

**COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS  
TUESDAY, JULY 16, 2024**

**MINUTE ORDER NO. 4**

**SUBJECT: SINGLE SOURCE AUTHORITY TO RENEW CONTRACT WITH AXIALLON SOFTWARE, INC. FOR PROBATION CASE MANAGEMENT SYSTEM MAINTENANCE AND SUPPORT SERVICES (DISTRICTS: ALL)**

**OVERVIEW**

The County of San Diego Probation Department (Probation) manages electronic criminal justice case files using the Probation Case Management System (PCMS). Probation officers use PCMS to monitor client case plan progress, initiate and review referrals to services, and to make operational decisions regarding the supervision of adults and youth supervised by Probation.

On June 20, 2000 (16), the Board of Supervisors approved a negotiated procurement of the Probation Case Management System (PCMS), and in June 2003, Probation contracted with Clear Wave Software (CWS) (now Axiallon Software, Inc) for the development and implementation of, and system support for, PCMS. On May 6, 2014 (3), the Board extended the term of Probation's contract with CWS to June 30, 2019. On May 21, 2019 (4), the Board approved the extension of Probation's contract with Axiallon Software, Inc. (Axiallon) through June 30, 2022. Probation is seeking approval to continue the contract with Axiallon for an additional term of one (1) year and four (4) option years to facilitate continued system availability without disruption, allowing Probation to maintain its juvenile justice approach and adult supervision model to foster positive outcomes for Probation clients.

This request is to authorize the Director, Department of Purchasing and Contracting, to approve and authorize a renewal contract with Axiallon Software Inc. for one (1) additional year and four (4) option years, through June 30, 2030. Probation is requesting Board approval for a Single Source Exception to Policy A-87, Competitive Procurement, and allow for continued enhancements and support of the PCMS with Axiallon Software, Inc.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

In accordance with Board Policy A-87, Competitive Procurement, approve and authorize the Director, Department of Purchasing and Contracting, to renew the existing contract and enter into negotiations with Axiallon Software Inc. and subject to successful negotiations and a determination of a fair and reasonable price, award a contract for one (1) additional year with four (4) option years and up to an additional six (6) months if needed, and to amend the contract as needed to reflect changes to requirements and funding, subject to the approval of the Chief Probation Officer.

**EQUITY IMPACT STATEMENT**

Probation Case Management System (PCMS) is a software program used by authorized Probation staff and stakeholders to access youth and adult client data. The software is instrumental in tracking client needs and services, with the goal of reducing recidivism and rehabilitating clients. PCMS is used to analyze client data on an individual and aggregate basis. PCMS provides data to allow for more thorough case management choices and referral services for clients. Participation and outcome data is collected and analyzed by sub-populations to ensure equitable case management and outcomes for all individuals regardless of race, gender, ethnicity, or geography.

## **SUSTAINABILITY IMPACT STATEMENT**

Today's proposed actions contribute to the County of San Diego's Sustainability Goals of providing equitable access to economic opportunity and reducing outcomes of poverty like homelessness. These services will strengthen individual resiliency, promote client self-sufficiency, and improve client health and well-being. These actions will serve to strengthen the County's efforts to maximize environmental and sustainability practices and have a long-term, positive impact in the lives of justice-involved clients and the community.

## **FISCAL IMPACT**

Funds for this request are included in the Fiscal Year 2024-25 Operational Plan for the Probation Department. If approved, this request will result in estimated costs and revenue ranging from \$0.9 to \$1.27 million in Fiscal Year 2024-25. The funding source is existing General Purpose Revenue. After evaluating the proposals submitted, Probation will return to the Board, if needed, with any recommendations for additional appropriations prior to contract award. There will be no change in net General Fund costs and no additional staff years.

## **BUSINESS IMPACT STATEMENT**

N/A

## **ACTION:**

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Desmond, the Board of Supervisors took action as recommended, on Consent.

AYES: Anderson, Lawson-Remer, Montgomery Steppe, Desmond

ABSENT: Vargas

State of California)  
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER

Clerk of the Board of Supervisors



**Signed**

**by** Andrew Potter

