#### CLERK OF THE BOARD OF SUPERVISORS EXHIBIT/DOCUMENT LOG

#### MEETING DATE & AGENDA NO. <u>08/26/2025</u> #12

#### **STAFF DOCUMENTS** (Numerical)

No.	Presented by:	Description:
1	Staff	9-page PowerPoint
2		
3		
4		
5		
	PUBLIC DO	OCUMENTS (Alphabetical)
No.	Presented by:	Description:
A	N/A	
В		
С		
D		
E		
F		



# ARTIFICIAL INTELLIGENCE

Establishing a County Artificial (AI) Policy Framework and Governance Structure to Safeguard Transparency, Equity, and Accountability in AI use and Providing Direction on the Future of County Technology



County Technology Office

## **BACKGROUND**



June 4, 2024 (13)	County Board of Supervisors established an ad-hoc subcommittee for Artificial Intelligence (AI) and
	Information Technology (IT) infrastructure.

October 16, 2024	The first subcommittee meeting focused on foundation knowledge of AI and presentations
	from subject matter experts.

	Second subcommittee meeting focused on the role of AI in the workforce presentations from key
January 15, 2025	organizations.

	CAO Memo titled "Research, Best Practices, and Recommendations on Transformative
February 27, 2025	Technologies and Artificial Intelligence" to establish governance, vendor management policies, Al
	incident response plan, and workforce training.

April 8, 2025 (18)	The CAO was directed to develop an AI governance framework to use responsible AI across
	County departments.

April 10 to	Met with ERGs, community groups, worked through labor to reach unions, disability groups
August 1, 2025	and other partners.

August 26, 2025	Report back to the Board on Al Policy and Governance.
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## OVERVIEW

The County focused on three areas to establish the responsible and safe use of Artificial Intelligence (AI):

- Al Bill of Rights
- Board of Supervisors Al Policy
- Al Governance Framework

#### SOLICITED INPUT AND SHARED COUNTY APPROACH

To do proper due diligence, the County met with the following organizations to share our approach and solicit feedback:

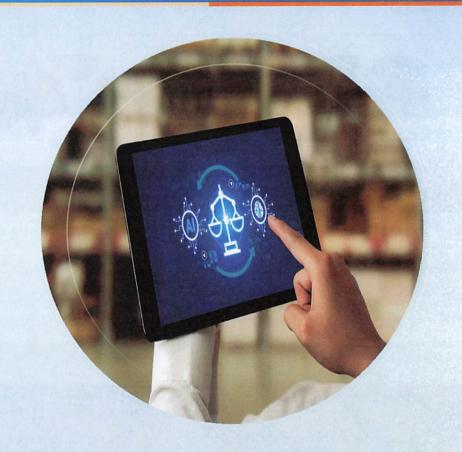
- . 10 Enterprise Resource Groups
- Committee for Persons with Disabilities
- Military and Veterans Advisory Council
- . Commission on the Status of Women & Girls
- EDI Champions
- North America County Organization (NACO)
- UCSD Labor Center
- Chambers of Commerce

## AI BILL OF RIGHTS



#### **Key elements:**

- 1. Safe and effective systems
- 2. Discrimination protections
- 3. Data privacy
- 4. Notice and explanation
- 5. Human alternatives considerations and fallback



#### **AI POLICY**



#### **Key elements:**

- Adhere to local, state and federal laws
- 2. Protect confidentiality, integrity and availability of information
- 3. Provide transparency, equity, utility and privacy
- 4. Provide risk management
- 5. Explain prohibited use



## AI GOVERNANCE FRAMEWORK



## The County has drafted the following documents per direction of the Board to establish AI governance:

- 1. CoSD Al Governance Framework
- 2. CoSD AI Workforce Education and Training Plan
- 3. CoSD AI Procurement Guidelines
- 4. CoSD AI Security Checklist
- 5. CoSD Al Risk Management Framework
- 6. CoSD Al Incident Response Plan



## RECOMMENDATION



- Adopt Board Policy A-140 Artificial Intelligence Board Policy
  - Attachment to the Board Policy: County of San Diego
    Artificial Intelligence (AI) Bill of Rights
- Receive the following components of the County of San Diego Artificial Intelligence (AI) Governance Framework, which will be routinely reviewed and updated by the Chief Technology Office:

1.CoSD Al Governance Framework

2.CoSD AI Workforce Education and Training Plan

3.CoSD AI Procurement Guidelines

4.CoSD AI Security Checklist

5.CoSD AI Risk Management Framework

6.CoSD Al Incident Response Plan





County Technology Office

