

DUAL LANGUAGE IMMERSION NORTH COUNTY

CONFLICT OF INTEREST CODE

I. ADOPTION

In compliance with the Political Reform Act of 1974, California Government Code Section 87100, et seq., Dual Language Immersion North County hereby adopts this Conflict of Interest Code (“Code”), which shall apply to all governing board members and all other designated employees of Dual Language Immersion North County (“Charter School”), as specifically required by California Government Code Section 87300.

II. DEFINITION OF TERMS

As applicable to a California public charter school, the definitions contained in the Political Reform Act of 1974, the regulations of the Fair Political Practices Commission, specifically California Code of Regulations Section 18730, and any amendments or modifications to the Act and regulations are incorporated by reference to this Code.

III. DESIGNATED EMPLOYEES

Employees of this Charter School, including governing board members, who hold positions that involve the making or participation in the making, of decisions that may foreseeably have a material effect on any financial interest, shall be “designated employees.” The designated positions are listed in “Exhibit A” attached to this policy and incorporated by reference herein.

IV. STATEMENT OF ECONOMIC INTERESTS: FILING

Each designated employee, including governing board members, shall file a Statement of Economic Interest (“Statement”) at the time and manner prescribed by California Code of Regulations, title 2, section 18730, disclosing reportable investments, interests in real property, business positions, and income required to be reported under the category or categories to which the employee’s position is assigned in “Exhibit A.”

An investment, interest in real property or income shall be reportable, if the business entity in which the investment is held, the interest in real property, the business position, or source of income may foreseeably be affected materially by a decision made or participated in by the designated employee by virtue of his or her position. The specific disclosure responsibilities assigned to each position are set forth in “Exhibit B.”

Statements Filed With the Charter School. All Statements shall be supplied by the Charter School. All Statements shall be filed with the Charter School. The Charter School’s filing official shall make and retain a copy of the Statement and forward the original to the County Board of Supervisors.

V. DISQUALIFICATION

No designated employee shall make, participate in making, or try to use his/her official position to influence any Charter School decision which he/she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family.

VI. MANNER OF DISQUALIFICATION

A. Non-Governing Board Member Designated Employees

When a non-Governing Board member designated employee determines that he/she should not make a decision because of a disqualifying interest, he/she should submit a written disclosure of the disqualifying interest to his/her immediate supervisor. The supervisor shall immediately reassign the matter to another employee and shall forward the disclosure notice to the Executive Director, who shall record the employee's disqualification. In the case of a designated employee who is head of an agency, this determination and disclosure shall be made in writing to his/her appointing authority.

B. Governing Board Member Designated Employees

The Corporation shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor shall the Corporation enter into any contract or transaction with any other corporation, firm, association, or other entity in which one or more of the Corporation's directors are directors and have a material financial interest).

EXHIBIT A

Designated Positions

<u>Designated Position</u>	<u>Assigned Disclosure Category</u>
Members of the Governing Board	1, 2
Executive Director	1, 2
Principal	3
Business Manager/CFO	1, 2
Consultants/New Positions	*

*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Executive Director may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Government Code § 81008).

EXHIBIT B

Disclosure Categories

Category 1

Designated positions assigned to this category must report:

- a) Interests in real property that are located in whole or in part within a two-mile radius:
 - of any school district that has authorized a school operated by Dual Language Immersion North County, or

Dual Language Immersion North County - Attachment C

- of any facility utilized by Dual Language Immersion North County, or
 - of a proposed site for a Dual Language Immersion North County facility.
- b) Investments and business positions in business entities, and sources of income (including gifts, loans, and travel payments) of the type that engage in the purchase or sale of real property or are engaged in building construction or design.

Category 2

Designated positions assigned to this category must report:

- a. Investments and business positions in business entities and sources of income (including receipt of gifts, loans, and travel payments) that are contractors engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type to be utilized by Dual Language Immersion North County.

Category 3

Designated positions assigned to this category must report:

- a. Investments and business positions in business entities and sources of income (including receipt of gifts, loans, and travel payments) that are contractors engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type to be utilized by the designated position's department.

Dual Language Immersion North County - Attachment C

DUAL LANGUAGE IMMERSION NORTH COUNTY REGULAR BOARD MEETING



COSD CLERK OF THE BOARD
2022 MAR 22 AM 9:25
14

DATE: February 7th, 2022

TIME: 5:30 p.m.

MEETING LOCATION: *Due to the COVID-19 "Stay at Home" order, Board Meetings will be held via Zoom.*

ZOOM MEETING INFORMATION:

<https://us06web.zoom.us/j/82000277112?pwd=TnNrSm40RUlnbnlvQm5jMVNKNs5dz09>

Meeting ID: 820 0027 7112

Passcode: 749206

One tap mobile

+12532158782

NOTICES/INFORMATION:

Copies of the agenda materials are available in the Principal's office. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and that are distributed to a majority of board members less than 72 hours prior to the meeting are available for public inspection at the above address in the Executive Director's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a board meeting, please contact the Principal's office at (760) 630-4080. Timely notification prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility.

PUBLIC COMMENT/PERSONS ADDRESSING THE BOARD:

For items not on the agenda, audience members may address the Board during "Comments from the Public." When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items. In the event of an online meeting, members of the public can e-mail Angelique Hodges: ahodges@dlinorthcounty.org, using the subject line Public Comment. Members of the public can also inform Mrs. Graciano while logged into the meeting, before the meeting is called to order, that they intend to make public comment.

Dual Language Immersion North County - Attachment C

DUAL LANGUAGE IMMERSION NORTH COUNTY REGULAR BOARD MEETING



I. Call to Order

II. Roll Call of Board

- a. Mr. Vincent Vasquez- Present
- b. Dr. Nancy Rohland- Present
- c. Ms. Amy Armstrong- Absent
- d. Ms. Norma Sarti- Absent
- e. Mr. Ricardo Moran- Absent

III. Routine Business

- a. Approval of the agenda
 - i. Motion: Dr. Nancy Rohland
 - ii. Second: Mr. Ricardo Moran
 - iii. Vote: 3-0 Aye: 3 Nay:0
- b. Approval of the January Regular Meeting Minutes
 - i. Motion:
Dr. Nancy
Rohland
 - ii. Second:
Mr. Vince
Vasquez
 - iii. Vote: 3-0 Aye: 3 Nay: 0
- c. Public Comment
 - i. For items not on the agenda, audience members may address the Board during "Comments from the Public." When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agenzided items.

No Discussion.

3A. PTO Report by April McDonald

Dual Language Immersion North County - Attachment C

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- PTO President.
- New Officers were elected.
- Teacher/Student morale has been low.
- IRS Application went out in January.
- Working on the playground, will cost \$18,000.00 and new playground will cost \$45,000.00.

IV. Information/Presentation Items

a. Financial Report by Janina Arruda

- Net income is \$195,466.00 or -55% of our current budget.
- Our Cash Balance is \$819,466.00.
- Increase enrollment will help the budget.
- On 2-15-22 the property tax exemption request is due.
- On 2-28-22 the LCAP Supplement needs to be presented/renewed by the board.

b. Chariman's Report By Vince Vasquez

- On 3-5-22 from 9am-1pm there will be a Public Board Retreat, opened to feedback.

c. School Operations/Site Report by Mallory Wirth

- Recycling Program was being done through EDCO, 5th graders took over the project.
- 100 Days of School was a success. The students ran a 100 yard dash and ate cake.
- DLINC Clean Up is on Youtube, a video the 5th graders made about recycling.
- Working on LCAP planning.

4A. Approval of the School Accountability Report Card Presented by Mallory Wirth

- Talked about student achievement, enrollment and demographics.

- i. Motion: Vince Vasquez
- ii. Second: Mr. Ricardo Moran
- iii. Vote: 3-0 Aye: 3 Nay: 0

4B. Approval of the Conflict of Interest Code Presented by Mallory Wirth

- NUA DLI to approve name for code.

- i. Motion: Vince Vasquez
- ii. Second: Mr. Ricardo Moran
- iii. Vote: 3-0 Aye: 3 Nay: 0

Dual Language Immersion North County - Attachment C

DUAL LANGUAGE IMMERSION NORTH COUNTY REGULAR BOARD MEETING



4C. Approval of the 2022 One-Time Supplement to the Annual Update of the LCAP

-Increase in Parent Satisfaction Surveys from the Fall.

- i. Motion: Vince Vasquez
- ii. Second: Mr. Ricardo Moran
- iii. Vote: 3-0 Aye: 3 Nay: 0

4D. Approval of the Annual Audit

-Everything seems to be in order, no fines.

- i. Motion: Vince Vasquez
- ii. Second: Dr. Nancy Rohland
- iii. Vote: 3-0 Aye: 3 Nay:0

V. Motion and Second to Adjourn the Meeting

- i. Motion: Mr. Ricardo Moran
- ii. Second: Dr. Nancy Rohland
- iii. Vote: 3-0 Aye: 3 Nay: 0

VI. Vote to Adjourn the Meeting

- i. Motion: Vince Vasquez
- ii. Second: Mr. Ricardo Moran
- iii. Vote: 3-0 Aye: 3 Nay: 0

No Discussion, passes at 7:03pm.



COSD CLERK OF THE BOARD
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LAW OFFICES OF YOUNG, MINNEY & CORR, LLP
THE CHARTER LAW FIRM

MARCH 14, 2022

LEE J. ROSENBERG, ESQ.
SENIOR COUNSEL ■ ATTORNEY AT LAW
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VIA: ELECTRONIC MAIL ONLY
BRIAN.ANDRADE@SDCOUNTY.CA.GOV

Brian Andrade
Senior Board Assistant
Clerk of the Board of Supervisors
San Diego County
1600 Pacific Highway
Room 402 San Diego, CA 92101

Re: Dual Language Immersion North County Conflict of Interest Code

Dear Mr. Andrade:

I am writing on behalf of Dual Language Immersion North County (“DLI”), a public charter school located in the City of Vista (San Diego County), to kindly request that the San Diego County Board of Supervisors take action to approve DLI’s conflict of interest code (“COI Code”) in compliance with the California Political Reform Act. With this letter, I am enclosing a clean copy of the COI Code, and the minutes of DLI’s Board of Directors reflecting the adoption of the COI Code.

If there are any further steps that are necessary for DLI to take for its COI Code to be approved by the San Diego County Board of Supervisors, or if I can provide any further information, please let me know.

Sincerely,
**LAW OFFICES OF YOUNG,
MINNEY & CORR, LLP**

LEE J. ROSENBERG
ATTORNEY AT LAW

(enclosures)