

Attachment B - Conflict of Interest Code - Supporting Docs

Conflict of Interest Code:

**North County Fire Protection
District**

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: www.ncfireca.gov

BOARD OF DIRECTORS

MARK BARTHOLOMEW
JEFFERY EGKAN
KENNETH E. MUNSON
ROSS L. PIKE
CHRIS SHAW

KEITH MCREYNOLDS - Fire Chief
KRISTEN S. STEINKE - General Counsel
MAVIS CANPINAR - Executive Assistant/Board Clerk

COSD CLERK OF THE BOARD
2025 APR 14 PM 3:36

March 26, 2025

Clerk of the Board of Supervisors
Attention: Beinnial Review
1600 Pacific Highway, Room 402
San Diego, CA 92101

RE: Proposed Amended Conflict of Interest Code for North County Fire Protection District

Greetings,

North County Fire Protection District operates wholly within San Diego County, so the County Board of Supervisors is the District's code reviewing body. On March 25, 2025, the governing board approved an amended conflict of interest code to reflect the addition of the Human Resources Manager position. The purpose of this letter is to request review and approval of the proposed amended code by the County Board of Supervisors.

Enclosed with this letter is a resolution of the governing board approving the amended code, and a redline version of the amended code for your review. Please advise me when the Board of Supervisors has approved our updated Code of Conflict, and please let me know if you have any questions or if you need anything else for the County's review and approval.

Sincerely,



Mavis Canpinar
Board Clerk
North County Fire Protection District
(760) 723-2012



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 20~~25-0422-17~~



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AMENDING RESOLUTION 94-645, WHICH ADOPTED THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD CONFLICT OF INTEREST CODE AND CANDIDATE DISCLOSURE STATEMENT AND SUPERSEDING RESOLUTION 2022-~~1706~~

WHEREAS, the Political Reform Act, Government Code §81000, et. seq., requires state and local government agencies to adopt and promulgate Conflict Of Interest Codes; and

WHEREAS, the North County Fire Protection District (NCFPD), through its predecessor Fallbrook Fire Protection District, ratified and approved an "Agency Conflict of Interest Code" as required by California Government Code on October 18, 1997; and

WHEREAS, California Government Code §87306.5 requires the reviewing body of every local agency which has adopted a Conflict of Interest Code to review said Code and, if a change in its Code is necessitated by changed circumstances, submit an amended Conflict of Interest Code to the Code Review Body; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations §18730, which contains the terms of a standard Conflict Of Interest Code which can be incorporated by reference and may be amended by the Fair Political Practices Commission after Public Notice and Hearings to conform to amendments in the Political Reform Act; and

WHEREAS, the San Diego County Board of Supervisors has been designated as the "Code Reviewing Body" for NCFPD; and

WHEREAS, a change in the Code is necessitated by changes in job titles, classifications or duties.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the North County Fire Protection District that the terms of 2 California Code of Regulations §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached in which members and employees are designated and disclosure categories are set forth, constitute the Conflict Of Interest Code of the NORTH COUNTY FIRE PROTECTION DISTRICT.

BE IT FURTHER RESOLVED, that designated employees shall file statements of economic interests with the agency who will make the statements available for public inspection and reproduction (Government Code §81008). Upon receipt of the statements NCFPD shall make and retain a copy and forward the original of these statements to the San Diego County Board of Supervisors.

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 20~~25-04~~~~22-17~~



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AMENDING RESOLUTION 94-645, WHICH ADOPTED THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD CONFLICT OF INTEREST CODE AND CANDIDATE DISCLOSURE STATEMENT AND SUPERSEDING RESOLUTION 2022-~~1706~~

BE IT FURTHER RESOLVED, that following ratification and approval, this Resolution shall be transmitted to the San Diego County Board of Supervisors for review.

PASSED, ADOPTED AND SIGNED by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this 25th day of March 2025~~23rd day of August, 2022~~, by the following vote:

AYES: ~~Directors Acosta, Egkan, Munson, Pike, and van Doorn~~

NOES: ~~None~~

ABSENT: ~~None~~

ABSTAIN: ~~None~~

RECUSED: ~~None~~

Chris Shaw~~Jeff Egkan~~, Board President

ATTEST:

I HEREBY CERTIFY that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the 25th day of March 2025~~23rd day of August, 2022~~, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this 25th day of March 2025~~23rd day of August, 2022~~.

Mavis Canpinar
Board Clerk Loren A. Stephen-Porter, Board Secretary

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 20~~25-0422~~-17



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AMENDING RESOLUTION 94-645, WHICH ADOPTED THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD CONFLICT OF INTEREST CODE AND CANDIDATE DISCLOSURE STATEMENT AND SUPERSEDING RESOLUTION 2022-~~1706~~

COLUMN 1

PUBLIC OFFICIAL'S
FUNCTION OR TITLE

COLUMN 2

TYPE OF BUSINESS ENTITY, INVESTMENT, SOURCE OF INCOME
OR REAL PROPERTY DISCLOSURE

All individuals whose duties involve contracting or purchasing for the District or a Department of the District.

Official listed in Column 1 shall disclose*:

- (a) all sources of income;
- (b) all interests in real property;
- (c) all reportable investments; and,
- (d) all business positions including, but not limited to, the following areas:

Members of the Board of Directors
Candidates for Board of Directors
Fire Chief/CEO
Deputy Fire Chief
Division Chiefs
Battalion Chiefs
Finance Manager
Fire Marshal
General Counsel
Executive Assistant/Board Clerk
Fleet Maintenance Supervisor
Consultants **

Human Resources Manager

- 1. Real property within District or two miles thereof;
- 2. Construction and building materials;
- 3. Engineering, surveying, architectural and appraising;
- 4. Real estate development;
- 5. Pipes, valves, meters, materials, parts or equipment used in fire hydrants;
- 6. Fire hydrants, hose and extinguishers;
- 7. Office equipment and supplies;
- 8. Motor vehicles, construction equipment, parts and services;
- 9. Equipment rental;
- 10. Petroleum products;
- 11. Safety equipment and supplies;
- 12. Newspapers, printing and reproduction services;
- 13. Banks and savings and loans***;
- 14. Employment and manpower agencies;
- 15. Insurance, including but not limited to, brokers and agencies;
- 16. Moving services;
- 17. Radio and communications equipment rental, sales and leases;
- 18. Medical and ambulance supplies.

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2025-0422-17



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AMENDING RESOLUTION 94-645, WHICH ADOPTED THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD CONFLICT OF INTEREST CODE AND CANDIDATE DISCLOSURE STATEMENT AND SUPERSEDING RESOLUTION 2022-1706

Human Resources Manager

7,8,13,14,15

- * [Disclosures are subject to the FPPC Code/Regulations as they may be changed/amended from time-to-time.]
- ** Consultants, as defined by California Code of Regulations § 18701 (2) and who make or participate in making governmental decisions, shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:
 - The Fire Chief or his designated agent, may determine in writing that a particular consultant, although a "designed position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Fire Chief's (or his designated agent's) determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.
- *** Does not include stock or other securities registered with the Securities and Exchange Commission of the United States Government.

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2025-04



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AMENDING RESOLUTION 94-645, WHICH ADOPTED THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD CONFLICT OF INTEREST CODE AND CANDIDATE DISCLOSURE STATEMENT AND SUPERSEDING RESOLUTION 2022-17

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BE IT FURTHER RESOLVED, that following ratification and approval, this Resolution shall be transmitted to the San Diego County Board of Supervisors for review.

PASSED, ADOPTED AND SIGNED by the Board of Directors this **25th day of March 2025**, by the following vote:

AYES: Bartholomew, Egkan, Munson, Pike, and Shaw

NOES: None

ABSENT: None

ABSTAIN: None

RECUSED: None

Chris Shaw, Board President

ATTEST:

I HEREBY CERTIFY that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **25th day of March 2025**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **25th day of March 2025**.

Mavis Canpinar
Board Clerk

