

**COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS  
TUESDAY, OCTOBER 22, 2024**

**MINUTE ORDER NO. 13**

**SUBJECT: GENERAL SERVICES - APPROVAL IN PRINCIPLE TO LEASE SPACE FOR  
RELOCATION OF THE SANTEE BRANCH LIBRARY (DISTRICT: 2)**

**OVERVIEW**

The County of San Diego Santee Branch Library has been operating out of a leased facility located at 9225 Carlton Hills Blvd. #17, Santee CA 92071, since 1985. The Santee Branch Library is approximately 9,300 square feet and does not have adequate or functional space for library materials, programs, and needed resources. The Library Master Plan calls for a 15,000 square foot facility to support this community. County Library needs to relocate because the Santee Branch Library is undersized.

Today's request is for the San Diego County Board of Supervisors (Board) to approve, in principle, lease of space for the Santee Branch Library. Upon successful negotiation of the lease agreement, staff will return to the Board to request approval of the transaction.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

1. Find that the proposed action is not an approval of a project as defined by the California Environmental Quality Act (CEQA) pursuant to Section 15378 (b)(5) of the State CEQA guidelines.
2. Approve in principle the lease of approximately 15,000 square feet of space to relocate the Santee Branch Library.
3. Authorize the Director, Department of General Services, to conduct a site search, negotiate a lease, and upon successful negotiations, return to the Board for approval of the lease agreement.

**EQUITY IMPACT STATEMENT**

The Santee Branch Library is lacking critical elements to support the community in its current location. A larger library would benefit the community that has been traditionally underserved due to the lack of space for adequate materials, programs, and resources providing equitable access to educational classes, opportunities to develop literacy, online and paper study materials, and recreational reading at no cost to the communities and customers. The County Library also provides access to broadband internet and computers so that customers can access the digital services they need to meet their goals of learning, connecting, job-seeking, and acquiring safety-net services. The Santee Branch Library will ensure continued support services for all groups that benefit from Library Services.

**SUSTAINABILITY IMPACT STATEMENT**

Implementing effective sustainability objectives is crucial to ensuring safe and healthy communities and contributing to the overall success of the region. The approval in principle for a larger facility for the Santee Branch Library is appropriate as it supports the County's Strategic Initiative of Sustainability to ensure the capability to respond to immediate needs for individuals, families, and the region.

## **FISCAL IMPACT**

There is no fiscal impact associated with the requested approval in principle of a lease for the relocation of the Santee Branch Library. However, there will be future fiscal impact, the lease costs resulting from this action will be determined during lease negotiations and will be provided when staff returns to the Board to request approval of a new lease agreement. The funding source for the lease will be the Library Fund and will be included in future Operational Plans for the Library. There will be no change in net General Fund cost and no additional staff years.

## **BUSINESS IMPACT STATEMENT**

N/A

## **ACTION:**

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Desmond, the Board of Supervisors took action as recommended, on Consent.

AYES: Vargas, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

State of California)  
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER  
Clerk of the Board of Supervisors



Signed  
by Andrew Potter

