

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, JANUARY 28, 2025**

MINUTE ORDER NO. 10

**SUBJECT: GENERAL SERVICES - APPROVAL OF FIRST AMENDMENT TO LEASE
FOR THE SHERIFF'S OFFICE IMPERIAL BEACH SUBSTATION, 845
IMPERIAL BEACH BOULEVARD, AND NOTICE OF EXEMPTION
(DISTRICT: 1)**

OVERVIEW

On July 1, 2018, the Director, Department of General Services (DGS), administratively approved a lease agreement with City of Imperial Beach for the Sheriff's Office (Sheriff) Imperial Beach Substation. The Imperial Beach Substation has been operated by the Sheriff since 1983 through a series of leases, however, the current lease expired on June 30, 2023. The lease is currently on holdover, which has allowed the County to continue occupancy on a month-to-month basis while an amendment was negotiated.

Staff from DGS have negotiated an amendment for the Imperial Beach Sheriff Substation to extend the term of the lease. Since the proposed term length exceeds administrative authority of five years, Board of Supervisors (Board) approval of the amendment is required. Today's request is for Board approval of the amendment.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Find the proposed lease amendment for the Imperial Beach Substation is exempt from the California Environmental Quality Act (CEQA) Guidelines pursuant to State CEQA Guidelines Section 15301.
2. Approve and authorize the Director, Department of General Services, to execute the proposed lease amendment for the premises located at 845 Imperial Beach Boulevard, Imperial Beach, California.

EQUITY IMPACT STATEMENT

It is anticipated that the proposed lease amendment for the Imperial Beach Sheriff Substation will contribute positively to the communities it supports by providing resources and equitable access to law enforcement services for the City of Imperial Beach and the unincorporated communities of Bonita, Chula Vista, Lincoln Acres, Proctor Valley, San Miguel, and Otay Valley.

SUSTAINABILITY IMPACT STATEMENT

Implementing effective sustainability objectives is crucial to ensuring safe and healthy communities and contributing to the overall success of the region. The approval of this amendment supports the County's Strategic Initiative of Sustainability to ensure the capability to respond to the immediate needs for individuals, families and the region.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year 2024-25 Operational Plan in the Sheriff's Office. If approved, this request will result in current year costs of approximately \$19,178.35 in Fiscal Year 2024-25. Fiscal Year 2025-26 costs are estimated at \$47,041.68 which includes a 3% rent adjustment to go into effect July 2025. Funds for the remaining term and for each option year (if exercised), will be included in future years' operational plans for the Sheriff's Office. The funding source is contract city revenue. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Desmond, the Board of Supervisors took action as recommended, on Consent.

AYES: Anderson, Lawson-Remer, Montgomery Steppe, Desmond

ABSENT: (District 1 Seat Vacant)

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER

Clerk of the Board of Supervisors



Signed

by Andrew Potter

