CLERK OF THE BOARD OF SUPERVISORS

EXHIBIT/DOCUMENT LOG

MEETING DATE & AGENDA NO. <u>11/04/2025 #10</u>

<p align="center">STAFF DOCUMENTS (Numerical)</p>

No.	Presented by:	Description:
1	Staff	7-Page PowerPoint
2		
3		
4		
5		

<p align="center">PUBLIC DOCUMENTS (Alphabetical)</p>

No.	Presented by:	Description:
A	N/A	
B		
C		
D		
E		
F		

Filling the Vacancy of the San Diego County Elective Office of Treasurer-Tax Collector – Finalist Interviews

November 4, 2025

Item #10

Andrew Potter

Clerk of the Board of Supervisors

Overview

- San Diego County Charter provides authority to fill, by appointment, the vacancy of the elected Treasurer-Tax Collector.

- Board Policy A-105, "Filling Vacancies in Elected Offices" details the process.

- Appointee will hold office to complete the current term of office which ends on January 4, 2027.
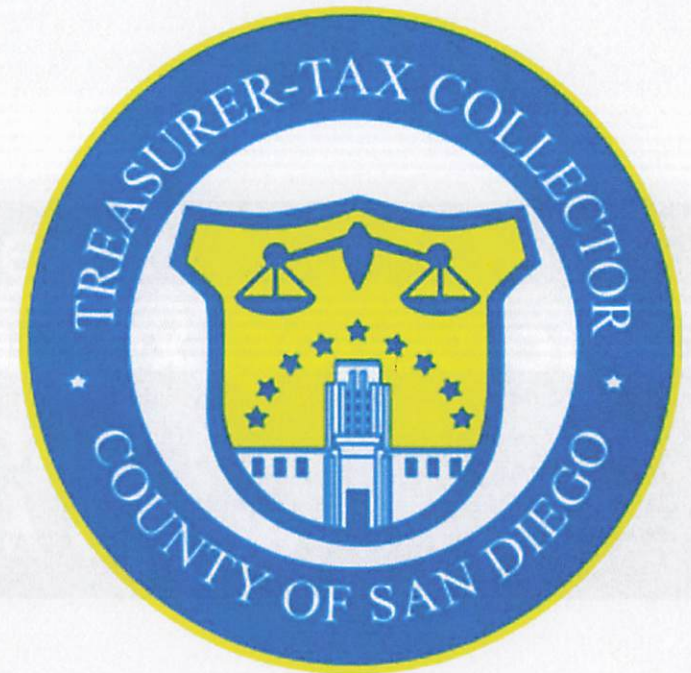
Selection Process Timeline

DATES	ACTIVITY
August 27 – September 22, 2025	Applications accepted
Board of Supervisors Meeting: September 30, 2025	Interviewed all qualified applicants and selected four finalists
Community Meet & Greet October 30, 2025	Opportunity for the community to meet the finalists
Board of Supervisors Meeting November 4, 2025	Finalist interviews and selection of an appointee
Board of Supervisors Meeting November 18, 2025	Appointee sworn in

Summary of Applicant Requirements

1. Be a registered voter of the County of San Diego;

2. Be a citizen of the United States and the State of California;

3. Meet the experience requirements of Article L, Section 840, of the County Administrative Code;

4. Not have been convicted of any crime disqualifying the applicant from holding elected office;

5. Be able to formally assume the position not later than twenty (20) business days following the selection by the Board of Supervisors.

Qualifications

Must meet at least one of the following criteria:

- **Experience**:
  - Minimum three (3) years in a senior financial management role in a county, city, or public agency.
  - Examples: Treasurer, Tax Collector, Auditor, Auditor-Controller, Chief Deputy, Assistant
- **Education:**
  - Bachelor's, Master's, or Doctoral degree in: Business Administration, Public Administration, Economics, Finance, Accounting, or related field
  - Includes 16 semester units (or equivalent) in accounting, auditing, or finance
- **Certification:**
  - Certified Public Accountant (CPA) – California license
  - Chartered Financial Analyst (CFA) – plus 16 semester units in accounting/auditing/finance
  - Certified Cash Manager (CCM) – plus 16 semester units in accounting/auditing/finance

Application Process

- Applications were available online: www.sandiegocounty.gov/cob/ttcappointment.html
- Application included the following required information:
  - Full name, residence address for the past five (5) years.
  - A written statement outlining the qualifications of the applicant for that office (500 words maximum).
  - A written statement explaining the applicant's reasons for wishing to be appointed to the office.
- Applicants submitted:
  - Current resume containing, as a minimum, all employment for the previous five (5) years.
  - A Statement of Economic Interests form of the type required to be filed by the incumbent of the public office for which appointment is to be made.
- Applications were submitted in person to the Clerk of the Board of Supervisors by Monday, September 22, 2025, at 12 noon and posted online shortly after the deadline for public review.

Finalist Interviews

The following four finalists were selected by the Board on September 30:

1. David Baker

2. Lawrence (Larry) Cohen

3. Christian Peacox

4. Detra Williams

Recommended Actions:

1. **Finalist Presentations:** Pursuant to the Board Policy, each finalist will be given three minutes to make a presentation.

2. **Public Comment**

3. **Board Questions:** After all applicants have made their presentation to the Board and public comment is concluded, each Supervisor may ask questions of any applicant.

4. **Selection Process**