

**COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS  
TUESDAY, MARCH 03, 2026**

**MINUTE ORDER NO. 7**

**SUBJECT: GENERAL SERVICES - APPROVE FIRST AMENDMENT TO LEASE AGREEMENT FOR THE CIVIL GRAND JURY AND CEQA EXEMPTION (DISTRICT: 3)**

**OVERVIEW**

The San Diego County Civil Grand Jury is a group of 19 citizens that reviews and investigates operations of the County of San Diego, its 18 incorporated cities, and other quasi-governmental agencies to determine whether they can be made more efficient, effective and responsive to the needs of the public. The Civil Grand Jury investigates citizen complaints against these entities and performs a watchdog function to ensure the entities are operating in the most efficient manner.

Today's request is for the Board of Supervisors to approve a lease renewal for the 4,202 square feet of office space at 550 West C Street in downtown San Diego, with 550 Corporate Owner LLC, a Delaware limited liability company, the building owner.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

1. Find the proposed lease for the Civil Grand Jury is exempt from the California Environmental Quality Act (CEQA) Guidelines pursuant to State CEQA Guidelines Section 15301.
2. Approve and authorize the Director, Department of General Services, to execute the proposed lease amendment for the premises located at 550 West C Street., San Diego.

**EQUITY IMPACT STATEMENT**

The Civil Grand Jury supports the community in its current location. Extending the term of the lease would benefit the community by continuing to provide resources. The Civil Grand Jury provides availability of adequate programs and resources to ensure the community has equitable access to County resources.

**SUSTAINABILITY IMPACT STATEMENT**

Implementing effective sustainability objectives is crucial to ensuring safe and healthy communities and contributing to the overall success of the region. The approval of this lease amendment supports the County's Strategic Initiative of Sustainability to ensure the capability to respond to immediate needs for individuals, families, and the region.

**FISCAL IMPACT**

Funds for this request are included in the Fiscal Year 2025-26 Operational Plan for San Diego County Civil Grand Jury. If approved, this request will result in a current year cost of \$69,867 and \$171,283 for FY 2026-27. The funding source is General Purpose Revenue. There will be no change in net general fund costs and no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

**ACTION:**

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Aguirre, the Board of Supervisors took action as recommended, on Consent.

AYES: Aguirre, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

State of California)  
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER  
Clerk of the Board of Supervisors



**Signed**  
**by** Andrew Potter