

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, APRIL 26, 2022**

MINUTE ORDER NO. 27

**SUBJECT: ADMINISTRATIVE ITEM:
SECOND CONSIDERATION AND ADOPTION OF ORDINANCES:
NOTICED PUBLIC HEARING:
FINANCE AND GENERAL GOVERNMENT GROUP FEES AND RATES
RELATING TO DEBT SERVICES, OFFICE OF COUNTY COUNSEL, AND
CLERK OF THE BOARD OF SUPERVISORS (DISTRICTS: ALL)**

OVERVIEW

On April 5, 2022 (19), the Board of Supervisors took action to further consider and adopt the Ordinances on April 26, 2022.

Today's actions request that the Board of Supervisors (Board) review and approve amendments to San Diego County Administrative Code Article XX, San Diego County Administrative Code X-A, and the San Diego County Assessment Appeals Boards and Assessment Hearing Officers Rules of Procedure related to fees for Debt Services, provided by the Office of Financial Planning, and the Clerk of the Board of Supervisors. In addition, the Board is requested to approve a resolution relating to rates for the Office of County Counsel.

Today's recommended ordinance and resolution represent a comprehensive package that seeks to support the Finance and General Government Group's services. The proposed changes are the result of an analysis of services provided to the public, processing times, and corresponding costs to provide those services. The Finance and General Government Group reviewed a total of 10 fees, resulting in five increases and five decreases.

The Auditor and Controller has reviewed and approved the supporting documentation and the methodology for establishing the fees in this proposal for Fiscal Year 2022-23.

Today's actions include adoption of a resolution relating to County Counsel hourly billing rates and approving the introduction of three ordinances that amend fees and rates charged by Debt Services and the Clerk of the Board of Supervisors.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

Submit ordinances for further Board consideration and adoption (second reading):

AN ORDINANCE AMENDING ARTICLE XX OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE RELATING TO FEES AND CHARGES FOR DEBT SERVICES;

AN ORDINANCE AMENDING ARTICLE X-A OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE RELATING TO FEES CHARGED BY THE CLERK OF THE BOARD OF SUPERVISORS;

AN ORDINANCE AMENDING RULE 8(a) OF THE SAN DIEGO COUNTY ASSESSMENT APPEALS BOARDS AND ASSESSMENT HEARING OFFICERS RULES OF PROCEDURE RELATING TO FEES CHARGED BY THE CLERK OF THE BOARD OF SUPERVISORS FOR WRITTEN ASSESSMENT APPEALS BOARD FINDINGS AND CONCLUSIONS.

EQUITY IMPACT STATEMENT

The proposed actions would amend fees and charges for services that are provided to agencies or individuals outside of the County of San Diego organization. The fees and rates that are included in this fee package are intended to cover the full cost of services that will be provided to such agencies or individuals. By collecting the full cost of services, the County ensures that services that benefit a single agency or individual does not reduce the available resources that could be available to the entire region for other vital services that are provided by County departments.

FISCAL IMPACT

Funds for this proposal will be included in the Fiscal Year 2022-24 CAO Recommended Operational Plan for the Finance and General Government Group Executive Office, Office of County Counsel, and Clerk of the Board of Supervisors. If approved, the proposed rates and fees will ensure full cost recovery for services provided. Amounts are anticipated to be minimal for the Finance and General Government Group Executive Office. If approved, the proposed hourly rates for the Office of County Counsel’s attorneys and paralegals are projected to result in approximately \$3,348,000 of annual revenue generated from the hourly billable services provided to clients. If approved, the proposed fee package for the Clerk of the Board of Supervisors is projected to result in approximately \$10,000 of annual revenue. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

The proposed fee changes are considered reasonable and too small to have a measurable impact on the local business community.

ACTION:

ON MOTION of Supervisor Desmond, seconded by Supervisor Vargas, the Board of Supervisors closed the Hearing and took action as recommended, on Consent, adopting the following:

Ordinance No. 10778 (N.S.), entitled: AN ORDINANCE AMENDING ARTICLE XX OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE RELATING TO FEES AND CHARGES FOR DEBT SERVICES;

Ordinance No. 10779 (N.S.), entitled: AN ORDINANCE AMENDING ARTICLE X-A OF THE SAN DIEGO COUNTY ADMINISTRATIVE CODE RELATING TO FEES CHARGED BY THE CLERK OF THE BOARD OF SUPERVISORS; and,

Ordinance No. 10780 (N.S.), entitled: AN ORDINANCE AMENDING RULE 8(a) OF THE SAN DIEGO COUNTY ASSESSMENT APPEALS BOARDS AND ASSESSMENT HEARING OFFICERS RULES OF PROCEDURE RELATING TO FEES CHARGED BY THE CLERK OF THE BOARD OF SUPERVISORS FOR WRITTEN ASSESSMENT APPEALS BOARD FINDINGS AND CONCLUSIONS.

AYES: Vargas, Anderson, Lawson-Remer, Fletcher, Desmond

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter