

ATTACHMENT A – ORDINANCE  
AMENDING PORTIONS OF THE  
ADMINISTRATIVE CODE RELATING TO  
FEES AND DEPOSITS FOR THE  
DEPARTMENTS OF PLANNING &  
DEVELOPMENT SERVICES, PUBLIC  
WORKS, AND PARKS AND RECREATION  
(CLEAN)

**ORDINANCE NO. \_\_\_\_\_ (New Series)**

**ORDINANCE AMENDING PORTIONS OF THE ADMINISTRATIVE CODE RELATING  
TO FEES AND DEPOSITS FOR THE DEPARTMENTS OF PLANNING & DEVELOPMENT  
SERVICES, PUBLIC WORKS, AND PARKS AND RECREATION (CLEAN)**

The Board of Supervisors of the County of San Diego ordains as follows:

Section 1. The Board of Supervisors finds and determines that it is necessary to amend the Administrative Code pertaining to fees and deposits for land development related projects in the Departments of Planning & Development Services, Public Works, and Parks and Recreation. The amendments made by this ordinance are intended to adjust the fees and deposits charged for County review of land development projects to ensure full cost recovery in accordance with Board Policy B-29, simplify the land development fee ordinance, and to ensure fees and deposits are in place to reimburse the County for costs incurred to perform services.

Section 2. Sections 362 through 362.3 of the Administrative Code are hereby amended to read as follows:

**SEC. 362. LAND DEVELOPMENT FEES AND DEPOSITS.**

**(a) FEES AND DEPOSITS**

The fees, deposits and hourly rate charges that pertain to land development permits and approvals from the Departments of Planning & Development Services, Public Works, Parks and Recreation and San Diego County Fire Authority are located in the following Administrative Code sections:

Planning & Development Services - Section 362.1

Public Works - Section 362.2

Parks and Recreation - Section 362.3

General Services - Section 362.4

San Diego County Fire Authority - Section 362.5

**(b) PROVISIONS**

This section contains provisions for the fees, deposits and labor charges that are common to the Departments of Planning & Development Services, Public Works, and Parks and Recreation; and that pertain to land development.

1. **STANDARD HOURLY RATES.** All fees, deposits and labor charges shall be calculated and will be charged using the standard hourly rates set forth in Sections 362.1, 362.2, and 362.3 or as are otherwise approved by the Board of Supervisors. County personnel may bill at a Board of Supervisors approved rate to any fee or deposit account established for a project, whether or not the personnel work for the department managing the account.

2. **FEES AND DEPOSITS.** All fees and deposits shall be paid in the amounts set forth in subsection (a) of Sections 362.1, 362.2, and 362.3.

3. **PRE-APPLICATION DEPOSITS.** Upon request, pre-application review of projects may be requested by an applicant to identify any significant issues or concerns that the applicant may want to consider before filing a formal application. The deposit collected is intended to cover County costs for the review and pre-application meeting with the applicant. Pre-application consultation shall be mandatory for all privately initiated projects under the jurisdiction of the Planning Commission or Board of Supervisors, unless waived by the processing department.

4. **INTAKE DEPOSIT.** An initial intake deposit shall be paid at the time of application submittal. The intake deposit shall be collected to recover actual costs related to project intake, preliminary case review, site/field visit, and all costs related to initial project analysis.

5. **ESTIMATED DEPOSIT.** Upon completion of initial project analysis, the applicant and project manager will discuss the scope of the project and calculate an estimated deposit(s). The estimated deposit(s) shall be calculated based on factors identified during the initial project analysis, established processing time standards, standard hourly rates and key milestones.

Estimated deposits shall be paid in advance of services performed. Estimated deposits are collected to recover actual project processing costs by key milestones and shall be paid prior to the completion of said milestones. The County may discontinue processing the requested permit and/or recommend denial of the project based on the applicant's refusal to pay the estimated deposit and all actual processing costs that may not have been included in the estimate.

6. **SUBSEQUENT DEPOSITS.** Unanticipated factors arising during project processing, such as, but not limited to, complexity, controversy or environmental issues which require additional project review will be conveyed to the applicant as soon as they are known. If it is determined that the deposit is insufficient to recover actual costs, the project manager will scope the work remaining on the project and calculate an additional subsequent deposit. The County may discontinue processing the requested permit and/or recommend denial of the project based on the applicant's refusal to pay the estimated deposit and all actual processing costs that may not have been included in the estimate.

7. **REFUNDS.** The County shall not authorize the refund of any fee paid except upon receipt of a written request by the original applicant, received not later than one year after the date of fee payment. Where a refund of a fee is requested, the amount shall be based upon work completed on standard project tasks and milestones by case type. Fee refunds of \$25,000 or more must be approved by the Board of Supervisors prior to payment. Fees which are erroneously collected may be refunded without Board of Supervisors approval, regardless of amount and without the requirement that an application be submitted for the refund. Except for fees that are erroneously collected, no part of any issuance fee collected pursuant to Division 1 of Title 7 of the County Code shall be refunded.

At the completion of all tasks associated with an application for which a deposit is required and after all final documents and review are completed, the difference between the deposited amount and the actual cost shall be refunded to the applicant within 180 days.

An applicant who has paid the applicable application fee(s) and deposit(s) may withdraw the application by submitting a written request to the County. The County shall discontinue work on such application within one working day from the receipt of said request, except that the County may continue to process an application involving the violation of a County ordinance. Any unused fee(s) and deposit(s) remaining upon the withdrawal of the application shall be refunded in accordance with this section.

Final permits, documents and approvals shall not be issued until all fees and deposits are paid in full.

Notwithstanding any other provision of this section, when the applicant is owed a refund but is in deficit on a separate deposit account(s) at any County department within the Land Use and Environment Group Community Service Agency Fund, the refund may be applied by the County to the deposit account(s) in deficit as an offset, unless a different disposition of the refund is required by state law.

8. VIOLATIONS. When a violation of any County ordinance includes or results from the failure to obtain a required permit, the following requirements shall apply:

Administrative Permits: The standard fee or deposit for obtaining the permit required to correct the violation shall be collected. A violation fee in the amount of \$500 shall also be collected.

All other deposit cases subject to a violation fee (as indicated by a V): The standard deposit for obtaining the permit required to correct the violation shall be collected. A violation fee shall also be collected in the amount of the standard deposit, not to exceed \$1,000.

All other fee cases subject to a violation fee (as indicated by a V): The standard fee for obtaining the permit required to correct the violation shall be collected. A violation fee shall also be collected in the amount of the same standard fee amount, not to exceed \$1,000.

In all cases the additional violation fee amount shall be treated as a non-refundable fee, even if the initial amount is a deposit.

9. CHARGES FOR TECHNICAL REPORTS: Information, circulars, reports of technical work, and other reports prepared by the County, when supplied to other government agencies, individuals or groups requesting copies of same, may be charged for by the County in a sum not to exceed the cost of publication and distribution of such documents.

10. FEE WAIVER FOR STRUCTURES DAMAGED OR DESTROYED BY NATURAL DISASTER. Notwithstanding the fees and deposits otherwise specified, the fees or deposits may be waived for an applicant who is rebuilding legally built structures which have been

damaged or destroyed by a wildfire or other natural disaster and which are located within the boundaries of a geographic area which has been declared by resolution of the Board of Supervisors to be eligible for this fee or deposit waiver. The fee or deposit waiver shall not apply to any portion of a new structure which exceeds the square footage of the structure which is being replaced.

**(c) PAYMENT OF FISH AND GAME FEES**

These provisions shall apply to all projects processed by the County of San Diego for which California Department of Fish and Game fees are payable under the requirements of California Fish and Game Code Section 711.4.

Upon the receipt of a completed application and payment of all required application fees, the County of San Diego shall process said projects to the point of review where an Environmental Impact Report or a Negative Declaration has been prepared which has been advertised for public review under the requirements of the California Environmental Quality Act and is ready for a project decision and/or hearing. At that time, the County shall delay its processing of the project application and provide written notice to the project applicant of the Department of Fish and Game fees, and any County handling fees, which are due and payable under California Fish and Game Code Section 711.4. Said fees shall be paid in full by the applicant in the manner set forth below. Said notice shall indicate that the Environmental Impact Report or the Negative Declaration will not be certified or adopted and the project will not go forward for a hearing and/or decision until said fees are paid.

The project applicant shall pay the specified fees in full and provide a copy of the cashier receipt to the department processing the application. Payment shall be by certified check payable to "County of San Diego Recorder" and submitted to Assessor Recorder's County Clerk. County initiated projects are not required to pay by certified check and can use transfer of funds or other means as payment. When the payment of said Fish and Game fees and any County handling fees is made, and a copy of the cashier receipt is provided by the applicant to the department processing the application, the Environmental Impact Report or the Negative Declaration may proceed to hearing and/or decision.

If the payment of said Fish and Game fees and any County handling fees is not made, and a copy of the cashier receipt is not provided by the applicant to the department processing the application, the Environmental Impact Report or the Negative Declaration shall not proceed to hearing and/or decision and the County of San Diego may, at the discretion of the department processing the application, bring the project to the decision maker with a recommendation for denial if the County is unable to approve the project within the time periods set forth in the Permit Streamlining Act (Government Code Sec. 65920 et seq.).

**(d) SANTA FE VALLEY SPECIFIC PLAN FEES**

This subsection establishes a Specific Plan fee for each subarea within the Santa Fe Valley Specific Plan pursuant to Government Code Section 65456. The Specific Plan fee for each subarea, as set forth in the table below, shall be paid in full to the Department of

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Planning & Development Services prior to the approval of any final map or parcel map in the applicable subarea.

The Director of Planning & Development Services shall use any fees collected under this subsection to reimburse BalcorFe Valley Venture (or its successor or assigns) for its costs in funding the preparation, adoption, and administration of the Specific Plan beyond the relative benefit it derived from the Specific Plan adoption. Notwithstanding any other provision in this subsection, BalcorFe Valley Venture (or its successor or assigns) shall not be required to pay the Specific Plan fee specified in the table below for any of the subareas in Area II, as said property owner has already contributed funding which exceeds its relative benefit derived from the Specific Plan adoption.

<b>AREA I</b>									
I.1	\$0.00	I.2	\$0.00	I.3	\$0.00	I.4	\$0.00	I.5	\$0.00
I.6	\$0.00	I.7	\$0.00	I.8	\$0.00				
<b>AREA II</b>									
II.1	\$8,695.17	II.2	\$9,661.30	II.3	\$46,374.24	II.4	\$21,254.86	II.5	\$9,661.30
II.6	\$7,729.04	II.7	\$7,729.04	II.8	\$0.00	II.9	\$0.00	II.10	\$28,983.90
II.11	\$0.00	II.12	\$43,475.85	II.13	\$2,898.00	II.14	\$5,796.78	II.15	\$12,559.69
II.16	\$139,219.33	II.17	\$71,493.62	II.18	\$0.00	II.19	\$0.00	II.20	\$57,967.80
II.21	\$0.00	II.22	\$0.00	II.23	\$24,153.25	II.24	\$0.00	II.25	\$12,559.69
II.26	\$0.00	II.27	\$0.00	II.28	\$0.00	II.29	\$0.00	II.30	\$89,850.09
<b>AREA III</b>									
III.1	\$31,882.29	III.2	\$12,559.69	III.3	\$0.00	III.4	\$15,458.08	III.5	\$76,324.27
III.6	\$0.00	III.7	\$32,848.42	III.8	\$112,071.08	III.9	\$22,220.99	III.10	\$22,220.99
III.11	\$31,882.29	III.12	\$28,983.90	III.13	\$106,274.30	III.14	\$0.00	III.15	\$0.00
<b>AREA IV</b>									
IV.1	\$0.00	IV.2	\$966.13	IV.3	\$0.00	IV.4	\$88,883.96	IV.5	\$0.00
IV.6	\$0.00	IV.7	\$43,475.85	IV.8	\$11,593.56	IV.9	\$14,491.95	IV.10	\$34,297.62
IV.11	\$0.00	IV.12	\$0.00						
<b>AREA V</b>									
V.1	\$0.00	V.2	\$26,085.51	V.3	\$0.00	V.4	\$9,661.30	V.5	\$0.00
V.6	\$64,730.71	V.7	\$0.00	V.8	\$0.00	V.9	\$0.00	V.10	\$0.00
V.11	\$0.00								

### SPECIFIC PLAN FEE BY SUBAREA

(Added by Ord. No. 9968 (N.S.), effective 3-29-09; amended by Ord. No. 10223 (N.S.), effective 10-25-12; amended by Ord. No. 10271 (N.S.), effective 9-15-13; amended by Ord. No. 10273 (N.S.), effective 9-15-13; amended by Ord. No. 10301 (N.S.), effective 1-2-14; amended by Ord. No. 10472 (N.S.), effective 5-21-17; amended by Ord. No. 10528 (N.S.), effective 6-17-18; amended by Ord. No. 10607 (N.S.), effective 6-30-19; amended by Ord. No. 10725 (N.S.), effective 7-4-21; amended by Ord. No. 10788 (N.S.), effective 6-26-22; amended by Ord. No. 10847 (N.S.), effective 6-23-23)

## SEC. 362.1. DEPARTMENT OF PLANNING &amp; DEVELOPMENT SERVICES.

This section contains provisions for fees, deposits and standard hourly rates for the Department of Planning & Development Services.

## (a) SCHEDULE OF DISCRETIONARY FEES AND DEPOSITS

	<i><b>PDS Planning, Land Development &amp; Environmental Review</b></i>			<i><b>PDS Trails Review</b></i>	
<b>CASE TYPE</b>	<b>CROSS REFERENCE</b>	<b>INTAKE DEPOSIT/FEE</b>	<b>Deposit (D) or Fee (F)</b>	<b>CROSS REFERENCE</b>	<b>INTAKE DEPOSIT/FEE<sup>6,7</sup></b>
<b>ADMINISTRATIVE PERMITS</b>	7056 ZO				
Additional Story		\$2,623 (V)	F		
Appeal – Administrative Permits	6930, 7054, 7057, 7064, 7200 ZO	Refer to Appeals			
Agricultural Clearing	87.301 CC	\$2,589 (V)	D		
Borrow Pit		\$6,027 (V)	D		
Boutique Winery		\$4,407 (V)(L)	D		
Brushing/Clearing	87.301 CC	\$4,107 (V)	D		
Family Day Care		Waived			
Fence Height		\$2,393 (V)	F		
Homeowners Association		\$2,479 (V)	D		
Horse Stable		\$6,027	D		
Host Home		\$4,113 (V)	F		
Lot Size Averaging		\$6,027(V)	D		
Meteorological Testing Facilities		\$4,407 (V)	D		
Minor Deviation		\$1,390 (V)	F		
Mobile Financial Business Office		\$4,408 (V)	F		
Modification	7072 ZO	\$4,854 (V)(L)	D		

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Off-Premise Sign		\$1,047 (V)	F		
On-Premise Sign		\$1,107	F		
Photovoltaic Solar Energy System		\$6,027	D		
Sign Modification	7072 ZO	\$419 (V)	F		
Open Space Encroachment	Board Policy I-100, 7056 ZO	\$5,529 (V)	D		
Oversized Structure		\$4,133 (V)(L)	F		
Recycling Collection Facility (small)		\$4,407 (V)(L)	D		
Standard Application		\$6,027 (V)(L)	D		
Time Extension	7070 ZO	\$1,405	F		
Wind Turbine Projects		\$6,027 (V)	D		
<b>AGRICULTURAL PRESERVES</b>	Board Policy I-38				
Contracts/ Amendments		\$6,084	D		
Establishment of a Preserve		\$7,808	D		
Disestablishment of a Preserve		\$7,808	D		
<b>ALCOHOLIC BEVERAGE CONTROL (ABC) DETERMINATION</b>	Board Policy I-121				
Appeal – ABC Determination		Refer to Appeals			
Application		\$1,857	F		
<b>APPEALS</b>	Refer to ZO and Subdivision Ordinance for each case type				
Administrative Decision	7201 d ZO	\$2,321	D/F <sup>4</sup>		
To Board of Supervisors		\$1,000	D/F <sup>4</sup>		
To Planning Commission		\$1,000	D/F <sup>4</sup>		
<b>ASSESSMENT DISTRICT FORMATION</b>					
Application	459.2.1 CAC	\$7,168	D		



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<b>AUDIO TAPES</b>	Board Policy B-29				
Copies		\$8.50 per tape + T&M	F		
Transcription Certification		\$8.50 per tape + T&M	F		
Computer Disks		T&M	F		
<b>BOUNDARY ADJUSTMENTS (V)</b>					
Appeal – Boundary Adjustments	81.904 CC	Refer to Appeals			
Standard Application	81.901 CC	\$3,801 (V)	F		
<b>CENTERLINE REVIEW</b>	81.804 CC				
Review		\$2,133	D		
<b>CERTIFICATES OF COMPLIANCE</b>	81.201 CC				
Appeal of MSV	81.1102 (B)	Refer to Appeals			
Application Legal Lot (Including remainder parcel)		\$2,909 (V) plus \$250 for Each Additional Increment of 1 Lot or Part thereof	F		
Certificate of Compliance With Boundary Adjustment		\$2,896 plus \$95 for each additional lot (V)	D		
Certificate in Lieu of Tentative Map	81.207 CC	\$9,262	D		
Certificate in Lieu of Tentative Parcel Map	81.207 CC	\$9,262	D		
Non-Refundable Violation Fee (MSV)		\$600	F		
Violation of Subdivision Ordinance (MSV)		\$15,676	D		
<b>CONDITION SATISFACTION COMPLIANCE REVIEW</b>					

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Condition Satisfaction Review – Mitigation Monitoring Compliance <sup>5</sup>	65909.5 GC CEQA Guidelines 15045	Dependent on number of conditions: 1-5: \$599 F 6-10: \$1,198 F 11-15: \$1,734 D	F/D		
<b>CONSTRUCTION PERMIT</b>	71.407 CC				
Application		\$210 (S)	F		
Time Extension		\$83	F		
<b>CONSULTANT LIST</b>	County of San Diego CEQA Guidelines				
CEQA Consultant Application		\$587	F		
CEQA Consultant Renewal		\$288	F		
Appeal of Scoring for Placement on the CEQA Consultant List		\$431	F		
<b>COPIES OF DOCUMENTS</b>	Board Policy B-29, 6250 – 6276.48 GC				
All Paper Sizes		See on Auditor and Controller website for fee	F		
Zoning/Planning Overlays		\$2.10 per page	F		
Microfilm Copies		\$2.60 per page	F		
<b>COVENANT RELEASE FEE</b>	81.211 CC	\$404	F		
<b>ENCROACHMENT PERMIT</b>	71.408 CC & 71.609 CC				
Application		\$210	F		
Time Extension		\$83	F		
<b>ENVIRONMENTAL ACTIONS (CEQA)</b>	San Diego County CEQA Guidelines <sup>1</sup>				
Application for Environmental Initial Study (AEIS) – Average	87.301 CC	\$5,190	D		
AEIS – Large/Major	87.301 CC	\$7,631	D		
AEIS – Previous/Minor	87.301 CC	\$2,007	D		

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Appeal of an Environmental Determination by a non-elected County Decision maker	86.404 CC	Refer to Appeals			
CEQA Exemption	81.205CC	\$904	F/D		
<b>EXCAVATION PERMIT</b>	71.314 CC				
Application		\$210	F		
Time Extension		\$83	F		
<b>GENERAL PLAN AMENDMENT</b>					
Initial Consultation	Board Policy I-63	\$6,216	F		
Standard Application	395.1 CAC	\$21,210	D	65358 (a) GC	\$714 Initial Review \$476 Subsequent Review
<b>GRADING PERMIT (PLAN CHECK BY CU. YDS.)</b>				California Constitution	
Minor DPW Grading Permit	87.301 CC	\$5,655 (S)(L)	D		
Major DPW Grading Permit		\$10,084 (S)(L)	D		\$476 Initial Review \$238 Subsequent Review
<b>HABITAT LOSS PERMIT (With Appropriate Environmental Action)</b>	86.102 CC, 86.104 CC				
Application		\$7,033	D		
<b>IMPROVEMENT PLAN – Curb Grade</b>	81.206 CC & 87.301 CC				
Curb Grade Review		\$8,007 (S)	D		
<b>IMPROVEMENT PLAN – Parcel Map (TPM)</b>	81.201 CC & 87.301 CC				
Parcel Map (TPM) Review		\$6,760 (S)(L)	D		
Self-Certification of Private Road (4 homes max)		\$2,592			
<b>IMPROVEMENT PLAN - Subdivision Map</b>	81.201 CC & 87.301 CC				

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<b>Tentative Map I</b>					
Subdivision Map TM Review		\$14,405 (L)	D		
<b>LANDSCAPE AND IRRIGATION PLANS (L)</b>	7602 ZO & 6712 ZO; 86.703 CC			California Constitution	
Landscape		\$2,454 (V)(S)	F		\$238 Initial Review \$238 Subsequent Review
Landscape – Modification		\$1,227 (V)	F		
Revegetation Plan/ Monitoring		\$5,683 (V)	D		
<b>MAJOR SUBDIVISIONS (TENTATIVE MAP)</b>	81.201 CC			66451.2 GC	
Appeal – Major Subdivisions	81.306 CC 81.514 CC	Refer to Appeals			
Final Map Modification (Change of Circumstance)		\$8,120 (S)	D		
Revised Map		\$11,731 (S)(L)	D		\$238 Initial Review \$238 Subsequent Review
Standard Application		\$25,255 (L)	D		\$476 Initial Review \$238 Subsequent Review
Standard Application (51 lots and up)		\$25,255 (S)(L)	D		\$476 Initial Review \$238 Subsequent Review
Time Extension		\$7,593 (S)	D		
Condo Conversion		\$13,432 (L)	D		
<b>MAJOR USE PERMIT</b>	7605ZO			65909.5 GC	
Appeal – Major Use Permit	7352, 73665804( e) ZO	Refer to Appeals			

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Borrow Pit	7354 ZO	\$13,392 (V)	D		
Compliance Inspection	7362 (a) ZO, 65909.5 GC, 66014 GC	\$1,029	F		
Minor Deviation	7609 ZO	\$1,093 (V)(S)	F		
Mobile home Park	6548, 7602(d) ZO	\$4,596 (V)(L) (S)	D		
Mobile home Park Conversion – Threshold Determination	Board Policy I-105	\$4,596	D		
Modification	7378 ZO	\$9,928 (V)(L) (S)	D		\$238 Initial Review  \$238 Subsequent Review
Planned Development	5804(a), 7354 ZO	\$13,392 (V)(L) (S)	D		
Planned Development – Administrative Deviation from approved PRD Plot Plan	5804(a) ZO	\$379	F		
Planned Development – Waiver of Planned Development Regulations	5804I, 5804(d) ZO	\$1,274	D		
Standard Application	7354 ZO	\$13,392(V)(L) (S)	D		\$238 Initial Review  \$238 Subsequent Review
Time Extension	7376 ZO	\$7,088 (S)	D		
Wireless Telecommunications (Tier 4)	6985 ZO	\$13,392 (V)(S)	D		\$238 Initial Review  \$238 Subsequent Review
<b>MILLS ACT APPLICATION</b>	88.11 CAC	\$1,670	F		
<b>MINOR SUBDIVISIONS (TENTATIVE PARCEL MAP)</b>	81.201 CC			66451.2 GC	
Appeal – Minor Subdivisions	81.203, 81.615 CC	Refer to Appeals			
Condo Conversion		\$15,330 (L)	D		
Parcel Map Review		\$5,946	D		

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Parcel Map Amendment Review (Map Modification)		\$7,542 (S)	D		
Modification (Final Notice of Approval Amendment)		\$1,211	F		
Revised Tentative Parcel Map		\$5,431 (L)(S)	D		\$238 Initial Review \$238 Subsequent Review
Standard Application		\$15,330 (L)(S)	D		\$238 Initial Review \$238 Subsequent Review
Standard Application – Two Lots		\$20,253 (L)(S)	F		\$238 Initial Review \$238 Subsequent Review
SB-9 – 2 Lot Tentative Parcel Map (Planning)		\$6,678	F		
SB-9 – 2 Lot Tentative Parcel Map (Land Development)		\$10,012	F		
Time Extension		\$4,772	F		
<b>MINOR USE PERMIT</b>	7354 ZO, 7378 ZO, 7609 ZO				
Appeal – Minor Use Permit	7352.b, 7366.a.2 ZO	Refer to Appeals			
Minor Deviation		\$2,365	F		
Modification		\$5,312 (S)	D		
Standard Application		\$7,063 (S)	D		
Time Extension		\$2,208 (S)	F		
Wireless Telecommunications within County ROW (Tier 3)		\$7,063 (S)	D		
<b>MISCELLANEOUS</b>					
Administrative Fence Height Exception	6708 (I) ZO, 7614 ZO	\$441	F		

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Expedited Review	362(b)10 CAC; 7602 ZO	1.5x Staff Rate	D		
Rebuild Letter	Board Policy B-29	T&M	F		
Impact Fee Deferral	Board Policy B-29	\$248	F		
Zoning History Letter	Board Policy B-29	T&M	F		
Self-Certification Enrollment – Land Development		\$1,205	F		
Self-Certification Training – Land Development		\$592	F		
Purchase of Agricultural Conservation Easements (PACE) Mitigation Credit		\$3,827	F		
<b>PRE-APPLICATION CONFERENCE</b>	7602 ZO & County of San Diego CEQA Guidelines Section 5, 459.8 CAC				
Initial Consultation		\$3,236 + \$500 for each additional specialty requested	D		
Major Project Pre-Application Conference		\$14,256	D		\$476 Initial Review
Plan Pre-submittal – Building		\$89	F		
Plan Pre-submittal – Final Engineering/ Final Map		\$356 (L)	D		
<b>RECLAMATION PLAN<sup>2</sup></b>	87.706 CC			California Constitution	
Application		\$11,328 (V)	D		\$476 Initial Review  \$238 Subsequent Review
Modification		\$7,840 (V)	D		\$238 Initial Review  \$238 Subsequent Review
<b>RESOURCE MANAGEMENT PLAN</b>	15097 CC				

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Initial Review		\$3,478	D		
<b>REZONE (ZONE CLASSIFICATION)</b>	7505 ZO				
Application		\$14,065	D		
<b>ROAD MATTERS</b>	462 CAC				
General Plan Conformance Review		\$357	F		
Opening/Vacation	461 CAC	\$3,236	D		
Remandment Review		\$3,214	D		
Appeal of Decision to remand access rights	81.1106 (d) CC	Refer to Appeals			
<b>MOVING PERMIT/ ROUTE EVALUATION</b>					
Moving	71.204.1 CC	Single Trip \$16; Annual Permit \$90	F		
<b>SITE PLANS</b>	7158, 7168, 7609, 7169, & 7602 ZO			California Constitution	
Appeal – Site Plans	7166 ZO	Refer to Appeals			
B Designator <sup>3</sup>		\$4,936 (V)(S)	D		\$476 Initial Review  \$238 Subsequent Review
B Designator Modification		\$5,432 (V)(S)	D		\$238 Initial Review  \$238 Subsequent Review
B Designator Design Review Checklist	5757(a)(4) ZO	\$1,214	F		
D Designator		\$4,936 (V)(S)	D		\$476 Initial Review  \$238 Subsequent Review
D Designator Modification		\$5,432 (V)(S)	D		\$238 Initial Review



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					\$238 Subsequent Review
J Designator		\$4,936 (V)(S)	D		\$476 Initial Review \$238 Subsequent Review
J Designator Modification		\$5,432 (V)(S)	D		\$238 Initial Review \$238 Subsequent Review
Minor Deviation	7609 ZO	\$1,714 (V)(S)	F		
Modification	7169 ZO	\$5,432 (V)(S)	D		\$238 Initial Review \$238 Subsequent Review
Standard Application	7158 ZO, 7602 ZO	\$8,374 (V)	D		\$476 Initial Review \$238 Subsequent Review
Time Extension	7168 ZO	\$1,547	F		
Wireless Telecommunication (Tier 1) Administrative Site Plan		\$8,374 (V)	D		\$476 Initial Review \$238 Subsequent Review
<b>SPECIFIC PLANS (LARGE SCALE)</b>	65450 GC 395 CAC 65456 (B) GC				
Application		\$24,270	D		\$476 Initial Review \$238 Subsequent Review
Amendment		\$21,210	D		\$238 Initial Review \$238 Subsequent Review
<b>STORMWATER MANAGEMENT PLAN (SWMP) (S)</b>	460.36; 67803 I(1)CC				

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SWMP Intake Review/Minor SWMP		\$1,475	D		
Major SWMP		\$3,896	D		
<b>VACATION</b>					
Open Space Easement Vacation	Board Policy I-103	\$6,318 (V)	D		
Public Service Easement Vacation	461 CAC	\$6,318 (V)	D		
<b>VARIANCE</b>					
Administrative Variance	7106 ZO, 7602, ZO	\$4,922	F		
Appeal – Variance	7114 , 7114a.1 ZO; 36.428 CC	Refer to Appeals			
Minor Deviation	7609 ZO	\$1,596 (V)	F		
Modification	7126 ZO	\$4,802 (V)	F		
Noise Variance Permit	36.426 CC	\$1,840	F		
Standard Application	7104 ZO	\$5,057 (V)	D		
Time Extension	7124 ZO	\$1,157	F		
<b>ZONING VERIFICATION PERMIT</b>					
Standard Application	7300 ZO	\$1,655	F		

CAC = County Administrative Code; CC = San Diego County Code; GC = CA Government Code; ZO = San Diego County Zoning Ordinance; T&M = Time and Materials; (V) = subject to violation fee, see Section 362(b)(8); (F) = Fee; (D) = Deposit, amount listed is intake deposit only, additional deposits may be required; (L) = A Landscape intake deposit or fee may apply, refer to the Landscape and Irrigation Plans case type for applicable deposit; (S) = A Stormwater intake deposit may apply, refer to Stormwater Management Plan (SWMP) case type for applicable stormwater deposits. When multiple permits are submitted concurrently, only one stormwater deposit is required.

### Notes

- (b) If any project is found to have a potentially significant impact the appropriate CEQA deposit will be required. For concurrent submittals with multiple permits, only one CEQA deposit is required per Department.

2 Reclamation Plans submitted at intake concurrently with a Major Use Permit Borrow Pit Application do not require submittal of separate PDS and DEHQ Reclamation Plan deposit. If the Reclamation Plan is not submitted concurrently, the deposit is required.

3 PDS fees and deposits for processing a site plan application for community design review of a single dwelling on an existing legal lot, or for buildings or structures accessory to such a dwelling within the I-15 corridor shall be waived. Cross Reference: 362(h) CC.

4 The cost of the appeal will be taken in as a deposit if the applicant files the appeal. For non-applicant filed appeals, the amount is taken in as a fee.

5 If the project deposit account is still open and has, at a minimum, the amount of funds listed in the INTAKE DEPOSIT/FEE column, an additional deposit is not required.

6 INITIAL REVIEW FEE. An Initial Review Fee in the amount listed in Section 362.1 shall be paid when an application or plan is submitted for one or more of the following: general plan amendment, major use permit, major use permit modification, site plan, site plan modification, specific plan, specific plan amendment, tentative map (major subdivision) revised tentative map, tentative parcel map (minor subdivision), revised tentative parcel map, grading plan, reclamation plan, reclamation plan modification, and landscape plan.

7 SUBSEQUENT REVIEW FEE. During the initial review, the Department of Planning & Development Services may determine that additional (subsequent) review is necessary for issues related to parks and/or issues related to trails. If the Department determines that additional review is necessary, a Subsequent Review Fee Parks and/or a Subsequent Review Fee Trails in the amount(s) specified in Section 362.1 shall be applied for the applications listed below if the applicant wants to proceed with the project.

(c) SCHEDULE OF BUILDING CONSTRUCTION PERMIT FEES

(1) BUILDING PERMIT FEES

The following fees shall be paid to the Department of Planning & Development Services for the processing of the following permits and applications:

Permit Type	Plan Review Fee	Permit Fee
Single Family Dwelling/Duplex	\$2,221 + \$0.343/sf	\$2,423 + \$0.211/sf
Single Family Dwelling/Duplex for OTC Review (1-2,000 sf)	\$1,084 + \$0.304/sf	\$2,353 + \$0.211/sf
One & Two Family Tract Model	\$2,841 + \$0.204/sf	\$1,058 + \$0.199/sf
One & Two Family Tract Subsequent Phase	\$985 minimum for each unique floor plan. See subsection (d), item 1	\$874 + \$0.145/sf
Guest House	\$1,865 + \$0.394/sf	\$1,596 + \$0.537/sf

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Accessory Dwelling Unit	\$1,865 + \$0.394/sf	\$1,596 + \$0.537/sf
Accessory Dwelling Unit for OTC Review	\$1,084 + \$0.304/sf	\$1,596 + \$0.537/sf
Cabana/Pool House/Recreation Room Requiring Plan Check submittal	\$1,865 + \$0.394/sf	\$1,596 + \$0.537/sf
Barn, Ag Bldg. Acc to SFD for OTC Review	\$643	\$928
Barn, Ag Bldg. Acc to SFD Requiring Plan Check Submittal	\$1,084 + \$0.304/sf	\$928
M-H Permit FDN (Private Lot)	\$811	\$1,042 + \$0.212/sf
M-H on Piers (Private Lot)	NA	\$429
Swimming Pool/Spa	\$256	\$909
Misc Permit OTC. Minor int. SFD remodel/ repair-no structural change, patio, carport, canopy, fence, re-roof, etc. Stairs, Radio Tower, Antenna	\$389	\$496
Misc Permit Requiring Plancheck Submittal	\$1,698	\$496
Commercial Misc. OTC (Antenna, Canopy, Racks)	\$449	\$866
Commercial Misc. Requiring Plancheck Submittal	\$2,325	\$866
Major SFD Remodel, No Add'l sf	\$2,207	\$1,804
Retaining Wall OTC (other than County Std)	\$316	\$657
Retaining Wall Requiring Plancheck Submittal	\$1,937	\$657
Addition to SFD/Duplex (1 to 100 sf)	\$435	\$1,210
Addition to SFD/Duplex simple enough for OTC review (Larger than 100 sf)	\$496 + \$0.030/sf	\$1,395 + \$0.722/sf
Addition to SFD/Duplex requiring plancheck submittal (Larger than 100 sf)	\$2,111 + \$0.358/sf	\$1,395 + \$0.722/sf
Res. Garage, Carport, Storage Bldg., Cabana, Pool House, or Rec Room Simple enough for OTC review	\$556 + \$0.116/sf	\$1,246 + \$0.108/sf
Res. Garage, Carport, Storage Bldg. Requiring plancheck submittal	\$1,213 + \$0.414/sf	\$1,246 + \$0.108/sf
Demolition Permit	NA	\$205
Compliance Survey	NA	\$367

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Move-On House	25% of the fee for a site built dwelling	75% of the fee for a site built dwelling, plus a compliance survey fee
Electrical Only	NA	\$373
Plumbing Only	NA	\$373
Mechanical Only	NA	\$373
Electric Vehicle Charging Station - Online	NA	\$144
Electric Vehicle Charging Station - In Person	NA	\$144
Photovoltaic Roof Mount-Online	NA	\$278
Photovoltaic Roof Mount-In Person	NA	\$328
Photovoltaic Ground Mount	NA	\$478
Solar Photovoltaic - Commercial	NA	$\leq 50\text{kW}$ , \$1,000; 50-250kW: $\$1,000 + (\text{System size in kW} - 50) * \$7$ ; $\geq 250\text{kW}$ , $\$2,400 + (\text{System size in kW} - 250) * \$1$
Residential Wind Turbine	NA	\$638
Wind Turbine - Commercial	NA	$\leq 50\text{kW}$ , \$1,000; 50-250kW: $\$1,000 + (\text{System size in kW} - 50) * \$7$ ; $\geq 250\text{kW}$ , $\$2,400 + (\text{System size in kW} - 250) * \$1$
Electrical and Plumbing	NA	\$474
Electrical and Mechanical	NA	\$474
Plumbing and Mechanical Only	NA	\$474
Electrical, Plumbing, and Mechanical	NA	\$698
Grading	\$1,054	\$796
Grading Self Certification	\$479	\$772
Tenant Improvement Self Certification (Plan Check)	\$533	NA
Self Certification Enrollment	NA	\$892
Self Certification Training	NA	\$422

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Stormwater-Supplement as Fee for High Priority Projects	NA	\$884
Temporary Construction Power	NA	\$195
Temporary Construction Trailer	NA	\$195
Temporary Occupancy Permits	NA	\$195
Re-Inspection/Progress Inspection Fee	NA	\$195
Permit Research Verification Fee	NA	\$40
Appeal to Building Construction or Fire Appeals Board	NA	\$1,260
Transfer of Plan Review to different Parcel	\$602	NA
New Plancheck number when Plan Review is complete (No Changes to Code)	\$409	NA
Landscape Plan Check-Short Form (Less than 5,000 Square Feet)	NA	\$50
Missed Appointment Fee	\$271	NA
Microfilming/Records Retention/Archiving Fee Base Fee Plans Copy of Letter and Legal Size Documents	\$8.20 + \$2.10 per page \$40.00  See on Auditor and Controller website for fee	NA
Pre-Application Conference	Time & Materials	NA
State Fees		
Seismic Fee	As authorized in California Public Resources Code section 2705.	NA
State Green Building Fee	As authorized in California Health and Safety Code section 18931.6.	

As authorized in California Health and Safety Code section 18931.6.

## 2. STREET NAMING AND ADDRESSING FEES

<b>Application Name</b>	<b>Authority</b>	<b>Fee</b>
- Address Assignment with building permit	79.106 C.C.	\$164
- Address Assignment without building permit	79.106 C.C.	\$179

- Private Street Naming (No Hearing)	79.104 C.C.	\$179
- Hearing for Name or Change of Names	79.104 C.C.	\$2,027

### 3. PROJECT TYPES NOT LISTED IN THE TABLES ABOVE:

When a project is not specifically listed in the Building Permit Fees table (subsection (b), item 1) or the Street Naming and Addressing Fees table (subsection (b), item 2) the fee shall be calculated based on the valuation as described in subsection (c) of this section.

#### (c) SCHEDULE OF BUILDING PERMIT FEES BASED ON VALUATION PROVISIONS

##### 1. BUILDING PERMIT FEES

<b>TOTAL VALUATION</b>	<b>PERMIT FEE</b>
\$1.00 to \$50,000.00	\$374.00 for the first \$10,000.00 plus \$1.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$414.50 for the first \$50,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$2,039.50 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$3,539.50 for the first \$1,000,000.00 plus \$2.00 for each additional \$1,000.00 or fraction thereof.

2. **PLAN REVIEW FEES.** When a plan or other data is required or requested pursuant to the code, a plan review fee shall be paid at the time of submitting plans and specifications for review. Said plan review fee shall be 65% of the building permit fee.

3. **DISABLED ACCESSIBILITY REVIEW FEES.** The fee for conducting a review of plans for compliance with the disabled accessibility standards found in Title 24 of the California Code of Regulations, to be assessed at the time of application for plan review, shall be an additional 10% of the plan review fee specified in subsection (c). The fee for conducting an inspection for compliance with said disabled accessibility standards, to be assessed at the time of issuance of a building permit, shall be an additional 10% of the building permit fee which is assessed under subsection (c).

**(d) OTHER FEES, DEPOSITS, AND PROVISIONS**

1. **PLAN REVIEW FEES FOR RESIDENTIAL TRACTS.** When a plan is registered with the Building Official as a Master Plan, all subsequent plan reviews for that Master Plan will be charged the fee listed in Item 1 of subsection (b), Schedule of Building Construction Permit Fees. The minimum fee will be charged for each unique floor plan in the phase regardless of the total number of dwelling units in the phase. If more than two hours is required to intake and review each unique floor plan, the time in excess of two hours will be charged at the Time and Material Rate described in subsection (e). Minor, nonstructural changes to Master Plans are acceptable, however, all additional staff time spent processing any plan changes will be added to the plan review fee.

2. **EXTENSION OF AN EXPIRED PLAN REVIEW.** When plans are submitted subsequent to plan review expiration, as permitted by Section 91.1.109.2.1, the plan review extension fee shall be 25 percent of the plan review fee prescribed above for newly submitted plans.

3. **PLAN CHANGES, ADDITIONS, REVISIONS OR INCOMPLETE PLANS.** Additional plan review required by plan changes, additions, or revisions to approved plans or because the plans are incomplete shall be charged at the time and material labor rate. The minimum charge shall be one-half hour.

4. **FEE REDUCTION FOR BUILDINGS USING SUSTAINABLE BUILDING PRACTICES.** For building permit applicants who voluntarily participate in the County of San Diego Green Building Program, as established by Board of Supervisors Policy F-50, the plan check and permit fees shall be reduced by 7.5%. To qualify for this fee reduction, the project shall use one of the following sustainable building practices:

**Energy Conservation** The project shall exceed California Energy Commission Standards by 15% or more for residential and 25% or more for commercial and industrial developments.

**Natural Resource Conservation** The project shall incorporate straw bale construction for all exterior walls or use recycled content in the building system. To be eligible for the fee reduction by using recycled content, the applicant must demonstrate, to the satisfaction of the Building Official, that 20% or more of the primary materials being used in the building system contain 20% or more post-consumer recycled content. Any reused materials will be found to satisfy the 20% post-consumer recycled content requirement. A fee reduction may also be approved when the applicant demonstrates, to the satisfaction of the Building Official, that at least one primary building material (e.g. roofing material) is 50% or more post-consumer recycled content.

**Water Conservation** The project shall include the installation of a graywater system. A permit is required from the Department of Environmental Health for the graywater system in addition to the building permit issued by the Department of Planning & Development Services.

5. **EXPEDITED PLAN REVIEW.** When requested by the applicant and approved by the Building Official, staff may use overtime to expedite a plan review. An additional fee shall



be charged for this service. The fee amount shall be determined using the time and material labor rate multiplied by the amount of time staff spends on expedited plan review.

6. **INSPECTIONS OUTSIDE OF NORMAL BUSINESS HOURS.** When the Building Official approves inspections outside of normal business hours, the fee shall be charged hourly at the rate of one and one-half times the standard time and material labor rate described in subsection (e) of this section. The minimum time charged shall be two hours.

7. **REFUNDS.** An applicant who has paid the applicable plan review or permit fees in subsection (a) or subsection (b) of this section may withdraw the application by submitting a written request to the Director of Planning & Development Services. The Department shall discontinue work on such application within one working day from the receipt of said request, except that the Department may continue to process an application involving the violation of a County ordinance.

The Director of Planning & Development Services shall not authorize the refund of any building fee paid except upon written application filed by the original applicant, received not later than one year after the date of fee payment.

Fee refunds of \$25,000 or more must receive Board of Supervisor approval prior to payment.

Final permits and/or documents shall not be issued until all required fees/deposits are paid in full.

The Director of Planning & Development Services may authorize the full refund of any fee paid hereunder which is erroneously collected by the County.

Refund of fees described in subsection (b) of this section shall be made in accordance with San Diego County Code Section 91.1.109.6.

8. **VIOLATIONS.** When a violation of any County code includes or results from the failure to obtain a required permit, a violation fee may be assessed as prescribed in San Diego County Code Section 91.1.109.4.1. In all cases the additional violation fee or deposit amount shall be treated as a non-refundable flat fee, even if the initial amount is a deposit.

9. **CHARGES FOR TECHNICAL REPORTS.** Information, circulars, reports of technical work, and other reports prepared by the Department of Planning & Development Services, when supplied to other government agencies, individuals or groups requesting copies of same, may be charged for by the Department in a sum not to exceed the cost of publication and distribution of such documents.

10. **HOMEOWNER AND BUSINESS OWNERS RELIEF - WAIVER OF PLAN REVIEW AND PERMIT FEES.** Notwithstanding the fees otherwise specified in subsections (a) and (b) of this section, and San Diego County Code Section 91.1.109, the plan check review fee and the permit fee shall not be charged for the following improvements provided the improvement has not been previously identified as a violation by the County:

Cargo containers of 320 square feet or less, when used for storage.

Exterior siding or plastering.

Non-masonry fencing and free-standing walls.

Replacement of roofing material (no alteration to the existing roof structure).

Skylights that are ICBO approved.

Window replacements with the same net openable area. (Per State of California Energy Efficiency Standards, replacement windows must still meet the requirements for the applicable climate zone).

Door replacements that are not required to be fire-rated.

Replacement or repair of interior drywall when on a wall or ceiling which is not required to be fire rated.

Electric heat pump and air conditioner replacements provided there is no alteration to the electrical system which supplies power to the heat pump or air conditioning unit.

Residential photovoltaic electrical systems.

Residential Small Wind Turbine Systems.

Replacement hot water heater installation when there is no modification or alteration of the electrical or gas system which supplies the water heater.

Emergency repair of gas lines.

Lawn sprinkler systems.

Decommissioning of septic systems and connection to public sewer.

11. HOMEOWNER RELIEF WAIVER OF PLAN REVIEW FEES. Notwithstanding the fees otherwise specified in subsections (a) and (b), no fee shall be charged for the plan check review of the following improvements if the improvement is accessory to a single-family dwelling, a duplex, or a mobile home built pursuant to county standard plans and the improvement has not been previously identified as a violation by the County:

Carports over 300 square feet.

Patio covers over 300 square feet.

Fireplaces.

Retaining walls built to County standards.

12. HOMEOWNER RELIEF EXEMPTION FOR SEISMIC RETROFITS. Notwithstanding the fees otherwise specified in subsections (a) and (b) of this section, and San Diego County Code Sections 91.1.109.2 and 91.1.109.5.17, the plan check review fee and the application fee shall not be charged for a seismic retrofit to a single-family dwelling, a duplex or a mobile home built pursuant to County standard plans.

13. **STANDARD HOURLY RATES.** The fee for items not listed in the above fee subsections or those designated "Time and Materials" shall be determined by the actual costs incurred by the Department of Planning & Development Services. The cost will be determined by using the labor rates specified in subsection (e) Schedule of Standard Hourly Rates.
14. **SURFACE MINING INSPECTION DEPOSIT.** The deposit for conducting annual inspections of surface mining operations to review compliance with the Major Use Permit, Reclamation Plan and Interim Management Plan shall be \$2,000. The deposit shall be due within 60 days after the adoption of this ordinance and on July 1 of each year thereafter. The \$2,000 amount shall apply to all existing surface mining operations for the first year and for the first year of each new surface mining operation. Thereafter, the Director shall determine the appropriate amount of the deposit for each surface mining operation. Approval and inspections of an Interim Management Plan shall be an expense of the inspection deposit.
15. **SIGNS - REFUNDABLE DEPOSIT.** The refundable deposit required prior to the approval of any administrative sign permit or minor use permit, as prescribed in the County Zoning Ordinance Section 6207 b. 1. xiv., shall be \$1,000.
16. **MISSED APPOINTMENT FEE.** The Building Official may charge this fee when an applicant does not show up for a scheduled plan submittal appointment or cancels the appointment less than 24 hours in advance.
17. **FEE WAIVER FOR STRUCTURES DAMAGED OR DESTROYED BY NATURAL DISASTER.** Notwithstanding the fees otherwise specified in subsections (a) and (b) of this section, the plan check review fee and the permit fee may be waived for an applicant who is rebuilding legally built structures which have been damaged or destroyed by a wildfire or other natural disaster and which are located within the boundaries of a geographic area which has been declared by resolution of the Board of Supervisors to be eligible for this fee waiver. The fee waiver shall not apply to any portion of a new structure which exceeds the square footage of the structure which is being replaced.
18. **FEE WAIVER FOR DISABLED VETERANS.** Notwithstanding the fees otherwise specified in subsections (a), (b) and (c) of this section, and San Diego County Code sections 91.1.109.2 and 91.1.109.5.17, the plan check and building permit fees shall be waived for modifications made to the homes of disabled veterans.
19. **SCHEDULE OF FEES FOR CANNABIS FACILITY OPERATING LICENSES ISSUED BY PLANNING & DEVELOPMENT SERVICES.** The fees for the licenses, permits and Operating Certificates issued by the Department of Planning & Development Services and services provided by Department of Planning & Development Services pursuant to Section 21.103.6 of the Regulatory Ordinances and this code shall be as follows:

License Type	Fee
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<b>Cannabis Facility</b>	
Operating Certificate Annual Renewal Fee	\$20,064
Business Practice Modification	\$5,699
Business Ownership Modification	\$1,461

## Notes

1. **OPERATING CERTIFICATE RENEWAL FEE.** An Annual Renewal Fee in the amount listed in Section 362.1 shall be paid when an application for an annual renewal for a cannabis Operating Certificate is filed. This fee recovers the costs associated with renewing the Operating Certificate and ensuring ongoing compliance with regulations within Sections 21.2503-21.2507 of the Regulatory Ordinances.

2. **BUSINESS PRACTICE MODIFICATION FEE.** A Business Practice Modification Fee is the amount listed in Section 362.1 and shall be paid when there is an application to modify the business practices of the cannabis facility listed on an existing Operating Certificate is filed. Modification includes the updating of business practices, which include the following activities: retail, cultivation on an area less than 10,000 square feet, manufacturing, or distribution. This fee recovers the costs associated with modifying the Operating Certificate and ensuring ongoing compliance with regulations within Sections 21.2503-21.2507 of the Regulatory Ordinances.

3. **BUSINESS OWNERSHIP MODIFICATION FEE.** A Business Ownership Modification Fee is the amount listed in Section 362.1 and shall be paid when there is an application to add or remove a responsible person to the Operating Certificate, update the corporate status, or transfer of the Operating Certificate is filed. This fee recovers the costs associated with modifying a cannabis facility's Business Ownership status and ensuring ongoing compliance with regulations within Sections 21.2503-21.2507 of the Regulatory Ordinances.

## (e) SCHEDULE OF STANDARD HOURLY RATES

Unless otherwise specified, all fees and deposits and time and material charges shall be calculated and will be charged using the following standard hourly billing rates:

<b>POSITION</b>	<b>HOURLY RATE</b>
<b>Project Planning/Land Development Division</b>	
Accountant (Technician/Staff/Associate)	\$112.00
Accountant (Senior)	\$134.00
Administrative Analyst	\$137.00
Civil Engineer	\$264.00

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Commission Secretary	\$111.00
Engineering Technician III	\$143.00
Imaging Technician (II, III)	\$96.00
Land Use Environmental Planner (I, II, III, Jr.)	\$238.00
Land Use Environmental Planning Manager	\$335.00
Land Use Technician (II, III)	\$119.00
Landscape Architect	\$287.00
Land Surveyor/Senior Land Surveyor	\$241.00
Office Support Specialist	\$107.00
Project Manager, Public Works	\$309.00
Senior Civil Engineer	\$309.00
Student Worker	\$26.00
<b>Building Division</b>	
Administrative Analyst	\$154.00
Account Clerk Specialist	\$74.00
Building Inspector (I/II)	\$153.00
Building/Enforcement Manager	\$235.00
Building/Enforcement Supervisor	\$193.00
Civil Engineer	\$219.00
Electrical/Mechanical Inspector	\$186.00
Land Use Aide	\$102.00
Land Use Environmental Planner (I, II, III)	\$168.00
Land Use Environmental Planning Manager	\$207.00
Land Use Tech (I, II/III)	\$102.00
Office Assistant	\$81.00
Permit Processing Coordinator	\$155.00
Project Manager, Public Works	\$193.00
Sr. Civil Engineer	\$278.00
Sr. Office Assistant	\$101.00
Student Worker	\$26.00
<b>Code Enforcement Division:</b>	
Building Inspector II	\$143.00
Building Enforcement Supervisor	\$166.00
Building Enforcement Manager	\$218.00
Code Enforcement Officer	\$121.00

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Land Use Environmental Planner I	\$139.00
Land Use/Environmental Planner II	\$151.00
Land Use Environmental Planner III	\$192.00
Land Use/Environmental Planner Manager	\$218.00
Land Use Technician II	\$104.00
Land Use Aide	\$80.00
Student Worker	\$26.00
<b>LUEG GIS Division:</b>	
GIS Coordinator	\$194.00
Senior Geographic Info System Analyst	\$176.00
Geographic Info System Analyst	\$125.00
Geographic Info System Technician	\$125.00
<b>Other County Departments</b>	
County Counsel - Attorney	Charged at hourly rate approved by the Board of Supervisors.
County Counsel - Paralegal	Charged at hourly rate approved by the Board of Supervisors.
Agriculture, Weights and Measures - Senior Agricultural/Standards Inspector	Charged at hourly rate approved by the Board of Supervisors.
Agriculture, Weights and Measures - Supervising Agricultural/Standards Inspector	Charged at hourly rate approved by the Board of Supervisors.

(f) DEPARTMENT OF PLANNING & DEVELOPMENT SERVICES BUILDING COMMITTED FUND BALANCE

1. PURPOSE. The County of San Diego may charge fees to cover the costs of building; provided such fees do not exceed the estimated reasonable cost of the services for which the fees are charged. The Building Reserve Designation was established by the resolution of the Board of Supervisors on June 27, 1995. In 2009, Governmental Accounting Standards Board 54 resulted in a change in name from Reserve Designation to Committed Fund Balance. The purpose of the Building Committed Fund Balance ("Committed Fund Balance") is to stabilize the revenue base of the Building Program within the Department of Planning & Development Services.

2. ESTABLISHMENT OF THE RESERVE DESIGNATION COMMITTED FUND BALANCE. There is hereby established the Department of Planning & Development Services Building

Committed Fund Balance into which shall be deposited all fees in excess of the actual cost required to provide services by the Department of Planning & Development Services in the Building Program. Moneys shall be deposited in and appropriated from the Committed Fund Balance in accordance with the provisions of this section.

3. DEPOSITS INTO THE COMMITTED FUND BALANCE. After the close of each fiscal year, the department shall determine the amount of fees collected and the actual full costs of providing services in the Building Program during the fiscal year and submit to the Office of Financial Planning for review. In the event the amount of fees collected exceeds the actual full costs, the Office of Financial Planning shall transfer such excess amount to the Committed Fund Balance.

4. UTILIZATION. The Committed Fund Balance shall be used only to offset costs in the Department of Planning & Development Services' Building Program. Funds in the Committed Fund Balance shall be appropriated only when it is estimated reasonably that actual full costs will exceed fees to be charged for services in the Building Program. The Chief Administrative Officer shall report to the Board of Supervisors on the need to appropriate any funds from the Committed Fund Balance prior to any appropriation by the Board of Supervisors. Building fees will be reviewed annually to ensure compliance with Board Policy B-29, "Fees, Grants, Revenue Contracts, Department Responsibility for Cost Recovery."

5. PUBLIC MEETINGS. All issues related to the Committed Fund Balance shall be considered by the Board of Supervisors in a regularly scheduled meeting. Notice of the time and place of the meeting shall be mailed at least fourteen (14) days prior to the meeting to any party who files a written request with the Clerk of the Board of Supervisors for such mailed notice.

**(g) WAIVER OF SPECIFIED FEES AND DEPOSITS FOR FARM EMPLOYEE HOUSING AND FARM LABOR CAMPS**

Notwithstanding any other provision of this article, the environmental action fees and deposits authorized by County Ordinance 4901 (N.S.), as specified in Section 362.1, shall be waived for:

(1) Any farm employee housing or farm labor camp project for which (i) a complete application for an Administrative Permit or a Minor Use Permit was filed between July 13, 1990, and January 13, 1991 pursuant to Ordinance No. 7768 (N.S.); or was filed between April 5, 1991 and October 5, 1991, pursuant to Ordinance No. 7875 (N.S.); or was filed between October 31, 1991 and June 30, 1993, pursuant to Ordinance No. 8086 (N.S.); or was filed between July 30, 1993, and June 30, 1994 pursuant to Ordinance No. 8271 (N.S.); or was filed between September 2, 1994 and June 30, 1995, pursuant to Ordinance No. 8436 (N.S.); or was filed between September 15, 1995 and June 30, 1998 pursuant to Ordinance No. 8574 (N.S.) or was filed between May 14, 1999 and June 30, 2004 pursuant to Ordinance No. 9021 (N.S.); or was filed between July 1, 2004 and June 30, 2009 pursuant to Ordinance No. 9647 (N.S.) and (ii) the application was approved; or

(2) Any farm employee housing or farm labor camp project for which (i) Section 17021.5 or Section 17021.6 of the California Health and Safety Code is applicable; (ii) the Agricultural Commissioner has issued a certificate of active agricultural enterprise; (iii) the housing is not the subject of an active code enforcement action; (iv) the applicant has entered into the contract required by Section 6156 u.11 or Section 6906 d. of The Zoning Ordinance; and (v) the application was filed between July 30, 1993, and June 30, 1994, pursuant to Ordinance No. 8271 (N.S.); or was filed between September 2, 1994 and June 30, 1995, pursuant to Ordinance No. 8436 (N.S.); or was filed between September 15, 1995 and June 30, 1998 pursuant to Ordinance No. 8574 (N.S.); or was filed between May 14, 1999 and June 30, 2004 pursuant to Ordinance No. 9021 (N.S.); or was filed between July 1, 2004 and June 30, 2009 pursuant to Ordinance No. 9647 (N.S.).

Said fee waiver for a Minor Use Permit for a farm labor camp shall be subject to the \$5,000.00 maximum waiver for all costs expended by staff within the Department of Planning & Development Services as set forth in the San Diego County Zoning Ordinance Section 7602 d.7. Said fee waiver for a farm labor camp project for which a Minor Use Permit is prohibited under Section 17021.5 or Section 17021.6 of the California Health and Safety Code shall also be limited to a \$5,000.00 maximum waiver for all costs expended by staff within the Department of Planning & Development Services.

**(h) WAIVER OF SPECIFIED FEES AND DEPOSITS FOR CERTAIN COMMUNITY DESIGN REVIEW AREA SITE PLAN APPLICATIONS IN THE I-15 CORRIDOR**

Notwithstanding any other provision of this article, the fee and deposit for processing a Community Design Review Area Site Plan application pursuant to Sections 7158 and 7602 of The Zoning Ordinance shall be waived for certain Site Plan applications within the I-15 Corridor (as defined in the County General Plan). Specifically, such Site Plan applications for community design review of a single dwelling on an existing legal lot, or for buildings or structures accessory to such a dwelling, shall have such fees and deposits waived.

(Added by Ord. No. 9968 (N.S.), effective 3-29-09; amended by Ord. No. 10033 (N.S.), effective 2-12-10; amended by Ord. No. 10037 (N.S.), effective 3-26-10; amended by Ord. No. 10194 (N.S.), effective 2-8-12; amended by Ord. No. 10223 (N.S.), effective 10-25-12; amended by Ord. No. 10271 (N.S.), effective 9-15-13; amended by Ord. No. 10286 (N.S.), effective 10-11-13; amended by Ord. No. 10287 (N.S.), effective 10-11-13; amended by Ord. No. 10298 (N.S.), effective 12-22-13; amended by Ord. No. 10352 (N.S.), effective 11-16-14; amended by Ord. No. 10472 (N.S.), effective 5-21-17; amended by Ord. No. 10528 (N.S.), effective 6-17-18; amended by Ord. No. 10590 (N.S.), effective 3-1-19; amended by Ord. No. 10597 (N.S.), effective 4-12-19; amended by Ord. No. 10607 (N.S.), effective 6-30-19; amended by Ord. No. 10663 (N.S.), effective 4-10-20; amended by Ord. No. 10667 (N.S.), effective 5-7-20; amended by Ord. No. 10685 (N.S.), effective 11-6-20; amended by Ord. No. 10707 (N.S.), effective 1-8-21; amended by Ord. No. 10708 (N.S.), effective 1-15-21; amended by Ord. No. 10725 (N.S.), effective 7-4-21; amended by Ord. No. 10788 (N.S.), effective 6-26-22; amended by Ord. No. 10813 (N.S.), effective 12-16-22; amended by Ord. No. 10847 (N.S.), effective 6-23-23)



## SEC. 362.2. DEPARTMENT OF PUBLIC WORKS.

This section contains provisions for fees, deposits and standard hourly rates for the Department of Public Works.

## (a) SCHEDULE OF FEES AND DEPOSITS

<b>DPW</b>			
<b>CASE TYPE</b>	<b>CROSS REFERENCE</b>	<b>INTAKE DEPOSIT/ FEE</b>	<b>Deposit (D) or Fee (F)</b>
PRE-APPLICATION CONFERENCE	459.8 CAC		
Initial Consultation		\$846	D
CONSTRUCTION PERMIT	71.408 CC & 71.609 CC		
Inspections		5% Const. Cost ≤\$100K + 3% Const. Cost >\$100K \$1,481.55 Minimum	D
<b>ENCROACHMENT PERMIT</b>	71.408 CC & 71.609 CC		
Inspections - Non-Small Cell Wireless Facility		5% Const. Cost ≤\$100K + 3% Const. Cost >\$100K \$1,481.55 Minimum	D
Inspections - Small Cell Wireless Facility	71.614 CRC, 362.1 and 362.2 CAC	\$350 up to 5 facilities + \$100 for each additional facility	D
<b>EXCAVATION PERMIT</b>	71.314 CC		
Inspection and Material Testing		\$5 Per Linear Foot (1st 1,000 LF). \$ 1.75 per Linear Foot thereafter. \$1,481.55 Minimum	D
<b>GRADING PERMIT (PLAN CHECK BY CU. YDS.)</b>	87.301 CC		

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Inspection		5% Const. Cost ≤\$100K + 3% Const. Cost>\$100K \$864.24 Minimum	D
Materials Testing		1.5% Const. Cost≤\$50 +1% Const. Cost>\$50K \$592.62 Minimum	D
<b>IMPROVEMENT PLAN - Curb Grade</b>	71.408 CC, 81.206 CC & 87.301 CC		
Curb Grade Inspection		5% Const. Cost ≤\$100K + 3% Const. Cost>\$100K \$4,321.18 Minimum	D
Curb Grade Materials Testing		1.5% Const. Cost ≤ \$50K + 1% Const. Cost>\$50K, \$592.62 Minimum	D
<b>IMPROVEMENT PLAN - Parcel Map (TPM)</b>	81.201, 81.205, & 87.301 CC		
Parcel Map (TPM) Inspection - Public Improvement		5% Construction Cost≤\$100K + 3% Const. Cost>\$100K \$4,444.65 Minimum	D
Parcel Map (TPM) Inspection - Private Improvement		5% Construction Cost≤\$100K + 3% Const. Cost>\$100K \$1,185.24 Minimum	D
Parcel Map (TPM) Materials Testing		1.5% Construction Cost≤\$50K + 1% Const. Cost>\$50K \$592.62 Minimum	D
<b>IMPROVEMENT PLAN - Subdivision Map Tentative Map (TM)</b>	81.201, 81.205, & 87.301 CC		
Subdivision Map TM Inspection		5% Construction Cost≤\$100K + 3% Const. Cost>\$100K \$1,605.01 minimum	D
Subdivision Map TM Material Testing		1.5% Construction Cost≤\$50K + 1% Const.Cost >\$50K	D

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		\$1,605.01 minimum	
<b>MAP MONUMENTATION</b>	460.31 CAC		
Full Subdivision		\$1,388 Minimum Plus \$27 per acre 1-50 acres (\$1,127-\$2,450) Plus \$13 per acre 51-100 acres (\$2,463-\$3,100) Plus \$7 per acre 101+ acres (\$3,107+)	D
<b>SEWER PLAN REVIEW</b>			
Plan Check Review	460.34 CAC	\$1,562	D
Sewer Construction Inspection		5% Const. Cost ≤\$100K + 3% Const. Cost>\$100K \$1,456.86 Minimum	D
Material Testing		1.5% Const. Cost≤\$50 + 1% Const. Cost>\$50K, \$592.62 Minimum	D
Sewer Reimbursement Agreement - Cost to prepare and process reimbursement agreement	H&SC 4742.3.68	\$2,238	D
Wastewater Treatment and Reclamation Plant Plan Review/Inspection		5% Construction Cost with a minimum deposit of \$17,747.63	D
Sewer Pump Station Plan Review/Inspection		5% Construction Cost with a minimum deposit of \$12,330.76	D
Closed - Circuit Televised Video Sewer (CCTV) Inspections		First segment between Manholes minimum deposit plus \$250 for each additional segment thereafter (a segment is length greater than 20 feet). Minimum deposit of \$1,635.01	D
<b>FEMA FLOODPLAIN MAP CHANGE REVIEW FOR PRIVATE DEVELOPMENT</b>	CA Water Code Appendix, Chapt. 105. San Diego		

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	County Flood Control District Act, Section 44		
FEMA/CLOMR/LOMR Review		\$6,297	D
FEMA CLOMR-F and LOMR-F Review		\$2,642	D
FEMA Elevation Certificate/LOMR Review		\$741	D
<b>STORMWATER MANAGEMENT PLAN (SWMP) (S)</b>	460.36; 67803(c)(1)CC	Min. Deposit shown below does not include required 3rd Party Engineering Report (cost dependent on size of District)	
Formation of Special Benefit Assessment District for Best Management Practice (BMP) Maintenance		\$9,701	D
<b>RECORD OF SURVEY</b>	460 CAC		
Application		\$664 for first sheet + \$93 for each additional sheet	F
<b>MOVING PERMIT/ ROUTE EVALUATION</b>			
Moving	71.209.5 CC	\$254	F
<b>STREET LIGHT REVIEW</b>	460.3.1 CAC		
Annexation		\$96	F
<b>STREET NAME SIGNS FEE</b>	460.3 CAC		
Sign Installation/ Replacement		\$340	F
<b>SMALL CELL WIRELESS FEE</b>	71.614 CC		
Annual Fee - Small Cell Wireless Facility		\$270 per facility	F

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CAC = County Administrative Code; CC = San Diego County Code; GC = CA Government Code; ZO = San Diego County Zoning Ordinance

(F) = Fee

(D) = Deposit, amount listed is intake deposit only, additional deposits may be required

### (b) STANDARD HOURLY RATES

All fees, deposits, and charges shall be calculated and will be charged at a rate not to exceed the following standard hourly rates:

POSITION	HOURLY RATE
Administrative Analyst I, II	\$84.67
Administrative Analyst III	\$84.67
Assistant Engineer	\$246.92
Assistant Land Surveyor	\$185.04
Civil Engineer	\$246.92
Construction Technician	\$193.09
County Traffic Engineer	\$282.07
County Counsel Attorney	Charged at the hourly rate approved by the Board of Supervisors
County Counsel Paralegal	Charged at the hourly rate approved by the Board of Supervisors
DPW Unit Manager	\$237.93
Engineering Technician I, II	\$182.76
Engineering Technician III	\$208.04
Equipment Operator	\$134.64
Land Surveyor	\$185.04
Land Surveyor, JR	\$133.55
Land Use/Environmental Planner I, II	\$162.61
Land Use/Environmental Planner III	\$226.44
Land Use/Environmental Planning Manager	\$243.92
LUEG Program Manager	\$218.56
Office Assistant	\$104.99
Program Coordinator	\$181.15
Road Crew Supervisor	\$174.62
Sanitation Regional Supervisor	\$169.69
Senior Civil Engineer	\$283.87

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Senior Equipment Operator	\$154.93
Senior Land Surveyor	\$207.56
Senior Office Assistant	\$104.99
Traffic Signal Coordinator	\$139.36
Wastewater Facilities Supervisor	\$169.69
Water Resources Manager	\$243.92

### (c) PROVISIONS

1. FEE WAIVER FOR STRUCTURES DAMAGED OR DESTROYED BY NATURAL DISASTER. Notwithstanding the fees and deposits otherwise specified in Section 362.2, subsection (a), the grading permit fees or deposits may be waived for an applicant who is rebuilding legally built structures which have been damaged or destroyed by a wildfire or other natural disaster and which are located within the boundaries of a geographic area which has been declared by resolution of the Board of Supervisors to be eligible for this fee or deposit waiver. The fee or deposit waiver shall not apply to any portion of a new structure which exceeds the square footage of the structure which is being replaced.

(Added by Ord. No. 9968 (N.S.), effective 3-29-09; amended by Ord. No. 10037 (N.S.), effective 3-26-10; amended by Ord. No. 10223 (N.S.), effective 10-25-12; amended by Ord. No. 10271 (N.S.), effective 9-15-13; amended by Ord. No. 10273 (N.S.), effective 9-15-13; amended by Ord. No. 10472 (N.S.), effective 5-21-17; amended by Ord. No. 10528 (N.S.), effective 6-17-18; amended by Ord. No. 10597 (N.S.), effective 4-12-19; amended by Ord. No. 10607 (N.S.), effective 6-30-19; amended by Ord. No. 10725 (N.S.), effective 7-4-21; amended by Ord. No. 10788 (N.S.), effective 6-26-22; amended by Ord. No. 10847 (N.S.), effective 6-23-23)

### SEC. 362.3. THE DEPARTMENT OF PARKS AND RECREATION.

This section contains provisions for standard hourly rates for the Department of Parks and Recreation.

(a) TIME AND MATERIALS RATES. Time and material rates shall be calculated and charged at the standard hourly billing rates listed in this section below for the actual costs incurred for services provided including, but not limited to, meetings, preparation of reports, review of reports or documents, and/or research.

### (d) SCHEDULE OF STANDARD HOURLY RATES

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<b>POSITION</b>	<b>HOURLY RATE</b>
Land Use/Environmental Planner III	\$179.00
Park Project Manager	\$163.00
Program Coordinator (Regional Manager)	\$173.00

(Added by Ord. No. 9968 (N.S.), effective 3-29-09; amended by Ord. No. 10037 (N.S.), effective 3-26-10; amended by Ord. No. 10223 (N.S.), effective 10-25-12; amended by Ord. No. 10472 (N.S.), effective 5-21-17; amended by Ord. No. 10528 (N.S.), effective 6-17-18; amended by Ord. No. 10607 (N.S.), effective 6-30-19; amended by Ord. No. 10725 (N.S.), effective 7-4-21; amended by Ord. No. 10788 (N.S.), effective 6-26-22; amended by Ord. No. 10847 (N.S.), effective 6-23-23)

**SEC. 362.3.5. [RESERVED]**

(Added by Ord. No. 9969 (N.S.), effective 4-11-09; repealed by Ord. No. 10223 (N.S.), effective 10-25-12)

**SEC. 362.3.6. ADMINISTRATION FEE FOR IMPACT FEE DEFERRALS.**

Notwithstanding any other provision of the Administrative Code, the following fee shall be paid:

**(a) DEPARTMENT OF PLANNING AND DEVELOPMENT SERVICES**

<b>CASE TYPE</b>	<b>AUTHORITY</b>	<b>AMOUNT</b>	<b>F/D</b>
ADMINISTRATION FEE FOR IMPACT FEE DEFERRALS	Bd. Policy B-29		
Commercial Building Permits		\$248 Per Phase	F
Residential Tract Permits		\$248 Per Permit	F

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(Added by Ord. No. 9973 (N.S.), effective 5-3-09; amended by Ord. No. 10223 (N.S.), effective 10-25-12; amended by Ord. No. 10607 (N.S.), effective 6-30-19; amended by Ord. No. 10725 (N.S.), effective 7-4-21; amended by Ord. No. 10788 (N.S.), effective 6-26-22; amended by Ord. No. 10847 (N.S.), effective 6-23-23)

APPROVED AS TO FORM AND LEGALITY

COUNTY COUNSEL

Claudia G. Silva

BY: Justin Crumley, Senior Deputy County Counsel