



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

NORA VARGAS
First District

JOEL ANDERSON
Second District

TERRA LAWSON-REMER
Third District

NATHAN FLETCHER
Fourth District

JIM DESMOND
Fifth District

DATE: October 19, 2021 and November 2, 2021

19

TO: Board of Supervisors

SUBJECT

**NOTICED PUBLIC HEARING: SUNSET REVIEW OF BOARD OF SUPERVISORS
POLICIES, COUNTY ADMINISTRATIVE CODE, AND REGULATORY CODE
ASSIGNED TO THE FINANCE AND GENERAL GOVERNMENT GROUP
(DISTRICTS: ALL)**

OVERVIEW

In accordance with Board of Supervisors Policy A-76, Sunset Review Process, the Finance and General Government Group periodically reviews certain Board policies and provisions of the San Diego County Administrative Code and Regulatory Code to ensure that policies and Administrative and Regulatory Code provisions reflect current Board standards and practices and amends accordingly. Today's actions request these determinations be made. Recommendation 5 require two steps: approval of the first reading of the Ordinance on October 19, 2021 and adoption of the Ordinance on November 2, 2021.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Determine no change is necessary and approve the sunset review date of December 31, 2028 for the following Board of Supervisors Policies:
 - B-004 Administration and Management of Public Liability Claims
 - C-027 Use of Settlement Agreements in County Personnel Actions
2. Determine no change is necessary and approve the sunset review date of December 31, 2028 for the following articles of the County Administrative Code:
 - X-A Clerk of the Board of Supervisors
 - XXVIId Limitations on Making Gifts and Providing Meals and Beverages
 - XXVIII Conflict of Interest Code
 - XXVIIIId Conflict of Interest Involving Funding of Non-Profit Organizations
3. Approve amendments to and the sunset review date of December 31, 2028 for the following Board of Supervisors Policies:

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- A-038 Management of Board of Supervisors General Office Operations and Budget and Administrative Support to Board Offices
 - A-039 Process to Fill Vacancies on the Board of Supervisors
 - B-045 Property Tax Exchanges Resulting from Jurisdictional Changes
 - B-058 Funding of the Community Enhancement Program
4. Defer the sunset review until 2022 for the following policies:
- A-071 San Diego County Economic Development
5. Approve the introduction of the Ordinance (First Reading) entitled:
AN ORDINANCE AMENDING THE SAN DIEGO REGULATORY CODE TITLE 2, DIVISION 1, CHAPTER 16 AND TITLE 2, DIVISION 2, CHAPTER 2

If, on October 19, 2021, the Board takes the action on Recommendations ~~45~~ 45 then on November 2, 2021:

6. Submit the Ordinance listed in Recommendation ~~45~~ 45 for further Board consideration and adoption (Second Reading) and approve the sunset review date of December 31, 2028 for these Ordinances.

EQUITY IMPACT STATEMENT

The County of San Diego is aware that policies may create impacts to residents of the County of San Diego. In the review of policies, staff considered if there are any impacts to communities of equity-seeking groups and made updates if any.

FISCAL IMPACT

The requested actions will have no current year or annual cost and will not require any additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ADVISORY BOARD STATEMENT

N/A

BACKGROUND

Recommendation 1

The Board of Supervisors policies listed in Recommendation 1 have been reviewed by staff, and staff recommends that no changes be made to these policies and requests approval of a sunset review date of December 31, 2028 for these policies.

Recommendation 2

The County Administrative Code Articles listed in Recommendation 2 have been reviewed by staff, and staff recommends that no changes be made to these articles and requests approval of a

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sunset review date of December 31, 2028 for these articles.

Recommendation 3

The Board of Supervisors policies listed in Recommendation 3 have been reviewed by County staff and staff recommends the following changes to these policies and requests approval of a sunset date of December 31, 2028 for these policies:

- A-038 Management of Board of Supervisors General Office Operations and Budget and Administrative Support to Board Offices has minor changes to update staff titles and remove outdated references.
- A-039 Process to Fill Vacancies on the Board of Supervisors has minor changes to align with Board Policy A-105 "Process to Fill Vacancies of Elected Offices other than Board of Supervisors," in terms of how applications are distributed to the Board.
- B-045 Property Tax Exchanges Resulting from Jurisdictional Changes add reference to Board Policy B-29 to ensure that any costs incurred are recovered as required by B-29 and add Planning and Development Services as a concurring department.
- B-058 Funding of the Community Enhancement Program updates the program to include information on funding from the American Rescue Plan Act of 2021.

Recommendation 4

Staff recommends deferring the sunset review on the listed policies to allow time for further evaluation.

- A-071 San Diego County Economic Development

Recommendation 5 and 6

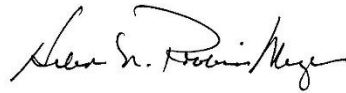
This recommendation updates the sunset date to December 31, 2028 and amends the San Diego County Regulatory Code Title 2, Division 1, Chapter 16 to remove references to County cable contracts that no longer exist as of 2007. It also amends Title 2, Division 2, Chapter 2 to clarify language and remove requirements that are no longer required by law.

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LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN

These actions are aligned with the County of San Diego's 2021-26 Strategic Plan. Approval of these recommendations will support the County's Strategic Initiatives of Operational Excellence, Living Safely, Sustainable Environments/Thriving, and Building Better Health.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Helen N. Robbins-Meyer". The signature is fluid and cursive, with the first name "Helen" being the most prominent.

HELEN N. ROBBINS-MEYER
Chief Administrative Officer

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ATTACHMENT(S)

Note: Due to the size of the attachments, the documents are available online through the Clerk of the Board's website at www.sandiegocounty.gov/content/sdc/cob/bosa.html.

Board Policies no changes
Administrative Codes no changes
Ordinance – Regulatory Code clean
Ordinance – Regulatory Code strikeout
A-038 clean
A-038 strikeout
A-039 clean
A-039 strikeout
B-045 clean
B-045 strikeout
B-058 clean
B-058 strikeout