CLERK OF THE BOARD OF SUPERVISORS EXHIBIT/DOCUMENT LOG

MEETING DATE & AGENDA NO. <u>09/30/2025 #17</u>

STAFF DOCUMENTS (Numerical)

No.	Presented by:	Description:
1	Staff	9-page PowerPoint
2		
3		
4		
5		
	PUBLIC DO	CUMENTS (Alphabetical)
No.	Presented by:	Description:
Α	N/A	
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ARTIFICIAL INTELLIGENCE

Establishing a County Artificial Intelligence (AI) Policy and Governance Framework to Safeguard Transparency, Equity, and Accountability in AI use and Providing Direction on the Future of County Technology



County Technology Office

BACKGROUND



June 4, 2024 (13)	County Board of Supervisors established an ad-hoc subcommittee for Artificial Intelligence (AI) and
	Information Technology (IT) infrastructure.

October 16, 2024	The first subcommittee meeting focused on foundation knowledge of AI and presentations
	from subject matter experts.

January 15, 2025	Second subcommittee meeting focused on the role of AI in the workforce presentations from key
	organizations.

	CAO Memo titled "Research, Best Practices, and Recommendations on Transformative	
February 27, 2025	bruary 27, 2025 Technologies and Artificial Intelligence" to establish governance, vendor management policie	
	incident response plan, and workforce training.	

April 8, 2025 (18)	The CAO was directed to develop an AI governance framework to use responsible AI across
	County departments.

April 10 to	Met with ERGs, community groups, disability groups, UCSD Labor Center, SEIU and other
August 1, 2025	partners.

September 30, 2025	Report back to the Board on Al Policy and Governance.
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OVERVIEW

The County focused on three areas to establish the responsible and safe use of Artificial Intelligence (AI):

- Al Bill of Rights
- Board of Supervisors Al Policy
- Al Governance Framework

SOLICITED INPUT AND SHARED COUNTY APPROACH

To do proper due diligence, the County met with the following organizations to share our approach and solicit feedback:

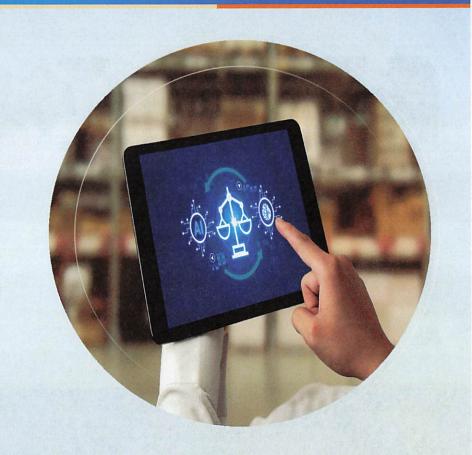
- 10 Employee Resource Groups
- Committee for Persons with Disabilities
- Military and Veterans Advisory Council
- Commission on the Status of Women & Girls
- Equity Diversity & Inclusion Champions
- National Association of County Organizations
- North County Chamber of Commerce
- Department of Human Resources
- · SEIU
- UCSD Labor Center

AI BILL OF RIGHTS



Key elements:

- 1. Safe and effective systems
- 2. Discrimination protections
- 3. Data privacy
- 4. Notice and explanation
- 5. Human alternatives considerations and fallback



AI POLICY



Key elements:

- 1. Provide guidance
- 2. Procurement and use
- 3. Roles and responsibilities
- 4. Risk management
- 5. Security and privacy
- 6. Prohibited uses



AI GOVERNANCE FRAMEWORK



County drafted as directed by the Board:

- 1. Governance Framework
- 2. Workforce Education and Training Plan
- 3. Procurement Guidelines
- 4. Security Checklist
- 5. Risk Management Framework
- 6. Incident Response Plan



RECOMMENDATION



- Adopt Board Policy A-140 Artificial Intelligence Board Policy
 - Attachment to the Board Policy: County of San Diego Artificial Intelligence (AI) Bill of Rights
- Receive the following components of the County of San Diego Artificial Intelligence (AI) Governance Framework, which will be routinely reviewed and updated by the Chief Technology Office:

1.CoSD Al Governance Framework

2.CoSD AI Workforce Education and Training Plan

3.CoSD AI Procurement Guidelines

4.CoSD AI Security Checklist

5.CoSD Al Risk Management Framework

6.CoSD Al Incident Response Plan



Questions?

County Technology Office

