

**COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS  
TUESDAY, NOVEMBER 04, 2025**

**MINUTE ORDER NO. 18**

**SUBJECT: SUNSET REVIEW OF BOARD OF SUPERVISORS POLICIES AND PROVISIONS OF THE COUNTY REGULATORY CODE ASSIGNED TO THE LAND USE AND ENVIRONMENT GROUP AND ASSOCIATED CEQA EXEMPTION (11/4/25 -First Reading; 11/18/2025 - SECOND READING, UNLESS THE ORDINANCES ARE MODIFIED ON SECOND READING)  
(DISTRICTS: ALL)**

**OVERVIEW**

In accordance with Board of Supervisors (Board) Policy A-76, Sunset Review Process, the Land Use and Environment Group (LUEG) regularly reviews Board Policies and provisions of the County of San Diego (County) County Regulatory Code to ensure they reflect current Board standards and practices, that obsolete policies and Code provisions are removed, and that policy language is revised for clarity. Amendments that are proposed in this action do not impact operations or the original intent of the codes or policies.

The year's review included one Administrative Code, three Regulatory Codes and nine Board policies. Of these items, four did not have changes:

- a) Article XL: San Diego County Palomar Airport Advisory Committee
- b) Title 1: General Regulations Division 8: Administrative Civil Penalty
- c) I-49: Distribution of Notification of Land Use Hearings
- d) J-2: Relocation of Utility Facilities, Improvement of County Streets and Roads.

The remaining nine request approval of administrative updates, grammatical edits and ensuring alignment with current Board direction. The changes do not impact the original intent of the policy or have operational impacts:

- a) Title 1: General Regulations, Division 6 Appeals and Nuisance Abatement
- b) Title 6: Health and Sanitation
- c) Title 9: Construction Codes and Fire Code
- d) F-40: Procuring Architectural, Engineering, and Related Professional Services
- e) F-48: Review of Fire District Ordinances which Contain Requirements that Exceed those of the State Fire Marshall
- f) F-52: Naming of County Park and Recreation Amenities
- g) I-19: Subdivision of Land
- h) I-21: Minor Modifications and Time Extensions on Subdivision Agreements
- i) I-74: Enforcement of Permitted and Non-Permitted Grading on Private Property
- j) I-84: Project Facility Availability and Commitment for Public Sewer, Water, School and Fire Services

Today's proposed actions include Board approval of amendments and sunset date extensions to December 31, 2032. If on November 4, 2025, the Board approves the Board Policy updates and first reading of the ordinances related to the reviewed codes, then on November 18, 2025, the Board will be asked to consider and adopt the ordinances to implement the amendments and sunset date extension.

**RECOMMENDATION(S):**  
**CHIEF ADMINISTRATIVE OFFICER**

1. In accordance with the definitions in Section 15378 (b)(5) of the California Environmental Quality Act (CEQA) Guidelines, find that actions to amend the County of San Diego (County) Administrative Code and Board of Supervisors Policies do not constitute a project since they are administrative actions and will not result in direct or indirect changes in the environment. Further, pursuant to CEQA Guidelines section 15061(b)(3), find that it can be seen with certainty that there is no possibility that the proposed actions may have a significant effect on the environment for the reasons stated in the Environmental Statement.
2. Approve amendments to and establish the sunset review date of December 31, 2032, for the following Board of Supervisors (Board) Policies:
  - a) *F-40: Procuring Architectural, Engineering, and Related Professional Services*
  - b) *F-48: Review of Fire District Ordinances which Contain Requirements that Exceed those of the State Fire Marshall*
  - c) *F-52: Naming of County Park and Recreation Amenities*
  - d) *I-19: Subdivision of Land*
  - e) *I-21: Minor Modifications and Time Extensions on Subdivision Agreements*
  - f) *I-74: Enforcement of Permitted and Non-Permitted Grading on Private Property*
  - g) *I-84: Project Facility Availability and Commitment for Public Sewer, Water, School and Fire Services*
3. Establish the new sunset review date of December 31, 2032, for the following Board Policies that have been reviewed by staff and have no recommended changes:
  - a) *I-49: Distribution of Notification of Land Use Hearings*
  - b) *J-2 Relocation of Utility Facilities, Improvement of County Streets and Roads*
4. Determine no change is necessary and approve the sunset review date of December 31, 2032, for the following title of the County Regulatory Code:
  - a) *Title 1: General Regulations (Division 8: Administrative Civil Penalty*
5. Determine no change is necessary and approve the sunset review date of December 31, 2032, for the following title of the County Administrative Code:
  - b) *Article XL: San Diego County Palomar Airport Advisory Committee*
6. Approve the introduction of the following Ordinances entitled:  
ORDINANCE AMENDING THE SAN DIEGO COUNTY REGULATORY CODE  
RELATING TO THE RETITLING OF THE DEPARTMENT OF ENVIRONMENTAL  
HEALTH, DEFINING THE DUTIES AND AUTHORITIES OF THE POSITIONS OF  
DIRECTOR OF THE DEPARTMENT OF ENVIRONMENTAL HEALTH AND QUALITY  
AND DIRECTOR OF ENVIRONMENTAL HEALTH, AND RELATED ACTIONS

ORDINANCE AMENDING SECTIONS OF TITLE 1 OF THE SAN DIEGO COUNTY CODE  
OF REGULATORY ORDINANCES RELATED TO HEARING BOARDS AND HEARING  
OFFICERS

If on November 4, 2025, the Board takes action as recommended, then, on November 18, 2025:

1. Consider Adopting the following Ordinances (unless Ordinances are modified on second reading):

ORDINANCE AMENDING THE SAN DIEGO COUNTY REGULATORY CODE RELATING TO THE RETITLING OF THE DEPARTMENT OF ENVIRONMENTAL HEALTH, DEFINING THE DUTIES AND AUTHORITIES OF THE POSITIONS OF DIRECTOR OF THE DEPARTMENT OF ENVIRONMENTAL HEALTH AND QUALITY AND DIRECTOR OF ENVIRONMENTAL HEALTH, AND RELATED ACTIONS

ORDINANCE AMENDING SECTIONS OF TITLE 1 OF THE SAN DIEGO COUNTY CODE OF REGULATORY ORDINANCES RELATED TO HEARING BOARDS AND HEARING OFFICERS.

2. Approve the new sunset review date of December 31, 2032, for the amended San Diego County Regulatory Code.

### **EQUITY IMPACT STATEMENT**

County departments are guided by several Regulatory Codes, Administrative Codes, and Board Policies in order to serve the region and customers consistently and equitably. The review of County codes and policies ensures that departments keep documents up to date, provide clarifying language and continue to guide departmental practices. Additionally, this practice allows the language within these codes and policies to align with current efforts and be revised for inclusivity.

Today's recommendations will contribute to providing equitable, inclusive, and consistent service to the community and customers. The revisions proposed in this Board Letter enable the County of San Diego to provide residents the opportunity to review the updates that are made for consistency, clarity, and accuracy.

### **SUSTAINABILITY IMPACT STATEMENT**

This action to review and amend the San Diego County Regulatory Code and Board policies aligns with the goal to promote opportunities for community engagement. Updates proposed in today's action are meant to ensure that codes and policies are up to date, reflect current processes and to continue County services and responsibilities in the region. Some examples of these are policies for continued parks operations and care of park locations, environmental standards for facilities, and undergrounding utilities for community safety.

### **FISCAL IMPACT**

There is no fiscal impact associated with these recommendations. There will be no change in net General Fund cost and no additional staff years.

### **BUSINESS IMPACT STATEMENT**

N/A

**ACTION:**

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Aguirre, the Board of Supervisors took action as recommended, on Consent; and took action to further consider and adopt the Ordinances on November 18, 2025.

AYES: Aguirre, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

State of California)  
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER  
Clerk of the Board of Supervisors



**Signed**