

ORDINANCE NO. \_\_\_\_\_ (NEW SERIES)

AN ORDINANCE AMENDING SECTION 439.2 OF THE COUNTY OF SAN DIEGO  
ADMINISTRATIVE CODE RELATING TO FEES FOR THE REGISTRAR OF VOTERS  
RECORDS AND SERVICES

The Board of Supervisors of the County of San Diego ordains as follows:

Section 1. Purpose. The Registrar of Voters (ROV) is responsible for the overall administration of federal, state and local elections, and the maintenance of voter registration records for the County of San Diego. As part of its business, the ROV charges and collects fees for providing various election and voter file related products and services to candidates, political campaigns, government agencies, the media and other members of the public.

Section 2. This ordinance amends Section 439.2 of the County Code of Administrative Ordinances to adjust Registrar of Voters product and service fees effective July 1, 2023 (and thereafter unless further amended).

Section 3. Section 439.2 of the San Diego County Code of Administrative Ordinances is amended to read as follows:

**SEC. 439.2. FEES FOR RECORDS AND SERVICES.**

The Registrar of Voters may charge and collect the following fees in connection with providing to members of the public the records and services indicated:

(a) Retrieval and copying of campaign financial records pursuant to Government Code section 81008

1. Records over five years old . . . \$5 per request
2. Copies of campaign records . . . \$0.10 per page

(b) Searching records or files

1. Staff research: \$112 per hour
2. Technical research (custom reports): \$186 per hour

(c) Reports:

1. Electronic transfer of vote-by-mail voter information via FTP (file uploaded on a daily/weekly basis): \$336.

For Special Elections, cost will be adjusted based on the number of registered voters and upon request.

## ATTACHMENT B

2. Electronic transfer of *specialized* absentee vote by mail voter information via FTP (file uploaded daily, except weekends and County holidays, upon first request or after Election Day): \$252.

For Special Elections, cost will be adjusted based on the number of registered voters and upon request.

3. Voter file (Buyer will receive only one file if multiple jurisdictions are requested. ROV does not provide technical support after purchase.)
  - a. Countywide: \$87
  - b. Selection by jurisdiction:
    - up to 350,000 registered voters: \$45
    - 350,001 – 800,000 registered voters: \$53
    - 800,001 and above registered voters: \$62

4. Voter roster per Elections Code 2184: \$0.50 per 1,000 names

(d) Candidate statements pursuant to Elections Code 13307 (not to exceed 200 words except when noted):

1. Representatives in Congress (250 words): \$752 set-up fee, plus \$8 per 1,000 registered voters
2. State Senate (250 words): \$752 set-up fee, plus \$8 per 1,000 registered voters
3. State Assembly (250 words): \$752 set-up fee, plus \$10 per 1,000 registered voters
4. Countywide Office & Superior Court: \$706 set-up fee, plus \$8 per 1,000 registered voters
5. County Board of Supervisors & County Board of Education: \$706 set-up fee, plus \$8 per 1,000 registered voters
6. Community College Districts
  - a. 200 Words: \$706 set-up fee, plus \$9 per 1,000 registered voters
  - b. 400 Words: \$1,261 set-up fee, plus \$10 per 1,000 registered voters
7. School Districts:
  - a. 200 words: \$706 set-up fee, plus \$9 per 1,000 registered voters
  - b. 200 words with photo: \$892 set-up fee, plus \$8 per 1,000 registered voters
  - c. 400 words: \$1,261 set-up fee, plus \$15 per 1,000 registered voters
8. Special Districts:
  - a. 200 words: \$706 set-up fee, plus \$10 per 1,000 registered voters

**ATTACHMENT B**

- b. 400 words: \$1,261 set-up fee, plus \$14 per 1,000 registered voters
- (e) Appointment in Lieu: In the case of governing board members or directors of a district to be elected, if the number of person(s) who have filed a declaration of candidacy does not exceed the number of governing board members or directors up for election, each person filing a declaration of candidacy will be appointed in lieu of election. These contests do not appear on the ballot. The fee is \$149 for each candidate that is appointed in lieu of election.
- (f) Certified copy of affidavit: \$1.50 per document pursuant to Elections Code 2167.
- (g) Notice of intent to circulate County initiative petition pursuant to Elections Code 9103(b): \$200 (refundable if petition is certified as sufficient within one year of the date of filing)
- (h) Maps

- 1. Customer-ready maps – Countywide with communities, district boundaries and roads (36" x 48") \$19
- 2. Custom maps: \$151 per hour development charge, plus materials cost as follows:

Up to 11" X 17" (black & white)	No Charge
24" x 36"	\$4.00
36" x 48"	\$9.00
CD	\$1.00
Transparency 36" x 48"	\$23.00
Mailing Tube	\$3.00

Custom maps include communities, district boundaries, roads, parcels and precincts as specified in the map order. Additional copies provided at materials cost only. If applicable, postage will be charged at actual cost to mail.

Per Section 371 of the County of San Diego Code of Administrative Ordinances, customer is responsible to pay credit/debit card transaction fee imposed and paid directly to the third-party provider processing the transaction.

Section 4. Effective Date. This Ordinance shall take effect 30 days after its adoption. Within 15 days after the date of adoption of this ordinance, a summary shall be published once with the names of the members voting for and against the same in a newspaper of general circulation published in the County of San Diego.

APPROVED AS TO FORM AND LEGALITY  
COUNTY COUNSEL  
Damon M. Brown, County Counsel

BY: Fernando Kish, Supervising Deputy County Counsel