

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, APRIL 30, 2024**

MINUTE ORDER NO. 15

**SUBJECT: GENERAL SERVICES - APPROVAL OF FIRST AMENDMENT TO LEASE
AGREEMENT FOR HEALTH AND HUMAN SERVICES AGENCY, 8765
FLETCHER PARKWAY, LA MESA, AND NOTICE OF EXEMPTION
(DISTRICT: 4)**

OVERVIEW

On January 8, 2013 (7), the San Diego County Board of Supervisors (Board) approved a new lease agreement to allow Health and Human Services Agency (HHSA) to operate the Access Customer Service Center at 8765 Fletcher Parkway, La Mesa. The Access Customer Service Center is an extension of the County of San Diego Family Resource Centers (FRC), and they assist residents, providers, and other government agencies with questions or needs related to FRC programs and services.

The lease for the Access Customer Service Center expires on April 30, 2024, and there are no options to extend the term. HHSA has a need to continue operating from this site. Staff from the Department of General Services have negotiated a lease amendment that will extend the term by five years. Today's request is for Board approval of the amendment.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Find that the proposed lease amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines section 15301.
2. Approve and authorize the Director, Department of General Services, to execute the proposed lease amendment for the premises located at 8765 Fletcher Parkway, La Mesa.

EQUITY IMPACT STATEMENT

It is anticipated that the proposed lease amendment for the Health and Human Services Agency will have a positive impact on the community by ensuring access for all through a fully optimized health and social service delivery system.

SUSTAINABILITY IMPACT STATEMENT

Implementing effective sustainability objectives is crucial to ensuring safe and healthy communities and contributing to the overall success of the region. The approval of the lease amendment is appropriate as it supports the County's Strategic Initiative of Sustainability to ensure the capability to respond to immediate needs for individuals, families, and the region.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year (FY) 2023-24 Operational Plan and FY 2024-2026 CAO Recommended Operational Plan for the Health and Human Services Agency (HHSA). If approved, this request will result in estimated costs and revenue of \$169,834 in FY 2023-2024 based on an amendment commencement date of May 1, 2024, and estimated costs and revenue of \$1,024,098

in FY 2024-2025, with a 3% annual rent adjustment to go into effect May 2025. Funds for the remaining contract term will be included in future years' operational plans for HHSA. The funding source is Social Services Administrative Revenue and Realignment. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

This item was withdrawn at the request of the Interim Chief Administrative Officer.

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter