

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, NOVEMBER 15, 2022**

MINUTE ORDER NO. 2

**SUBJECT: SHERIFF - REQUEST FOR SINGLE SOURCE PROCUREMENT OF AN
AUTOMATED LIQUID HANDLING PLATFORM FOR CRIME LAB
(DISTRICTS: ALL)**

OVERVIEW

On February 9, 2021 (4), the Board of Supervisors authorized the San Diego County Sheriff's Department to apply for and accept funding from the California Highway Patrol (CHP) for the Fiscal Year 2021-22 Cannabis Tax Fund Grant Program. On May 19, 2021, the Sheriff's Department received notice of the grant award in the amount of \$2,653,500. A portion of funding from this grant will enable the San Diego County Sheriff's Department Regional Crime Laboratory to implement an in-house toxicology program through the purchase of instrumentation, minor equipment, consumables, and upgrades to existing infrastructure which will advance the standardization of toxicology practices and phase out the outsourcing of toxicology testing.

Hamilton Robotics qualifies for a single source contract to provide an automated liquid handling platform pursuant to Board Policy A-87, Competitive Procurement:

Section D-6 Continuity: The procurement is for goods and/or services where continuity of providers will provide efficiency or critical knowledge, and other providers of the goods and/or services cannot provide similar efficiencies or critical knowledge.

Today's action requests the Board to authorize the Director, Department of Purchasing and Contracting to enter into negotiations with Hamilton Robotics, and subject to successful negotiations and determination of a fair and reasonable price, award a contract for a Hamilton Microlab STAR automated liquid handling platform for use in implementation of an in-house drug toxicology program.

**RECOMMENDATION(S)
SHERIFF**

In accordance with Board Policy A-87, Competitive Procurement, approve and authorize the Director of the Department of Purchasing and Contracting to enter into negotiations with Hamilton Robotics and subject to successful negotiations and a determination of a fair and reasonable price, award a contract for an automated liquid handling platform, Hamilton Microlab STAR for the Sheriff's Department Regional Crime Lab (Regional Crime Lab) Forensic Toxicology Section, which includes a one year warranty and six months of preventative maintenance, and to amend the contracts as needed to reflect changes to requirements and funding.

EQUITY IMPACT STATEMENT

Procuring the most advanced and industry-leading platform for the Regional Crime Lab's in-house drug toxicology program benefits the residents in San Diego County, especially those victims of crimes where there is suspected use of, or presence of, drugs. Necessary and timely toxicology testing ensures the accountability of offenders and allows for the delivery of justice on behalf of victims. The ability to

test for drugs and substances is critical in the prosecution of cases. Successful prosecution is a step in bringing healing for the victims of crimes, many of whom may have been impacted by community inequities and inequalities.

SUSTAINABILITY IMPACT STATEMENT

The proposed action to pursue a single source procurement of Hamilton Microlab STAR will allow the Regional Crime Lab to progress towards developing its in-house drug toxicology program and contribute to the County’s Sustainability Goal to provide just and equitable access. The Regional Crime Lab requires toxicology testing services on an on-going basis and the procurement of the technology for in-house toxicology will create more efficiency of time and cost, in the process.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year 2022-23 Operational Plan for the Sheriff’s Department. If approved, this request will result in current year estimated costs and revenue of \$325,000. The funding source is grant revenue from the California Highway Patrol Fiscal Year 2021-22 Cannabis Tax Fund Grant Program (\$325,000) in the Sheriff’s Department. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Desmond, seconded by Supervisor Vargas, the Board of Supervisors took action as recommended, on Consent.

AYES: Vargas, Anderson, Fletcher, Desmond

ABSENT: Lawson-Remer

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter