

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, OCTOBER 19, 2021**

MINUTE ORDER NO. 8

SUBJECT: SHERIFF'S DEPARTMENT - REQUEST APPROVAL FOR SINGLE SOURCE PROCUREMENT OF DETENTION HARDWARE, EQUIPMENT, AND INSTALLATION SERVICES (DISTRICTS: ALL)

OVERVIEW

The Sheriff's Department operates and maintains over twenty secure detention and/or reentry and patrol facilities throughout the county. The County of San Diego (County) maintenance staff must purchase parts and provide repairs and maintenance to replace critical components such as institutional doors and frames, locking devices and keys, accessories such as food flaps and package passes, and detention furnishings such as bunks, tables, and desks within these secure environments in an efficient, reliable, and standardized manner each and every time. Southern Folger Contracting Inc (Southern Folger) is the Original Equipment Manufacturer (OEM) of these products.

It is therefore imperative that all parts and components and installation services used at these facilities are done with OEM parts and technicians. The use of OEM parts and technicians ensures that all components are designed to the exact same specifications and will operate seamlessly when replaced and with the same continued warranties. The standardization of OEM parts also allows our county staff to be trained in the regular use and maintenance of these parts across all detention and reentry facilities and patrol stations regardless of their location.

This is a request for single source procurement with Southern Folger Contracting Inc. (Southern Folger) for hardware, equipment, and installation services for an initial term of one-year, plus four option periods of one year each.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. In accordance with Board Policy A-87, Competitive Procurement, approve and authorize the Director of the Department of Purchasing and Contracting to enter into negotiations for repair and replacement parts and related services from Southern Folger Contracting Inc (Southern Folger) for all Sheriff's Department facilities and subject to successful negotiations and a determination of a fair and reasonable price, award a contract for an initial term of one-year and an additional four option years and to amend the contracts as needed to reflect changes to requirements and funding.
2. Pursuant to Public Contract Code Section 3400, find that Southern Folger's products and installation will be designated by specific brand name for use in the Sheriff's Department detention facilities for the period of up to five years as they are Original Equipment Manufacturer items needed and are only available from one source.

EQUITY IMPACT STATEMENT

The Sheriff's Department maintains high safety standards to support the diverse individuals living and working in the detention facilities. This requires the Sheriff's Department to be proactive and continuously analyze the environment for the safety of the incarcerated persons in our care, visitors, and our detention facility staff. The continuation of the contract with Southern Folger for hardware,

equipment, and installation services will provide seamless maintenance of the facilities, more efficient upgrades to hardware and facility components, and guaranteed installation services to ensure the continuous and proper functioning of these items. The confidence in the materials and installation at these facilities allows both those incarcerated within the facility and the staff working within the facility to feel more protected. The requested action is in accordance with Board of State and Community Corrections Title 15 Minimum Standards. For Local Detention Facilities, § 1280. Facility Sanitation, Safety, and Maintenance in order to maintain an acceptable level of cleanliness, repair and safety throughout the facility.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year 2021-22 Operational Plan for the Sheriff's Department. If approved, this request will result in an estimated annual cost of \$500,000. The funding source is existing General Purpose Revenue. Subsequent year costs will be included in future Operational Plans for the Sheriff's Department. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Fletcher, seconded by Supervisor Anderson, the Board of Supervisors took action as recommended.

AYES: Vargas, Anderson, Lawson-Remer, Fletcher, Desmond

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter

