

From: [Leighton, Aimee](#)
To: [Jensen, Erin](#)
Subject: RE: DEHQ's Cost Recovery Proposal FY 2023-24 Board Letter - Request for Approval
Date: Thursday, April 20, 2023 10:36:05 AM

Hi Erin –

Approved.

Thanks~

Aimee

Aimee Leighton
Group Finance Director
Land Use and Environment Group
(619) 481-1182

From: Jensen, Erin <Erin.Jensen@sdcounty.ca.gov>
Sent: Thursday, April 20, 2023 8:42 AM
To: Harbert, Amy <Amy.Harbert@sdcounty.ca.gov>; Leighton, Aimee <Aimee.Leighton@sdcounty.ca.gov>; Bulante, Rizalie <Rizalie.Bulante@sdcounty.ca.gov>; Lusitana, Gregory <Gregory.Lusitana@sdcounty.ca.gov>
Subject: DEHQ's Cost Recovery Proposal FY 2023-24 Board Letter - Request for Approval

Good Morning,

DEHQ's FY 2023-24 Cost Recovery Proposal board letter is scheduled to be heard by the Board of Supervisors on May 3, 2023 and May 24, 2023, and you have been identified as an approver.

Due to system errors, EA is not operating correctly and we have opted to use an email response of "approved" to docket this item. Please reply by 11 am today.

Please let me know if you have any questions.

DEHQ – Amy Harbert
LUEG Finance – Aimee Leighton
OFP – Rizalie Bulante
County Counsel – Greg Lusitana

Thank you!

Erin Jensen

She/Her/Hers

Administrative Analyst III
County of San Diego, Department of Environmental Health and Quality
5500 Overland Ave., Suite 270, San Diego, CA 92123

From: [Bulante, Rizalie](#)
To: [Jensen, Erin](#); [Harbert, Amy](#); [Leighton, Aimee](#); [Lusitana, Gregory](#)
Subject: RE: DEHQ's Cost Recovery Proposal FY 2023-24 Board Letter - Request for Approval
Date: Thursday, April 20, 2023 10:01:48 AM
Attachments: [image001.png](#)

Approve.

Thanks.

Riza Bulante

Financial Policy & Planning Officer
County of San Diego – Office of Financial Planning

FISCAL IMPACT

The proposed increases to fees are included in the Fiscal Year (FY) 2023-24 CAO Recommended Operational Plan in the Department of Environmental Health and Quality (DEHQ).

If approved, the overall proposed fee adjustments will result in additional estimated costs and revenue of \$2,120,091, including additional estimated costs and revenue of \$946,452 in the Food and Housing Division, \$622,849 in the Land and Water Quality Division, \$548,680 in the Hazardous Materials Division (HMD) and \$2,110 in the Community Health Division, effective FY 2023-24. The funding source is fees paid by DEHQ customers.

A waiver of Board Policy B-29: *Fees, Grants, Revenue Contracts – Department Responsibility for Cost Recovery* (Board Policy B-29) is requested because the proposed fees do not cover all operating costs in the food, body art, pools, septic and HMD programs, and discretionary projects. The total unrecovered cost, per Board Policy B-29, for permit fees that are not full cost recovery is \$1,664,906, and if approved, will be funded with \$1,102,871 in committed General Fund ~~fund~~ balance, and \$562,035 from the Environmental Health Trust Fund.

Additionally, a waiver of Board Policy B-29 is requested to continue to reduce fees for food, housing, pool, and temporary event permits requested by nonprofit organizations. The total

~~Legistar~~ v1.0

5

SUBJECT: COST RECOVERY PROPOSAL TO ADOPT ORDINANCES RELATED TO FEES AND DEPOSITS IN THE DEPARTMENT OF ENVIRONMENTAL HEALTH AND QUALITY EFFECTIVE FISCAL YEAR 2023-24 (5/3/2023 – FIRST READING; 5/24/2023 – SECOND READING UNLESS ORDINANCE IS MODIFIED ON SECOND READING) (DISTRICTS: ALL)

unrecovered cost per Board Policy B-29 for these waivers is approximately \$261,447 in DEHQ for FY 2023-24, and if approved, will be funded with existing General Purpose Revenue.

Inclusive of all funding sources and programs, the total unrecovered cost per Board Policy B-29 for DEHQ in FY 2023-24 is \$1,926,353. In future fiscal years, DEHQ will return to the Board to identify any unrecovered costs and funding sources. There will be no additional staff years.

From: Jensen, Erin <Erin.Jensen@sdcounty.ca.gov>

Sent: Thursday, April 20, 2023 8:42 AM

To: Harbert, Amy <Amy.Harbert@sdcounty.ca.gov>; Leighton, Aimee <Aimee.Leighton@sdcounty.ca.gov>; Bulante, Rizalie <Rizalie.Bulante@sdcounty.ca.gov>; Lusitana, Gregory <Gregory.Lusitana@sdcounty.ca.gov>

Subject: DEHQ's Cost Recovery Proposal FY 2023-24 Board Letter - Request for Approval

Good Morning,

DEHQ's FY 2023-24 Cost Recovery Proposal board letter is scheduled to be heard by the Board of Supervisors on May 3, 2023 and May 24, 2023, and you have been identified as an approver.

Due to system errors, EA is not operating correctly and we have opted to use an email response of "approved" to docket this item. Please reply by 11 am today.

Please let me know if you have any questions.

DEHQ – Amy Harbert
LUEG Finance – Aimee Leighton
OFP – Rizalie Bulante
County Counsel – Greg Lusitana

Thank you!

Erin Jensen

She/Her/Hers

Administrative Analyst III
County of San Diego, Department of Environmental Health and Quality
5500 Overland Ave., Suite 270, San Diego, CA 92123
☎ (619) 605-9202 **Mail Stop:** O-560
✉ erin.jensen@sdcounty.ca.gov

From: [Lusitana, Gregory](#)
To: [Jensen, Erin](#); [Harbert, Amy](#); [Leighton, Aimee](#); [Bulante, Rizalie](#)
Subject: RE: DEHQ's Cost Recovery Proposal FY 2023-24 Board Letter - Request for Approval
Date: Thursday, April 20, 2023 8:47:36 AM
Importance: High

Hi Erin:

I approve this BL on behalf of DEHQ from a legal perspective. Thanks.

--Greg

From: Jensen, Erin <Erin.Jensen@sdcounty.ca.gov>
Sent: Thursday, April 20, 2023 8:42 AM
To: Harbert, Amy <Amy.Harbert@sdcounty.ca.gov>; Leighton, Aimee <Aimee.Leighton@sdcounty.ca.gov>; Bulante, Rizalie <Rizalie.Bulante@sdcounty.ca.gov>; Lusitana, Gregory <Gregory.Lusitana@sdcounty.ca.gov>
Subject: DEHQ's Cost Recovery Proposal FY 2023-24 Board Letter - Request for Approval

Good Morning,

DEHQ's FY 2023-24 Cost Recovery Proposal board letter is scheduled to be heard by the Board of Supervisors on May 3, 2023 and May 24, 2023, and you have been identified as an approver.

Due to system errors, EA is not operating correctly and we have opted to use an email response of "approved" to docket this item. Please reply by 11 am today.

Please let me know if you have any questions.

DEHQ – Amy Harbert
LUEG Finance – Aimee Leighton
OFP – Rizalie Bulante
County Counsel – Greg Lusitana

Thank you!

Erin Jensen

She/Her/Hers

Administrative Analyst III
County of San Diego, Department of Environmental Health and Quality
5500 Overland Ave., Suite 270, San Diego, CA 92123
☎ (619) 605-9202 **Mail Stop:** O-560
✉ erin.jensen@sdcounty.ca.gov

From: [Harbert, Amy](#)
To: [Jensen, Erin](#); [Leighton, Aimee](#); [Bulante, Rizalie](#); [Lusitana, Gregory](#)
Subject: RE: DEHQ's Cost Recovery Proposal FY 2023-24 Board Letter - Request for Approval
Date: Thursday, April 20, 2023 8:45:56 AM

Good morning. I approve this Board letter for DEHQ.

Thank you,

Amy

Amy Harbert | She-Her-Hers

County of San Diego | Department of Environmental Health and Quality | Director

5500 Overland Avenue, Suite 170 | San Diego, CA 92123 | Office 858.505.6672 | amy.harbert@sdcounty.ca.gov



Learn & explore during Earth Month

www.sandiegocounty.gov/earthday

From: Jensen, Erin <Erin.Jensen@sdcounty.ca.gov>

Sent: Thursday, April 20, 2023 8:42 AM

To: Harbert, Amy <Amy.Harbert@sdcounty.ca.gov>; Leighton, Aimee <Aimee.Leighton@sdcounty.ca.gov>; Bulante, Rizalie <Rizalie.Bulante@sdcounty.ca.gov>; Lusitana, Gregory <Gregory.Lusitana@sdcounty.ca.gov>

Subject: DEHQ's Cost Recovery Proposal FY 2023-24 Board Letter - Request for Approval

Good Morning,

DEHQ's FY 2023-24 Cost Recovery Proposal board letter is scheduled to be heard by the Board of Supervisors on May 3, 2023 and May 24, 2023, and you have been identified as an approver.

Due to system errors, EA is not operating correctly and we have opted to use an email response of "approved" to docket this item. Please reply by 11 am today.

Please let me know if you have any questions.

DEHQ – Amy Harbert
LUEG Finance – Aimee Leighton
OFP – Rizalie Bulante
County Counsel – Greg Lusitana

Thank you!

Erin Jensen

She/Her/Hers

Administrative Analyst III

County of San Diego, Department of Environmental Health and Quality

5500 Overland Ave., Suite 270, San Diego, CA 92123

☎ (619) 605-9202 **Mail Stop:** O-560

✉ erin.jensen@sdcounty.ca.gov