

**County of San Diego Board of Supervisors  
AGENDA ITEM INFORMATION SHEET**

**AGENDA ITEM SUBJECT/TITLE:**

**ADOPT A RESOLUTION TO RECEIVE FUNDS UNDER THE U.S. DEPARTMENT OF HOMELAND SECURITY/FEDERAL EMERGENCY MANAGEMENT AGENCY PRE-DISASTER MITIGATION GRANT PROGRAM, AUTHORIZE THE SIGNATURE OF FUTURE GRANT DOCUMENTS AND MAKE CEQA FINDINGS (DISTRICTS: 1, 2 AND 5)**

**REQUIRES FOUR VOTES:**

Yes  No

**WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION §1000.1 REQUIRED:**

Yes  No

**NOTICED PUBLIC HEARING REQUIRED:**

Yes  No

**PROJECT UNDER CEQA:**

Yes  No

If Yes, approval of CEQA document required?

Yes  No

**DECISION WITHIN GOVERNMENT CODE SECTION 84308:**

Yes  No

**PREVIOUS RELEVANT BOARD ACTIONS:**

July 18, 2023 (01) SAN DIEGO COUNTY FIRE - ADMINISTRATIVE AUTHORITIES FOR EXPENDITURE CONTRACTS, REVENUE AGREEMENTS, GRANTS, AND TRAINING AND CERTIFICATION REIMBURSEMENT (DISTRICTS: ALL)

**BOARD POLICIES APPLICABLE:**

B-29 - Fees, Grants, Revenue Contracts - Department Responsibility for Cost Recovery

Board Policy F-40 – Procuring Architectural, Engineering, and Related Professional Services

**BOARD POLICY STATEMENTS:**

Board Policy F-40 establishes the policy for contracting for architectural, landscape architectural, engineering, environmental, land surveying, construction project management, and related professional services. The policy allows for the Director of an Administering Department to contract for such services in accordance with the policy and with the guidelines promulgated by the Department of Purchasing and Contracting. The policy defines Administering Departments as those that are listed within the policy or any other County department that the Board of Supervisors (Board) may authorize from time-to-time to contract with consultants to obtain Professional Services to fulfill its designated functions. San Diego County Fire is not listed as an Administering Department within Board Policy F-40.

If approved by the Board, it is requested that, for the purposes of this Department of Homeland Security/Federal Emergency Management Agency Fiscal Year 2024 Pre-Disaster Mitigation Grant Program, the Board delegate San Diego County Fire as an Administering Department and approve and authorize the Director, Department of Purchasing and Contracting to procure any necessary as-needed professional services. This delegation, approval, and authorization is a one-time request to carry out the essential functions of the proposed projects and recommendations.

Board Policy B-29 requires full-cost recovery of grants. A waiver is requested as this grant program requires a funding match of \$460,700 which will be met through property tax revenue from San Diego County Fire Protection District.

**MANDATORY COMPLIANCE:**

N/A

**ORACLE AWARD NUMBER(S) AND CONTRACT AND/OR REQUISITION NUMBER(S):**

N/A

**ORIGINATING DEPARTMENT:** San Diego County Fire

**OTHER CONCURRENCE(S):** Department of Purchasing and Contracting  
Department of General Services

**INTERNAL REVIEW COMPLETED:** YES  NO  Cassidy Castiglione  
Digitally signed by Cassidy Castiglione  
Date: 2025.02.25 15:41:27 -08'00'  
Signature

**CONTACT PERSON(S):**

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