

**Conflict of Interest Code:**

Sweetwater Authority

**CONFLICT OF INTEREST CODE**  
**FOR THE**  
**SWEETWATER AUTHORITY**

Approved and/or authorized by the  
Board of Supervisors of the County of San Diego.  
Meeting Date: 11/15/22 Minute Order No. 23  
By: [Signature] Date: 11/15/22  
Deputy Clerk of the Board Supervisors

**CONFLICT OF INTEREST CODE FOR THE**  
**SWEETWATER AUTHORITY**  
**(Amended September 24, 2022)**

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs. § 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing Regulation 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, regulation and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Sweetwater Authority** (the "**Authority**").

All officials and designated positions required to submit a statement of economic interests shall file their statements with the **Board Secretary/Administrative Assistant** as the Authority's Filing Officer. The **Board Secretary/Administrative Assistant** shall make and retain a copy of all statements filed by Members of the Governing Board and the General Manager, and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of San Diego. The **Board Secretary/Administrative Assistant** shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

# APPENDIX

## CONFLICT OF INTEREST CODE OF THE SWEETWATER AUTHORITY

(Amended September 28, 2022)

### PART "A"

#### OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Authority Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18700.3(b), are NOT subject to the Authority's Code but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments<sup>1</sup>:

Members of the Governing Board

General Manager

Treasurer

Director of Finance

Financial Consultants

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<sup>1</sup> Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

**DESIGNATED POSITIONS**

**GOVERNED BY THE CONFLICT OF INTEREST CODE**

<b><u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u></b>	<b><u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u></b>
Accounting Manager	5
Assistant Board Secretary/Administrative Assistant	4
Administrative Services Specialist	4
Assistant General Manager	2, 3, 4
Biologist	2, 5
Board Secretary/Administrative Assistant	4
Business Systems Programmer	5
Chemist	5
Chief Systems Operator	5
Cross Connection Control Supervisor	5
Customer Service Manager	5
Customer Service Supervisor (Field and Office)	5
Director of Administrative Services	4
Director of Engineering and Operations	3, 5
Director of Water Quality	3, 5
Distribution Manager (ALL)	5
Engineer	3, 5

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<b><u>DESIGNATED POSITIONS'</u></b> <b><u>TITLE OR FUNCTION</u></b>	<b><u>DISCLOSURE CATEGORIES</u></b> <b><u>ASSIGNED</u></b>
Engineering Manager (ALL)	3, 5
Engineering Technician Supervisor	2, 3, 5
Environmental Project Manager	2, 5
Equipment Mechanic Supervisor	5
General Counsel	1, 2
Human Resources Analyst (ALL)	5
Human Resources Manager	5
Information Systems Manager	5
Laboratory Supervisor/Regulatory Analyst	5
Plant Maintenance Supervisor	5
Principal Engineer	2, 3, 5
Principal Engineering/Design Technician	2, 3, 5
Principal Engineering Technician	2, 3, 5
Procurement Specialist	4
Program Manager	5
Program Specialist	5
Public Affairs Manager	5
Public Affairs Representative (ALL)	5
Watershed Caretaker Manager	5
Safety/Risk Officer	5
Senior Accountant	5

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<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Senior GIS Specialist	5
Senior Human Resources Analyst	5
Systems Analyst	5
Water Treatment Plant Operator Supervisor	5
Water Treatment Superintendent	5

Consultant and New Positions<sup>2</sup>

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<sup>2</sup> Individuals providing services as a Consultant defined in Regulation 18700.3(a), or in a new position created since this Code was last approved that makes or participates in making decisions shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.). The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008.)

## PART “B”

### DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the Designated Position must disclose for each disclosure category to which the designated is assigned.<sup>3</sup> “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the Authority.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, do business in, or own real property within the jurisdiction of the Authority.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the Authority, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the Authority.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Authority.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position’s department, unit or division.

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<sup>3</sup> This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)