



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

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First District

JOEL ANDERSON
Second District

TERRA LAWSON-REMER
Third District

NATHAN FLETCHER
Fourth District

JIM DESMOND
Fifth District

DATE: April 26, 2022

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TO: Board of Supervisors

SUBJECT

AUTHORIZE COMPETITIVE SOLICITATIONS FOR A RELOCATION PLANNING AND SERVICES CONSULTANT (DISTRICTS: ALL)

OVERVIEW

The Housing Authority of the County of San Diego (HACSD) owns and operates 121 public housing units at four developments located in the City of Chula Vista. HACSD is undertaking a major rehabilitation project at the elderly-disabled housing development that will require the relocation of 59 households for an anticipated four months. The County of San Diego (County), Health and Human Services Agency, Housing and Community Development Services intends to secure a qualified and experienced relocation consultant to facilitate the relocation and provide safe, convenient, and temporary housing for the residents during the upgrade. Today's action requests the San Diego County Board of Supervisors to authorize the Director, Department of Purchasing and Contracting to issue a competitive solicitation for a consultant to provide relocation planning and services.

This item supports the County's vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically left behind, as well as our ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe and thriving communities. In addition, this item supports the County's Framework for Ending Homelessness by extending the useful life of this property and maintaining the quality of life and safety for the residents that reside there.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

In accordance with Section 401, Article XXIII of the County Administrative Code authorize the Director, Department of Purchasing and Contracting to issue a competitive solicitation for public housing consulting and relocation services. Upon successful negotiations and determination of a fair and reasonable price, award a contract for an initial term of one year, and with up to an additional six months if needed, and to amend the contract as needed to reflect changes in program, funding or service requirements, subject to the availability of funds and the approval of the Agency Director, Health and Human Services Agency or designee.

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EQUITY IMPACT STATEMENT

The Housing Authority of the County of San Diego (HACSD) administers various rental assistance programs funded by the U.S. Department of Housing and Urban Development (HUD) intended to assist very low-income families, the elderly, homeless veterans, and the disabled to afford decent, safe, and sanitary housing. Towncentre Manor site serves elderly and disabled households. Improvements at this site will extend the useful life of this property and maintain the quality of life and safety for the vulnerable population for the foreseeable future. A relocation consultant will be responsible for planning and managing the relocation process, which will include notifying residents of the relocation. The request for proposal will require the consultant to conduct meetings with each household to explain the process and be available to consult with each tenant.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year (FY) 2021-2023 Operational Plan in the Health and Human Services Agency (HHS). If approved, this will result in no change in cost and revenues in FY 2021-22 and estimated costs and revenues of up to \$2.2 million in FY 2022-23 for the relocation planning and services costs. The funding source is previously allocated General Fund fund balance. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

The funds in the consultation contract will provide contracting opportunities for companies engaged in relocation consultation services, and owners of hotels/motels and short-term affordable housing units.

ADVISORY BOARD STATEMENT

N/A

BACKGROUND

The Housing Authority of the County of San Diego owns and operates 121 public housing units at four developments located in the City of Chula Vista. One of the developments is Towncentre Manor, a 59-unit elderly-disabled housing development. The development is 37 years old and has additional capital improvements needs beyond normal repair and upkeep. The County of San Diego, Health and Human Services Agency, Housing and Community Development Services is investing in a major system improvement project that will replace and/or upgrade safety, accessibility, electrical and mechanical systems. Some of the improvements include the replacement of the elevator system, installation of a fire sprinkler system, and replacement of the domestic boiler. These upgrades support the County’s Framework for Ending Homelessness by extending the useful life of this property and maintaining the quality of life and safety for the residents that reside there.

The project will require the temporary relocation of 59 households for an anticipated four months. A relocation consultant qualified and experienced in managing the relocation process will identify secure, safe, and convenient temporary housing for the residents during the upgrade and return them to their units upon project completion. The relocation consultant will coordinate with the construction contractor throughout all phases of the project, make all payments associated with the relocation, and address any issues the residents may have throughout the process.

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Today's action requests the San Diego County Board of Supervisors to authorize the Director, Department of Purchasing and Contracting to issue a competitive solicitation for a consultant to provide relocation planning and services.

LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN

Today's action supports the County of San Diego's 2022-2027 Strategic Plan Initiatives of Sustainability (Economy), Community (Quality of Life), and Equity (Housing) by promoting economic sustainability for low-income families and improving quality of life, by providing programs and services that enhance the community through increasing the well-being of residents; and utilizing facilities, infrastructure, and finance to provide housing opportunities that meet the needs of the community.

Respectfully submitted,



HELEN N. ROBBINS-MEYER
Chief Administrative Officer

ATTACHMENT(S)

N/A