

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, NOVEMBER 18, 2025**

MINUTE ORDER NO. 12

**SUBJECT: SECOND CONSIDERATION AND ADOPTION OF ORDINANCES:
SUNSET REVIEW OF BOARD OF SUPERVISORS POLICIES, COUNTY
ADMINISTRATIVE CODE, AND COUNTY REGULATORY CODE
PROVISIONS ASSIGNED TO THE CHIEF ADMINISTRATIVE OFFICE
(11/4/25 - FIRST READING; 11/18/25 - SECOND READING, UNLESS THE
ORDINANCES ARE MODIFIED ON SECOND READING) (DISTRICTS: ALL)**

OVERVIEW

On November 4, 2025 (07), the Board of Supervisors took action to further consider and adopt the Ordinances on November 18, 2025.

In accordance with Board of Supervisors (Board) Policy A-76, Sunset Review Process, the Chief Administrative Office (CAO) periodically reviews certain Board Policies, provisions of the San Diego County Code of Administrative Ordinances (Administrative Code), and provisions of the San Diego County Code of Regulatory Ordinances (Regulatory Code) to ensure that they reflect current Board standards and practices. CAO also reviews for any changes in laws, policies, or regulations that govern County departmental operations and services and recommends amendments accordingly.

Today's recommendations are the culmination of these efforts. Staff recommends the following actions: 1) determine that no amendments are necessary to certain policies and code provisions, 2) determine that amendments are necessary to certain policies and code provisions 3) defer the sunset review of Board Policy A-130, County of San Diego Volunteer Policy until December 31, 2026 4) approval of the first reading of the Ordinances on November 4, 2025 and adoption of the Ordinances on November 18, 2025.

Today's recommendations request the Board's approval of the introduction of ordinances (first reading) to amend the corresponding administrative codes with needed changes. If the Board takes action as recommended, then on November 18, 2025, staff recommends the Board adopt the Ordinances (second reading). If the proposed ordinances are altered on November 18, 2025, then on that date a subsequent meeting date will be selected for the ordinances' adoption.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Approve the adoption of the following Ordinances (Second Reading):

**AN ORDINANCE AMENDING ARTICLE V OF THE SAN DIEGO COUNTY
ADMINISTRATIVE CODE, RELATING TO THE AUDITOR AND CONTROLLER**

**AN ORDINANCE AMENDING ARTICLE IX OF THE SAN DIEGO COUNTY
ADMINISTRATIVE CODE, RELATING TO THE OFFICE OF COUNTY COUNSEL**

2. Approve the sunset review date of December 31, 2032, for these ordinances.

EQUITY IMPACT STATEMENT

County departments are guided by several Administrative Codes, and Board Policies in order to serve the region and customers consistently and equitably. The periodic review of County codes and policies ensures that departments keep documents up to date, provide clarifying language and continue to guide departmental practices. Today's recommendations will contribute to providing equitable, inclusive, and consistent service to the community and customers. The revisions proposed in this Board Letter enable the County of San Diego to provide residents the opportunity to review the updates that are made for consistency, clarity, and accuracy.

SUSTAINABILITY IMPACT STATEMENT

County of San Diego (County) staff reviewed and, where necessary, are recommending amendments to existing policies and code provisions in alignment with our current County sustainability goals and practices.

FISCAL IMPACT

There is no fiscal impact associated with these recommendations. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Aguirre, the Board of Supervisors took action as recommended, on Consent, adopting Ordinance No. 10960 (N.S), entitled: AN ORDINANCE AMENDING ARTICLE V OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE, RELATING TO THE AUDITOR AND CONTROLLER; and, Ordinance No. 10961 (N.S), entitled: AN ORDINANCE AMENDING ARTICLE IX OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE, RELATING TO THE OFFICE OF COUNTY COUNSEL.

AYES: Aguirre, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter

