

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, APRIL 08, 2025**

MINUTE ORDER NO. 22

SUBJECT: CONSIDERATION OF THE 2025 BUDGET PROCESS TIMELINE AND ADOPTION OF AN ORDINANCE TO TEMPORARILY SUSPEND OPERATION OF SECTIONS 116 AND 117 OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE WITH REGARD TO APPROVAL AND ADOPTION OF THE FISCAL YEAR 2025-26 COUNTY BUDGET; AND WAIVER OF BOARD POLICY A-72 (4/8/2025 - First Reading; 4/22/2025 - Second Reading) (DISTRICTS: ALL)

OVERVIEW

The California Government Code (Government Code) and the San Diego County Code of Administrative Ordinances (Administrative Code) govern the timeline for the County of San Diego's (County) annual budget process and related Board of Supervisors (Board) decisions. These actions include: (a) Board review of budget estimates and approval of budget recommendations from the Chief Administrative Officer, (b) budget hearings, and (c) approval and adoption of the County budget.

In the past several years, the County has used a "one-step" budget adoption process pursuant to the Administrative Code and as allowed by Government Code. Under this process, the Board reviews and adopts the budget in a single action no later than June 30 of a given year. Alternatively, the Government Code permits California counties to utilize a "two-step" budget process if they choose, wherein formal adoption of a budget occurs no later than October 2, but prior to this formal adoption, the budget is approved by June 30 for the purpose of spending authority until formal budget adoption.

This is a request for the Board to utilize such a "two-step" budget process for the Fiscal Year 2025-26 County budget. Specifically, it is a request for the Board to consider and adopt an ordinance temporarily suspending operation of San Diego County Administrative Code Sections 116-117 with regard to approval and adoption of the Fiscal Year 2025-26 County budget. Utilizing a "two-step" budget process will allow the Board to better understand and account for uncertainties surrounding rapidly shifting federal policies, the State budget outlook, and other factors that could impact the current budget process. It will also allow for District One to have a voice in the Fiscal Year 2025-26 budget process.

RECOMMENDATION(S)

SUPERVISOR MONICA MONTGOMERY STEPPE

1. Waive Board Policy A-72 Agenda and Related Process, Section 2.C.2.ii, which establishes required timelines for review when preparing a Board Letter.
2. Approve the introduction of the Ordinance (first reading), read title and waive further reading of the Ordinance:
AN ORDINANCE TEMPORARILY SUSPENDING OPERATION OF SECTIONS 116 AND 117 OF THE SAN DIEGO COUNTY CODE OF ADMINISTRATIVE ORDINANCES RELATING TO THE PROCESS FOR APPROVAL AND ADOPTION OF THE FISCAL YEAR 2025-26 COUNTY BUDGET.

This Ordinance will temporarily suspend San Diego County Administrative Code Sections 116 and 117, which will enable the County to adopt the budget for the Fiscal Year 2025-26 budget development process via resolution no later than October 2, 2025, consistent with California Government Code 29088.

3. If, on April 8, 2025, the Board takes action as recommend in item 2 then, on April 22, 2025 (second reading): Submit ordinance for further Board consideration and adoption on April 22, 2025 (second reading).

EQUITY IMPACT STATEMENT

Utilizing a two-step budget process for adoption of the Fiscal Year 2025-26 County Budget will allow the County to more optimally allocate resources by better accounting for rapidly shifting federal funding policies and uncertainties in State funding levels.

SUSTAINABILITY IMPACT STATEMENT

The County strives to strengthen communities in all interactions by pursuing legislative policies and collaborating with stakeholders to enhance services that allow residents to transition to self-sufficiency to increase economic sustainability and reduce poverty. Adopting a budget that most optimally allocates resources advances this objective.

FISCAL IMPACT

There is no fiscal impact associated with these recommendations. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

Noting for the record that this item was heard on April 9, 2025; a motion was made by Supervisor Montgomery Steppe, seconded by Supervisor Lawson-Remer, for the Board of Supervisors to take the following actions:

1. Waive Board Policy A-72 Agenda and Related Process, Section 2.C.2.ii, which establishes required timelines for review when preparing a Board Letter.
2. Approve the introduction of the Ordinance (first reading): AN ORDINANCE TEMPORARILY SUSPENDING OPERATION OF SECTIONS 116 AND 117 OF THE SAN DIEGO COUNTY CODE OF ADMINISTRATIVE ORDINANCES RELATING TO THE PROCESS FOR APPROVAL AND ADOPTION OF THE FISCAL YEAR 2025-26 COUNTY BUDGET. This Ordinance will temporarily suspend San Diego County Administrative Code Sections 116 and 117, which will enable the County to adopt the budget for the Fiscal Year 2025-26 budget development process via resolution no later than October 2, 2025, consistent with California Government Code 29088.
3. If, on April 8, 2025, the Board takes action as recommend in item 2 then, on April 22, 2025 (second reading): Submit ordinance for further Board consideration and adoption on April 22, 2025 (second reading).

4. Direct the Chief Administrative Officer to work with the Acting Chair and return May 6, 2025 with proposed revisions to the Board of Supervisors calendar that accounts for initial public budget presentations and community feedback in June, reschedule public budget hearing dates for September prior to a budget adoption vote as required by law, and any other necessary calendar changes to facilitate conduct of county business, contingent upon the adoption of the ordinance.

AYES: Lawson-Remer, Montgomery Steppe

NOES: Anderson

ABSENT: Desmond, (District 1 Seat Vacant)

(Motion failed due to lack of required affirmative votes.)

State of California)

County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER

Clerk of the Board of Supervisors



Signed

by Andrew Potter