

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, SEPTEMBER 30, 2025**

MINUTE ORDER NO. 8

SUBJECT: GENERAL SERVICES - APPROVAL OF NEW LEASE FOR SAN DIEGO COUNTY FIRE, EMERGENCY MEDICAL SERVICES, AND NOTICE OF EXEMPTION (DISTRICT: 2)

OVERVIEW

On May 23, 2023 (19), the Board of Supervisors (Board) authorized the Chief Administrative Officer to enter into an agreement between the County of San Diego (County) and the San Diego County Fire Protection District (SDCFPD) to exclusively provide and/or manage emergency ambulance services in the areas where the County has, or will have, the responsibility for ambulance transportation services. This area is now known as the SDCFPD Ambulance Service Area (ASA) and includes the areas of the SDCFPD, Alpine, Valley Center, Deer Springs, and part of the San Miguel Fire Protection Districts. As of July 1, 2025, there are 16 frontline ambulances operating daily within the ASA. On May 23, 2023 (FP01), the SDCFPD Board of Directors authorized the procurement of space for the ASA.

The steady increase in administrative and operational needs to own and manage all ambulance transportation services in the ASA has resulted in the need for a centralized Emergency Medical Services and training facility.

Staff from the Department of General Services have negotiated a lease agreement for 8,770 square feet of office space located at 10200 Willow Creek Road, San Diego. Today's request is for Board's approval of the lease. The proposed lease is for 10 years and includes two five-year options to further extend the term.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Find the proposed lease is exempt from the California Environmental Quality Act (CEQA) Guidelines pursuant to State CEQA Guidelines Section 15301.
2. Approve and authorize the Director, Department of General Services, to execute the proposed lease for the premises located at 10200 Willow Creek Road, San Diego.

EQUITY IMPACT STATEMENT

It is anticipated that the proposed lease for San Diego County Fire, will contribute positively to the communities it supports by providing resources and equitable access to emergency medical services for the unincorporated communities serviced. The proposed building will also be available to partner agencies to train their staff on emerging best practices within emergency medical services.

SUSTAINABILITY IMPACT STATEMENT

Implementing effective sustainability objectives is crucial to ensuring safe and healthy communities and contributing to the overall success of the region. The approval of this lease supports the County's Strategic Initiative of Sustainability to ensure the capability of responding to the immediate needs of individuals, families, and the region.

FISCAL IMPACT

Funds for this request are partially included in the Fiscal Year 2025-26 Operational Plan for San Diego County Fire. If approved, this request will result in costs and revenues of approximately \$126,288 in Fiscal Year 2025-26 based on an estimated lease commencement of March 1, 2026. Fiscal Year 2026-27 costs and revenues are estimated at \$382,779, which includes a 3.1% annual rent escalator to go into effect March 2027. Costs and revenues for the two five-year options, if exercised, will be included in future years Operational Plan for San Diego County Fire. The funding source is ambulance transportation revenue. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Aguirre, the Board of Supervisors took action as recommended, on Consent.

AYES: Aguirre, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter

