



# COUNTY OF SAN DIEGO

## AGENDA ITEM

### BOARD OF SUPERVISORS

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**DATE:** January 28, 2025

**07**

**TO:** Board of Supervisors

### SUBJECT

**AUTHORIZE APPROVAL OF BRAND NAME ELECTRONIC SECURITY PRODUCTS  
IN PROCUREMENT OF ELECTRONIC SECURITY PARTS (DISTRICTS: ALL)**

### OVERVIEW

The Department of General Services (DGS) is responsible for maintaining the security and fire life safety systems in the County of San Diego (County)'s facilities. DGS's motto *Semper Salus* means "Always Safe." This approval to specify brand name products in procurements will help to ensure that the County upholds its commitment to safety for its employees and residents.

Today's request is for the Board to approve the specification of single source brand name products in procurements for repair of existing County security (e.g., access control panels, card readers, security cameras) and fire life safety (e.g., alarm panels, alert and notification devices) systems, pursuant to Board Policy A-87(3). The Board of Supervisors (Board) previously approved the specifying of brand name products in procurements for electronic security parts on May 21, 2019 (13). This authority has expired, and DGS needs a new approval from the Board to properly repair and maintain the County's security and fire life safety systems. Specifying brand name products in procurements allows the DGS Electronic Security Team to maintain warranties and equipment in accordance with manufacturer safety and reliability standards across County properties.

### RECOMMENDATION(S)

#### CHIEF ADMINISTRATIVE OFFICER

1. In accordance with Board Policy A-87 Competitive Procurement sections (1)(D)(2),(5) and (6), approve and authorize the Director, Department of Purchasing and Contracting to specify brand-name electronic security products in procurements for up to five years.
2. Find that the proposed action is categorically exempt from environmental review in accordance with Section 15060(c)(3) of the California Environmental Quality Act Guidelines because it is not a project as defined by Section 15378.

### EQUITY IMPACT STATEMENT

The Department of General Services (DGS) is an internal service department within the County of San Diego (County). DGS ensures that other departments have the necessary workspaces to

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accomplish their own business objectives. Approval of today's request will enable DGS to complete repairs on essential safety equipment more quickly. The authorization to specify brand name security and fire life safety system parts for repairs will have a positive effect on County employees and residents by ensuring facilities and infrastructure meet manufacturer safety guidelines.

### **SUSTAINABILITY IMPACT STATEMENT**

Board approval of this request to specify brand-name electronic security products in procurements for security and fire life safety systems parts supports the County's Sustainability goals of Economy, Ecology, and Resiliency. This procurement maintains fiscal stability while also ensuring the capability to respond to immediate safety needs for individuals (and, more specifically, County employees), families, and the region; it recognizes the lifecycle impacts of products; and it mitigates safety risks through promoting functioning security and fire life safety systems and streamlined safety protocols for the public across County facilities.

### **FISCAL IMPACT**

Funds for this request are included in the Fiscal Year 2024-25 Operational Plan for the Department of General Services Facilities Management Internal Service Fund (ISF). If approved, the annual spend for the County's security and fire life safety systems is projected at \$900,000, with an annual projected escalation of 6%, for a total contract value of \$5.07 million. The funding source is ISF charges to client departments for services. There will be no change in net General Fund cost and no additional staff years.

### **BUSINESS IMPACT STATEMENT**

N/A

### **ADVISORY BOARD STATEMENT**

N/A

### **BACKGROUND**

The County of San Diego (County), Department of General Services (DGS) has the responsibility of maintaining the County's existing security and fire life safety systems. These systems require brand name replacement parts in order to ensure standardization and continuity of proper operation. The DGS Electronic Security Group is responsible for the installation and maintenance of these systems.

The continued acquisition of specified single source brand name parts through procurements ensures that equipment functions so as to better promote safety at County facilities and maintenance of manufacturer warranties (A-87(1)(D)(2)), ensure standardization (A-87(1)(D)(5)), and continuity (A-87(1)(D)(6)). Acquiring these brand name parts allows the DGS Electronic Security Team to maintain equipment in accordance with manufacturer safety and reliability standards across County properties. Use of specified brand name equipment also prevents voiding or invalidating a manufacturer's warranty or guarantee. In addition, procuring specified brand name parts supports compatibility of the systems countywide and reinforces standardization of maintenance, repairs, and training. Still, the requested action allows for competition in

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procurement; multiple vendors sell the specified brand name parts, and they will be able to submit quotes, proposals, and bids.

Procured parts will meet the required specifications for County security and fire life safety systems to function as designed, without compromising reliability or voiding/invalidating a manufacturer's warranty or guarantee. Multiple distributors are able to provide the needed parts, and the County will list the needed parts as specifications in competitive solicitation(s).

The following is a list of manufacturers that produce the security and fire life safety systems compatible parts:

<b>SECURITY SYSTEMS</b>	<b>FIRE LIFE SAFETY SYSTEMS</b>
<b>ACCESS CONTROL SYSTEMS</b>	<b>FIRE SYSTEMS</b>
Continental Access	Fire-Lite by Honeywell
HID	Notifier by Honeywell
Rutherford	Gentex
Security Door Controls	Safety Technology Inc.
Securitron	
<b>CCTV SYSTEMS</b>	
Axis	
Bosch	
TRENDnet	
<b>ELECTRONIC SECURITY</b>	
AES	
Alarm-Saf	
Bosch	
Digital Security Controls	
United Security Products	

For the foregoing reasons, DGS requests Board authorization to specify the above-listed brand names in its procurements pursuant to Board Policy A-87(1)(D), (2)(5)(6).

**LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN**

Today's proposed action for approval to specify brand name security and fire life safety system parts in requests for bids supports the Sustainability/Economy, Empower/Workforce, and Community/Safety Strategic Initiatives in the County of San Diego's 2025-2030 Strategic Plan by maintaining fiscal stability, investing in our workforce by providing a sense of wellbeing while at work, and supporting safety for County employees and residents.

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Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ebony N. Shelton'.

EBONY N. SHELTON  
Chief Administrative Officer

**ATTACHMENT(S)**

N/A