

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, MAY 20, 2025**

MINUTE ORDER NO. 7

SUBJECT: GENERAL SERVICES - APPROVE LEASE FOR THE HEALTH AND HUMAN SERVICES AGENCY, LEMON GROVE FAMILY RESOURCE CENTER, AND NOTICE OF EXEMPTION (DISTRICT: 4)

OVERVIEW

The Health and Human Services Agency (HHSA) Lemon Grove Family Resource Center (FRC) has operated out of a building located at 7065 Broadway in the City of Lemon Grove since 1990. On September 25, 2018 (08), the Board of Supervisors (Board) approved the most recent lease agreement, which was amended on November 7, 2023 (18). The lease agreement expires on November 30, 2025. The building was recently acquired by a health care provider who plans to occupy the building and HHSA has been advised that the lease will not be renewed. The new lessor has agreed to allow HHSA to remain in the building for several months past expiration if necessary.

The Department of General Services (DGS) has negotiated a lease to relocate the FRC to a building located at 3285 Lemon Grove Avenue in the City of Lemon Grove. The building is approximately 7,600 square feet and the proposed lease term is ten years with two consecutive options to extend for five years each. Today's request is for Board of Supervisors approval of the lease agreement.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Find the proposed lease for the Lemon Grove Family Resource Center is exempt from the California Environmental Quality Act (CEQA) Guidelines pursuant to State CEQA Guidelines Section 15303.
2. Approve and authorize the Director, Department of General Services, to execute the proposed lease for the Lemon Grove Family Resource Center at 3285 Lemon Grove Avenue, Lemon Grove.

EQUITY IMPACT STATEMENT

It is anticipated that the proposed lease for the Health and Human Services Agency will have a positive impact on the community by ensuring access for all through a fully optimized health and social service delivery system.

SUSTAINABILITY IMPACT STATEMENT

Implementing effective sustainability objectives is crucial to ensuring safe and healthy communities and contributing to the overall success of the region. The approval of the lease is appropriate as it supports the County's Strategic Initiative of Sustainability to ensure the capability to respond to immediate needs for individuals, families, and the region. In addition, the proposed lease for the Health and Human Services Agency reduces their footprint by over 32,000 square feet. The smaller footprint translates to cost savings, less environmental impact, and a reduction in energy consumption.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year (FY) 2025-2026 CAO Recommended Operational Plan for the Health and Human Services Agency (HHSA). If approved, this request will result in estimated costs and revenue of \$270,233 in FY 2025-2026 based on a lease commencement date of February 1, 2026, with a 3% annual rent adjustment to go into effect February 1, 2027. Funds for the remaining contract term and for each option year (if exercised) will be included in future years' operational plans for HHSA. The funding sources are Social Services Administrative Revenue, Realignment and existing General Purpose Revenue. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Montgomery Steppe, seconded by Supervisor Desmond, the Board of Supervisors took action as recommended, on Consent.

AYES: Anderson, Lawson-Remer, Montgomery Steppe, Desmond

ABSENT: (District 1 Seat Vacant)

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter