

Advisory Council for Aging & Independence Services  
**EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**  
 January 28, 2025 | 9:00 a.m.

COSD CLERK OF THE BOARD  
 2025 FEB 20 PM4:51

Virtual Participation  
 Call in: 1 (619) 343-2539  
 Meeting ID: 248 050 530 608  
 Passcode: ZL6HF7T3  
 Click to [Join Teams Meeting](#)

**MINUTES – DRAFT**

	Members	Absent Members	Guests
Attendance:	Stephen Huber Shirley King Susan Mallett Wanda Smith		
	<b>Staff</b>		
	Jana Jordan Samantha Hasler		
Item	Outcome		
1. Call to Order & Attendance	<b>Susan Mallett, Chair, called the meeting to order at 9:02 a.m.</b> a. Welcome & Guest/Member Introductions b. Confirmation of Quorum (quorum is 3): 4 members present.		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable.	None.		
3. Standard Business	a. Public Comments/Announcements: N/A b. Approval of January 8, 2025, Meeting Minutes: <b>[M/S – S. King / W. Smith: Unanimous]</b>		
4. Membership Business	a. Current Status – 7 vacancies. The committee discussed vacancies, recruitment, and seat terms. b. Resignations – N/A c. Applicants <ul style="list-style-type: none"> <li>i. Application Log* – The subcommittee reviewed this log and discussed recruitment efforts.</li> <li>ii. Application Review* – The subcommittee reviewed and discussed applications.</li> <li>iii. Interviews                             <ul style="list-style-type: none"> <li>• The committee conducted an interview with candidate K. Brown and recommended appointment to Seat #29. <b>[M/S – S. King / S. Mallett: Unanimous]</b></li> </ul> </li> </ul> d. Interested Parties – Individuals that have submitted an application will be encouraged to continue attending meetings. e. Vacancy Log* <ul style="list-style-type: none"> <li>• Supervisor-Appointed Seat Vacancies: 5</li> <li>• Council-Appointed Seat Vacancies: 2</li> </ul> f. Actions <ul style="list-style-type: none"> <li>i. Recommendations to seat applicant(s): Refer to item 4.c.iii</li> <li>ii. Actions regarding term expiration(s): N/A</li> <li>iii. Assign seat(s) for proposed member(s): Refer to item 4.c.iii</li> </ul> g. Membership <ul style="list-style-type: none"> <li>i. Attendance: Waive Declaration of Vacancy Requirement – Wanda Smith <b>[M/S – S. Mallett / S. King: Unanimous]</b>, Monitor/Review Attendance Log*</li> <li>ii. Ethics Training: 2 upcoming; 4 new members pending</li> </ul>		
5. Executive Business	a. Monthly Presentations [see Annual Calendar]* (Possible Action) b. Standing Subcommittee Status and Appointments (Possible Action) c. Ancillary Subcommittee Status and Appointments (Action) - Recommend Appointing David Milroy to Chair of the Affordability in Aging Subcommittee <b>[M/S – S. Mallett / S. Huber: Unanimous]</b>		

	<ul style="list-style-type: none"> <li>- Recommend Appointing Maureen Phillips to the Healthy Aging Subcommittee <b>[M/S – W. Smith / S. King: Unanimous]</b></li> <li>- Recommend Appointing Maureen Phillips to the Nutrition Subcommittee <b>[M/S – S. King / S. Huber: Unanimous]</b></li> </ul> <p>d. Auxiliary Subcommittee Status and Appointments (Possible Action)</p> <ul style="list-style-type: none"> <li>- Convene Area Plan Ad Hoc Subcommittee <b>[M/S – S. Huber / S. King: Unanimous]</b></li> </ul>
6. Other Items	
8. Build February 10 <sup>th</sup> Council Meeting Agenda	The February 10 <sup>th</sup> agenda was prepared: <b>[M/S – W. Smith / S. King: Unanimous]</b>
9. Next Meeting	The next meeting will be on February 25, 2025, at 9:00 a.m.
10. Adjournment	Meeting adjourned at 10:25 a.m.

Advisory Council for Aging & Independence Services  
**Long Term Care Ombudsman and Facilities Subcommittee**  
 January 27, 2025, 11:30am  
 5560 Overland Ave, 3<sup>rd</sup> Floor, John Gaffaney  
 San Diego, CA 92123

CUSD CLERK OF THE BOARD  
 2025 FEB 20 PM4:55

**MINUTES - DRAFT**

		Members	Absent Members	Guests
Attendance:		Faye Detsky-Weil Elaine Lewis Bradlyn Mulvey	Dan McNamara, Chair	
		<b>Staff</b>		
		Sunita Upchurch, Brittney Willis, Lourdes Ramirez, LTCOF Staff		
Item	Outcome			
1. Call to Order	<b>Bradlyn Mulvey called the meeting to order at: 11:37am</b> a. Welcome & Guest/Member Introductions b. Confirmation of Quorum (three present)			
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member				
3. Standard Business	a. Public Comments/Announcements: Members or non-members: Elaine reported the Trump administration has put a freeze on Federal programs. Many small programs are to be cut. A brief discussion followed about ECSD to problem solve if budget cuts become a reality. b. <del>Approval of November 18, 2024, Meeting Minutes (Action)</del> <b>Motion: First: Faye Detsky-Weil Second: Elaine Lewis</b> <b>Nay: 0</b> <b>Abstain: 0</b> Passed unanimously.			
Names are noted when vote is not unanimous				
4. Review Discussion from Committee members	The Committee reviewed previous work on the ways to increase the number of applicant volunteers. Up to this point the committee has focused primarily on the medical application. A lengthy and lively discussion took place which centered around issues that the committee could decidedly focus. The committee does not have the power to change the medical application; that is outside of the committee's jurisdiction. However, there are some areas that we can recommend change with the assumption that these ways could increase volunteerism for the Ombudsman program: 1) the ombudsman certification processes can be faster so that the applicant stays interested in the program. 2) There is a lack of effective advertising that could increase the number of volunteers. 3) The volunteer application is the same as the employment application. Perhaps certain sections of the application, the more intrusive sections could be eliminated from the volunteer applicant's need to complete. With a focus of expanding the direction of our recommendations, the committee will work on developing a paper that including methods to advertise the program, shorten the time of certification, and omitting parts of the medical application since the volunteer is not an employee.			
5. Next Meeting	Monday, February 24, 2025, at 11:30am at 5560 Overland Avenue, 3 <sup>rd</sup> Floor, John Gaffaney Conference Room			
6. Adjournment	Meeting adjourned at 12:25pm			

Respectfully submitted by Bradlyn Mulvey, Ph.D



## PARKS ADVISORY COMMITTEE

COSD CLERK OF THE BOARD  
2025 FEB 11 PM 2:18

**November 08<sup>th</sup>, 2024**

Members Present	Members Absent	Staff Present	Public Present
<u><b>In-Person</b></u> Doug Goad, Chair, District 3 Susie Murphy, District 1 Nicole Honstead, District 2 Rob Hutsel, Vice-Chair, District 3 Susan Hector, District 4 Paul Davis, District 5 Jonathan Kimble, District 4	Ryan Gardiner, District 5	Jason Hemmens Elisa Jazo Kiran Seibel Moises Pinedo Annette Saul Charles Gailband	None

### MEETING MINUTES

1. Call to Order – 9:05 am
  
2. REMOTE PARTICIPATION DISCLOSURE
  - None
  
3. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK
  - None
  
4. APPROVAL OF THE MEETING MINUTES
  - MOTION TO APPROVE THE OCTOBER 11, 2024 MEETING MINUTES –  
Committee Member Davis, 2<sup>nd</sup> Committee Member Hutsel.  
ALL IN FAVOR – 7-0-0
  
5. COMMITTEE MEMBER COMMENTS ON ANY ITEM NOT ON TODAY'S AGENDA
  - All committee members introduced themselves to new District 4 committee member, Jonathan Kimble.
  - Committee member Hutsel shared information about recent SD Riverbed clean-up efforts.
  - Committee member Goad requested information on recent clean-up efforts in Otay Valley Regional Park and update of this region at a future meeting.
  
6. DEPARTMENT REPORT AND UPCOMING BOARD OF SUPERVISORS ITEMS  
 Jason Hemmens, Interim Director, gave the department report which included notifications on the following upcoming board items related to Parks:
  - No upcoming board meetings for November. BOS went dark this month.
  - Upcoming public engagement opportunities
  - Capital Plan Open House event on Thursday 11/14/24 6-8 pm, at County Operations Center. This is a family friendly event
  - Santa Ysabel County Preserve Star B Ranch Expansion Acquisition (1st Hearing) early next year

- San Diego EIFD letter- briefing of Board of Supervisors will take place over next 2.5 weeks.
- Prop 4 state bonds will be available for local government to apply for funds through grant applications.
- Warrior Hike coming up this weekend
- Green Friday coming up after Thanksgiving
- Can browse events at [sdparks.org](http://sdparks.org)-committee members would like to get added to DPR distribution list for events.

#### 7. TIJUANA RIVER VALLEY UPDATE

- Kiran Seibel, Group Program Manager; Charles Gailband, Program Coordinator; Annette Saul, Sr. Park Project Manager; Moises Pinedo, Chief-Departmental Operations – Development, gave a presentation on the Tijuana River Valley. Highlights included a long-term restoration project timelines, dredging efforts, trash removal, Sloan Quarry Restoration project, multi-jurisdiction coordination overview, open space preservation efforts, DPR Campground overview, Active Recreation Project, intent/design and input, Gateway to the Californias multi-project grant overview.
- Committee Members provided input on the following: Campground site re-assessment, OVRP Active Rec public engagement, dredging efforts.

#### 8. ADJOURNMENT – 10:30 am

- Before adjournment the Committee Members agreed to go dark in December.
  - Future agenda items: DPR History Center presentation and tour, Otay Valley Regional Park updates.
  - ~~MOTION TO ADJOURN - Committee Member Hutsel, 2nd Committee Member Murphy.~~
- ALL IN FAVOR – 7-0-0