

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, APRIL 26, 2022**

MINUTE ORDER NO. 15

**SUBJECT: AUTHORIZE COMPETITIVE SOLICITATIONS FOR A RELOCATION
PLANNING AND SERVICES CONSULTANT (DISTRICTS: ALL)**

OVERVIEW

The Housing Authority of the County of San Diego (HACSD) owns and operates 121 public housing units at four developments located in the City of Chula Vista. HACSD is undertaking a major rehabilitation project at the elderly-disabled housing development that will require the relocation of 59 households for an anticipated four months. The County of San Diego (County), Health and Human Services Agency, Housing and Community Development Services intends to secure a qualified and experienced relocation consultant to facilitate the relocation and provide safe, convenient, and temporary housing for the residents during the upgrade. Today's action requests the San Diego County Board of Supervisors to authorize the Director, Department of Purchasing and Contracting to issue a competitive solicitation for a consultant to provide relocation planning and services.

This item supports the County's vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically left behind, as well as our ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe and thriving communities. In addition, this item supports the County's Framework for Ending Homelessness by extending the useful life of this property and maintaining the quality of life and safety for the residents that reside there.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

In accordance with Section 401, Article XXIII of the County Administrative Code authorize the Director, Department of Purchasing and Contracting to issue a competitive solicitation for public housing consulting and relocation services. Upon successful negotiations and determination of a fair and reasonable price, award a contract for an initial term of one year, and with up to an additional six months if needed, and to amend the contract as needed to reflect changes in program, funding or service requirements, subject to the availability of funds and the approval of the Agency Director, Health and Human Services Agency or designee.

EQUITY IMPACT STATEMENT

The Housing Authority of the County of San Diego (HACSD) administers various rental assistance programs funded by the U.S. Department of Housing and Urban Development (HUD) intended to assist very low-income families, the elderly, homeless veterans, and the disabled to afford decent, safe, and sanitary housing. Towncentre Manor site serves elderly and disabled households. Improvements at this site will extend the useful life of this property and maintain the quality of life and safety for the vulnerable population for the foreseeable future. A relocation consultant will be responsible for planning and managing the relocation process, which will include notifying residents of the relocation. The request for proposal will require the consultant to conduct meetings with each household to explain the process and be available to consult with each tenant.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year (FY) 2021-2023 Operational Plan in the Health and Human Services Agency (HHSA). If approved, this will result in no change in cost and revenues in FY 2021-22 and estimated costs and revenues of up to \$2.2 million in FY 2022-23 for the relocation planning and services costs. The funding source is previously allocated General Fund fund balance. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

The funds in the consultation contract will provide contracting opportunities for companies engaged in relocation consultation services, and owners of hotels/motels and short-term affordable housing units.

ACTION:

ON MOTION of Supervisor Desmond, seconded by Supervisor Vargas, the Board of Supervisors took action as recommended, on Consent.

AYES: Vargas, Anderson, Lawson-Remer, Fletcher, Desmond

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter