

**COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS  
TUESDAY, NOVEMBER 18, 2025**

**MINUTE ORDER NO. 8**

**SUBJECT: GENERAL SERVICES - AUTHORIZATION TO ADVERTISE AND AWARD FIVE CONTRACTS FOR LANDSCAPING SERVICES AT VARIOUS COUNTY FACILITIES (DISTRICTS: ALL)**

**OVERVIEW**

The County of San Diego (County) provides landscaping services at over 75 County facilities. These services maintain our facilities in a safe, visually aesthetic, and orderly condition for the benefit of our County staff and the public. The current landscaping service contracts expire on March 31, 2026.

Five new contracts are needed to ensure service is not interrupted. The scope of these contracts will include all County landscaping services, including airport sites previously managed by the Department of Public Works, into a single procurement managed by the Department of General Services. A contract will be awarded for each facility operating region, including North, North Inland, Central, South, and East.

Today's action requests the San Diego County Board of Supervisors to authorize the Director of the Department of Purchasing and Contracting to advertise and award five contracts for landscaping services. These contracts will align with Board Policy B-74 contracting standards and ensure consistency under a unified scope of services.

If approved, the five new contracts are expected to be awarded by March 2026.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

1. Find that the proposed action is not subject to the California Environmental Quality Act (CEQA) under Article 5, section 15060(c)(3) of the State CEQA Guidelines because it is not a project as defined by section 15378.
2. In accordance with Board Policy A-87, authorize the Director of the Department of Purchasing and Contracting to issue a Competitive Negotiated Procurement for landscaping services, and upon successful negotiations and determination of a fair and reasonable price, award five contracts, one for each county facility operating region, for an initial term of one year, with four one-year option periods, and up to an additional six months if needed; and to amend the contracts to reflect changes to services and funding.

**EQUITY IMPACT STATEMENT**

Authorizing the procurement and award of new landscaping services contracts will improve County facilities for staff and the public. Compliance with Board Policy B-74 will ensure that security, janitorial, and landscaping contractors provide competitive pay, health and welfare benefits, and a wage theft retention fund.

## **SUSTAINABILITY IMPACT STATEMENT**

The authorization to procure and award five new landscaping services contracts will contribute to the County of San Diego's Sustainability Goals by promoting economic sustainability, supporting resilient communities, and maintaining safe, environmentally responsible landscapes at County facilities.

## **FISCAL IMPACT**

Funds for this request are included in the Fiscal Year 2025-26 Operational Plan for the Department of General Services Facilities Management Internal Service Fund (ISF). If approved, this request will result in the establishment of five contracts with a combined average annual spend for the County's landscaping services of approximately \$8,300,000, for a total contract value of \$41.7 million. The funding source is ISF charges to client departments for services. There will be no change in net General Fund cost and no additional staff years.

## **BUSINESS IMPACT STATEMENT**

This action will generate private-sector jobs and economic opportunities for local businesses throughout San Diego County.

## **ACTION:**

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Aguirre, the Board of Supervisors took action as recommended, on Consent.

AYES: Aguirre, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

State of California)  
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER  
Clerk of the Board of Supervisors



Signed  
by Andrew Potter