

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, APRIL 21, 2026**

MINUTE ORDER NO. 5

**SUBJECT: AUTHORIZE COMPETITIVE PROCUREMENT FOR CALWORKS
EMPLOYMENT AND SUPPORTIVE SERVICES AND CONSULTANT
SERVICES (DISTRICTS: ALL)**

OVERVIEW

The County of San Diego (County) Health and Human Services Agency, Self Sufficiency Services provides a comprehensive array of mandated California Work Opportunity and Responsibility to Kids (CalWORKs) employment and supportive services to assist families with limited financial resources in achieving economic independence. These integrated services include employment and training activities, housing and stabilization supports, childcare assistance, and other supportive services designed to promote long-term self-sufficiency. Services are coordinated and delivered through contracted providers across the region, with current contracts scheduled to end on December 31, 2026. As the current agreements approach expiration and program requirements continue to evolve, the County has an opportunity to both reprocure services and evaluate the existing delivery model to ensure it remains responsive to community needs and aligned with State direction.

To support this effort, and as part of the County’s ongoing commitment to operational efficiencies and continuous program improvement, a comprehensive assessment of the current employment services delivery model is needed to identify future opportunities to structure the program. To ensure a thorough, objective, and fiscally responsible evaluation, it is recommended that the County engage a consultant to conduct this assessment. Once the consultant has completed the assessment, the findings will be presented to the Board through a formal Board Memorandum.

Today’s item requests the San Diego County Board of Supervisors (Board) authorize a competitive procurement of CalWORKs employment and supportive services allowing a continuation of these services to participants without interruption.

Today’s actions advance the County vision of a just, sustainable, and resilient future for all and our ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This will be accomplished by upholding practices that align with community priorities and improving transparency and trust while maintaining strong fiscal management.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. In accordance with Section 401, Article XXIII of the County Administrative Code, authorize the Director, Department of Purchasing and Contracting, to issue a Competitive Solicitation for CalWORKs Employment Services and upon successful negotiations and determination of a fair and reasonable price, award one or more contracts for an initial term of one year and four one-year options and up to an additional six months, if needed, and subject to the approval of the Chief Administrative Officer, or designee; and to amend the contract as required, to reflect all changes in programs, services and funding.

2. In accordance with Section 401, Article XXIII of the County Administrative Code authorize the Director, Department of Purchasing and Contracting to issue a Competitive Solicitation or take other authorized action for Consultant Services to conduct an assessment of the CalWORKs Employment Services and associated supportive services program components, including an analysis of a potential in-house model for service delivery, and upon successful negotiations and determination of a fair and reasonable price, award contracts for a term of one year, with three option years and up to an additional six months, if needed and subject to the approval of the Chief Administrative Officer, or designee; and to amend the contracts as needed to reflect changes to services and funding.

EQUITY IMPACT STATEMENT

The County of San Diego Self-Sufficiency Services provides programs that promote job readiness, education, employment training and placement, housing stability, and other supports to help low-income families achieve economic independence. Services are designed to meet families at any point in their journey toward long-term self-sufficiency and are delivered at accessible locations by culturally responsive, trauma-informed staff. This approach ensures equitable access to comprehensive, personalized support and emphasizes economic stability, safety, health, and overall well-being, creating pathways for all families to thrive.

SUSTAINABILITY IMPACT STATEMENT

Today's actions support the County of San Diego (County) Sustainability Goal #2 to provide just and equitable access to County services and Sustainability Goal #4 to protect the health and well-being of everyone in the region. These goals will be accomplished by continuing to offer and strengthen existing programs and services for families in need of comprehensive, tailored support to achieve economic stability, safety, health, and overall quality of life.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year (FY) 2026-28 CAO Recommended Operational Plan in the Health and Human Services Agency. If approved, this request will result in estimated costs and revenue of \$50,0500,000 in FY 2026-27, which includes an estimated one-time cost of up to \$500,000 for the assessment of the CalWORKs employment services and associated supportive services program component and estimated costs and revenue of \$50,000,000 in FY 2027-28. The funding sources include federal and State CalWORKs Allocation revenue, Refugee Support Services federal funding and one-time Realignment. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Aguirre, the Board of Supervisors took action as recommended.

AYES: Aguirre, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter