elects otherwise) during the term of this Agreement; and the Treasurer/Controller is hereby directed to report in writing on the first day of July, October, January, and April of each year to the Board and the Local Agencies which report shall describe the amount of money held by the Treasurer/Controller for the Board, the amount of receipts since the last such report, and the amount paid out since the first such report (which may exclude amounts held by a trustee or other fiduciary in connection with any Bonds to the extent that such trustee or other fiduciary provides regular reports covering such amounts).

(6) Counsel to the Authority shall be the County Counsel's Office of San Diego, subject to the Authority's obligation to pay for the cost of the legal services rendered to it.

(7) The Board shall have the power to appoint such other officers and employees as it may deem necessary and to retain special counsel, consultants, administrators and accountants.

(8) All of the privileges and immunities from liability, exemptions from laws, ordinances and rules, and all pension, relief, disability, worker's compensation and other benefits which apply to the activities of officers, agents or employees of the Local Agencies when performing their respective functions within the territorial limits of their respective Local Agencies, shall apply to them to the same degree and extent while engaged in the performance of any of their functions and duties extraterritorially under the provisions of this Agreement.

(9) The Local Agencies hereby confirm their intent and agree that, as provided in Section 4(A) hereof and in the Act, the debts, liabilities and obligations of the Authority shall not constitute debts, liabilities or obligations of the Local Agencies, and they do not intend by the following sentence to impair this provision. To the extent that liability is imposed or a claim is made on a Local Agency, for any reason whatsoever notwithstanding Section 4(A) hereof and the Act, directly or indirectly arising out of a transaction or series of transactions undertaken by or for the benefit of another Local Agency (the "Indemnifying Local Agency") in connection with the Tobacco Payment Stream of the Indemnifying Local Agency or any other property financed or refinanced on behalf of the Indemnifying Local Agency by the Authority, and to the full extent permitted by law, the Indemnifying Local Agency shall indemnify, defend and hold harmless each of the other Local Agencies and their respective officers, directors, employees and agents from and against any and all costs, expenses, losses, claims, damages and liabilities arising out of or in connection with the Authority's or the

**AMENDED AND RESTATED BY-LAWS
OF THE
TOBACCO SECURITIZATION AUTHORITY OF SOUTHERN CALIFORNIA**

Adopted – October 19, 2001

Amended and Restated – May 16, 2006

ARTICLE I

DEFINITIONS

Section 1.1. Definitions. Except as provided in Section 6.1 hereof, capitalized terms used herein but not otherwise defined shall have the respective meanings assigned such terms in the Amended and Restated Joint Exercise of Powers Agreement (the "Agreement") between the County of San Diego (the "County") and the County of Sacramento ("Sacramento County") creating the Tobacco Securitization Authority of Southern California (the "Authority").

ARTICLE II

THE AUTHORITY

Section 2.1. Name. The official name of the Authority shall be the "Tobacco Securitization Authority of Southern California".

Section 2.2. Governing Board. Notwithstanding anything herein to the contrary, the provisions of the Agreement with respect to the governing board of the Authority are incorporated herein by this reference as if set forth at length herein.

Section 2.3. Office. The business office of the Authority shall be at 1600 Pacific Highway, San Diego, California 90101, or at such other place as may be designated by the Board.

ARTICLE III

OFFICERS

Section 3.1. Officers; Duties. Notwithstanding anything herein to the contrary, the provisions of the Agreement with respect to the officers of the Authority and their duties are incorporated herein by this reference as if set forth at length herein.

Section 3.2. Chair. The Chair shall preside at all meetings of the Authority, and shall submit such information and recommendations to the Board as he or she may consider proper concerning the business, policies and affairs of the Authority.

Section 3.3. Vice-Chair. The Vice-Chair shall perform the duties of the Chair in the absence or incapacity of the Chair. In case of the resignation or death of the Chair, the Vice-Chair shall perform such duties as are imposed on the Chair, until such time as a new Chair shall be designated in accordance with the Agreement.

Section 3.4. Secretary. The Secretary shall keep the records of the Authority, shall act as Secretary at the meetings of the Authority and record all votes, and shall keep a record of the proceedings of the Authority in a journal of proceedings to be kept for such purpose, and shall perform all duties incident to the office.

Section 3.5. Election of Officers. Selection and confirmation, as applicable, of officers shall be the first order of business at the first meeting of the Authority, regular or special, held in each calendar year.

AGENDA ITEM 6

**Receive and file the Fiscal Year 2023-24 Audited Financial
Statements**

Tobacco Securitization Authority of Southern California
A Component Unit of the County of San Diego, California
Financial Statements

For the Fiscal Year Ended June 30, 2024

(With Independent Auditor's Report Thereon)

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Independent Auditor's Report

Board of Directors of the Tobacco Securitization
Authority of Southern California
San Diego, California

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, and the general fund of the Tobacco Securitization Authority of Southern California (Authority), a component unit of the County of San Diego, California (County), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and the general fund of the Authority, as of June 30, 2024, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

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10681 Foothill Blvd., Ste. 300 | Rancho Cucamonga, CA 91730-3831 | T 909.466.4410 | F 909.466.4431 | EOE

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinions on the basic financial statements are not affected by this missing information.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the supplemental schedule but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 8, 2025, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.



Rancho Cucamonga, California
January 8, 2025

Basic Financial Statements

Statement of Net Position-Governmental Activities

June 30, 2024
(In Thousands)

Assets:	
Investments with fiscal agent	\$ 33,886
Accounts receivable for reimbursements due from the San Diego County Tobacco Asset Securitization Corporation (Corporation)	92,591
Interest receivable from Corporation	1,228
Note receivable from the Corporation	356,965
Total assets	484,670
Deferred outflow of resources:	
Unamortized loss on refunding of long-term debt	14,203
Total deferred outflow of resources	14,203
Liabilities:	
Interest payable to bondholders	1,228
Long-term liabilities – bonds payable:	
Due within one year	7,630
Due in more than one year	476,364
Total liabilities	485,222
Net position:	
Restricted for debt service	13,651
Total net position	\$ 13,651

See accompanying notes to the basic financial statements

Statement of Activities-Governmental Activities

For the year ended June 30, 2024
(In Thousands)

Program expense:	
Interest expense	\$ 21,407
Net program expenses	21,407
General revenues:	
San Diego County Tobacco Asset Securitization Corporation payments	15,459
Reimbursement of debt amortization and accretion expenses from the Corporation	5,948
Total general revenues	21,407
Change in net position	-
Net position – beginning of period	13,651
Net position – end of period	\$ 13,651

See accompanying notes to the basic financial statements

Basic Financial Statements

Balance Sheet-General Fund

June 30, 2024
(In Thousands)

Assets:	
Investments with fiscal agent	\$ 33,886
Accounts receivable for reimbursements due from the Corporation	92,591
Note receivable from the Corporation	356,965
Total assets	483,442
Fund balance:	
Restricted for debt service	483,442
Total fund balance	\$ 483,442

See accompanying notes to the basic financial statements

Reconciliation of the Balance Sheet-General Fund to the Statement of Net Position

June 30, 2024

(In Thousands)

Total fund balance	\$	483,442
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the General Fund. The details of this difference are as follows:		
Bonds payable		(914,230)
Less: Unaccreted appreciation - capital appreciation bonds		477,623
Less: Unamortized deferred loss on refunding (to be amortized as interest expense)		14,203
Plus: Unamortized issuance premium (to be amortized as interest expense)		(47,387)
Accrued interest on note receivable is not recognized in the General Fund		1,228
Accrued interest payable to bondholders is not recognized in the General Fund		(1,228)
Net position	\$	13,651

See accompanying notes to the basic financial statements

Basic Financial Statements

Statement of Revenues, Expenditures, and Change in Fund Balance-General Fund

For the year ended June 30, 2024
(In Thousands)

Revenues:	
San Diego County Tobacco Asset Securitization Corporation payments	\$ 15,529
Reimbursement of debt amortization and accretion expenditures from the Corporation	5,948
Total revenues	21,477
Expenditures:	
Debt service:	
Principal	16,780
Interest	15,529
Total expenditures	32,309
Net change in fund balance	(10,832)
Fund balance - beginning	494,274
Fund balance - ending	\$ 483,442

See accompanying notes to the basic financial statements

Reconciliation of the Statement of Revenues, Expenditures, and Change in Fund Balance - General Fund to the Statement of Activities

For the Year Ended June 30, 2024

(In Thousands)

Net change in fund balance	\$	(10,832)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities.		
		16,780
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
		(5,948)
Change in accrued interest on bonds payable		70
Change in accrued reimbursement from the San Diego County Tobacco Asset Securitization Corporation for interest on the bonds payable		
		(70)
Change in net position	\$	-

See accompanying notes to the basic financial statements

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NOTE 1

Summary of Significant Accounting Policies

The accounting policies of the Tobacco Securitization Authority of Southern California (the Authority) conform to accounting principles generally accepted in the United States of America applicable to governmental units. The following is a summary of the more significant policies:

The Reporting Entity

The Authority is a public entity created by a Joint Exercise of Powers Agreement, dated September 19, 2001 by and between the County of San Diego (the County) and the County of Sacramento pursuant to Article 1 of Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California (the Act) and amended and restated on May 16, 2006. In November 1998, the Attorney General of California signed a historic Master Settlement Agreement (the Agreement) with four major tobacco companies. The Agreement is the largest civil settlement in U.S. history, which is estimated to provide tobacco settlement payments into perpetuity in exchange for the release of all past, present, and future claims related to the use of tobacco products. Pursuant to a Memorandum of Understanding (MOU) and an Agreement Regarding Interpretation of Memorandum of Understanding (ARIMOU), California agreed to distribute a portion of its share of the settlement to its counties based on population. Under that formula, the County was projected to receive approximately \$945 million over 25 years.

In compliance with Governmental Accounting Standards Board (GASB) Statement No. 14, *The Financial Reporting Entity* (as amended by GASB Statement No. 61, *The Financial Reporting Entity: Omnibus - an amendment of GASB Statements No. 14 and No. 34*), the Authority is a blended component unit of the County and is reported as if it were part of the primary government. Although the Authority is legally a separate entity, the County appoints and can change a majority of the Authority's Board of Directors. Additionally, the Authority almost exclusively benefits the County even though it does not provide services directly to it, and the Tobacco Settlement Revenues (TSR) are used exclusively for the repayment of debt.

The Authority's purpose is to finance a loan to the San Diego County Tobacco Asset Securitization Corporation (the Corporation). The Corporation has purchased from the County all of its rights, title, and interest in payments to be received under the Master

Settlement Agreement, the MOU, and the ARIMOU or from any other source (the TSR). Such amounts will be used by the Corporation to repay the Authority loan. The Authority is a separate entity from the County and the debts, liabilities or obligations of the Authority do not constitute debts, liabilities or obligations of the County. The Authority financed the loan to the Corporation by issuing the bonds described in Note 6 of the notes to the basic financial statements.

The Authority is administered by a Board of Directors consisting of three members, two members of which are appointed by the County of San Diego Board of Supervisors and the third member is appointed by the Sacramento County Board of Supervisors. In addition, the Authority has four officers: the Chair, Vice-Chair, Secretary and Treasurer/Controller. The Chair is one of the members of the Board of Supervisors. The Clerk of the Board of Supervisors of the County is the Secretary, and the Assistant Chief Administrative Officer/Chief Operating Officer of the County is the Treasurer/Controller.

Basis of Presentation

The Authority's basic financial statements include entity-wide and fund financial statements. The statement of net position and the statement of activities are government-wide statements that present the Authority's assets, liabilities, revenues, and expenses using the economic resources measurement focus and accrual basis of accounting. The Authority reports only one fund, the General Fund, which is a major fund in its basic financial statements.

The balance sheet and statement of revenues, expenditures, and change in fund balance are governmental fund financial statements presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e., both measurable and available to finance operations of the current period. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Authority considers this to be within 180 days following the end of the fiscal year. Expenditures are recognized when the related fund liability is incurred. Exceptions to this general rule are that principal and interest on long-term debt are recognized in the fund financial statements when due. Annual budgets are not required to be adopted for the Authority.

Notes to the Basic Financial Statements

(Amounts Expressed in Thousands Unless Otherwise Noted)

Use of Estimates

Certain amounts presented in the Authority's basic financial statements are based on management's estimates. Actual amounts could differ.

Fair Value of Investments

Governmental Accounting Standards Board Statement No. 72 (GASB 72), *Fair Value Measurement and Application* establishes a hierarchy of inputs to valuation techniques used to measure fair value and requires disclosures to be made about investment fair value measurements, the level of fair value hierarchy, and valuation techniques.

According to GASB 72, an investment is defined as a security or other asset that (a) a government holds primarily for the purpose of income or profit and (b) has a present service capacity based solely on its ability to generate cash or to be sold to generate cash. Investments not measured at fair value include money market mutual funds which are valued at net asset value - \$1 per share (amortized cost). Commercial paper that has a remaining maturity at the time of purchase of one year or less is also measured at amortized cost.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value is a market-based measurement, not an entity-specific measurement.

Long-term Obligations

In the government-wide financial statements, long-term debt obligations are reported as liabilities in the statement of net position. Bond discounts are deferred and amortized over the life of the bonds using the straight-line method. Bonds are reported net of the applicable unamortized discount and the unaccreted appreciation.

NOTE 2

Reconciliation of Government-Wide and Fund Financial Statements

Statement of Revenues, Expenditures, and Change in Fund Balance/Statement of Activities

Explanation of certain differences between the general fund statement of revenues, expenditures, and change in fund balance and the government-wide statement of activities are detailed as follows:

Table 1 Statement of Revenues, Expenditures and Change in Fund Balance/Statement of Activities	
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. The details of these differences are as follows:	
Accretion of capital appreciation bonds	\$ (8,342)
Amortization of deferred loss on refunding	(1,057)
Amortization of premium	3,451
Net adjustment to decrease net change in fund balance to arrive at change in net position - governmental activities.	\$ (5,948)

NOTE 3

Investments with Fiscal Agent

Investments with fiscal agent are stated at net asset value as of June 30, 2024, totaling \$33.9 million; deposited with the trustee, The Bank of New York Mellon. \$560 thousand is invested in Federated Treasury Obligations, \$7.654 million is invested in Federated US Treasury Cash Reserves, and \$25.672 million is invested in Dreyfus Government Cash Management - Institutional Shares, all of which are money market mutual funds. The investments are categorized on the following page to give an indication of the level of risk assumed by the Authority at year end. The Federated Treasury Obligations, Federated US Treasury Cash Reserves, and Dreyfus Government Cash Management - Institutional Shares are restricted by guidelines established in the Indenture.

Moneys held by the trustee on behalf of the Authority may generally only be invested in permitted investments specified in the trustee or indenture agreements.

Interest Rate Risk

No general policies have been established to manage interest rate risk. As of June 30, 2024, the Federated Treasury Obligations, Federated US Treasury Cash Reserves, and Dreyfus Government Cash Management - Institutional Shares and their maturities are as follows:

Table 2			
Interest Rate Risk			
Investment Type	Credit Rating S&P	Net Asset Value	Maturity 1 to 6 Months
Federated Treasury Obligations (Money market mutual funds)	AAAm	\$ 560	\$ 560
Federated US Treasury Cash Reserves (Money market mutual funds)	AAAm	7,654	7,654
Dreyfus Government Cash Management - Institutional Shares (Money market mutual funds)	AAAm	25,672	25,672
Total Investments		\$ 33,886	\$ 33,886

Credit Risk

No general policies have been established for credit risk. As of June 30, 2024, the Federated Treasury Obligations, Federated US Treasury Cash Reserves, and Dreyfus Government Cash Management - Institutional Shares and their credit ratings are noted in the table above.

Concentration of Credit Risk

No general policies have been established to limit the amount of exposure to any one single issuer, however, moneys held by the trustee on behalf of the Authority may generally only be invested in permitted investments specified in the indenture agreement.

Custodial Credit Risk

There are no general policies addressing custodial credit risk. The Authority's investments with fiscal agent that represent open-end mutual funds are not exposed to custodial credit risk because their existence is not evidenced by securities that exist in physical or book entry form.

Fair Value Measurements

The Authority categorizes its fair value measurements within the fair value hierarchy established by GASB 72. These principles recognize a three-tiered fair value hierarchy, as follows:

- Level 1: Investments reflect prices quoted in active markets;
- Level 2: Investments reflect prices that are based on a similar observable asset either directly or indirectly, which may include inputs in markets that are not considered to be active; and,

- Level 3: Investments reflect prices based upon unobservable sources.

The Authority does not value any of its investments using Level 1, Level 2 or Level 3 inputs.

Investments with fiscal agents as of June 30, 2024, totaled \$33.9 million, all comprising money market mutual funds, and are valued at net asset value of \$1 per share.

NOTE 4

Accounts Receivable for Reimbursements Due from the Corporation

Accounts receivable for reimbursements due from the Corporation represents the June 30, 2024 balance of the underlying activity between the Authority and the Corporation. Such activity includes the balances of TSR and interest earned from the Trustee that are owed to the Corporation, reimbursement to the Authority from the Corporation for costs incurred in relation to the issuance of the bonds, ongoing debt servicing activities and administrative expenditures.

NOTE 5

Note Receivable

Note receivable from the Corporation is the outstanding balance of the loan provided to the Corporation as of June 30, 2024 pursuant to a Secured Loan Agreement, dated May 1, 2006. The minimum payments under the Secured Loan Agreement are based on and vary with the collection of TSR, which are affected by cigarette consumption and the financial capability of the participating manufacturers. The principal payments on the notes payable to the Authority made by the Corporation are made in proportion to the principal payments made by the Authority to the bondholders and the note receivable is reduced accordingly. Interest rates on the note range from 2.25% to 5.00% and are payable on June 1 and December 1 of each year. The note is scheduled to be fully paid within 48 years from date of issuance (May 31, 2006).

NOTE 6

Long-Term Debt

Debt Administration

Tobacco Settlement Asset-Backed Bonds, Series 2001 Bonds were originally issued December 1, 2001 for the purpose of allowing the Authority to finance and secure a specific level of receipts in lieu of the actual

Notes to the Basic Financial Statements

(Amounts Expressed in Thousands Unless Otherwise Noted)

payments to be received by the County of San Diego from the nation-wide Tobacco Settlement Agreement (the "Payments"). The settlement was based on a number of lawsuits by states and local governments against the various tobacco corporations to recover the cost of health and other related costs attributed to smoking. The County is entitled to receive certain amounts from the settlement, pursuant to the Agreement, MOU, and ARIMOU.

Debt Activity and Future Debt Service Requirements

During the year, the Authority's long-term debt decreased by \$11.889 million as a result of a \$16.780 million bond redemption payment, coupled with a \$3.451 million amortization of premium; offset by a \$8.342 million accretion of interest.

The bond repayment is subject to a debt repayment schedule, and turbo payments are dependent upon certain projected receipts from the nation-wide Tobacco Settlement Lawsuit pool. The payments under the bonds are based on and vary with the collection of the TSR. The actual receipts of the TSR are predicated upon cigarette sales (for the annual gross amount available for distribution), certain demographic factors and the financial capability of the participating manufacturers. A Supplemental Schedule of Actual MSA Receipts Compared to Base Case Projections at Time of Sale is included following the notes to the basic financial statements.

Turbo Redemptions occur when all excess revenues after the payment of operating expenses, interest and principal are used to retire term bonds early in order of maturity.

In fiscal year 2001-02, the Authority issued \$446.86 million of 2001 Tobacco Settlement Asset-Backed Bonds, in order to fund the Authority's loan to the Corporation, pursuant to a loan agreement between the Authority and the Corporation.

The Corporation used the net proceeds of the loan, \$411.913 million, to purchase from the County all of the County's rights, title, and interest in and to and under the Agreement, as agreed to in the MOU and the ARIMOU among the State of California, all California counties and four California cities, including the right of the County to receive Tobacco Settlement Payments (also known as Tobacco Settlement Revenues - TSR).

In May 2006, the Authority issued \$583.631 million of Series 2006 Tobacco Settlement Asset-Backed Bonds to refund the outstanding principal of the original 2001 Bonds and to loan an additional \$123.515 million to the Corporation. The Bonds are limited obligations of the Authority, maturing in fiscal year 2045-46, and are

payable solely from certain funds held under the Indenture, including payments of TSR, and earnings on such funds (collections).

In November 2019, the Authority issued \$405.964 million Tobacco Settlement Asset-Backed Refunding Bonds, Series 2019 Senior Bonds as follows: 1) \$252.345 million Series 2019A Class 1 Senior Current Interest Bonds (Serial Bonds and Term Bonds) that carry a fixed coupon rate of 5.00% along with projected yield rates ranging from 1.20% to 2.97% and maturity dates ranging from June 2020 through June 2048; 2) \$120.000 million Series 2019B-1 Class 2 Senior Current Interest Bonds (Turbo Term Bonds) that carry a fixed coupon minimum rate of 2.25% and a maximum coupon rate of 5.00% along with projected yield rates ranging from 2.25% to 3.375% and final maturity dates ranging from June 2029 through June 2048; and, 3) Series 2019B-2 Class 2 Senior Capital Appreciation Bonds (Turbo Term Bonds) issued at the initial principal amount of \$33.619 million with a projected yield rate of 5.625% that mature in June 1, 2054 with a maturity value of \$228.795 million.

The bonds noted above were issued with a premium of \$63.492 million. This premium, along with bond proceeds of \$405.964 million and \$45.067 million from funds held by the 2006 Indenture trustee accounts (trustee) were distributed as follows: 1) \$448.112 million (consisting of \$405.964 million of new bond proceeds, \$22.527 million of bond premium, plus \$19.621 million of funds held by the trustee) was transferred to the escrow agent to refund, on a current basis, the outstanding \$438.155 million 2006A Tobacco Settlement Asset-Backed Bonds plus related interest; 2) \$37.837 million from bond premium funded the purchase and cancellation of a portion of the Series 2006D CABs; 3) \$25.446 million of funds held by the trustee were used to fund the Class 1 and Class 2 Senior Liquidity Reserve accounts; 4) \$3.128 million from bond premium to fund a cost of issuance account to pay cost of issuance incurred in connection with the Series 2019 Tobacco bonds consisting of \$2.093 million of Underwriter's Discount and \$1.035 million of Cost of Issuance.

This refunding resulted in decreasing the County's principal and interest payments by \$1.682 million over the expected life of the bonds resulting in an economic gain of \$113.392 million (i.e. the difference between the present value of the debt service payments on the refunded debt and the refunding debt). The 2006 Capital Appreciation Bonds and 2019 Bonds (together now known as the "Bonds") are limited obligations of the Authority.

Notes to the Basic Financial Statements

(Amounts Expressed in Thousands Unless Otherwise Noted)

Upon the occurrence of an event of default (as described in the Tobacco Securitization Authority Indenture), bond payments shall be applied in full to each order of bonds until bonds are no longer outstanding in the following manner: (1) Class 1 Senior Bonds: First, the accrued unpaid interest on the Class 1 Senior Bonds (Senior Bonds), and Second, the Bond Obligation (principal and accreted value) on all outstanding Class 1 Senior Bonds; (2) Class 2 Senior Bonds: First, the accrued and unpaid interest on the Class 2 Senior Bonds and, then Second, the Bond Obligation on all Class 2 Senior Bonds; (3) Series 2006B CABs (Series 2006 First Subordinate Bonds) principal and interest or accreted value; (4) Series 2006C CABs (Series 2006 Second Subordinate Bonds) principal and interest or accreted value; (5) Series 2006D CABs (Series 2006 Third Subordinate Bonds) principal and interest or accreted value; and (6) Additional

Subordinate Bonds, (if authorized and issued), principal and interest or accreted value. The value of any Capital Appreciation Bonds (CABs) that are Series 2019B-2 Senior Bonds, Series 2006 First Subordinate Bonds, Series 2006 Second Subordinate Bonds or Series 2006 Third Subordinate Bonds shall continue to accrete at the default rate (including accretion on any unpaid accreted value), to the extent legally permissible.

Under the terms of the bond indenture (Indenture), TSRs are pledged to the repayment of the Bonds. Accordingly, the bonds are payable solely from certain funds held under the Indenture, including TSRs and earnings on such funds (collections).

Long-term debt activity for the year ended June 30, 2024 was as follows:

Table 3									
Long-Term Debt									
	Original Amount	Interest Rate	Final Maturity Date	Beginning Balance at July 1, 2023	Additions	Reductions	Accreted Interest	Ending Balance at June 30, 2024	Amounts Due Within One Year
Series 2006B CABs	\$ 19,770	6.25%	2046	\$ 231,820	\$ -	\$ -	\$ -	231,820	\$ -
2006B unaccreted appreciation CABs				(175,237)	-	-	3,592	(171,645)	-
Series 2006C CABs	8,686	6.40%	2046	107,950	-	-	-	107,950	-
2006C unaccreted appreciation CABs				(82,465)	-	-	1,657	(80,808)	-
Series 2006D CABs	3,126	7.10%	2046	50,940	-	-	-	50,940	-
2006D unaccreted appreciation CABs				(40,642)	-	-	744	(39,898)	-
Series 2019A Class 1 Senior Current Interest Bonds	252,345	5.00%	2048	223,525	-	(7,395)	-	216,130	7,630
Series 2019B-1 Class 2 Senior Current Interest Bonds	109,000	5.00%	2048	87,980	-	(9,385)	-	78,595	-
Series 2019B-2 Class 2 Senior CABs	33,619	5.625%	2054	228,795	-	-	-	228,795	-
Series 2019B-2 unaccreted appreciation CABs				(187,621)	-	-	2,349	(185,272)	-
Unamortized Issuance Premium				50,838	-	(3,451)	-	47,387	-
Total	\$ 426,546			\$ 495,883	\$ -	(20,231)	\$ 8,342	483,994	7,630

Notes to the Basic Financial Statements

(Amounts Expressed in Thousands Unless Otherwise Noted)

Future debt service requirements as of June 30, 2024 are presented as follows:

Table 4 Future Debt Service Requirement				
Fiscal year ended June 30:	Principal	Unaccrued Appreciation *	Interest	Total Debt Service
2025	\$ 7,630	\$ 8,865	\$ 14,704	\$ 31,199
2026	8,015	9,420	14,321	31,756
2027	8,355	10,013	13,919	32,287
2028	8,510	10,642	13,501	32,653
2029	8,605	11,310	13,075	32,990
2030-2034	43,030	68,154	58,891	170,075
2035-2039	50,985	92,473	47,606	191,064
2040-2044	45,000	125,523	35,211	205,734
2045-2049	146,177	86,615	19,742	252,534
2050-2054	33,619	54,608	-	88,227
Total	359,926	\$ 477,623	\$ 230,970	\$ 1,068,519
Add:				
Accrued appreciation through June 30, 2024	76,681			
Subtotal	436,607			
Add:				
Unamortized issuance premium	47,387			
Total bond payable	\$ 483,994			

*This column represents the annual accretion of interest added to the outstanding principal balance, thereby increasing the total debt outstanding; and is not intended to reflect actual outflow of cash.

NOTE 7 Pledged Revenue

Pledged revenue for the year ended June 30, 2024 was as follows:

Table 5 Pledged Revenue				
Debt Pledged	Final Maturity Date	Pledged Revenue to Maturity	Fiscal Year 2024	
			Principal and Interest Paid	Pledged Revenue Received
Series 2006 & 2019 Tobacco Settlement Asset-Backed Bonds	2054	\$1,145,200	\$32,309	\$28,474

As shown in the Table above, TSR pledged represent the debt service requirements to maturity of the Bonds at June 30, 2024. According to the loan agreement between the Authority and the Corporation, the Corporation has pledged and assigned and granted to the Authority, a first priority perfected security interest in all rights, title, and interest of the Corporation, the TSR the Corporation purchased from the County, and future TSR.

NOTE 8 Deferred Loss on Refunding

In accordance with GASB Statement No. 23, *Accounting and Financial Reporting for Refunding of Debt Reported by Proprietary Activities*, the difference between the reacquisition price and the net carrying amount of the old debt is deferred and amortized over the remaining life of the old debt or the life of the new debt, whichever is shorter. The deferred loss on refunding is reported as a deferred outflow of resources in the accompanying statement of net position and is amortized over the life of the old debt using the straight-line method. The deferred loss on refunding associated with the 2019 Tobacco Asset-Backed Bonds was originally \$19.136 million which is amortized over the shorter life of the refunded 2006 Bonds, which is twenty-seven years, using the straight-line method. Amortization of the deferred loss on refunding for the year ended June 30, 2024 was \$1.057 million. Accumulated amortization of the deferred loss on refunding to date is \$4.933 million, leaving a remaining unamortized deferred loss on refunding balance of \$14.203 million.

NOTE 9 Premium on Bonds Payable

The Series 2019 Tobacco Settlement Asset-Backed Bonds were issued at a premium of \$63.492 million. The premium was capitalized and is reported as an increase of long-term debt in the accompanying statement of net position and is being amortized over the life of the new bonds using the straight-line method. As of June 30, 2024, the unamortized premium totaled \$47.387 million.

NOTE 10 Fund Balance

The Authority's fund balance classifications are comprised of a hierarchy based primarily on the extent to which the Authority is bound to honor constraints on specific purposes for which amounts of the Authority's General Fund can be spent. These classifications include: nonspendable; restricted; and the unrestricted classifications of committed, assigned and unassigned. When both restricted and unrestricted resources are available for use, fund balance is generally depleted by restricted first, followed by unrestricted resources in the following order: committed, assigned and unassigned.

The fund balance classifications are defined as follows:

Nonspendable fund balance - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash, for example, inventories and prepaid amounts.

Restricted fund balance - amounts with constraints placed on their use that are either (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance - amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority (the Board of Directors). Those committed amounts cannot be used for any other purpose unless the Authority removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.

Assigned fund balance - amounts that are constrained by the Authority's *intent* to be used for specific purposes, but are neither restricted nor committed. Intent should be expressed by the highest level of decision making authority (the Board of Directors), or by a body or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes. For the Authority, the intent is generally expressed by the Board of Directors.

Unassigned fund balance - the residual classification for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. The General Fund should be the only fund that reports a positive unassigned fund balance amount.

The Authority did not have nonspendable, committed, assigned, or unassigned fund balances at June 30, 2024.

NOTE 11

Net Position

In the government-wide financial statements, net position is reported in three categories, as applicable. The first category is "Net investment in capital assets" (which does not apply to the Authority since it does not own any capital assets). The second and third categories are restricted net position and unrestricted

net position, respectively. Restricted net position consists of restricted assets reduced by liabilities related to those assets. Net position is considered restricted when constraints on their use are externally imposed by creditors, grantors, contributors or laws or regulations of other governments. Unrestricted net position consists of net position that does not meet the definition of net investment in capital assets or restricted net position.

NOTE 12

Contingencies and Concentration of Risk

The Corporation purchased the County's rights, title and interest in future Tobacco Settlement Revenues through a loan agreement with the Authority. In return, the Corporation is obligated to pay all TSR it receives to the Authority. The Authority has issued bonds payable primarily from pledged TSR to be received from the Corporation. The minimum payments for the Bonds are based on the 2006 Indenture and the Series 2006 Supplement, both dated as of May 1, 2006 and amended and restated as of November 1, 2019, and the 2019 Indenture and Series 2019 Supplement, dated November 1, 2019. However, actual payments on the Bonds depend on the amount of TSRs received by the County. The amount of these TSRs is affected by cigarette consumption, inflation, and the financial capability of the participating manufacturers. There are a number of risks associated with the amount of actual TSRs the County receives each year, including litigation affecting the participating manufacturers and possible bankruptcy as a result thereof, increased growth of non-participating manufacturer's market share, disputed payments set-aside by the participating manufacturers into an escrow account, a decline in cigarette consumption materially beyond forecasted levels, reduction in investment earnings due to unforeseen market conditions, and other future adjustments to the calculation of the TSRs.

The Authority's financial existence is contingent upon receiving the TSR from the Corporation. No assurance can be given that actual cigarette consumption in the United States during the term of the Bonds will be as assumed in the Base Case, or that the other assumptions underlying these Base Case assumptions, including that certain adjustments and offsets will not apply to payments due under the MSA, will be consistent with future events. If actual events deviate from one or more of the assumptions underlying the Base Case, the amount of TSRs available to make payments, including Turbo Redemption Payments will

Notes to the Basic Financial Statements

(Amounts Expressed in Thousands Unless Otherwise Noted)

be affected. No assurance can be given that these structuring assumptions, upon which the projections of the Bond payments and Turbo Redemptions are based, will be realized.

Supplemental Schedule of Actual Master Settlement Agreement (MSA) Receipts Compared to Base Case Projections at Time of Sale Through the Year Ended June 30, 2024.

Fiscal Year Ended June 30	A	B	C=B-A
	2006 Current Interest Bonds Series A, Capital Appreciation Bonds B, C, & D 2019 Current Interest Bonds Series A & B-1, Capital Appreciation Bonds B-2 Projection of Strategic Contribution Fund Payments and Total Payments received by the Trustee	Actual MSA Received	Variance of Global Insight Compared to Actual
2007-2008	33,576,853	31,106,274	(2,470,579)
2008-2009	34,011,018	34,180,929	169,911
2009-2010	34,406,665	28,502,755	(5,903,910)
2010-2011	34,824,381	26,976,146	(7,848,235)
2011-2012	33,819,603	27,509,057	(6,310,546)
2012-2013	34,208,029	41,459,562 *	7,251,533
2013-2014	34,584,622	27,256,073	(7,328,549)
2014-2015	34,950,857	26,982,432	(7,968,425)
2015-2016	35,385,502	26,679,077	(8,706,425)
2016-2017	35,821,153	27,439,457	(8,381,696)
2017-2018	38,692,861	32,759,987	(5,932,874)
2018-2019	39,141,949	31,753,761	(7,388,188)
2019-2020	31,776,701	30,443,536	(1,333,165)
2020-2021	31,562,023	34,363,601	2,801,578
2021-2022	31,394,305	35,469,750	4,075,445
2022-2023	31,267,957	32,179,810	911,853
2023-2024	31,215,600	28,698,344	(2,517,256)

* Includes one-time revenues of \$13.966 million resulting from a settlement related to the non-participating manufacturer adjustment dispute for the years 2003 through 2012.

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Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Board of Directors of the Tobacco Securitization
Authority of Southern California
San Diego, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities and the general fund of Tobacco Securitization Authority of Southern California (Authority), a component unit of the County of San Diego, California (County) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements and have issued our report thereon dated January 8, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rancho Cucamonga, California
January 8, 2025

AGENDA ITEM 7

Approval of Fiscal Year 2025-26 Operating Expenses

EXHIBIT A

TOBACCO SECURITIZATION OF SOUTHERN CALIFORNIA

\$405,964,138 Tobacco Settlement Asset-Backed Refunding Bonds, Series 2019

\$ 31,581,455 Tobacco Settlement Asset-Backed Bonds, Series 2006 (unrefunded)

(San Diego County Tobacco Asset Securitization Corporation)

Estimated Operating Expenses

Fiscal Year 2025-26

Month	Services	Payee(s)	Amount
December	Directors & Officers Insurance	Alliant Insurance Services (Houston Casualty Ins)	115,000 ⁽¹⁾
January / May	Annual Credit Surveillance	Standard and Poor's	20,000
Ongoing	Financial Advisory / Debt Service Schedules	PRAG	14,000
April	Post-Issuance Compliance (Analysis, Arbitrage, Continuing Disclosure), Series 2019 & 2006	BondLogistix	35,000
	Trustee Administration, Series 2019 & 2006	Bank of New York Mellon	12,600
Feb	Tobacco Authority and Corporation F/S Audits	MGO CPA	30,000
		Total Operating Account (Restated 2019 Indenture, Section 5.01 (d))	228,600 ⁽²⁾
	Miscellaneous	Total Operating Contingency Account (Restated 2019 Indenture, Section 5.01 (f))	20,000
TOTAL OPERATING EXPENDITURES			\$ 248,600

Notes

⁽¹⁾ The current policy for the Tobacco Corp expires 11/28/2024. Estimate reflects insurance premium costs for both the Tobacco Corp and Authority.

⁽²⁾ Per the Restated 2019 Indenture, the annual increase of the Operating Account is based on the greater of CPI-U (3.35%) or 3%

AGENDA ITEM 8

Update on Tobacco Securitization and Market Conditions

Tobacco Securitizations and Market Conditions



Annual Update

September 25, 2025

Tobacco Bond Market Update

- Annually, the Board and the Authority are updated if there are any refunding opportunities related to the County's tobacco bonds
- Based on market conditions and the credit quality of tobacco bonds in general, there have been no tobacco bonds issued since December 2022
- Municipal bond interest rates have remained elevated in comparison to when the County's most recent tobacco bonds were issued in 2019
- While on September 17th, the Federal Reserve Open Markets Committee (FOMC) voted to reduce its key Federal Funds target rate by 25 basis points, that is not sufficient to generate debt service savings on the County's outstanding 2019 tobacco bonds
- As a result, there are no refunding opportunities available on the County's outstanding tobacco bonds

Recent Tobacco Credit Developments

- **Menthol Ban**

- Over the last several years, the FDA considered implementing a potential federal ban on menthol flavored cigarettes which would have had a negative impact on consumption and ultimately reduced TSRs
 - In 2024 however, amid political concerns, the Biden administration delayed finalized of the menthol ban
 - On January 21, 2025, the Trump administration ultimately rescinded the proposed FDA rule
- On the state level however, the California menthol ban remains in effect after voters upheld the state's ban of all flavored tobacco products (including menthol) in the November 2022 election
 - In January 2025, California expanded its law to ban products that produce a "cooling sensation" to address "non-menthol" products that mimic menthol's effects

Cigarette Shipments and Payments Update

- **Actual Shipments:**

- ✓ Total market cigarette shipments decreased 6.8% in 2024
- ✓ Reports indicate that 1st half 2025 shipments declined by estimated 8.5%

- **Shipment Forecasts:** Done only in connection with new tobacco financings; last forecast was prepared in 2022 for another issuer, and it showed a 3.3% average shipment decline through 2032

- **MSA Payments:** Payments for sales year 2024 (received in 2025) decreased by 5.1% (\$28.6MM to \$27.2MM)

- ✓ Higher than expected consumption declines, normalizing inflation and no operating profit adjustment resulted in lower 2025 payments on a net basis
- ✓ Payments generally lower than the 2006 forecast, and, for the two most recent years, the 2019 forecast as well
- ✓ *Most recent TSR projections indicate that some of the 2006 Bonds may not be repaid prior to their 2046 scheduled maturity dates*

