

**COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS  
TUESDAY, MAY 18, 2021**

**MINUTE ORDER NO. 21**

**SUBJECT: GENERAL SERVICES - APPROVAL OF SECOND AMENDMENT TO LEASE FOR THE SANTEE LIBRARY, 9225 CARLTON HILLS BOULEVARD, SANTEE (DISTRICT: 2)**

**OVERVIEW**

On May 14, 1985 (13), the Board of Supervisors (Board) approved a lease for space located at 9225 Carlton Hills Boulevard in Santee for use as the Santee Library. On June 27, 1995 (40), the Board approved an amendment to the lease that increased the size of the premises to 7,500 square feet. On January 31, 2006 (8), the Board approved a new lease that further increased the size of the premises to the current 9,300 square feet. The term of the lease expires on May 31, 2021 and there are no options to extend the term.

Staff from the Department of General Services has negotiated an amendment to the lease that would extend the term of the lease through May 31, 2024 and includes one two-year option to further extend the term. Today's request is for Board approval of the second amendment to the lease agreement.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

1. Find that the proposed lease amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines section 15301.
2. Approve and authorize the Director, Department of General Services, to execute the second amendment to the lease agreement for space located at 9255 Carlton Hills Boulevard, Santee.

**FISCAL IMPACT**

Funds for this request are included in the Fiscal Year 2020-21 Operational Plan and will be included in the Fiscal Year 2021-22 CAO Recommended Operational Plan for County Library. If approved, this request will result in costs and revenue of approximately \$21,002 in Fiscal Year 2020-21 and \$291,968 in Fiscal Year 2021-22 for rent and janitorial. The funding source is County Library property tax revenues. There will be no change in net General Fund costs and no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

**ACTION:**

ON MOTION of Supervisor Anderson, seconded by Supervisor Desmond, the Board of Supervisors took action as recommended, on Consent.

AYES: Vargas, Anderson, Lawson-Remer, Fletcher, Desmond

State of California)  
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER  
Clerk of the Board of Supervisors



**Signed**  
**by** Andrew Potter

