

Resolution No: XX-XXX
Meeting Date: April 30, 2024

RESOLUTION OF THE BOARD OF SUPERVISORS ESTABLISHING THE SAN DIEGO COUNTY CANNABIS OVERSIGHT COMMUNITY COLLABORATIVE

WHEREAS, the Board of Supervisors wishes to establish a Cannabis Oversight Community Collaborative to provide and equity lens to components of the County’s Socially Equitable Cannabis Program; and,
NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. Cannabis Oversight Community Collaborative. It is the desire of San Diego County to create a Socially Equitable Cannabis Program. Therefore, the Board of Supervisors (Board) now establishes the Cannabis Oversight Community Collaborative (Collaborative) to provide an equity lens to components of the County’s Socially Equitable Cannabis Program. The Collaborative will assist in informing the Office of Equity and Racial Justice (OERJ) on the design, implementation, and evaluation of the social equity program, how to utilize grant funding, what programming is necessary to be added, and what programming may not be necessary. The Collaborative will provide insight for other cannabis social equity related items such as future ordinances, collaboration with County departments and other components of the Socially Equitable Cannabis Program. SECTION 2. Number and Appointment of Collaborative. The Collaborative shall consist of nine (9) voting members. Each member of the Board shall nominate one Collaborative Member, who are confirmed by the Board. In addition to the five (5) Board nominated Members, there shall also be four who will apply through an application process.

Members 1-5 shall be nominated by a Board of Supervisor and confirmed by the Board. Members 6-9 shall be nominated by the Collaborative after application process and confirmed by the Board. All Members shall be residents of the County of San Diego.

SECTION 3. Collaborative Nominations. For each Collaborative nomination, the Board shall: 1) consider all applications received at least two weeks before appointment, 2) attempt to nominate members of the community to create a Collaborative that is reflective of the demographics, diversity, and culture of San Diego County, 3) people who are committed to the goals of this Collaborative (familiar with impacts of the War on Drugs, over criminalization of marijuana, familiar with commercial cannabis operations and legislation, commitment to a better San Diego County), 4) Minimum 50% of the Collaborative Members have to meet the Cannabis Social Equity eligibility requirements as established by the Board. Public notice and shall be given on when the Collaborative intends to nominate members to the Collaborative. Any application form shall be accessible by the public, as required by law. A record shall be kept of all applications filed for one year.

SECTION 4. Term of Office. Each Member nominated by a Supervisor shall serve a term which shall run concurrently with the term of their nominating Supervisor. Members who are appointed through application process shall serve a two-year term and until their successor has been appointed and qualified.

SECTION 5. Vacancies. A vacancy shall occur on the happening of any of the following events before the expiration of the term:

1. Death of the incumbent;
2. Resignation of the incumbent;
3. Removal at the pleasure of the appointing or nominating authority;
4. Removal by a 2/3 vote of the Collaborative;
5. Ceasing of the incumbent to be a resident of the County of San Diego; or
6. Incumbent's absence from more than one-third of the regularly scheduled meetings in any 12 months or three consecutive regular meetings. When a vacancy occurs as the result of missing one-third of regularly scheduled meetings in one 12-month period or three consecutive regular meetings, both the member and the appointing Supervisor shall be notified of the vacancy by the Chairperson.

Vacancies shall be filled by the applicable nominating or appointing authority specified in Section 2.

SECTION 6. Organization.

1. Officers. The Collaborative shall select annually from its membership a Chairperson and a Vice-Chairperson and any other officers it deems necessary.
2. Rules. The Collaborative shall prepare and adopt the necessary rules and regulations for the conduct of its business. These rules and regulations are to be approved by the Board of Supervisors.
3. Quorum. A majority of members currently appointed to the Collaborative shall constitute a quorum. A majority of members present shall be required to carry any motion or proposal.
4. Minutes. The Collaborative shall keep written minutes of its meetings, a copy of which shall be filed with the Clerk of the Board.
5. Meetings. The Collaborative shall be subject to the Ralph M. Brown Act. The Collaborative shall establish a regular meeting schedule and shall give public notice of the time and place of meetings. All meetings of the Collaborative, the location of Collaborative meetings shall be determined with consideration for equal and fair access for persons residing in all areas of the County, and for geographical, social, or economic interest in matters to be considered at a particular meeting.
- 6.

SECTION 7. Establishment of Committees.

1. Ad Hoc Committees. The Collaborative may appoint committees to carry out the functions and duties of the Collaborative. Any committee appointed shall consist of not fewer than three members, including at least one Collaborative member. The actions and recommendations of committees shall not be deemed the action of the collaborative and shall in no way bind the Collaborative or its members. The committee shall cease to exist on completion of its assignment.
2. Volunteer and Consultant Services. The Collaborative may benefit from the services of volunteer workers and volunteer consultants who serve without compensation or reimbursement of expenses. Service from an individual as a volunteer

worker or volunteer consultant shall not be considered as service for or employment by the County.

SECTION 8. Compensation. Members of the Collaborative shall serve without compensation for their services as such but may receive reimbursement for necessary traveling and other expenses incurred on official duty when such expenditures have received authorization by the Chief Administrative Officer. Members shall be responsible for submission of accurate reimbursement documentation.

SECTION 9. Duties and Responsibilities. Once the full Collaborative has been appointed and confirmed by the Board, Collaborative Chair to collaborate with OERJ to refine the duties and responsibilities stated in SECTION 1. Any other recommendations within the Cannabis Social Equity Assessment to be considered. Said duties and responsibilities can be updated or amended as needed with a thirty (30) day noticed meeting, and a simple majority vote for approval and approved by the Board.

SECTION 10. Staff Assistance. The Chief Administrative Officer shall provide the necessary administrative and clerical staff of the Collaborative.

SECTION 11. Ethics Training. All members of the Collaborative shall take the local agency ethics training as set forth in Government Code 53234 et seq.

APPROVED AS TO FORM AND LEGALITY
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