

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE
September 30, 2025 | 9:30 a.m.

Virtual Participation
Call in: 1 (619) 343-2539
Meeting ID: 248 050 530 608
Passcode: ZL6HF7T3
Click to [Join Teams Meeting](#)

COSED CLERK OF THE BOARD
2025 OCT 10 PM12:38

MINUTES – DRAFT

Members		Absent Members	Guests
Attendance	Elaine Lewis Susan Mallett Wanda Smith	Stephen Huber Jacqueline Simon	Mrs. Cesar Javier
	Staff		
	Jana Jordan Samantha Hasler		
Item	Outcome		
1. Call to Order & Attendance	Susan Mallett, Chair, called the meeting to order at 9:33 a.m. a. Welcome & Guest/Member Introductions b. Confirmation of Quorum (quorum is 3): 3 members present at this time.		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable.	None.		
3. Standard Business	a. Public Comments/Announcements b. Approval of July 22, 2025, Meeting Minutes: [M/S – E. Lewis / W. Smith: Unanimous]		
4. Special Business – AIS Advisory Council	a. Board Letter i. Approve Out-of-Country Travel for County of San Diego Representatives to Participate in the Japan Center for International Exchange US-Japan Program on Healthy and Resilient Aging (Action)* [M/S – E. Lewis / W. Smith: Unanimous]		
5. Membership Business	a. Current Status – 6 vacancies. The committee discussed vacancies, recruitment, and seat terms. b. Resignations – N/A c. Applicants i. Application Log* – The subcommittee reviewed this log. ii. Application Review* – The subcommittee reviewed and discussed applications. iii. Interviews – The subcommittee conducted interviews with candidates J. Valerdi and C. Javier. No recommendations for appointments were made at this time. d. Interested Parties – Individuals that have submitted an application will be encouraged to continue attending meetings. e. Vacancy Log* - Supervisor-Appointed Seat Vacancies: 4 - Council-Appointed Seat Vacancies: 2 f. Actions i. Recommendations to seat applicant(s): Refer to item 4.c.iii ii. Actions regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): Refer to item 4.c.iii g. Membership i. Attendance: Monitor/Review Attendance Log* ii. Ethics Training: 1 past due; 2 new members pending		
6. Executive Business	a. Monthly Presentations [see Annual Calendar]* (Possible Action) b. Standing Subcommittee Status and Appointments (Possible Action) c. Ancillary Subcommittee Status and Appointments (Possible Action)		

	d. Auxiliary Subcommittee Status and Appointments (Possible Action) e. Ad Hoc Subcommittee Status and Appointments (Possible Action)
7. Annual Goals*	The Annual Goals were reviewed and will be brought for approval at the next general Council meeting.
8. Other Items	
9. Build October 13 th Council Meeting Agenda	The October 13 th agenda was prepared: [M/S – E. Lewis / W. Smith: Unanimous]
10. Next Meeting	The next meeting will be on October 20, 2025, at 9:30 a.m.
11. Adjournment	Meeting adjourned at 11:22 a.m.

AIS Advisory Council

APPLICATION LOG
October 20, 2025

Applicant Name	Dates						Comments	Endorsed by Subcommittee	Subcommittee Involvement	Age > 60	(To Be) Seated	To Clerk of the Board
	App. Received	Region/ District	Meeting Attended	Meeting Attended	Interviewed	Follow-up						
Alioto, Antoinette	3/19/25	North / 5	5/12/25	6/9/25	10/20/25							
Bergmann, Brett	9/2/25	East / 4	9/8/25									
Cahen, Eva	8/26/25	North / 3								Yes		
Chisolm, Helen	9/1/25	East / 4								Yes		
Esguerra, Junne	9/26/25	North / 5										
Javier, Cesar	6/9/25	East / 4	5/12/25	6/9/25	9/30/25					Yes		
Kurup, Deepti	9/15/25	North / 3										
Mitchell, Veronica	6/9/25	Central / 4										
Strohl, Linda	9/6/25	North / 2	9/8/25							Yes		
Valerdi, Jorge	5/9/25	East / 4	5/12/15	6/9/25	9/30/25					Yes		



COUNTY OF SAN DIEGO

APPLICATION FOR COUNTY OF SAN DIEGO BOARD, COMMISSION, OR COMMITTEE

INSTRUCTIONS: Please complete this form in its entirety. Be sure to include the full title of the Board, Commission or Committee for which you desire consideration. Note the additional requirements listed at the bottom of the second page.

(For Official Use Only)

Please note that this application is a public record subject to disclosure. This application will be active for a period of one year. After one year, it is necessary to file a new application for another year of eligibility.

Submit the completed application to the Clerk of the Board of Supervisors, BCC Desk, 1600 Pacific Highway, Room 402, San Diego, CA 92101-2471 or via e-mail at bcc@sdcounty.ca.gov

Alioto	Antoinette
_____ Last Name	_____ First Name
Aging & Independence Services, Advisory Council	District 5
Name of Board, Committee, or Commission to Which You are Applying for Membership	Supervisory District You Live In

County boards, commissions, and committees meet at times mutually satisfactory to the members. Day meetings are more common than evening meetings. Will you be able to schedule your time accordingly? ☒ Yes ☐ No

N/A

Please list any time restrictions

What are your principal areas of interest in County Government?

As the Director of Aging Connections at Jewish Family Service and a member of the City of San Diego Senior Affairs Advisory Board, I am passionate about services, and access to them, that support older adults aging in community safely and with dignity.

List all County Boards, Commissions or Committees of which you are a current member.

Not a current member ☐

Committee Name	Date Appointed
City of San Diego Senior Affairs Advisory Board	5/2024
California Senior Legislature	9/2022
_____	_____
_____	_____

List past County appointments with dates served, and other past or present community or public service appointments.

Not a current member ☐

Committee/Organization Name	Dates Served
_____	_____
_____	_____

STATEMENT OF OCCUPATIONAL EXPERIENCE

Jewish Family Service San Diego

Current Employer

Director of Aging Connections

9 years

Job Title

Length of Employment

Previous Employers	Position Title	Length of Employment
CA	CA	CA
CA	CA	CA
CA	CA	CA

What experience or special knowledge can you bring to your area(s) of interest?

My past experience as a caregiver for both of my parents (Alzheimer's Disease and cancer) lead me to SDSU where I received my BA in Gerontology, minoring in Social Work. My passion for this field has brought me to a position where I can put what I learn from the community to good use. Listening to those experiencing the ever changing needs of older adults and to the professionals that support them is what drives my work.

Please list community organizations to which you belong:

Please see above

Please describe your ethnic origin:

WHITE (not of Hispanic Origin): All persons having origins in any of the original peoples of Europe

Select the gender you identify as:

Female

What is your age?

55-64 years old

What is your total income?

\$75,000 to \$99,999

NOTE: Candidates for the Assessment Appeals Board, County Hearing Officer, Eye Gnat Abatement

Appeals Board, Fly Abatement and Appeals Board and/or Planning Commission, are required to submit evidence of their qualifications and a Statement of Incompatible Activities Related to County Duties (Form 519) that can be found on the Clerk of the Board's website at: www.sandiegocounty.gov/content/sdc/cob/forms.html. Candidates may be asked to provide additional information.

Membership qualifications for all County Boards, Commissions and Committees may be accessed through the Clerk of the Board's website at www.sandiegocounty.gov/cob/bcac/ or by calling (619) 531-5600. This Application will be considered complete when such requirements are provided by the applicant.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.

Antoinette Alioto

3/18/2025

Applicant's Signature

Date

Vacancy Log ⁺

October 20, 2025

❖ **Current Vacancies: 6**

❖ **Vacancies: Board of Supervisors-appointed Seats: 4**

May be filled 14 days after posting if vacant prior to end of Supervisor's term.

- 1) Seat #1 (1/8/29)
- 2) Seat #2 (1/8/29)
- 3) Seat #9 (1/4/27)
- 4) Seat #10 (1/4/27)

❖ **Vacancies: Council-appointed Seats: 2**

May be filled 14 days after posting if vacant prior to terming out.

- 1) Seat #17 (4/7/28)
- 2) Seat #29 (2/9/29)

❖ **Pending Term Expiration: None**

❖ **Pending Council Action: None**

❖ **Pending Board of Supervisors/Clerk of the Board Action: None**

*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates

AIS Advisory Council Attendance

2025-26

Name	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Bishop, Sabrina*	A												Bishop, S.
Colburn-Hargis, Paige*	✓												Colburn-Hargis, P.
Coulbourn, Sheila	V												Coulbourn, S.
Detsky-Weil, Faye	✓												Detsky-Weil, F.
Huber, Stephen	✓												Huber, S.
Rhys Jones	✓												Jones, R.
Kagan, Ted	✓												Kagan, T.
Kerr, Mina	✓												Kerr, M.
King, Shirley*	A												King, S.
Leggett, Dennis	✓												Leggett, D.
Lewis, Elaine	✓												Lewis, E.
Lochner, Mikie	✓												Lochner, M.
Mallett, Susan	✓												Mallett, S.
Martinez, Silvia	✓												Martinez, S.
McNamara, Dan	✓												McNamara, D.
Milroy, David*	✓												Milroy, D.
Mulvey, Bradlyn	✓												Mulvey, B.
Nocon, Molly*	✓												Nocon, M.
Patterson, Taryn	A												Patterson, T.
Phillips, Maureen*	A												Phillips, M.
Simon, Jacqueline	✓												Simon, J.
Sirisakorn, Smith	✓												Sirisakorn, S.
Smith, Wanda	A												Smith, W.
Whittaker, Cristin	A												Whittaker, C.

* Supervisor Appointee	✓	Present for Advisory Council Meeting
	A	Absent
	V	Virtual Participation (AB 2449)
	W	Waive

AIS Advisory Council

ANNUAL CALENDAR - COUNCIL FY 2025-26

MONTH	GUESTS/ACTIVITIES	AIS TOPICS	COUNCIL BUSINESS	
			Date Sensitive	Authority*
SEPTEMBER (9/8/25) Fall Prevention World Alzheimer's ANNUAL MEETING BL 6(E)(4)	HOUSING AND COMMUNITY DEVELOPMENT SERVICES		❖ SWEAR-IN OFFICERS	IIIa 82.5(b) BL 4(A)(3)
			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
			=> ADOPT ANNUAL REPORT	IIIa 82.16
			=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
			=> COUNCIL GOALS: REVIEW DRAFT	A-74(E)(4)
			=> SUBCOMMITTEE CHAIR ANNUAL TRAINING	BL 5(C)(2)(a)
OCTOBER (10/13/25)	SAN DIEGO OASIS	AGING ROADMAP ANNUAL REPORT	=> ADOPT COUNCIL GOALS	A-74(E)(4)
NOVEMBER (11/10/25) National Family Caregiver		OMBUDSMAN ANNUAL REPORT	• CSL CAUCUS REPORT: SACRAMENTO	WIC 9302 CDA PM 13-04, III (C)
DECEMBER (no mtg.)				
JANUARY (1/12/26)		PUBLIC HEALTH NURSE TEAM		
FEBRUARY (2/9/26)		IN-HOME SUPPORTIVE SERVICES	➤ APPOINT AREA PLAN SUCOMM.	BL 5(C)(3)
MARCH (3/9/26)		CALAIM	✓ APPOINT BUDGET SUBCOMM.	
APRIL (4/13/26)		HEALTH & COMMUNITY ENGAGEMENT TEAM	➤ AREA PLAN PUBLIC HEARING (26-27 Annual Update)	IIIa 82.1(a) A-74(C)(8) BL 5(C)(3)
MAY (5/11/26) Older Americans	HHSa BUDGET PRESENTATION per A-74(c)(8)	MULTIPURPOSE SENIOR SERVICES PROGRAM	⊕ APPOINT LEGISLATIVE SUBCOMM. APPOINT NOMINATING SUBCOMM.	A-74(C)(12) BL 5(C)(3)
			• CSL VACANCY ELECTION CSL Full Term Election	WIC 9302
JUNE (6/8/26) World Elder Abuse Awareness Alzheimer's & Brain Awareness June 30 - County FY ends		ADVISORY COUNCIL STRATEGIC PLANNING	❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: REPORT STATUS	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
			=> SUBCOMMITTEE GOALS 26-27 Discuss/develop in subcommittee mtgs	
				IIIa 82.12 BL 3(C)(2)
JULY (7/13/26) July 1 - County FY begins		ADULT PROTECTIVE SERVICES TEAM	⊕ COUNCIL: Leg. Policy Guidelines—conclude review, forward proposals	BL 5(C)(3)
			❖ ELECT OFFICERS	IIIa 82.5(a) BL 4(A)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition & Brown Act	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL 1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
AUGUST (no mtg.)				



COSD CLERK OF THE BOARD
2025 OCT 9 PM3:16

**COUNTY OF SAN DIEGO
ENVIRONMENTAL HEALTH AND QUALITY ADVISORY BOARD MEETING**

**July 16, 2025
8:30 a.m. – 10:00 a.m.
Hybrid
Virtual Meeting/In-person**

Members Present	Members Absent	Staff Present	Others Present
Quinnton Austn Zohir Chowdhury Scott Snyder Toby Roy Mike Vizzier Laurie Walsh LaRosa Watson Jared Wilson	Jesse Conner Cliff Hanna Kevin Sabellico	Ana Becker, DEHQ Heather Buonomo, DEHQ Joseph Chan, DEHQ John-Ross Glueck, DEHQ Saran Grewal, DEHQ Amy Harbert, DEHQ Joann Lee, DEHQ Zoraida Moreno, DEHQ Deb Mosley, DEHQ Dolores Scruggs, DEHQ Steven Tamayo, DEHQ Larry Valenzuela, DEHQ	Cesar Javier Purita Javier

I. CALL TO ORDER

The meeting was called to order at 8:31 a.m., with seven active EHQAB members present.

II. STATEMENT (JUST CAUSE) AND/OR CONSIDERATION OF A REQUEST TO PARTICIPATE REMOTELY (EMERGENCY CIRCUMSTANCES) BY A BOARD MEMBER (POSSIBLE ACTION, IF APPLICABLE)

“Just Cause” for Board Member Jared Wilson.

III. APPROVAL OF THE MEETING MINUTES – ACTION ITEM

MOTION TO APPROVE THE June 18, 2025, MINUTES – Board member LaRosa, 2nd Board member, Vizzier.

ALL IN FAVOR – 6-0-0

IV. PUBLIC COMMENTS

Cesar Javier and Purita Javier attended having interest in environmental health.

V. DEHQ PROGRAM OVERVIEW PRESENTATION – INFORMATIONAL ITEM

Heather Buonomo, Division Director, Joann Lee, Chief, Food Water Housing Division (FWHD) Zoraida Moreno, Chief, Hazardous Materials Division (HMD), and Saran Grewal, Chief, Community Health Division (CHD) provided an overview of DEHQ.

The presentation walked through the department’s mission, goals, organizational structure, and key programs, offering insights into how each division contributes to protecting public health and the environment through regulatory oversight, community engagement, and service delivery.

Board members had questions and comments regarding staff training, REHS certifications, and if career development connections exist with community colleges. They asked about community response to pool inspections, how inspections are conducted for childhood lead exposure, and whether

combining divisions has resulted in cost savings. Questions were also raised about mosquito control efforts—specifically, whether aerial spraying affects bee populations, if there is a public website showing spray schedules, and whether the numerous mosquito pools detected were accompanied by an increase in public complaint reporting. Finally, members inquired about the alignment of local food safety practices with CDPH and NEHA standards.

VI. JUNE 18, 2025, PUBLIC HEALTH LAB TOUR – INFORMATIONAL ITEM

Board members shared their observations from the recent Public Health department tour. The group noted that the equipment and technology on display were highly impressive and cutting edge. The design and layout of the rooms were also commended for their functionality and thoughtful planning.

Dr. Corrigan was recognized for his enthusiasm and subject matter expertise. His presentation conveyed a strong command of the subject matter and genuine passion for the work being done in public health.

VII. UPDATES FROM THE DEHQ EXECUTIVE OFFICE – INFORMATIONAL ITEM

Amy Harbert, Director of Environmental Health and Quality

- **Legislative Highlights/Program Updates (DEHQ Chiefs/Program Coordinator)**

The bills below were discussed.

- Food Water and Housing Division Programs, Heather Buonomo
 - AB 1288: Registered Environmental Health Specialists
 - AB 1470: Food Facilities: Retail Food Safety: Coastal Development Permits: Exemption
 - AB 592: Business: Retail Food
 - AB 671: Accelerated Restaurant Building Plan Approval: California Retail Food Code: Tenant Improvements
- Hazardous Materials Division Program, Zoraida Moreno
 - SB 561: Hazardous Waste: Emergency Distress Flare Safe Disposal Act
- Food Water and Housing Division Programs, Joann Lee
 - AB 253: California Residential Private Permitting Review Act: Residential Building Permits

- **Upcoming Board Letters, Amy Harbert, Director**

- Local Emergency Review

VIII. ADJOURNMENT – 9:44 A.M.

MOTION TO ADJOURN – Board member Walsh 2nd Board member Vizzier.

ALL IN FAVOR – 8-0-0

Next meeting will be held Wednesday, August 20, 2025, 8:30 a.m. – 10:00 a.m.

5530 Overland Avenue
2nd Floor, Conference Rooms 241 & 242
San Diego, CA 92123

Shawn

COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)

MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
First Floor – Conference Room B

COSD CLERK OF THE BOARD
2025 OCT 15 AM 10:10

Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>

September 11, 2025 - 3:30 p.m. to 5:00 p.m.

Members Present

Jeannine Nash
Hilary Ward
Janelle Lopez
Samantha Jenkins
Destiny Preston
Elana Levens-Craig
Summer Elliott
Greg McGuire
Wilford Smith

Excused

Carla Vanegas
Maurice Borders

Absent

Jorge Medina

Staff

Herminia Ramirez, Chief, DSCE
Deo Akena, Manager, DSCE-CAP
Jocelyn Salamat, AA, DSCE-CAP
Amanda Bass-Garcia, AA, DSCE
Corinne Rodriguez, OA, DSCE- CAP

1. **Call to Order:** Meeting called to order by the Chair, Jeannine Nash, at 3:37 pm.
2. **Roll Call:** 9 members were present; quorum was **Achieved**. (7 primaries, 2 alternates)
3. **Acceptance of Agenda:** Hilary motioned to accept agenda; Samantha seconded. All in favor, motion passed.
4. **Approval of Minutes:** Samantha motioned to accept the August 14, 2025, minutes; Summer seconded; Destiny abstained. All remaining members in favor, motion passed.
5. **Public Comments:**
 - No public comments
6. **Information Item: Vacancy Report**
 - There are 7 primary vacancies:
 - Public Sector – Seat 1: The new supervisor is still in the process of getting acquainted with her responsibilities and with all advisory boards; when the appropriate time comes, CAP will work with the new supervisor to appoint a CAB member.
 - Public Sector – Seat 5: Application submitted. Recommended that the applicant directly contact the Board of Supervisor's office.
 - Private Sector – Seat 8: Application submitted.
 - Private Sector – Seat 14
 - Private Sector – Seat 15
 - Economically Disadvantaged Sector – Seat 12 (Central Region): CAB voted to appoint applicant Cesar Javier to Seat 12 during the June 10th meeting. There is an appointment in process; awaiting availability to meet with CAP Chief for training and information regarding the scope of CAB.

- Economically Disadvantaged Sector – Seat 7 (North Central Region)
- There are 6 alternate vacancies:
 - Private Sector – Seat 18
 - Private Sector – Seat 23: Pending application from Serene Health IPA.
 - Private Sector – Seat 24
 - Private Sector – Seat 25
 - Economically Disadvantaged Sector – Seat 21 (Central Region)
 - Economically Disadvantaged Sector – Seat 17 (North Central Region)

7. Discussion Item: Time Limit for Public Comments

- CAB members present agreed to revise the time limit for public comments as follows:
 - For items not listed on the agenda: limited to two (2) minutes instead of three (3).
 - For items listed on the agenda: limited to two (2) minutes instead of five (5).
- CAB members requested to revise the verbiage for the guidelines to clarify that the Chair would have the discretion during the meeting to set a time limit for input for both the items not listed on the agenda and the items listed on the agenda.

8. Action Item: Time Limit for Public Comments

- Destiny motioned to make the changes to the time limits as discussed and revise the guidelines to clarify that the Chair has discretion to set the time limits for input during the meeting; Elana seconded. All in favor, motion passed.

9. Discussion Item: Guidance for filling Private Sector Alternate Seats

- CAB members discussed the following regarding Private Sector Alternate Seats:
 - Whether they should be from the same organization as the corresponding Primary Seat member.
 - Expressed the concern that the Alternate member might not convey the preferences of the Primary member.
 - Samantha voiced Wilford's concerns about competing interests among the Alternate and Primary members if they don't represent the same organization.
 - Acknowledged the difficulty of filling seats in general, and more specifically, the challenges a Primary member faced in obtaining approval to recruit an Alternate member from his organization.
 - Samantha inquired into a time and location assessment to determine whether changes should be made to encourage more applications for CAB membership.
 - Jeannine shared that there previously were time and location changes, and the same challenges arose, emphasizing that it is ultimately about the member's willingness and commitment.
 - Jeannine further expressed that when she had originally joined CAB, Alternate members were from different organizations than their Primary counterparts, which allowed CAB to reach more people in the community, and there was a variety in representation on the board, reaching all walks of life.
 - Hilary emphasized that Alternate members and their corresponding Primary members would communicate to ensure they are on the same page, similar to communications between Alternate and corresponding Primary members for the Economically Disadvantaged Sector.
 - Samantha inquired into an interest list of organizations for outreach, focusing on contacting the Program Managers of organizations.

10. Action Item: Guidance for filling Private Sector Alternate Seats

- Janelle Lopez motioned to revise the guidance, not requiring Private Sector Alternate Seat members to be from the same organization as the corresponding Primary Seat member. All in favor, motion passed.

11. Discussion Item: CAB Nominating Committee (AD HOC)

- Discussed preferences for CAB members to serve on an Ad Hoc Nominating Committee and assist with interviews. Summer, Samantha, and Jeannine offered to serve in the Ad Hoc Nominating Committee when needed.

12. Discussion Item: Equitable Access and Barriers for CAB Applicants

- Shared that on October 7, County representatives across different departments shall discuss improvements to ensure equitable access for CAB Applicants and other attendees of County Boards, Commissions, and Committees.
- Matters such as disabilities, transportation, childcare, meals, stipends, fundraising, and communication methods shall be discussed.
- Encouraged CAB members to convey any additional concerns to CAP ahead of the meeting, to allow for their concerns to be elevated and addressed.
- CAB members inquired into the mileage reimbursement offered by the County and how far back this may be claimed. Janelle mentioned that reimbursement is mentioned in the By-Laws (Article 2, Section H).

13. Discussion item: Confirmation – Ethics Training Certificate (Org. Std. 5.7)

- Reminded CAB members to complete their Ethics Training modules and submit the Certificates.

14. Discussion item: Confirmation – Review of Biennial CAB Training Material (Org. Std. 5.8)

- Reminded CAB members to respond that they have reviewed and understood the Biennial CAB Training Material if they were not present during the April meeting.

15. Director's Update: Provided by Deo Akena

- Deo provided updates; refer to Director's Update document.
- CAB members agreed to obtain detailed progress updates on a quarterly basis. General program updates shall continue to be provided on a monthly basis.
- Members requested a CAB Outreach and Recruitment Package, detailing the following:
 - CAB member's description of duties (job description), and examples of input provided (Community Action Plan & Community Needs Assessment)
 - Outreach email template with boilerplate language
 - Database of organizations for targeted outreach, especially reaching Program Managers of organizations
 - Expectations for Transportation/travel, Length of service, Time commitment, Training, Skillsets, Mileage Reimbursement

16. Chair's Update: Provided by Jeannine Nash

- Jeannine encouraged members to each bring one person to the next meeting.

17. Adjournment - Next Meeting

- Hilary Ward made the motion to adjourn. Destiny Preston seconded the motion. All in favor, motion carried. Meeting ended at 4:52 PM.
- The next regular meeting will be on Thursday October 9th, 2025 - In Person at Seville Plaza.

NORTH COUNTY GANG COMMISSION COUNTY OF SAN DIEGO

North County Gang Commission Agenda

October 16, 2025

9:00 a.m.

North Coastal Regional Center Conference Rooms A-D

1701 Mission Ave, Oceanside CA 92058

COGO CLERK OF THE BOARD
2025 OCT 20 AM 11:51

9:00 Call to Order, Roll

Lisa Nugent

In Person: Agner Medrano, Flower Alvarez-Lopez

Virtual: Brooke Tafreshi, Alberta Saavedra, Joseph Hallare

9:05 Introductions

Dante Dauz

Deferred due to time constraints

9:20 Officer Elections

Lisa Nugent

-Chair

-Vice Chair

-Secretary

Officer Elections were deferred until committee has complete understanding of Brown Act Rules; Roberts Rules and all other Policies associated with committees per County of San Diego. Lisa Nugent is going to have County Counsel come to the next meeting to provide training for the committee.

**9:35 Discussion of Roles and
Responsibilities**

Dante Dauz

Dante Dauz read each commissioner's name, seat number and which District they were appointed by. He then read the duties and responsibilities of the commission. Commissioner Medrano and Commissioner Tafreshi shared responsibilities from previous committee service so new members could understand the goals, roles and responsibilities of the commission. Lisa Nugent explained the roles of her and Dante's role on the commission.

9:50 Discussion of Meeting Hours

Dante Dauz

The commission will meet during the lunch hour and have some special meetings in the evening hours as needed.

NORTH COUNTY GANG COMMISSION COUNTY OF SAN DIEGO

10:05 Discussion of Meeting Frequency

Lisa Nugent

The commission will meet on the 3rd Thursday of each month and alternate between Lifeline and One Safe Place.

10:15 Meeting Adjourns