

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, FEBRUARY 08, 2022**

MINUTE ORDER NO. 4

SUBJECT: ESTABLISHMENT OF THE CALIFORNIA MICROBUSINESS COVID-19 RELIEF GRANT PROGRAM AND APPROPRIATION OF GRANT FUNDING (DISTRICTS: ALL)

OVERVIEW

On October 11, 2021, the California Governor's Office of Business and Economic Development, through the California Office of the Small Business Advocate, announced the solicitation of applications from California's 58 county governments for the California Microbusiness COVID-19 Relief Grant (MBCRP) Program as eligible grantmaking entities to administer a program that would make grants available to eligible microbusinesses impacted by COVID-19 and related health and safety restrictions.

On November 16, 2021 (12), the Board of Supervisors (Board) authorized the Deputy Chief Administrative Officer/Chief Financial Officer, or their designee, to pursue grant funding that provides opportunities for economic prosperity, community development, and/or relief opportunities for the San Diego regional economy. Under this authority, the Finance and General Government Group applied for the MBCRP Program and was notified on December 22, 2021, that the County of San Diego (County) was awarded \$4,175,000. Through this grant, Auditor and Controller will work with contractors to provide outreach and technical assistance to grant applicants, making sure that this program reaches the businesses that need it most. In total, the County will be able to distribute 1,550 grants to eligible microbusinesses totaling \$3,875,000.

Today's action requests the Board to authorize the Auditor and Controller to take all necessary actions to establish the MBCRP Program consistent with grant requirements and establish appropriations.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Authorize the Auditor and Controller or designee to execute agreements with microbusinesses and take all necessary actions to establish the California Microbusiness COVID-19 Relief Grant Program consistent with grant requirements.
2. Establish appropriations of \$300,000 in Auditor and Controller (\$45,000 in Salaries & Benefits, \$255,000 in Services & Supplies for grant administration contracts) based on California Office of the Small Business Advocate (CalOSBA) funds for the California Microbusiness COVID-19 Relief Grant Program. **(4 VOTES)**
3. Establish appropriations of \$3,875,000 in Countywide Finance Other, Services & Supplies, for the distribution of awarded grants, based on CalOSBA funds for the California Microbusiness COVID-19 Relief Grant Program. **(4 VOTES)**

EQUITY IMPACT STATEMENT

The Microbusiness grants will allow for the County to provide additional financial assistance to underserved small business groups that have negatively been impacted by the COVID-19 pandemic, and that have faced historic barriers to accessing capital, including businesses majority owned and operated

by women, minorities or persons of color, veterans, undocumented individuals, and individuals living in rural or low-wealth areas on low income. The grant funds may be used towards the purchase of equipment, investments in working capital, applications for/renewal of permits, payment of business debt accrued due to the COVID-19 pandemic, costs resulting from the COVID-19 pandemic and related health and safety restrictions, or business interruptions or closures incurred because of the COVID-19 pandemic.

FISCAL IMPACT

Funds for this request are not included in the Fiscal Year 2021-22 Operational Plan for Auditor and Controller or Countywide Finance Other. If approved, this request will result in costs and revenue of \$4,175,000 in Fiscal Year 2021-22. Of the total costs and revenue, \$300,000 will be in the Auditor & Controller for Salaries and Benefits and grant administration contracts while \$3,875,000 will be in Countywide Finance Other for the grant awards that will be disbursed to approved microbusinesses. The funding source is California Office of the Small Business Advocate grant funding for the California Microbusiness COVID-19 Relief Grant Program. Any funding not disbursed will be returned to the state by December 30, 2022. There will be no change in net General fund costs and no additional staff years.

BUSINESS IMPACT STATEMENT

The California Microbusiness COVID-19 Relief Grant Program will have a positive impact on qualified businesses within the region by providing \$2,500 grants to assist in the purchase of equipment, investments in working capital, applications for/renewal of permits, payment of business debt accrued due to the COVID-19 pandemic, costs resulting from the COVID-19 pandemic and related health and safety restrictions, or business interruptions or closures incurred because of the COVID-19 pandemic.

ACTION:

ON MOTION of Supervisor Desmond, seconded by Supervisor Vargas, the Board of Supervisors took action as recommended, on Consent.

AYES: Vargas, Anderson, Lawson-Remer, Fletcher
NOT PRESENT: Desmond

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter

