



# COUNTY OF SAN DIEGO

## AGENDA ITEM

### BOARD OF SUPERVISORS

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First District

JOEL ANDERSON  
Second District

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Third District

MONICA MONTGOMERY STEPPE  
Fourth District

JIM DESMOND  
Fifth District

**DATE:** August 27, 2024

**08**

**TO:** Board of Supervisors

### SUBJECT

**GENERAL SERVICES – APPROVAL OF THIRD AMENDMENT TO LEASE AGREEMENT FOR HEALTH AND HUMAN SERVICES AGENCY, 3609 OCEAN RANCH BOULEVARD, OCEANSIDE, AND NOTICE OF EXEMPTION (DISTRICT: 5)**

### OVERVIEW

On November 15, 2016 (11), the San Diego County Board of Supervisors (Board) approved a lease for space located at 3609 Ocean Ranch Boulevard in Oceanside for use by the Health and Human Services Agency (HHSA). HHSA is currently utilizing this space as the North Coastal Public Health Center. This public health center provides access to preventive health services such as immunizations and education with an emphasis on communicable disease control and maternal child health for families and individuals in North Coastal communities. The lease has been extended through a series of Board approved amendments.

The lease expires on August 31, 2024, and there are no options to extend the term. HHSA has a need to continue operating from this site. Staff from the Department of General Services have negotiated a lease amendment that will extend the term one (1) year and provide three (3) one-year options to further extend the term. Today's request is for Board approval of the amendment.

### RECOMMENDATION(S)

#### CHIEF ADMINISTRATIVE OFFICER

1. Find that the proposed lease amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines section 15301.
2. Approve and authorize the Director, Department of General Services, to execute the proposed lease amendment for the premises located at 3609 Ocean Ranch Boulevard, Oceanside.

### EQUITY IMPACT STATEMENT

It is anticipated that the proposed lease amendment for the Health and Human Services Agency will have a positive impact on the community by ensuring access for all through a fully optimized health and social service delivery system.

### SUSTAINABILITY IMPACT STATEMENT

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Implementing effective sustainability objectives is crucial to ensuring safe and healthy communities and contributing to the overall success of the region. The approval of the lease amendment is appropriate as it supports the County’s Strategic Initiative of Sustainability to ensure the capability to respond to immediate needs for individuals, families, and the region.

**FISCAL IMPACT**

Funds for this request are included in the Fiscal Year (FY) 2024-2026 Operational Plan for the Health and Human Services Agency (HHSA). If approved, this request will result in estimated costs and revenue of \$267,440 in FY 2024-2025 based on an amendment commencement date of September 1, 2024. The funding sources are existing Realignment and existing General Purpose Revenue. There will be no change in net General Fund cost and no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

**ADVISORY BOARD STATEMENT**

N/A

**BACKGROUND**

On November 15, 2016 (11), the San Diego County Board of Supervisors (Board) approved a lease for space located at 3609 Ocean Ranch Boulevard, Oceanside, for the Health and Human Services Agency (HHSA). The lease provided office space for HHSA Public Health Services and interim office space for HHSA North Coastal Regional administrative staff that was displaced during construction of the North Coastal Live Well Health Center and North Coastal Live Well Center. Currently, HHSA Medical Care Services is utilizing this space as the North Coastal Public Health Center. This public health center provides access to preventive health services such as immunizations and education with an emphasis on communicable disease control and maternal child health for families and individuals in North Coastal communities. On July 24, 2018 (9), the Board approved the first amendment to lease that reduced the size of the premises, to accommodate staff moves, and extended the term. As more staff relocated to the new buildings, the premises was further reduced, and the term extended when the Board approved the second amendment to lease on July 13, 2021 (30). The lease expires on August 31, 2024, and there are no options to extend the term.

HHSA Medical Care Services programs and staffing serving the North Coastal Region are being assessed and there is a need to continue operating in this building. Staff from the Department of General Services (DGS) have negotiated a lease amendment that will extend the term one (1) year and provide three (3) one-year options to further extend the term.

Details of the proposed first amendment to lease are as follows:

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LEASE PROVISION	EXISTING LEASE	PROPOSED LEASE AMENDMENT
LESSOR	Ocean Ranch Boulevard 3605 Corp.	No change
PREMISES	8,229 rentable square feet	No change
TERM	7.5 years	8.5 years total
OPTIONS TO EXTEND	Two (2) options of one (1) year each	Three (3) options of one (1) year each
RENT ADJUSTMENTS	3% annually	No adjustment
EARLY TERMINATION	No early termination	No change
UTILITIES	Lessor pays	No change
MAINTENANCE	Lessor pays	No change
CUSTODIAL	Lessor pays	No change
MONTHLY OCCUPANCY COST		
Rent	\$28,809 (3.50)	\$26,744 (3.25)
Utilities	-	-
Maintenance	-	-
Custodial	-	-
<b>TOTAL OCCUPANCY COST PER MONTH</b>	<b>\$28,809 (3.50)</b>	<b>\$26,744 (3.25)</b>

#### ENVIRONMENTAL STATEMENT

The proposed lease amendment is categorically exempt from environmental review pursuant to Section 15301 of the California Environmental Quality Act (CEQA) Guidelines because it involves amending an existing lease for use of an existing building, involving negligible or no expansion of the existing use.

#### LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN

Today's proposed action to approve the lease amendment for the Health and Human Services Agency supports the Community Initiative in the County of San Diego's 2024-2029 Strategic Plan by providing services that support safe communities.

Respectfully submitted,



EBONY N. SHELTON  
Chief Administrative Officer

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LEASE AGREEMENT FOR HEALTH AND HUMAN SERVICES AGENCY,  
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**ATTACHMENT**

Attachment A: Notice of Exemption