

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, SEPTEMBER 09, 2025**

MINUTE ORDER NO. 6

SUBJECT: AUTHORIZE COMPETITIVE SOLICITATION FOR AN ADMINISTRATOR FOR HOMELESS HOUSING AND SUPPORT SERVICES TO SERVE PEOPLE WITH HIGH NEEDS WHO ARE AT-RISK OF OR EXPERIENCING HOMELESSNESS IN SAN DIEGO COUNTY (DISTRICTS: ALL)

OVERVIEW

On August 31, 2021 (8), the San Diego County Board of Supervisors (Board) approved the competitive solicitation of a homeless housing and support administrator to provide administration of housing subsidies and services and payment of housing related expenses for eligible program participants. Subsequently, the County of San Diego (County) established a contract in 2022 to administer these services, along with the provision of housing related supports. These housing supports are determined based on the participants level of need, and may include housing navigation, housing specific case management services, landlord and tenant supports, and other housing assistance.

The current homeless housing and support administrator contract (567272) was designed with the ability to be expanded to provide fiscal administration and housing support to various programs, as needed, to serve people at risk of or experiencing homelessness. The programs included are the Housing and Disability Advocacy Program (HDAP), and Shallow Rent Subsidy Program (SRSP). HDAP offers outreach, housing related financial assistance and supportive services, and benefits advocacy for people with disabilities applying for public benefits, primarily Social Security Income. On September 27, 2022 (25), the Board approved the implementation of the Pilot SRSP. Subsidy payments for two rounds of SRSP have been administered through this contract and have provided housing stability for rent-burdened seniors at-risk of homelessness. The current contract that administers both HDAP and SRSP is set to end in July 2026.

Today's action requests the Board authorize the Director, Department of Purchasing and Contracting, to issue a competitive solicitation for a homeless housing and support services administrator and authorize application for future funding opportunities related to addressing homelessness. This effort aligns with the County's Framework for Ending Homelessness to prioritize services for people experiencing homelessness in our communities, and also with the Housing Blueprint, which focuses on addressing the root causes of the housing crisis through a comprehensive and equitable housing strategy.

This item supports the County vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically left behind. These efforts support our ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This will be accomplished by creating an opportunity to further support the housing needs of vulnerable individuals and help them thrive and remain safely housed.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. In accordance with Section 401, Article XXIII of the County Administrative Code, authorize the Director, Department of Purchasing and Contracting, to issue a competitive solicitation for a homeless housing and support services administrator, and upon successful negotiations and determination of a fair and reasonable price, award a contract(s) for a term of one year, with four option years, and up to an additional six months if needed, and to amend the contract(s) to reflect changes in program, funding or service requirements, subject to the availability of funds and the approval of the Deputy Chief Administrative Officer, Health and Human Services Agency.
2. Authorize the Deputy Chief Administrative Officer, Health and Human Services Agency, or designee, to apply for future funding opportunities related to addressing homelessness throughout the region in the current and future fiscal years, as they will provide overall value to the County by advancing efforts to reduce the number of people in the County who are at-risk of or experiencing homelessness.

EQUITY IMPACT STATEMENT

According to the Regional Taskforce on Homelessness (RTFH), the 2025 Point-in-Time Count identified 9,905 individuals living on the streets or in shelters; of those, 178 individuals were counted in the unincorporated areas of the County. Regionwide, this represents a decrease of 7% from the previous year. Of those experiencing unsheltered homelessness, 1% are families, 7% are veterans, 7% are youth, and 46% are chronically homeless.

Securing an administrator for homeless housing and support services will assist people who are at-risk of or experiencing homelessness throughout San Diego County by supporting the administration of housing subsidies and services and payment of housing related expenses for eligible participants. This action will provide critical assistance to those disproportionately represented by equity-seeking groups, including people with disabilities, justice-involved individuals, and Black, Indigenous, and People of Color (BIPOC). Additionally, these services will support older adults (aged 50 and over) who are the fastest growing population experiencing homelessness in California and the largest share of households experiencing homelessness for the first time.

SUSTAINABILITY IMPACT STATEMENT

Authorizing competitive solicitation of an administrator for homeless housing and support services directly supports the County of San Diego (County) Sustainability Goal #2 of providing just and equitable access to services and resources by focusing on vulnerable populations who need support to obtain public benefits and secure and maintain affordable housing, and Sustainability Goal #4 to protect the health and well-being of everyone in the region by providing housing and support services to vulnerable populations experiencing homelessness and ensuring they remain stably housed and do not return to homelessness.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year (FY) 2025-27 Operational Plan for the Health and Human Services Agency. If approved, this request will result in estimated costs and revenue of \$225,000 for FY 2025-26 and \$1,322,522 for FY 2026-27, for a total cost and revenue of \$1,547,522.

The funding source is an existing allocation of State funding from the Department of Social Services for Homeless Disability and Advocacy Program. There will be no change in net General Fund costs and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Anderson, seconded by Supervisor Desmond, the Board of Supervisors took action as recommended, on Consent.

AYES: Aguirre, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter

