

Attachment B –

Conflict of Interest Code Supporting
Documents for:

La Mesa-Spring Valley School District



LA MESA-SPRING VALLEY SCHOOLS

COSD CLERK OF THE BOARD

2025 SEP 5 AM 9:46

4750 Date Avenue

La Mesa, CA 91942

619 668-5700

www.lmsvschools.org

September 4, 2025

Board of Supervisors
1600 Pacific Highway, Room 402
San Diego, CA 92101

Dear Members of the Board of Supervisors,

Please see the attached, updated Conflict of Interest Code for the La Mesa-Spring Valley School District for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Feliciano'.

David Feliciano
Superintendent

Board Policy Manual
La Mesa-Spring Valley School District

Exhibit 9270-E(1): Conflict Of Interest

Status: ADOPTED

Original Adopted Date: 09/02/2025 | Last Reviewed Date: 09/02/2025

**RESOLUTION ADOPTING A
CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California, including each school District, to adopt a conflict of interest code; ~~and~~

WHEREAS, ~~the Governing Board of the La Mesa-Spring Valley School~~ a District ~~has previously adopted a local conflict of interest code; and~~

~~WHEREAS, past and future amendments~~ is permitted to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's create its conflict of interest code; ~~and~~

~~WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2CCR 18730, provides that incorporation~~ incorporating by reference of the terms of that regulation, 2 CCR 18730, along with an agency-specific appendix designating positions and a list of District Officials to whom the code applies and disclosure categories shall constitute the adoption and amendment of a conflict of interest code, in conformance accordance with Government Code 87300 and 87306; ~~and~~

WHEREAS, the Governing Board of the La Mesa-Spring Valley School District ("District") has previously adopted a local conflict of interest code in this manner; and

WHEREAS, the District has recently reviewed its ~~positions~~ list of District Officials, and the duties of each ~~position~~, and has determined that changes to the current conflict of interest code are necessary; ~~and~~

~~WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and~~

NOW ~~THEREFORE~~ THEREFORE BE IT RESOLVED ~~that the~~, the **La Mesa-Spring Valley School District**

Governing Board of the District adopts the following Conflict of Interest Code, including ~~its~~ the accompanying Appendix of

Designated Employees District Officials and Disclosure Categories:

, and

BE IT FURTHER RESOLVED, any earlier resolutions, bylaws, and/or appendices containing the District's conflict of interest code are hereby rescinded and superseded by this Resolution and Appendix.

PASSED AND ADOPTED THIS _____ day of _____,
at a meeting, by the following
vote:

AYES: _____
: _____

NOES: _____
: _____

ABSENT: _____
: _____

Attest:

Secretary to the
Board _____

Conflict of Interest Code

LA MESA-SPRING VALLEY SCHOOL DISTRICT

Incorporation by Reference ("Code") of FPPC Regulation 18730 (Cal. Code of Regs., tit. 2, §18730) the
La Mesa-Spring Valley School District ("District")

The Political Reform Act (Gov. PRA) (Government Code, § 81000, *et seq.*) 87505 requires state and local government agencies the District to adopt and promulgate Conflict of Interest codes. The Fair Political Practices Commission has adopted a regulation (Cal. Code of Regs., tit. 2, §18730) ("Section 18730"), which contains the terms of a standard a conflict of interest code. After public notice and hearing, it 2 CCR 18730 contains the terms of a conflict of interest code, which may be amended by the Fair Political Practices Commission (FPPC) to conform to amendments in the Political Reform Act, PRA. Therefore, the terms of Section 2 CCR 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, FPPC are hereby incorporated into the conflict of interest code of this agency by reference. This regulation Code and the attached Exhibits Appendix, designating officials and employees positions and establishing

economic disclosure categories, shall constitute the ~~Conflict~~conflict of Interest Codeinterest code of this agency.

Place of Filing of Statements of Economic Interests

Allthe District ~~officials~~ and ~~employees~~ required to submit.

District Officials, defined as those positions listed herein, shall file a statement of economic interests Form 700 (also known as a "Form 700") shall file their statements with the agency head, or his or her designee Statement of Economic Interest) in accordance with the disclosure categories listed in the attached Exhibit A- Appendix. The agency Form 700 shall make and retain a copy of all statements be filed and statements filed by its Board Members and Superintendent shall be forwarded to the Executive Office of the Board of Supervisors of San Diego County if so required.

The District shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, with the District's filing officer and/or with the district's code reviewing body utilizing the prescribed filing system. The statements shall be available for public review and inspection and reproduction (Gov. Code, §81008).

Exhibit "A" **Designated Positions**

APPENDIX

Disclosure Categories

Category 1

~~Persons in this category:~~ A District Official designated "Category 1" shall disclose the following:

- ~~a. All interest~~Interests in real property ~~within the jurisdiction of the District. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located~~ entirely or partly ~~within or not more than two miles outside the District boundaries of the jurisdiction, or within two miles of~~ district boundaries, or of any land owned or used by the agency. ~~Persons are not required to disclose property used primarily as their residence or for personal recreational purposes; and~~ district
- ~~All investments and~~ Investments or business positions ~~and all~~ in or income (including gifts, loans and travel payments)

Category 2

- b. ~~Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that sources which are engaged in the acquisition or disposal of real property within the District, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the District, or manufacture, provide or sell service and/or supplies, books, machinery, or equipment of a the type utilized used by the department of designated position assigned to this disclosure category.~~ District

Category 2: A District Official designated "Category 2" shall disclose the following:

- a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs
- b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs

For a principal in this category, the principal's department is the principal's entire school.

Category 3 (Applicable to positions that "manage public investments," as defined by Government Code 87200): A District Official designated "Category 3" shall disclose, in accordance with Government Code 87200-87210, the following:

- a. Interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries, or of any land owned or used by the District
- b. Investments, business positions, and sources of income, including gifts, loans, and travel payments

Designated Positions

District Officials	Disclosure Category
Member, Board of Education	1
Superintendent	1
Deputy/Assistant Superintendent	1 2
Executive Director, Educational Services Directors	1 2
Executive Director, Educational Services	1

*

Disclosures for Consultants and those in new, undesignated positions shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee ~~may~~ shall annually determine in writing that, on a particular consultant or new position, although potentially a "designated position," is hired to perform a range of duties that is limited in scope or discretionary decision making and thus is not required to fully comply with disclosure requirements in this section. Such case-by-case basis, which District consultants, if any, shall constitute District Officials and who shall disclose financial interests. The Superintendent or designee's written determination shall include a description, of the consultant's duties and a statement of the extent of disclosure requirements. ~~The Superintendent or his or her designee's determination is a~~ based upon that description. All such determinations are public record records and shall be retained for public inspection ~~in the same manner and location as along with~~ this conflict-of-interest code. (Gov. Code 81008.) interest code.

A consultant is an individual who, pursuant to a contract with the District, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the District to enter into, modify, or renew a contract that requires district approval
5. Grant District approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant District approval to a plan, design, report, study, or similar item
7. Adopt or grant District approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the District, serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in 2 CCR 18704 or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's conflict of interest code. (2 CCR 18700.3)

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

[2 CCR 18110-18997](#)

[2 CCR 18438.1-18438.8](#)

[2 CCR 18700-18760](#)

[2 CCR 18722-18740](#)

[2 CCR 18753-18756](#)

[2 CCR 18940.2](#)

[Ed. Code 1006](#)

[Ed. Code 35107](#)

[Ed. Code 35230-35240](#)

[Ed. Code 35233](#)

[Ed. Code 41000-41003](#)

[Ed. Code 41015](#)

[Fam. Code 297.5](#)

[Gov. Code 1090-1099](#)

[Gov. Code 1125-1129](#)

[Gov. Code 53234-53235.2](#)

[Gov. Code 81000-91014](#)

[Gov. Code 82011](#)

[Gov. Code 82019](#)

[Gov. Code 82028](#)

[Gov. Code 82030](#)

[Gov. Code 82033](#)

[Gov. Code 82034](#)

[Gov. Code 84308](#)

[Gov. Code 87100-87505](#)

[Gov. Code 89501-89503](#)

[Gov. Code 89506](#)

[Gov. Code 91000-91014](#)

[Pen. Code 85-88](#)

[Pub. Cont. Code 6102](#)

[Rev. & Tax Code 203](#)

Management Resources

[Attorney General Opinion](#)

[Attorney General Opinion](#)

[Attorney General Opinion](#)

[Attorney General Opinion](#)

[Attorney General Opinion](#)

[Attorney General Opinion](#)

[Attorney General Opinion](#)

[Attorney General Opinion](#)

[Attorney General Opinion](#)

[Attorney General Opinion](#)

[Attorney General Opinion](#)

[Attorney General Opinion](#)

[Attorney General Opinion](#)

Description

[Regulations of the Fair Political Practices Commission](#)

[Campaign contribution-based conflicts of interest](#)

[Conflicts of Interest](#)

[Disclosure of interests](#)

[Conflict of interest codes](#)

[Gift limit amount](#)

[Prohibition against school district employees serving on county board of education](#)

[School district employees](#)

[Corrupt practices](#)

[Prohibitions applicable to members of governing boards](#)

[Moneys received by school districts](#)

[Investments](#)

[Rights, protections, and benefits of registered domestic partners](#)

[Prohibitions applicable to specified officers](#)

[Incompatible activities](#)

[Ethics training](#)

[Political Reform Act](#)

[Code reviewing body](#)

[Definition; designated employee](#)

[Definition; gift](#)

[Definition; income](#)

[Definition; interest in real property](#)

[Definition; investment](#)

[Campaign disclosure](#)

[Political Reform Act; conflict of interest](#)

[Honoraria and gifts](#)

[Ethics; travel](#)

[Enforcement](#)

[Bribes](#)

[Bribery of public official; voidable contract](#)

[Taxable and exempt property - colleges](#)

Description

[105 Ops.Cal.Atty.Gen.69 \(2022\)](#)

[63 Ops.Cal.Atty.Gen. 868 \(1980\)](#)

[65 Ops.Cal.Atty.Gen. 606 \(1982\)](#)

[68 Ops.Cal.Atty.Gen. 171 \(1985\)](#)

[69 Ops.Cal.Atty.Gen. 255 \(1986\)](#)

[80 Ops.Cal.Atty.Gen. 320 \(1997\)](#)

[81 Ops.Cal.Atty.Gen. 327 \(1998\)](#)

[82 Ops.Cal.Atty.Gen. 83 \(1999\)](#)

[85 Ops.Cal.Atty.Gen. 60 \(2002\)](#)

[86 Ops.Cal.Atty.Gen. 138\(2003\)](#)

[89 Ops.Cal.Atty.Gen. 217 \(2006\)](#)

[92 Ops.Cal.Atty.Gen. 19 \(2009\)](#)

[92 Ops.Cal.Atty.Gen. 26 \(2009\)](#)

[Court Decision](#)

[Court Decision](#)

[Court Decision](#)

[Court Decision](#)

[Court Decision](#)

[CSBA Publication](#)

[Fair Political Practices Commission
Publication](#)

[Fair Political Practices Commission
Publication](#)

[Institute For Local Government
Publication](#)

[Institute for Local Government
Publication](#)

[Website](#)

[Website](#)

[Website](#)

[Website](#)

Cross References

Code

[1340](#)

[1340](#)

[3230](#)

[3230](#)

[3300](#)

[3311](#)

[3311](#)

[3400](#)

[3400](#)

[3430](#)

[3470](#)

[3512](#)

[3600](#)

[4112.8](#)

[4117.2](#)

[4136](#)

[4212.8](#)

[4217.2](#)

[4236](#)

[4312.8](#)

[4317.2](#)

[4336](#)

[6161.1-E\(1\)](#)

[6161.1](#)

[Davis v. Fresno Unified School District \(2015\) 237
Cal.App.4th 261](#)

[Klistoff v. Superior Court \(2007\) 157 Cal.App.4th 469](#)

[Kunec v. Brea Redevelopment Agency \(1997\) 55
Cal.App.4th 511](#)

[McGee v. Balfour Beatty Construction, LLC, et al. \(2016\)
247 Cal. App. 4th 235](#)

[Thorpe v. Long Beach Community College District
\(2000\) 83 Cal.App.4th 655](#)

[Conflict of Interest: Overview of Key Issues for
Governing Board Members, Fact Sheet, July 2010
Advice Letter: A-96-314 \(December 18, 1996\)](#)

[Can I Vote? A Basic Overview of Public Officials'
Obligations Under the Conflict-of-Interest Rules, 2005](#)

[Understanding the Basics of Public Service Ethics:
Personal Financial Gain Laws, 2009](#)

[Understanding the Basics of Public Service Ethics:
Transparency Laws, 2009](#)

[CSBA District and County Office of Education Legal
Services](#)

[Institute for Local Government](#)

[Fair Political Practices Commission](#)

[CSBA](#)

Description

[Access To District Records](#)

[Access To District Records](#)

[Federal Grant Funds](#)

[Federal Grant Funds](#)

[Expenditures And Purchases](#)

[Bids](#)

[Bids](#)

[Management Of District Assets/Accounts](#)

[Management Of District Assets/Accounts](#)

[Investing](#)

[Debt Issuance And Management](#)

[Equipment](#)

[Consultants](#)

[Employment Of Relatives](#)

[Resignation](#)

[Nonschool Employment](#)

[Employment Of Relatives](#)

[Resignation](#)

[Nonschool Employment](#)

[Employment Of Relatives](#)

[Resignation](#)

[Nonschool Employment](#)

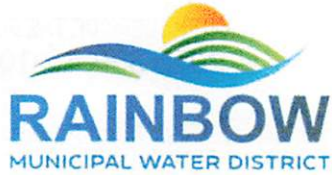
[Selection And Evaluation Of Instructional Materials](#)

[Selection And Evaluation Of Instructional Materials](#)

<u>6161.1</u>	<u>Selection And Evaluation Of Instructional Materials</u>
<u>6161.1-E PDF(1)</u>	<u>Selection And Evaluation Of Instructional Materials</u>
<u>7140</u>	<u>Architectural And Engineering Services</u>
<u>7140</u>	<u>Architectural And Engineering Services</u>
<u>7214</u>	<u>General Obligation Bonds</u>
<u>7214</u>	<u>General Obligation Bonds</u>
<u>9000</u>	<u>Role Of The Board</u>
<u>9005</u>	<u>Governance Standards</u>
<u>9140</u>	<u>Board Representatives</u>
<u>9200</u>	<u>Limits Of Board Member Authority</u>
<u>9220-E(1)</u>	<u>Governing Board Elections</u>
<u>9220</u>	<u>Governing Board Elections</u>
<u>9222</u>	<u>Resignation</u>
<u>9230</u>	<u>Orientation</u>
<u>9240</u>	<u>Board Training</u>
<u>9320</u>	<u>Meetings And Notices</u>
<u>9321</u>	<u>Closed Session</u>
<u>9323</u>	<u>Meeting Conduct</u>

Conflict of Interest Code Supporting
Documents for:

Rainbow Municipal Water District



COSD CLERK OF THE BOARD
2025 SEP 4 AM 10:38

3707 Old Highway 395, Fallbrook, CA 92028
760.728.1178 | RAINBOWMWD.CA.GOV

September 4, 2025

Clerk of the Board of Supervisors
ATTN: Biennial Review
1600 Pacific Highway, Room 402
San Diego, CA 92101

RE: Rainbow Municipal Water District's Conflict of Interest Code

To Whom It May Concern:

Please find enclosed a copy of the Rainbow Municipal Water District's amended Conflict of Interest Code approved by its Board of Directors on August 19, 2025, for Board of Supervisor approval and to file within your office.

If you require additional information or have any questions, please feel free to contact me at (760) 728-1178 Ext. 129. Thank you in advance for your assistance with this matter.

Sincerely,

Terese Quintanar
District Secretary

Enclosure

ORDINANCE NO. 25-08

ORDINANCE OF THE BOARD OF DIRECTORS OF THE RAINBOW
MUNICIPAL WATER DISTRICT AMENDING AND UPDATING
ADMINISTRATIVE CODE
SECTION 1.02.020 – CONFLICT OF INTEREST

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

Section 1.02.020: Conflict of Interest

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 19th day of August 2025.

AYES: Directors Mack, Townsend-Smith, Irvine, Hoffman
NOES: None
ABSTAIN: None
ABSENT: Hamilton



Michael Mack, Board Vice President

ATTEST:


Terese Quintanar, Board Secretary



BOARD ACTION Item No.11.C

BOARD OF DIRECTORS

August 19, 2025

SUBJECT

CONSIDER ADOPTION OF AN ORDINANCE AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 1.02.020 – CONFLICT OF INTEREST

BACKGROUND

As the job descriptions, titles, and positions at RMWD change, a review of the Administrative Code Section 1.02.020 - Conflict of Interest Code is conducted to determine whether those positions listed in the Conflict of Interest Code need to be updated accordingly.

DESCRIPTION

In accordance with the adoption of Resolution No. 2025-09, new job classifications for Customer and Meter Services Supervisor, Deputy Operations Manager, and Wastewater Supervisor will be added to the list of designated positions in the Conflict of Interest Policy. In addition, the classifications for the Grant Specialist and Accounting Supervisor were removed from the pay grade structure, and therefore, will be removed from the designated positions listing.

In conjunction with this update, we have provided a brief description of the responsibilities associated with each newly added position. This ensures clarity regarding the scope of duties that may present potential conflicts and aligns with best practices for transparency and accountability.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Three: Workforce Development

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

1. Adopt an ordinance amending and updating Administrative Code Section 1.02.020.
2. Adopt an ordinance amending and updating Administrative Code Section 1.02.020 with revisions.
3. Do not adopt an ordinance authorizing amendment to Administrative Code Section 1.02.020 and provide staff with direction.

Any fiscal impacts were discussed at the May 27, June 24, and July 22, 2025 Board meetings, respectively.

Attachments:
Draft Ordinance
Policy redline



Jake Wiley, General Manager

August 19, 2025

Appendix A
Rainbow Municipal Water District Conflict of Interest Code

Preamble

Any person designated in Section I of this Appendix who is unsure of any right or obligation arising under this Code may request a formal opinion or letter of advice from the FPPC or an opinion from Rainbow Municipal Water District's General Counsel. (Gov. Code § 83114; 2 CCR § 18730(b)(11).) A person who acts in good faith in reliance on an opinion issued to them by the FPPC shall not be subject to criminal or civil penalties for so acting, provided that all material facts are stated in the opinion request. (Gov. Code § 83114(a).)

Opinions rendered by General Counsel do not provide any statutory defense to an alleged violation of conflict of interest statutes or regulations. The prosecuting agency may, but is not required to, consider a requesting party's reliance on General Counsel's opinion as evidence of good faith. In addition, Rainbow Municipal Water District may consider whether such reliance should constitute a mitigating factor to any disciplinary action that Rainbow Municipal Water District may bring against the requesting party under Government Code section 91003.5.

M:\Administration\Group-Agenda Packet Items\1- 2025\8 August 2025\20250819 Board Meeting\Word Versions\11 C 3 AC Conflict of Interest 1.02.020 - redline.docx
M:\Administration\Group-Agenda Packet Items\1- 2024\7 July 2024\20240723 Board Meeting\11 A 3 Conflict of Interest 1.02.020 redline.docx
Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-09\Amended and Updated 8-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-06\Amended and Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and Updated 8-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\Amended and Updated 6-25-19 by Ordinance No. 19-06\Amended and Updated 9-24-19 by Ordinance No. 19-12\Amended and Updated 1-28-20 by Ordinance No. 20-01\Amended and Updated 6-23-20 by Ordinance No. 20-06\Amended and Updated 12-8-20 by Ordinance No. 20-12\Amended and Updated 10-26-21 by Ordinance No. 21-07\Amended and Updated 2-22-22 by Ordinance No. 22-06\Amended and Updated 7-26-22 by Ordinance No. 22-15\Amended and Updated 10-25-22 by Ordinance No. 22-17\Amended and Updated 7-25-23 by Ordinance No. 23-05\Amended and Updated 7-23-24 by Ordinance No. 24-11

Part I - Designated Positions

<u>Designated Employees</u>	<u>Categories Disclosed</u>
Members of the Board of Directors	All
General Manager	All
General Counsel	All
Engineering and Capital Improvement Program Manager	All
Operations Manager	All
<u>Deputy Operations Manager</u>	<u>All</u>
Administrative Services Manager	All
Information Technology Manager	All
Construction & Maintenance Supervisor	All
Water Operations Supervisor	All
Wastewater Superintendent	All
<u>Wastewater Supervisor</u>	<u>All</u>
Senior Engineer/Engineer/Associate Engineer	All
Senior Accountant	All
<u>Accounting Supervisor</u>	All

Formatted: Strikethrough

M:\Administration\Group-Agenda Packet Items\1- 2025\8 August 2025\20250819 Board Meeting\Word Versions\11 C 3 AC Conflict of Interest 1.02.020 - redline.docx
M:\Administration\Group-Agenda Packet Items\1- 2024\7 July 2024\20240723 Board Meeting\11 A 3 Conflict of Interest 1.02.020 redline.docx
 Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-09\Amended and Updated 8-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-06\Amended and Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and Updated 8-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\Amended and Updated 6-25-19 by Ordinance No. 19-06\Amended and Updated 9-24-19 by Ordinance No. 19-12\Amended and Updated 1-28-20 by Ordinance No. 20-01\Amended and Updated 6-23-20 by Ordinance No. 20-06\Amended and Updated 12-8-20 by Ordinance No. 20-12\Amended and Updated 10-26-21 by Ordinance No. 21-07\Amended and Updated 2-22-22 by Ordinance No. 22-06\Amended and Updated 7-26-22 by Ordinance No. 22-15\Amended and Updated 10-25-22 by Ordinance No. 22-17\Amended and Updated 7-25-23 by Ordinance No. 23-05\Amended and Updated 7-23-24 by Ordinance No. 24-11

Purchasing & Inventory Control Specialist I/II	All
Purchasing & Facilities Lead	All
Senior Risk Management Officer/Safety and Risk Management Officer/Safety and Risk Management Analyst	All
Senior Engineering Inspector	All
Cross Connection Control and Backflow Technician	All
Information Technology and Applications Analyst and Senior Information Technology and Applications Analyst	All
Information Systems Specialist I/II/III	All
Senior Project Manager/Project Manager	All
Administrative Analyst I/II/Management Analyst	All
Meter Services Supervisor	All
Customer Service Supervisor	All
<u>Customer & Meter Services Supervisor</u>	<u>All</u>
<u>Grant Specialist</u>	<u>All</u>
Construction and Meters Supervisor	All
¹ Consultants	2

¹ With respect to consultants, the General Manager may determine in writing that a particular consultant, although a "designated employee," is hired to perform a range of duties that is limited in scope and thus is not required to comply with the provisions of the Conflict of Interest Ordinance. M:\Administration\Group-Agenda-Packet-Items\1- 2025\8 August 2025\20250819 Board Meeting\Word Versions\11 C 3 AC Conflict of Interest 1.02.020 - redline.docx M:\Administration\Group-Agenda-Packet-Items\1- 2024\7 July 2024\20240723 Board Meeting\11 A-3 Conflict of Interest 1.02.020-redline.docx Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-09\Amended and Updated 6-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-05\Amended and Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and Updated 8-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\Amended and Updated 6-25-19 by Ordinance No. 19-06\Amended and Updated 9-24-19 by Ordinance No. 19-12\Amended and Updated 1-28-20 by Ordinance No. 20-01\Amended and Updated 6-23-20 by Ordinance No. 20-06\Amended and Updated 12-8-20 by Ordinance No. 20-12\Amended and Updated 10-26-21 by Ordinance No. 21-07\Amended and Updated 2-22-22 by Ordinance No. 22-06\Amended and Updated 7-26-22 by Ordinance No. 22-15\Amended and Updated 10-25-22 by Ordinance No. 22-17\Amended and Updated 7-25-23 by Ordinance No. 23-05\Amended and Updated 7-23-24 by Ordinance No. 24-11

Part II – Non-Designated Positions

Finance Manager	Pursuant to Applicable Laws
Standing District Committee Members	2
Auditor	2

with the written disclosure requirements described in these categories. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection by Rainbow Municipal Water District in the same manner as this Conflict of Interest Code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

M:\Administration\Group-Agenda Packet Items\1- 2025\8 August 2025\20250819 Board Meeting\Word Versions\11_C 3 AC Conflict of Interest 1.02.020 - redline.docxM:\Administration\Group-Agenda Packet Items\1- 2024\7 July 2024\20240723 Board Meeting\11-A-3 Conflict of Interest 1.02.020 redline.docx
Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-09\Amended and Updated 8-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-06\Amended and Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and Updated 8-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 19-27\Amended and Updated 6-25-19 by Ordinance No. 19-06\Amended and Updated 9-24-19 by Ordinance No. 19-12\Amended and Updated 1-28-20 by Ordinance No. 20-01\Amended and Updated 6-23-20 by Ordinance No. 20-06\Amended and Updated 12-8-20 by Ordinance No. 20-12\Amended and Updated 10-26-21 by Ordinance No. 21-07\Amended and Updated 2-22-22 by Ordinance No. 22-06\Amended and Updated 7-26-22 by Ordinance No. 22-15\Amended and Updated 10-25-22 by Ordinance No. 22-17\Amended and Updated 7-25-23 by Ordinance No. 23-05\Amended and Updated 7-23-24 by Ordinance No. 24-11

Part III - Disclosure Categories

Category 1.

A designated employee or person in this category shall report all interests in real property, and investments in, and income from, business entities of the type to operate or provide any of the following:

- Accounting or auditing services
- Banks and savings and loans
- Computer hardware or software, or computer services or consultants
- Communications equipment or services
- Insurance brokers and agencies
- Insurance adjusting, claims auditing or administration, or underwriting services
- Office equipment or supplies
- Personnel and employment companies and services
- Printing or reproduction services, publications, and distribution
- Securities, investment or financial services companies
- Title insurance and escrow
- Construction supplies, service or equipment
- Engineering and surveying services
- Land development services

Category 2.

A designated employee in this category shall disclose all business positions in, investments in, and income from any business of the type to provide personnel, services, supplies, material, machinery, or equipment to Rainbow Municipal Water District and is associated with the job assignment or position of the designated employee or person.

[M:\Administration\Group-Agenda Packet Items\1- 2025\08 August 2025\20250819 Board Meeting\Word Versions\11 C 3 AC Conflict of Interest 1.02.020 - redline.docx](#) M:\Administration\Group-Agenda Packet Items\1- 2024\7 July 2024\20240723 Board Meeting\11 A 3 Conflict of Interest 1.02.020 - redline.docx Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-09\Amended and Updated 6-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-06\Amended and Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and Updated 8-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\Amended and Updated 6-25-19 by Ordinance No. 19-06\Amended and Updated 9-24-19 by Ordinance No. 19-12\Amended and Updated 1-28-20 by Ordinance No. 20-01\Amended and Updated 6-23-20 by Ordinance No. 20-06\Amended and Updated 12-8-20 by Ordinance No. 20-12\Amended and Updated 10-26-21 by Ordinance No. 21-07\Amended and Updated 2-22-22 by Ordinance No. 22-06\Amended and Updated 7-26-22 by Ordinance No. 22-15\Amended and Updated 10-25-22 by Ordinance No. 22-17\Amended and Updated 7-25-23 by Ordinance No. 23-05\Amended and Updated 7-23-24 by Ordinance No. 24-11

**Appendix B
Statement of Duties of Employees of
and Consultants to Rainbow Municipal Water District**

Members of the Board of Directors

The Board of Directors acts as the Rainbow Municipal Water District's governing body. Members of the Board of Directors formulate general policy and programs of Rainbow Municipal Water District, and each member of the Board of Directors is therefore designated.

General Manager

General Manager oversees the day-to-day operations of Rainbow Municipal Water District and participates in the formulation and implementation of the policies and programs of Rainbow Municipal Water District and is therefore designated.

General Counsel

General Counsel, currently hired on a contract basis, advises Rainbow Municipal Water District on its day-to-day activities, including its relationships with the independent contractors who serve in a staff capacity to Rainbow Municipal Water District, and compliance with applicable laws and regulations. General Counsel participates in the formulation and implementation of the policies and programs of Rainbow Municipal Water District and is therefore designated.

Finance Manager

An employee of the Rainbow Municipal Water District, the Finance Manager is Rainbow Municipal Water District's Chief Financial Officer and helps manage the finances of Rainbow Municipal Water District. The Finance Manager makes reports from time to time on the financial results of operations of Rainbow Municipal Water District and recommends fiscal policies to the Board of Directors. The Finance Manager "manages public investments" within the meaning of applicable regulations and is therefore not designated.

Engineering and Capital Improvement Program Manager

The Engineering and Capital Improvement Program Manager provides oversight of engineering services to Rainbow Municipal Water District, including implementation of capital replacement projects and participates in the formulation of Rainbow Municipal Water District's general policies and programs in the area of engineering and is therefore designated.

Operations Manager

The Operations Manager oversees the operation and maintenance of the water and wastewater lines and structures, participates in the formulation of Rainbow Municipal Water District's general policies and programs in the area of operations and maintenance and is therefore designated.

M:\Administration\Group-Agenda Packet (Items)- 2025\8 August 2025\20250819 Board Meeting\Word Versions\11 C 3 AC Conflict of Interest 1.02.020 - redline.docx
M:\Administration\Group-Agenda Packet (Items)- 2024\7 July 2024\20240723 Board Meeting\11 A 3 Conflict of Interest 1.02.020-redline.docx
Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-09\Amended and Updated 6-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-06\Amended and Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and Updated 8-26-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\Amended and Updated 6-25-19 by Ordinance No. 19-06\Amended and Updated 9-24-19 by Ordinance No. 19-12\Amended and Updated 1-26-20 by Ordinance No. 20-01\Amended and Updated 6-23-20 by Ordinance No. 20-06\Amended and Updated 12-8-20 by Ordinance No. 20-12\Amended and Updated 10-26-21 by Ordinance No. 21-07\Amended and Updated 2-22-22 by Ordinance No. 22-06\Amended and Updated 7-26-22 by Ordinance No. 22-15\Amended and Updated 10-25-22 by Ordinance No. 22-17\Amended and Updated 7-25-23 by Ordinance No. 23-05\Amended and Updated 7-23-24 by Ordinance No. 24-11

M:\Administration\Group-Agenda Packet Items\1- 2025\8 August 2025\20250819 Board Meeting\Word Versions\11 C
3 AC Conflict of Interest 1.02.020 - redline.docxM:\Administration\Group-Agenda Packet Items\1- 2024\7 July
2024\20240723 Board Meeting\11 A 3 Conflict of Interest 1.02.020-redline.docx\Approved 8-3-05 by Ordinance No.
05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-
09\Amended and Updated 8-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended
and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended
and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-05\Amended and
Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and
Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and
Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and
Updated 6-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\Amended and
Updated 6-25-19 by Ordinance No. 19-06\Amended and Updated 9-24-19 by Ordinance No. 19-12\Amended and
Updated 1-28-20 by Ordinance No. 20-01\Amended and Updated 6-23-20 by Ordinance No. 20-06\Amended and
Updated 12-8-20 by Ordinance No. 20-12\Amended and Updated 10-26-21 by Ordinance No. 21-07\Amended and
Updated 2-22-22 by Ordinance No. 22-06\Amended and Updated 7-26-22 by Ordinance No. 22-15\Amended and
Updated 10-25-22 by Ordinance No. 22-17\Amended and Updated 7-25-23 by Ordinance No. 23-05\Amended and
Updated 7-23-24 by Ordinance No. 24-11

Administrative Services Manager

The Administrative Services Manager plans, directs and oversees the following programs and activities: human resources; risk management and safety; labor relations; public relations, community outreach, and educational programs and is therefore designated.

Formatted: Body Text, Tab stops: 0.5", Left

Information Technology Manager

The Information Technology Manager manages Rainbow Municipal Water District's information technology staff, services and systems, user support, specific applications support, hardware and software installation, troubleshooting and maintaining computer systems, telephony, and mobile services. This position also supervises the purchasing, inventorying, maintenance and the disposing of computing and communication devices, hardware and software and is therefore designated.

Construction & Maintenance Supervisor

The Construction/Maintenance Supervisor has supervisory responsibilities to direct and oversee the Construction Division. This position coordinates and manages the installation, maintenance and repair of water mains, service lines, fire hydrants and other related appurtenances used in the District water distribution, treatment and storage facilities and is therefore designated.

Water Operations Supervisor

The Water Operations Supervisor has supervisory responsibilities to direct and oversee the Water Operations Division. This position will coordinate and manage the installation, maintenance, repair and operation of District water distribution, treatment, pumping and storage facilities and is therefore designated.

Wastewater Superintendent/Wastewater Supervisor

The Wastewater Superintendent and Wastewater Supervisor positions have managerial responsibility to direct and oversee the Wastewater Division. This position coordinates and manages the repair, maintenance and operation of the wastewater pumping and collection system as well as may assist with installation, maintenance and repair of water distribution facilities and is therefore designated.

Senior Engineer/Engineer/Associate Engineer

The Senior Engineer, Engineer, and Associate Engineer position performs a variety of routine and semi-routine professional level civil engineering work in the research, design and construction of water and sewer capital improvement and construction projects as well as reviews development plans and is therefore designated.

M:\Administration\Group-Agenda Packet Items\1- 2025\8 August 2025\20250819 Board Meeting\Word Versions\11 C 3 AC Conflict of Interest 1.02.020 - redline.docx M:\Administration\Group-Agenda Packet Items\1- 2024\7 July 2024\20240723 Board Meeting\11 A 3 Conflict of Interest 1.02.020 redline.docx Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-09\Amended and Updated 8-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-06\Amended and Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and Updated 8-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\Amended and Updated 6-25-19 by Ordinance No. 19-06\Amended and Updated 9-24-19 by Ordinance No. 19-12\Amended and Updated 1-28-20 by Ordinance No. 20-01\Amended and Updated 6-23-20 by Ordinance No. 20-06\Amended and Updated 12-8-20 by Ordinance No. 20-12\Amended and Updated 10-26-21 by Ordinance No. 21-07\Amended and Updated 2-22-22 by Ordinance No. 22-06\Amended and Updated 7-26-22 by Ordinance No. 22-15\Amended and Updated 10-25-22 by Ordinance No. 22-17\Amended and Updated 7-25-23 by Ordinance No. 23-05\Amended and Updated 7-23-24 by Ordinance No. 24-11

Senior Accountant

The Senior Accountant performs highly complex and professional accounting and financial analysis to provide accurate and timely financial statements and reports to management, the Board, other government agencies, and the public and serves as a subject matter expert and is therefore designated.

Accounting Supervisor

~~The Accounting Supervisor is the first-level supervisor for designated staff within the Finance Department; performs highly complex and professional accounting and financial analysis to provide accurate and timely financial statements and reports to management, the Board, other government agencies, and serves as a subject matter expert and is therefore designated.~~

Purchasing & Inventory Control Specialist I/II

The Purchasing & Inventory Control Specialist I/II has responsibility for all functions associated with the warehouse including purchasing, receiving and inventory control and administration of the office cleaning contract as well as maintaining inventory of parts and supplies and is therefore designated.

Purchasing & Facilities Lead

The Purchasing & Facilities Lead has responsibility for all functions associated with purchasing, receiving, inventory control, maintaining inventory of parts and supplies, janitorial services, and building and grounds facilities maintenance contracts, and is therefore designated.

Senior Risk Management Officer/Safety and Risk Management Officer/Safety and Risk Management Analyst

The Senior Risk Management Officer, Safety and Risk Management Officer, and Risk Management Analyst positions have responsibility for the planning and administration of the District programs and services related to safety, security, emergency preparedness, environmental compliance functions, property and liability insurance and processing liability, worker's compensation, and property claims and is therefore designated.

Senior Engineering Inspector

The Senior Engineering Inspector performs highly specialized and complex public works construction inspection work. This position acts as the District's representative on the construction site for the expressed intent of enforcement of District construction standards and regulations and is therefore designated.

Cross-Connection Control and Backflow Technician

The Cross-Connection Control and Backflow Technician performs a variety of work in connection with implementing and enforcing the cross-connection control programs including

~~M:\Administration\Group-Agenda Packet Items\1- 2025\6 August 2025\20250819 Board Meeting\Word Versions\11.C
J AC Conflict of Interest 1.02.020 - redline.docx M:\Administration\Group-Agenda Packet Items\1- 2024\7 July
2024\20240723 Board Meeting\11.A J Conflict of Interest 1.02.020 redline.docx Approved 8-3-05 by Ordinance No.
05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-
09\Amended and Updated 8-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended
and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended
and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-06\Amended and
Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and
Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and
Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and
Updated 6-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\Amended and
Updated 6-25-19 by Ordinance No. 19-06\Amended and Updated 9-24-19 by Ordinance No. 19-12\Amended and
Updated 1-26-20 by Ordinance No. 20-01\Amended and Updated 6-23-20 by Ordinance No. 20-06\Amended and
Updated 12-8-20 by Ordinance No. 20-12\Amended and Updated 10-26-21 by Ordinance No. 21-07\Amended and
Updated 2-22-22 by Ordinance No. 22-06\Amended and Updated 7-26-22 by Ordinance No. 22-15\Amended and
Updated 10-25-22 by Ordinance No. 22-17\Amended and Updated 7-25-23 by Ordinance No. 23-05\Amended and
Updated 7-23-24 by Ordinance No. 24-11~~

the Backflow Prevention Program, inspects, tests, and repairs backflow devices, and creates and submits results, records, and related documentation and is therefore designated.

Information Technology and Applications Analyst /Senior IT and Applications Analyst

The Senior Information Technology and Applications Analyst/Senior Information and Applications Analyst position monitors, maintains, troubleshoots, and diagnoses hardware, software, database and network problems and identifies courses of action and is therefore designated

Information Systems Specialist I/II/III

The Information Systems Specialist I/II/III provides technical assistance to end users of computer hardware, software, printers, and mobile devices and assists in configuring and administering Rainbow Municipal Water District's electronic records management system and is therefore designated.

Senior Project Manager/Project Manager

The Senior Project Manager and Project Manager position manages Capital Improvement Projects (CIP) and development projects related to the design and construction of water and wastewater distribution and collection systems. Manages projects from start to finish, from project planning to final inspection. Coordinates with District staff, contractors, and other agencies to deliver projects and is therefore designated.

Administrative Analyst I/II/Management Analyst

The Administrative Analyst I/II/Management Analyst series classification provides complex technical, analytical, administrative, and professional work within the assigned department. May coordinate with District staff, contractors, customers, developers, and other agencies to deliver projects, as well as may support public relations, community outreach, and educational programs and is therefore designated.

Meter Services Supervisor

The Meters Services Supervisor supervises and participates in work related to water services, oversees the cross-connection control and backflow testing programs, tests water services including pressure regulators, water meters, meter boxes, backflow devices and associated appurtenances, and responds to escalated customer service inquiries regarding customer water use and water service issues and is therefore designated.

Customer Service Supervisor

The Customer Service Supervisor oversees activities and staff in the Customer Service Department, handles complex and escalated customer service issues and educational programs and is therefore designated.

M:\Administration\Group-Agenda Packet Items\1- 2025\8 August 2025\20250819 Board Meeting\Word Versions\11.C.3 AC Conflict of Interest 1.02.020 - redline.docx
M:\Administration\Group-Agenda Packet Items\1- 2024\7 July 2024\20240723 Board Meeting\11.A.3 Conflict of Interest 1.02.020-redline.docx
Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-09\Amended and Updated 8-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-06\Amended and Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and Updated 8-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\Amended and Updated 6-25-19 by Ordinance No. 19-06\Amended and Updated 9-24-19 by Ordinance No. 19-12\Amended and Updated 1-28-20 by Ordinance No. 20-01\Amended and Updated 6-23-20 by Ordinance No. 20-06\Amended and Updated 12-8-20 by Ordinance No. 20-12\Amended and Updated 10-26-21 by Ordinance No. 21-07\Amended and Updated 2-22-22 by Ordinance No. 22-06\Amended and Updated 7-26-22 by Ordinance No. 22-15\Amended and Updated 10-25-22 by Ordinance No. 22-17\Amended and Updated 7-25-23 by Ordinance No. 23-05\Amended and Updated 7-23-24 by Ordinance No. 24-11

Customer & Meter Services Supervisor

~~Oversees activities and staff in both the Customer Service and Meter Services functions. Handles complex and escalated customer service issues, supervises water service operations including meter testing, pressure regulators, and backflow devices, and manages cross-connection control and backflow testing programs. Provides customer education and ensures effective response to water service inquiries and concerns.~~

Formatted: Indent: First line: 0"

Grant Specialist

~~The Grant Specialist researches, develops, writes, and submits grant applications and proposals for the core purpose of acquiring grant funding from a variety of organizations and sources as well as manages funding agreements, completes required reporting and reimbursement invoicing to ensure funding requirements are met and is therefore designated.~~

Construction and Meters Supervisor

The Construction and Meters Supervisor directs and oversees the Construction and Meters Divisions. This position participates in work related to water services, oversees the cross-connection control and backflow testing programs, as well as coordinates and manages the installation, maintenance and repair of water mains, service lines, fire hydrants, and other related appurtenances used in the District water distribution, treatment and storage facilities and is therefore designated.

Auditor

Rainbow Municipal Water District has contracted with one or more accounting firms to handle financial audits of Rainbow Municipal Water District's finances and investments. These firms implement decisions of the Rainbow Municipal Water District's Board of Directors. Because these auditors' duties are restricted in the manner described herein, they do not participate in the formulation and implementation of the policies and programs of Rainbow Municipal Water District, and also do not "manage public investments" within the meaning of applicable regulations; therefore, the Auditor(s) shall be considered non-designated positions and will file Statements of Economic Interest forms with the District only for public review and information purposes.

Standing District Committee Members

A member or alternate committee member of a Rainbow Municipal Water District standing committee serves at the pleasure of the Board. These committees are advisory to the Board with regard to matters within their respective areas of responsibility. A committee has jurisdiction to consider and make a recommendation to other committees and to the Board regarding any item of business within the responsibility of the committee. Committee recommendations shall be communicated to the Board. A committee may consider other matters referred to it by the Board. Therefore, standing district committee members shall be considered non-designated positions and will file Statements of Economic Interest forms with the District only for public review and information purposes.

~~M:\Administration\Group-Agenda Packet Items\1- 2025\8 August 2025\20250819 Board Meeting\Word Versions\11 C 3 AC Conflict of Interest 1.02.020 - redline.docx~~
~~M:\Administration\Group-Agenda Packet Items\1- 2024\7 July 2024\20240723 Board Meeting\11 A 3 Conflict of Interest 1.02.020 redline.docx~~
~~Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-09\Amended and Updated 8-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-06\Amended and Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and Updated 8-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\Amended and Updated 6-25-19 by Ordinance No. 19-06\Amended and Updated 9-24-19 by Ordinance No. 19-12\Amended and Updated 1-28-20 by Ordinance No. 20-01\Amended and Updated 6-23-20 by Ordinance No. 20-06\Amended and Updated 12-8-20 by Ordinance No. 20-12\Amended and Updated 10-26-21 by Ordinance No. 21-07\Amended and Updated 2-22-22 by Ordinance No. 22-06\Amended and Updated 7-26-22 by Ordinance No. 22-15\Amended and Updated 10-25-22 by Ordinance No. 22-17\Amended and Updated 7-25-23 by Ordinance No. 23-05\Amended and Updated 7-23-24 by Ordinance No. 24-11~~

Conflict of Interest Code Supporting
Documents for:

San Diego Law Library

BOARD OF TRUSTEES

EXECUTIVE OFFICERS

PRESIDENT

Lorena Slomanson
Legal Aid Society of San Diego

VICE PRESIDENT

Judge Lisa Rodriguez
San Diego Superior Court

SECRETARY

Judge Rachel Cano
San Diego Superior Court

TREASURER

Carla DiMare
Law Office of Carla DiMare

ASSISTANT SECRETARY TO THE BOARD, EX OFFICIO

Gina S. Catalano
Director of Libraries & Chief
Administrative Officer

MEMBERS

Judge Euketa Oliver
San Diego Superior Court

Judge David M. Berry
San Diego Superior Court

Judge Pamela Parker
San Diego Superior Court

Kimberly D. Howatt
California American Water

Jake Zindulka
California Department
of Health Care Services

Clerk of the Board of Supervisors, Disclosure Services Unit
1600 Pacific Highway, Room 402
San Diego, CA 92101

Re: Revision of Law Library Conflict of Interest Code, for Board of Supervisor's Approval

To whom it may concern,

Due to staffing position and title changes within our organization, we have updated the Designated Positions contained in our Conflict of Interest Code. These revisions were approved by the Law Library's Board of Trustees at their August 20, 2025, meeting.

I am attaching:

- The revised Conflict of Interest Code
- A redlined version of the 2025 Code showing changes made from the April 2024 version.
- Minutes from the August 20, 2025 Board of Trustees' meeting adopting the revised Conflict of Interest Code.

Please let me know if you require anything additional from me for this to be agendaized and approved by the County Board of Supervisors.

All the best,



Gina S. Catalano
Director of Libraries

San Diego County Public Law Library

CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **San Diego County Public Law Library**.

Individuals holding designated positions shall file their statements of economic interests with the **San Diego County Clerk of the Board of Supervisors**, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008).

Adopted at the Law Library Board of Trustees meeting on ~~April 17, 2024~~ August 20, 2025.

Appendix

Designated Positions	Disclosure Categories
Member of the Board of Trustees of the Law Library	Form 700 A-1, A-2, C, D, E
Director of Libraries	Form 700 A-1, A-2, C, D, E
Assistant Director of Legal Information Management	Form 700 A-1, A-2, C, D, E
Assistant Director <u>Head</u> of User Experience	Form 700 A-1, A-2, C, D, E
Chief Information Officer	Form 700 A-1, A-2, C, D, E
Business and HR Manager <u>Administrative Manager</u>	Form 700 A-1, A-2, C, D, E



Law Library Board of Trustees
Minutes of the Meeting
August 20, 2025

COSD CLERK OF THE BOARD
2025 AUG 25 AM 8:23

The Law Library Board of Trustees held a regular meeting, pursuant to notice thereof, on
August 20, 2025

Present: Lorena Slomanson, President; Judge Lisa Rodriguez (virtual), Vice President; Judge Rachel Cano, Secretary; Carla DiMare, Treasurer; Judge David Berry, Judge Euketa Oliver, Judge Pamela Parker, Kimberly Howatt, Jake Zindulka

Absent: none

Also Present: Gina Catalano, Laurel Moran, Bolivia Calenzani, Michael Gatmaitan (virtual)

-
- *Please note that the following minutes are written according to the agenda item order and are not necessarily in chronological order.*
-

1) Call to Order

Lorena Slomanson called the meeting to order at 12:17 PM.

2) Brown Act Exceptions During Public Health Crisis: Teleconferencing [California Emergency Services Act. (Gov. Code §§ 52953(e)(1), (e)(4).)]

Judge Lisa Rodriguez requested to attend virtually and provided a just cause exemption, as she was unable to attend due to a contagious illness. A physical quorum was present at the publicly noticed location.

3) Opportunity for Public Comment

There were no requests for public comment.

4) Consent Calendar

Judge Pamela Parker moved to approve the consent calendar; Judge Rachel Cano seconded the motion. The motion passed unanimously.

5) Healthcare Contribution

Gina Catalano presented the proposed Healthcare contributions for 2026 and explained how the figures were determined. She also explained that depending on selections during open enrollment, we expect to be within budget for active and retired employees. There was some discussion of retiree healthcare coverage, what an employee needs to qualify for retiree healthcare, and the extent of our obligations.

The Board approved the following monthly employer contributions to healthcare for 2026:

\$1,004.81 for single, \$1818.71 for two party, \$2,120.15 for family

President Lorena Slomanson signed the CalPERS Resolution "Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants", on behalf of the Board.

Judge Lisa Rodriguez moved to approve the Healthcare Contributions as proposed; Judge David Berry seconded the motion. The motion passed unanimously.



Law Library Board of Trustees
Minutes of the Meeting
August 20, 2025

6) Conflict of Interest Code Revision

Gina Catalano presented the revisions and explained that the Code and disclosure categories remain the same, the only revision is to designated positions due to changes in library management and titles.

Judge David Berry moved to approve the revised Conflict of Interest Code; Kimberly Howatt seconded the motion. The motion passed unanimously.

7) ADA Policy

The Board reviewed the latest draft of the Policy, which incorporated changes discussed at the June 18th meeting.

Kimberly Howatt moved to approve the Policy for Resolution of Requests for Reasonable Accommodations under the Americans with Disabilities Act for Attendance at Meetings as proposed; Judge Rachel Cano seconded the motion. The motion passed unanimously.

8) Other Reports

Foundation Board President, Emily Howe gave an update on the Foundation Retreat held in late June and progress on transferring bank accounts from former Foundation members to current members. She also shared that the annual Witkin Awards event is scheduled for October 23rd at Tom Ham's Lighthouse. The awardees are as follows: Judge Roderick Shelton for Excellence in the Adjudication of Law; Attorney Eric Alan Isaacson for Excellence in the Practice of Law; California Western School of Law's Community Law Project for Excellence in the Field of Legal Education; and Homeless Court of San Diego for Excellence in the Field of Public Service.

9) Bylaw Committee

Gina Catalano will send out a doodle poll covering the next 2-3 weeks to determine Committee Member availability for setting a meeting.

10) Closed Session – Public Employee Performance Evaluation and Salary, Title Director

The Board returned from closed session and reported approval of the proposed 3% salary increase for the Director position, for a total salary of \$172,525. The Board reported being satisfied with the Director's performance over the past year and noted that it had been a smooth transition year from former Director, David Whelan.

11) Adjournment

The Board meeting was adjourned at 1:04 PM.