

**CLERK OF THE BOARD OF SUPERVISORS
EXHIBIT/DOCUMENT LOG**

MEETING DATE & AGENDA NO. 09/30/2025 #17

STAFF DOCUMENTS (Numerical)

No.	Presented by:	Description:
1	Staff	9-page PowerPoint

2

3

4

5

PUBLIC DOCUMENTS (Alphabetical)

No.	Presented by:	Description:
A	N/A	

B

C

D

E

F



ARTIFICIAL INTELLIGENCE

Establishing a County Artificial Intelligence (AI) Policy and Governance Framework to Safeguard Transparency, Equity, and Accountability in AI use and Providing Direction on the Future of County Technology

County Technology Office



BACKGROUND



June 4, 2024 (13)	County Board of Supervisors established an ad-hoc subcommittee for Artificial Intelligence (AI) and Information Technology (IT) infrastructure.
October 16, 2024	The first subcommittee meeting focused on foundation knowledge of AI and presentations from subject matter experts.
January 15, 2025	Second subcommittee meeting focused on the role of AI in the workforce presentations from key organizations.
February 27, 2025	CAO Memo titled "Research, Best Practices, and Recommendations on Transformative Technologies and Artificial Intelligence" to establish governance, vendor management policies, AI incident response plan, and workforce training.
April 8, 2025 (18)	The CAO was directed to develop an AI governance framework to use responsible AI across County departments.
April 10 to August 1, 2025	Met with ERGs, community groups, disability groups, UCSD Labor Center, SEIU and other partners.
August 26, 2025 (12)	Item was continued to September 30, 2025
September 30, 2025	Report back to the Board on AI Policy and Governance.



OVERVIEW

The County focused on three areas to establish the responsible and safe use of Artificial Intelligence (AI):

- AI Bill of Rights
- Board of Supervisors AI Policy
- AI Governance Framework

SOLICITED INPUT AND SHARED COUNTY APPROACH

To do proper due diligence, the County met with the following organizations to share our approach and solicit feedback:

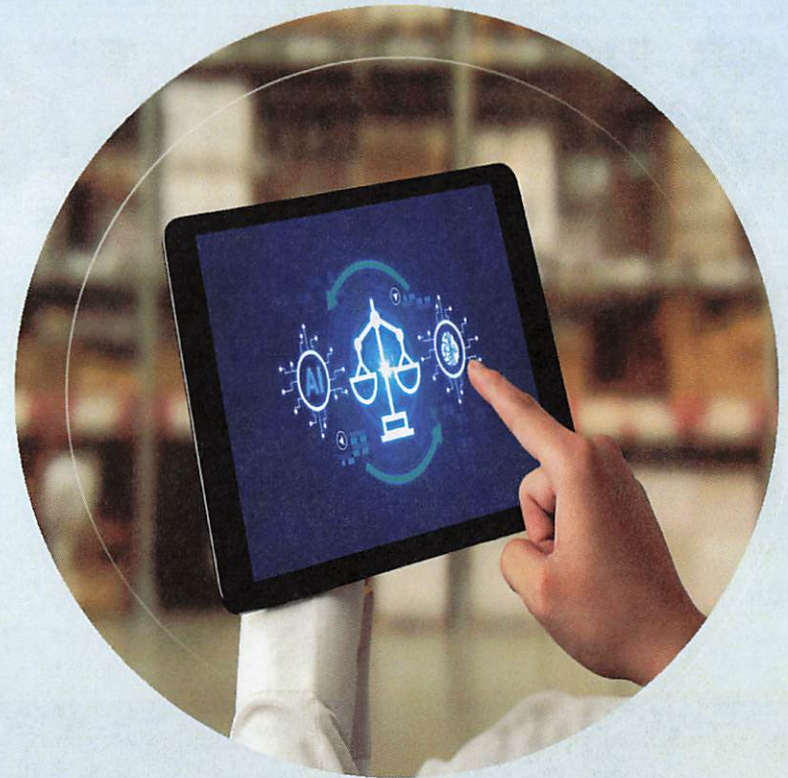
- 10 Employee Resource Groups
- Committee for Persons with Disabilities
- Military and Veterans Advisory Council
- Commission on the Status of Women & Girls
- Equity Diversity & Inclusion Champions
- National Association of County Organizations
- North County Chamber of Commerce
- Department of Human Resources
- SEIU
- UCSD Labor Center

AI BILL OF RIGHTS



Key elements:

1. Safe and effective systems
2. Discrimination protections
3. Data privacy
4. Notice and explanation
5. Human alternatives considerations and fallback



AI POLICY



Key elements:

1. Provide guidance
2. Procurement and use
3. Roles and responsibilities
4. Risk management
5. Security and privacy
6. Prohibited uses



AI GOVERNANCE FRAMEWORK



County drafted as directed by the Board:

1. Governance Framework
2. Workforce Education and Training Plan
3. Procurement Guidelines
4. Security Checklist
5. Risk Management Framework
6. Incident Response Plan



RECOMMENDATION



1. Adopt Board Policy A-140 Artificial Intelligence Board Policy

- [Attachment to the Board Policy](#): County of San Diego Artificial Intelligence (AI) Bill of Rights

2. Receive the following components of the County of San Diego Artificial Intelligence (AI) Governance Framework, which will be routinely reviewed and updated by the Chief Technology Office:

- 1.CoSD AI Governance Framework
- 2.CoSD AI Workforce Education and Training Plan
- 3.CoSD AI Procurement Guidelines
- 4.CoSD AI Security Checklist
- 5.CoSD AI Risk Management Framework
- 6.CoSD AI Incident Response Plan



Questions?

County Technology Office

