



BRANDEN BUTLER
DIRECTOR

OFFICE OF ETHICS, COMPLIANCE AND LABOR STANDARDS

1600 Pacific Highway, Room 400 & 452
San Diego, CA 92101
(619) 531-5174

RACHAEL IKELER
DEPUTY DIRECTOR

March 27, 2026

TO: Andrew Potter, Clerk of the Board of Supervisors

FROM: Branden Butler, Director, Office of Ethics Compliance and Labor Standards

**REQUEST FOR BOARD OF SUPERVISORS FINDINGS TO AUTHORIZE
TELECONFERENCING FOR COMMITTEE FOR PERSONS WITH DISABILITIES**

This memo is submitted on behalf of the Committee for Persons with Disabilities, which met on March 25, 2026 and voted to request authorization to conduct its meetings via teleconference. The Office of Ethics Compliance and Labor Standards is submitting this request in support of Committee for Persons with Disabilities' decision.

We respectfully request that the Board of Supervisors make the necessary findings under Government Code section 54953.8.6 to allow the Committee for Persons with Disabilities to hold meetings via teleconference for the next six-month period.

Required Findings and Supporting Details

1. Public Access

Teleconferencing will improve public access to meetings of the Committee for Persons with Disabilities in the following ways:

- Similar disabilities may affect individuals differently and the impact may vary throughout a given day. By teleconferencing, members will be able to participate in meetings without regard to their condition throughout the day of the meeting.
- We are aware that there are members of the committee with limited socioeconomic constraints and transportation options, therefore teleconferencing allows them to participate without the strain of coordinating travel to all meetings.

- The BCC will use Zoom or Teams, which allows both audio-visual and telephonic participation.
- Instructions for joining remotely will be posted on the meeting agenda and website, and public comment will be accepted from both in-person and remote attendees.
- The public has been provided the opportunity to comment at an in-person meeting of the legislative body authorizing the subsidiary body to meet entirely remotely at County Administration Center, 1600 Pacific Highway, San Diego, CA 92101.

2. Member Participation

Teleconferencing will support the attraction, retention, and diversity of the members that serve on the Committee for Persons with Disabilities in the following ways:

- Providing flexibility with attending meetings via teleconferencing will support the participation of potential volunteers to attend meetings held during their work hours and those that would have to travel to attend meetings during their work hours.
- Teleconferencing enables participation from individuals with health or mobility challenges and those who live in geographically distant areas of the County.
- The Committee for Persons with Disabilities believes that continuing to offer remote participation will help maintain quorum and encourage broader community representation.

Request

Based on the above, we request that the Board of Supervisors make the required findings and authorize the Committee for Persons with Disabilities to conduct its meetings via teleconference for the upcoming six-month period.

For reference, attached are the minutes from the referenced meeting.

Please let us know if additional information is needed.

Sincerely,



Branden Butler
Director
Office of Ethics Compliance and Labor Standards

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PUBLIC WORKS

MARISA K. BARRIE, PE

DIRECTOR

5510 OVERLAND AVENUE, SUITE 410, SAN DIEGO, CALIFORNIA 92123-1237

(858) 694-2212

KATHRYN A. STEWART, PE

ASSISTANT DIRECTOR

March 16, 2026

TO: Andrew Potter, Clerk of the Board of Supervisors

FROM: Sara Agahi, Secretary, Flood Control District Advisory Commission

**REQUEST FOR BOARD OF SUPERVISORS FINDINGS TO AUTHORIZE
TELECONFERENCING FOR FLOOD CONTROL DISTRICT ADVISORY COMMISSION**

This memo is submitted on behalf of the Flood Control District Advisory Commission, which met on February 12, 2026. The Commission discussed and unanimously approved to request authorization to conduct its meetings via teleconference. The Flood Control Department is submitting this request in support of Flood Control District Advisory Commission's decision.

We respectfully request that the Board of Supervisors make the necessary findings under Government Code section 54953.8.6 to allow the Flood Control District Advisory Commission to hold meetings via teleconference for the next six-month period.

Required Findings and Supporting Details

1. Public Access

Teleconferencing will improve public access to meetings of the Flood Control District Advisory Commission in the following ways:

- It enables participation from individuals with health or mobility challenges and those who live in geographically distant areas of the County.
- The BCC will use Microsoft Teams, which allows both audio-visual and telephonic participation.
- Instructions for joining remotely will be posted on the meeting agenda and website, and public comment will be accepted from both in-person and remote attendees.
- The public has been provided the opportunity to comment at an in-person meeting of the legislative body authorizing the subsidiary body to meet entirely remotely by attending a Flood Control District Advisory Commission meeting either remotely via Microsoft Teams or in person at 5510 Overland Avenue, Conference Room 472, San Diego, CA 92123.

Mr. Potter

March 16, 2026

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2. Member Participation

Teleconferencing will support the attraction, retention, and diversity of the members that serve on the Flood Control District Advisory Commission in the following ways:

- There will be increased difficulty in reaching an in-person quorum due to one current vacancy and an upcoming year-end resignation.
- Work commitments for members employed throughout the County conflict with meeting times, occasionally preventing the Commission from reaching an in-person quorum.
- The Flood Control District Advisory Commission believes that continuing to offer remote participation will help maintain quorum and encourage broader community representation.

Request

Based on the above, we request that the Board of Supervisors make the required findings and authorize the Flood Control District Advisory Commission to conduct its meetings via teleconference for the upcoming six-month period.

For reference, attached are the minutes from the referenced meeting.

Please let us know if additional information is needed.

Sara Agahi

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Agahi
Date: 2026.03.16
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Sara Agahi

Secretary, Flood Control District Advisory Commission

ATTACHMENT



ELIZABETH A. HERNANDEZ, Ph.D.
 INTERIM DEPUTY CHIEF
 ADMINISTRATIVE OFFICER

HEALTH AND HUMAN SERVICES AGENCY
 PUBLIC HEALTH SERVICES
 5530 OVERLAND AVENUE, SUITE 210, MS P-578
 SAN DIEGO, CA 92123-1261
 (619) 531-5800 • FAX (619) 542-4186

ADRIENNE COLLINS YANCEY, MPH
 INTERIM DIRECTOR

SAYONE THIALOLIPAVAN, MD, MPH
 PUBLIC HEALTH OFFICER

MARCH 27, 2026

TO: Andrew Potter, Clerk of the Board of Supervisors

FROM: Adrienne Collins Yancey, MPH, Interim Director

**REQUEST FOR BOARD OF SUPERVISORS FINDINGS TO AUTHORIZE
 TELECONFERENCING FOR HEALTH SERVICES ADVISORY BOARD**

This memo is submitted on behalf of the Health Services Advisory Board, which met on March 10, 2026, and voted to request authorization to conduct its meetings via teleconference. The Public Health Services Department is submitting this request in support of Health Services Advisory Board's decision.

We respectfully request that the Board of Supervisors make the necessary findings under Government Code section 54953.8.6 to allow the Health Services Advisory Board to hold meetings via teleconference for the next six-month period.

Required Findings and Supporting Details

1. Public Access

Teleconferencing will improve public access to meetings of the Health Services Advisory Board in the following ways:

- Many members of the public live in rural areas and have limited transportation options and would need to go through some complication to attend the meetings in person. Teleconferencing would continue to allow them to participate without traveling long distances.
- The BCC will use Zoom, which allows both audio-visual and telephonic participation.
- Instructions for joining remotely will be posted on the meeting agenda and website, and public comment will be accepted from both in-person and remote attendees.
- The public has an opportunity to comment at the Board of Supervisors meeting on April 21, 2026, when the Board considers authorizing the Health Services Advisory Board to meet entirely remotely. For Health Services Advisory Board

meetings, the public can attend at the monthly meetings that take place at the County Administrative Center, to participate in person.

2. Member Participation

Teleconferencing will support the attraction, retention, and diversity of the members that serve on the Health Services Advisory Board in the following ways:

- Several members have caregiving responsibilities for children and their partners, and/or work full-time jobs. Teleconferencing allows them to participate without taking extended time off or arranging for childcare.
- It enables participation from individuals with health or mobility challenges and those who live in geographically distant areas of the County.
- The Health Services Advisory Board believes that continuing to offer remote participation will help maintain quorum and encourage broader community representation.

Request

Based on the above, we request that the Board of Supervisors make the required findings and authorize the Health Services Advisory Board to conduct its meetings via teleconference for the upcoming six-month period.

For reference, attached are the minutes from the referenced 3/10/26 meeting.

Please let us know if additional information is needed.

Adrienne
Yancey

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Yancey
Date: 2026.03.27 09:28:05
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ADRIENNE COLLINS YANCEY
DIRECTOR

ATTACHMENT



JASON HEMMENS
DIRECTOR

DEPARTMENT OF PARKS AND RECREATION
5510 OVERLAND AVENUE, SUITE 270, SAN DIEGO, CALIFORNIA 92123
(858) 565-3600
www.sdparks.org

March 27, 2026

TO: Andrew Potter
Clerk of the Board of Supervisors

FROM: Jason Hemmens, Director
Department of Parks & Recreation

REQUEST FOR BOARD OF SUPERVISORS FINDINGS TO AUTHORIZE TELECONFERENCING FOR JESS MARTIN PARK ADVISORY COMMITTEE

This memo is submitted on behalf of the Jess Martin Park Advisory Committee, which is requesting authorization to conduct its meetings via teleconference. The Department of Parks & Recreation is submitting this request in support of Jess Martin Park Advisory Committee's decision.

We respectfully request that the Board of Supervisors make the necessary findings under Government Code section 54953.8.6 to allow the Jess Martin Park Advisory Committee to hold meetings via teleconference for the next six-month period.

Required Findings and Supporting Details

1. Public Access

Teleconferencing will improve public access to meetings of the Jess Martin Park Advisory Committee in the following ways:

- Public access to these bi-monthly meetings may significantly improve if the committee adopts this approach. The 92036 (Julian) ZIP code covers a large portion of eastern San Diego County, and for many residents, traveling to the meeting location can take up to an hour each way. Despite the distance, these individuals still consider Julian their community and regularly use the park and its amenities. Providing a remote participation option would be greatly appreciated by those who want to have their voices heard on matters affecting Jess Martin County Park.
- The BCC will use Microsoft Teams, which allows both audio-visual and telephonic participation.
- Instructions for joining remotely will be posted on the meeting agenda and website, and public comment will be accepted from both in-person and remote attendees.



- The public has been provided the opportunity to comment at an in-person meeting of the legislative body authorizing the subsidiary body to meet entirely remotely by attending the bi-monthly meetings held on the first Monday of each even-numbered month at 4 p.m. at the Julian Library, located at 1850 Highway 78, Julian, CA 92036.

2. Member Participation

Teleconferencing will support the attraction, retention, and diversity of the members that serve on the Jess Martin Park Advisory Committee in the following ways:

- This option would offer much-needed flexibility. Many residents interested in joining the committee work outside the Julian area and are unable to attend meetings in person because of the timing and the long commute required to return to the Julian area after work.
- It enables participation from individuals with health or mobility challenges and those who live in geographically distant areas of the County.
- The Jess Martin Park Advisory Committee believes that continuing to offer remote participation will help maintain quorum and encourage broader community representation.

Request

Based on the above, we request that the Board of Supervisors make the required findings and authorize the Jess Martin Park Advisory Committee to conduct its meetings via teleconference for the upcoming six-month period.

Please let us know if additional information is needed.

**Jason
Hemmens**

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Jason Hemmens
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Jason Hemmens, Director
Department of Parks and Recreation





DEPARTMENT OF PARKS AND RECREATION

5510 OVERLAND AVENUE, SUITE 270, SAN DIEGO, CALIFORNIA 92123
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JASON HEMMENS
 DIRECTOR

March 27, 2026

TO: Andrew Potter
 Clerk of the Board of Supervisors

FROM: Jason Hemmens, Director
 Department of Parks and Recreation

**REQUEST FOR BOARD OF SUPERVISORS FINDINGS TO AUTHORIZE TELECONFERENCING FOR
 CSA NO. 81 – FALLBROOK LOCAL PARKS CITIZEN ADVISORY COMMITTEE**

This memo is submitted on behalf of the CSA No. 81 – Fallbrook Local Parks Citizen Advisory Committee, which met on March 19, 2026, and conveyed to County staff their support to conduct its meetings via teleconference. The Department of Parks and Recreation is submitting this request in support of CSA No. 81 – Fallbrook Local Parks Citizen Advisory Committee’s wishes.

We respectfully request that the Board of Supervisors make the necessary findings under Government Code section 54953.8.6 to allow the CSA No. 81 – Fallbrook Local Parks Citizen Advisory Committee to hold meetings via teleconference for the next six-month period.

Required Findings and Supporting Details

1. Public Access

Teleconferencing will improve public access to meetings of the CSA No. 81 – Fallbrook Local Parks Citizen Advisory Committee in the following ways:

- The CSA No. 81 – Fallbrook Local Parks Citizen Advisory Committee meetings are held on the third Thursday of each month at 9:00am. Many stakeholders and members of the public have commitments or work at this time, which precludes them from attending in person meetings.
- The CSA No. 81 – Fallbrook Local Parks Citizen Advisory Committee will continue to use Microsoft Teams, which allows the public both audio-visual and telephonic participation.
- Instructions for joining remotely will be posted on the meeting agenda and DPR website, and public comment will be accepted from both in-person and remote attendees.



- The public has been provided with the opportunity to comment at an in-person meeting of the legislative body authorizing the subsidiary body to meet entirely remotely by attending the monthly meeting on the third Thursday of every month at 9:00am at the Live Oak Park meeting room, located at 2746 Reche Rd., Fallbrook, CA 92028.

2. Member Participation

Teleconferencing will support the attraction, retention, and diversity of the members that serve on the CSA No. 81 – Fallbrook Local Parks Citizen Advisory Committee in the following ways:

- Several Advisory Committee members have full-time and part-time employment that at times prevents them from attending in-person meetings. A teleconferencing option for Committee members to participate in monthly Committee meetings facilitates consistent Committee member participation.
- It enables participation from individuals with health or mobility challenges and those who live in geographically distant areas of the County.
- The CSA No. 81 – Fallbrook Local Parks Citizen Advisory Committee believes that continuing to offer remote participation will help maintain a quorum and encourage broader community representation.

Request

Based on the above, we request that the Board of Supervisors make the required findings and authorize the CSA No. 81 – Fallbrook Local Parks Citizen Advisory Committee to conduct its meetings via teleconference for the upcoming six-month period.

Please let us know if additional information is needed.

**Jason
Hemmens**

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Jason Hemmens
Date: 2026.03.27
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Jason Hemmen, Director
Department of Parks and Recreation





DEPARTMENT OF PARKS AND RECREATION

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JASON HEMMENS
 DIRECTOR

March 27, 2026

TO: Andrew Potter
 Clerk of the Board of Supervisors

FROM: Jason Hemmens, Director
 Department of Parks and Recreation

**REQUEST FOR BOARD OF SUPERVISORS FINDINGS TO AUTHORIZE TELECONFERENCING FOR
 CSA NO. 128 – SAN MIGUEL LOCAL PARK DISTRICT CITIZEN ADVISORY BOARD**

This memo is submitted on behalf of the CSA No. 128 – San Miguel Local Park District Citizen Advisory Board, which met on March 3, 2026, and voted to request authorization to conduct its meetings via teleconference. The Department of Parks and Recreation is submitting this request in support of CSA No. 128 – San Miguel Local Park District Citizen Advisory Board’s decision.

We respectfully request that the Board of Supervisors make the necessary findings under Government Code section 54953.8.6 to allow the CSA No. 128 – San Miguel Local Park District Citizen Advisory Board to hold meetings via teleconference for the next six-month period.

Required Findings and Supporting Details

1. Public Access

Teleconferencing will improve public access to meetings of the CSA No. 128 – San Miguel Local Park District Citizen Advisory Board in the following ways:

- Many members of the public juggle full-time or multiple jobs, extracurricular activities, and transportation challenges, making virtual meetings a more flexible option.
- The BCC will use Microsoft Teams, which allows both audio-visual and telephonic participation.
- Instructions for joining remotely will be posted on the meeting agenda and website, and public comment will be accepted from both in-person and remote attendees.
- The public has been provided with the opportunity to comment at an in-person meeting of the legislative body authorizing the subsidiary body to meet entirely remotely by attending the monthly meeting on the first Tuesday of every month at 6:30pm at the Spring Valley Teen Center, located at 838 Kempton Street, Spring Valley, CA 91977.



2. Member Participation

Teleconferencing will support the attraction, retention, and diversity of the members that serve on the CSA No. 128 – San Miguel Local Park District Citizen Advisory Board in the following ways:

- Teleconferencing allows members to participate without taking extended time off from work or arranging for childcare. For members who are retired and travel to visit family or travel they would now be able to participate without schedule restrictions.
- It enables participation from individuals with health or mobility challenges and those who live in geographically distant areas of the County.
- The CSA No. 128 – San Miguel Local Park District Citizen Advisory Board believes that continuing to offer remote participation will help maintain quorum and encourage broader community representation.

Request

Based on the above, we request that the Board of Supervisors make the required findings and authorize the CSA No. 128 – San Miguel Local Park District Citizen Advisory Board to conduct its meetings via teleconference for the upcoming six-month period.

Please let us know if additional information is needed.

**Jason
Hemmens**
Jason Hemmens, Director
Department of Parks and Recreation

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Jason Hemmens
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DEPARTMENT OF PARKS AND RECREATION

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JASON HEMMENS
DIRECTOR

March 27, 2026

TO: Andrew Potter
Clerk of the Board of Supervisors

FROM: Jason Hemmens, Director
Department of Parks and Recreation

**REQUEST FOR BOARD OF SUPERVISORS FINDINGS TO AUTHORIZE TELECONFERENCING FOR
CSA NO. 138 – VALLEY CENTER PARKS AND RECREATION CITIZEN ADVISORY COMMITTEE**

This memo is submitted on behalf of the CSA No. 138 – Valley Center Parks and Recreation Citizen Advisory Committee, which met on March 16, 2026, and conveyed to County staff their support to conduct its meetings via teleconference. The Department of Parks and Recreation is submitting this request in support of CSA No. 138 – Valley Center Parks and Recreation Citizen Advisory Committee's wishes.

We respectfully request that the Board of Supervisors make the necessary findings under Government Code section 54953.8.6 to allow the CSA No. 138 – Valley Center Parks and Recreation Citizens Advisory Committee to hold meetings via teleconference for the next six-month period.

Required Findings and Supporting Details

1. Public Access

Teleconferencing will improve public access to meetings of the CSA No. 138 – Valley Center Parks and Recreation Citizens Advisory Committee in the following ways:

- The CSA No. 138 – Valley Center Parks and Recreation Citizens Advisory Committee meetings are held on the third Monday of each month at 3:00pm. Many stakeholders and members of the public have commitments or work at this time, which precludes them from attending in person meetings.
- The CSA No. 138 – Valley Center Parks and Recreation Citizens Advisory Committee will continue to use Microsoft Teams, which allows the public both audio-visual and telephonic participation.



- Instructions for joining remotely will be posted on the meeting agenda and DPR website, and public comment will be accepted from both in-person and remote attendees.
- The public has been provided with the opportunity to comment at an in-person meeting of the legislative body authorizing the subsidiary body to meet entirely remotely by attending the monthly meeting on the third Monday of every month at 3:00pm at the Valley Center Community Hall, Room #5, located at 28246 Lilac Rd., Valley Center, CA 92082.

2. Member Participation

Teleconferencing will support the attraction, retention, and diversity of the members that serve on the CSA No. 138 – Valley Center Parks and Recreation Citizens Advisory Committee in the following ways:

- Several Advisory Committee members have full-time and part-time employment that at times prevents them from attending in-person meetings. A teleconferencing option for Committee members to participate in monthly Committee meetings facilitates consistent Committee member participation.
- It enables participation from individuals with health or mobility challenges and those who live in geographically distant areas of the County.
- The CSA No. 138 – Valley Center Parks and Recreation Citizens Advisory Committee believes that continuing to offer remote participation will help maintain a quorum and encourage broader community representation.

Request

Based on the above, we request that the Board of Supervisors make the required findings and authorize the CSA No. 138 – Valley Center Parks and Recreation Citizens Advisory Committee to conduct its meetings via teleconference for the upcoming six-month period.

Please let us know if additional information is needed.

**Jason
Hemmens**

Digitally signed by
Jason Hemmens
Date: 2026.03.27
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Jason Hemmens, Director
Department of Parks and Recreation

