

Attachment B - Conflict of Interest Code - Supporting Docs

Conflict of Interest Code:

Guajome Learning Centers



Guajome Schools

Building a Community of Learners

COSD CLERK OF THE BOARD
2024 DEC 17 AM 9:43

December 13, 2024

The Honorable Board of Supervisors
County of San Diego
1600 Pacific Highway
San Diego, CA 92101

Re: Approval of the amended Conflict of Interest Code for Guajome Learning Centers

Dear Supervisors,

Guajome Learning Centers, a charter public school in Vista, CA, seeks your approval of the recent amendment made to the organization's Conflict of Interest Code. This change includes the deletion of an abolished position, Director of Business Services.

The amendment to the Conflict of Interest Code was approved by Guajome Learning Centers Board of Directors on December 10, 2024.

Thank you for your time and consideration.

Sincerely,

Kevin Humphrey
Charter School Superintendent
Guajome Learning Centers

GUAJOME LEARNING CENTERS CONFLICT-OF-INTEREST CODE

The Political Reform Act (Govt. Code § 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 CCR § 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the FPPC to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations § 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and the attached Exhibits A and B, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of Guajome Learning Centers, which operates Guajome Learning Centers (or "Charter School").

Individuals holding designated positions shall file their Form 700 Statements of Economic Interests with the Charter School, which will make the statements available for public inspection and reproduction. (Govt. Code § 81008.) All statements will be retained by the Charter School.

APPROVED AND ADOPTED by the Board of Directors of Guajome Learning Centers on the 10th day of December 2024 ~~on the 8th day of September 2020.~~

Guajome Learning Centers Superintendent

I, the undersigned, do hereby certify:

1. That I am the Secretary of the Guajome Learning Centers Board of Directors; and
2. That the foregoing Conflict-of-Interest Code constitutes the Conflict-of-Interest Code of said school as duly adopted by the school's Board of Directors on December 10, 2024 ~~August 6, 2020.~~

Secretary Name _____

Secretary Signature _____

Guajome Learning Centers Board of Directors

EXHIBIT A
DESIGNATED POSITIONS

<u>Designated Position</u>	<u>Assigned Disclosure Category</u>
Members of the Governing Board	I
Charter School Superintendent	I
Director of Business Services	I
General Counsel	I
Consultants	*

*Consultants are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Superintendent may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Govt. Code § 81008.)

EXHIBIT B
DISCLOSURE CATEGORIES

Category I

Designated positions assigned to this category must report:

- a. Interests in real property which are located in whole or in part within the boundaries (and a two mile radius) of any county in which the Charter School operates.
- b. Investments in, income, including gifts, loans, and travel payments, from, and business positions in any business entity of the type which engages in, the manufacture, sale, repair, rental or distribution of school supplies, books, materials, school furnishings or equipment utilized by the Charter School, its parents, teachers and students for educational purposes. This includes, but is not limited to, educational supplies, textbooks and items used for extra-curricular courses.
- c. Investments in, income, including gifts, loans, and travel payments, from, sources which are engaged in the performance of work or services of the type to be utilized by the Charter School, its parents, teachers and students for educational purposes. This includes, but is not limited to, student services commonly provided in public schools such as speech therapists and counselors.

Category II

Designated positions assigned to this category must report:

Investments in, income, including gifts, loans, and travel payments, from, and business positions in any business entity of the type which engages in the manufacture, sale, repair, rental or distribution of school supplies, books, materials, school furnishings or equipment to be utilized by the Charter School, its parents, teachers and students for educational purposes. This includes, but is not limited to, educational supplies, textbooks and items used for extra curricular courses.

Category III

Designated positions assigned to this category must report:

Investments in, income, including gifts, loans, and travel payments, from, sources which are engaged in the performance of work or services of the type to be utilized by the Charter School, its parents, teachers and students for educational purposes. This includes, but is not limited to, student services commonly provided in public schools such as speech therapists and counselors.

Board of Directors
REGULAR MEETING
UNADOPTED MINUTES
December 10, 2024

- 1. Public Session - Call to Order**

Luis Llamas called the meeting to order in public session at 2:00 p.m. in Building 1, Student Services Building, Administrative Training Center.

Roll Call and Establishment of Quorum:

Members Present: Luis Llamas, Luis Landin, Kathy Hamamoto, Brittany Bayley

Absent: None
- 2. Approval of Agenda**

Moved by Luis Landin; second by Kathy Hamamoto; Board unanimously approved the agenda with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Brittany Bayley
No: 0
Absent: 0
- 3. Public Comments on Agenda Items**

None
- 4. Public Comments on Non-Agenda Items**

None
- 5. Charter School Superintendent Report**

A. General Update

Kevin Humphrey reported on general school updates at Guajome Learning Centers.
- 6. Fiscal Services**

A. First Interim Report

Kevin Humphrey presented the first interim report for board approval detailing areas of expenditure, revenue, reserves and assumptions for consideration during budgeting. Projections for two subsequent years are included.

Fiscal Impact: Currently forecasting a budget surplus of \$12,901.00

Moved by Kathy Hamamoto; second by Luis Landin; Board unanimously approved the First Interim Report with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Brittany Bayley
No: 0
Absent: 0
- 7. Student Services**

A. School Safety Plan

Kevin Humphrey provided the board with the school's comprehensive safety plan for annual approval. The plan will be submitted to GLC's authorizer for approval.

Moved by Kathy Hamamoto; second by Brittany Bayley; Board unanimously approved the School Safety Plan with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Brittany Bayley
No: 0
Absent: 0

B. 2025-26 School Calendar

Kevin Humphrey presented the 2025-2026 school calendar for Board approval. All requirements are met for total school days which will translate to meeting all legal requirements for instructional minutes.

Moved by Luis Landin; second by Kathy Hamamoto; Board unanimously approved the 2025-26 School Calendar with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Brittany Bayley

No: 0

Absent: 0

8. Board of Directors

A. Conflict of Interest Code

Guajome Learning Centers' Conflict of Interest Code is reviewed annually to ensure compliance and relevance. This year's update included deleting an abolished position, the Director of Business Services. Kevin Humphrey presented the update for Board approval.

Moved by Kathy Hamamoto; second by Brittany Bayley; Board unanimously approves the Conflict of Interest Code with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Brittany Bayley

No: 0

Absent: 0

B. Title IX Staff and Student Anti Sexual Harassment and Discrimination Policy No. 4200-First Read

Kevin Humphrey presented a comprehensive Title IX policy to ensure compliance with federal regulations and to promote a safe and equitable educational environment for all students and staff. This is a first read.

C. Immigration Enforcement Policy

Kevin Humphrey presented GPA Policy No. 5042 for Board approval. This policy was developed to align with AB 699 and develop protocols for how to properly and legally respond to Immigration Enforcement.

Moved by Kathy Hamamoto; second by Luis Llamas; Board unanimously approves the Immigration Enforcement Policy No. 5042.

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Brittany Bayley

No: 0

Absent: 0

9. Consent Calendar

The purpose of the consent calendar motion is to expedite action on routine agenda items. All agenda action items that are not held for discussion at the request of a member of the audience or Board member will be approved as written as part of a single motion Consent Calendar Motion. No action items were held for discussion.

Moved by Luis Landin; second by Brittany Bayley; Board unanimously approved the Consent Calendar with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Brittany Bayley

No: 0

Absent: 0:

Consent Calendar

A. APPROVAL OF MINUTES

1. September 10, 2024 Board of Directors Meeting

10. Communication from the Board None

- | | | |
|-----|--|--|
| 11. | Proposed Agenda Items
for Future Meetings | None |
| 12. | Future Board Meeting
Dates | February 11, 2025
March 11, 2025
May 3, 2025
June 10, 2025. |
| 13. | Adjournment of Public
Session | Luis Llamas adjourned the Public Session meeting at 2:24 p.m. |

Conflict of Interest Code:

MiraCosta Community College
District

September 20, 2024

COSD CLERK OF THE BOARD
2024 SEP 23 AM 8:50

This is a request for the Board of Supervisors to approve the proposed amendment to update the list of designated positions and titles in Appendix 1 of the Conflict of Interest Code. The following is an excerpt from the minutes of the meeting of the Board of Trustees of the MiraCosta Community College District, held on September 12, 2024.



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

MINUTES OF REGULAR MEETING

SEPTEMBER 12, 2024

VIII. ACTION ITEMS

A. Adopt Fiscal Year 2024/25 Final Budget

By motion of Trustee Pedroza, seconded by Trustee Merchat, the board adopted the fiscal year 2024/25 final budget.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

**B. Approve Amendment to Conflict of Interest Code Appendix One
(Designated Filers)**

By motion of Trustee Pedroza, seconded by Trustee Merchat, the board approved the amendment to the Conflict of Interest Code Appendix One to designate the Dean, Nursing, Health, and Health and Wellness, the Director, Technology Career Institute, and the Chief of Police as Form 700 filers, and to update the existing Form 700 titles of Director, HR, and Associate Vice President, Information Technology Services.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

I hereby certify the above to be a true and correct copy of the minutes as indicated.

A handwritten signature in blue ink, appearing to be "Sunita V. Cooke".

Sunita V. Cooke, Ph.D.
Superintendent/President

CONFLICT OF INTEREST CODE FOR THE

COUNTY OF MIRACOSTA COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF SAN DIEGO

2020 MAR -4 PM 8:49

CLERK OF THE
OF SUPERVISORS

The Political Reform Act, Government Code section 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference, and along with the attached appendix in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the MiraCosta Community College District. Designated employees shall file statements of economic interests with the agency, which will make the statements available for public inspection and reproduction. (Government Code section 81008). Upon receipt of the statements of the MiraCosta Community College District Board of Trustees and chief executive officer, the agency shall make and retain a copy and forward the original of these statements to the Clerk of the Board of Supervisors. Statements for all other designated employees will be retained by the agency.

CATEGORIES OF REPORTABLE ECONOMIC INTERESTS

Category 1. All-Inclusive Reportable Investments

A designated employee in this category shall disclose all reportable investments (worth more than \$1,000):

- (a) Owned by the designated employee, his or her spouse, or dependent child.
- (b) Owned by an agent on behalf of the designated employee.
- (c) Owned by any business entity controlled by the designated employee (i.e., any business entity in which the designated employee, his or her agents, spouse, and dependent children hold more than a 50-percent ownership interest).
- (d) Owned by a trust in which the designated employee has a substantial interest (i.e., a trust in which the designated employee, his or her spouse, and dependent children have a present or future interest worth more than \$1,000).
- (e) Representing the pro rata share (worth more than \$1,000) of the designated employee, his or her spouse, and dependent children of investments of any business entity or trust in which the designated employee, his or her spouse, and dependent children own, directly or indirectly or beneficially, a 10-percent interest or greater.

Category 2. All-Inclusive Reportable Interests in Real Property

A designated employee in this category shall disclose all interests (worth more than \$1,000) in real property located within the jurisdiction if the interests are:

- (a) Held or owned by the designated employee, his or her spouse, and dependent child
- (b) The pro rata share (worth more than \$1,000) of interests in real property of any business entity or trust in which the designated employee or spouse owns, directly, indirectly, or beneficially a 10-percent interest or greater.

Category 3. All-Inclusive Reportable Income

A designated employee in this category shall disclose all income of the designated employee from any MiraCosta Community College District-related source aggregating \$250 or more (or \$25 or more in the case of gifts) during the reporting period.

Category 4. Less-Inclusive Reportable Investments

A designated employee in this category shall disclose only investments (worth more than \$1,000) in any business entity that within the last two years has contracted with or in the future foreseeably may contract with MiraCosta Community College District to provide services, supplies, machinery, or equipment:

- (a) To the MiraCosta Community College District.
- (b) Of the type utilized by the agency adopting this code and associated with the job assignment of the designated employee.

Category 5. Less-Inclusive Reportable Interests in Real Property

A designated employee in this category shall disclose all reportable interests in real property worth more than \$1,000 located in the unincorporated area of the MiraCosta Community College District, or not more than two miles outside the boundaries of the unincorporated area, or within two miles of any land owned or used by the MiraCosta Community College District.

Category 6. Less-Inclusive Reportable Income

A designated employee in this category shall disclose only that reportable income (\$250 or more during reporting period; \$25 or more in the case of gifts) that is derived from a source that within the last two years has contracted with the MiraCosta Community College District or in the future foreseeably may contract to provide services, supplies, materials, machinery, or equipment:

- (a) To the MiraCosta Community College District.
- (b) Of the type utilized by the agency adopting this code and associated with the job assignment of the designated employee.

Revised
Board of Supervisors of the County of San Diego
Date: 6/20/17 Minutes Order No. 27

Approved and/or authorized by the
Board of Supervisors of the County of San Diego
Date: 12/15/98 Minutes Order No. 28
THOMAS J. PASTUSZKA
Clerk of the Board of Supervisors

MIRACOSTA COMMUNITY COLLEGE DISTRICT
ONE BARNARD DRIVE
OCEANSIDE, CA 92056

AP 2712: CONFLICT OF INTEREST CODE

APPENDIX 1

Designated Positions	Reportable Economic Interests from Categories of Reportable Economic Interests
A. Board Members	Categories 1, 2, 3
B. Superintendent/President	Categories 1, 2, 3
C. Assistant Superintendent/Vice President, Administrative Services	Categories 1, 2, 3
D. Assistant Superintendent/Vice President, Human Resources	Categories 1, 2, 3
E. Assistant Superintendent/Vice President, Instructional Services	Categories 1, 2, 3
F. Assistant Superintendent/Vice President, Student Services	Categories 1, 2, 3
G. Vice President, Institutional Advancement	Categories 1, 2, 3
H. Other Budget Managers Dean, Admissions and Student Support Dean, Arts and International Languages Dean, Career Education Dean, Continuing and Community Education Dean, Counseling and Student Development Dean, Instructional Services Dean, Letters, Humanities, and Communication Studies Dean, Mathematics and Sciences <u>Dean, Nursing, Health and Wellness</u> Dean, Office of Research, Planning, and Institutional Effectiveness Dean, Student Affairs Director, Facilities Director, Fiscal Services Director, Labor Relations and Title IX Coordinator HR Director, Purchasing and Material Management <u>Director, Technology Career Institute</u> Manager, Risk Management and Safety Associate Vice President, Information Technology <u>Services</u> Chief Inclusion, Diversity, Equity, Accessibility Officer	Categories 4, 6

Chief of Police	
----------------------------	--

Conflict of Interest Code:

San Elijo Joint Powers Authority



BOARD OF DIRECTORS

Kellie Hinze
Kristi Becker
Allison Blackwell
David Zito

ADMINISTRATION

Michael T. Thornton
General Manager

December 27, 2024

Loicia Ware, Board Assistant
Clerk of the Board of Supervisors, Disclosure Services Unit
County of San Diego
1600 Pacific Highway, Room 402, San Diego, CA 92101

COSD CLERK OF THE BOARD
2024 DEC 27 PM4:48

Via email: form700@sdcounty.ca.gov

Re: Approval of Incorrect San Elijo Joint Powers Authority Conflict of Interest Code

Dear Ms. Ware,

As requested via your email on December 27, 2024. I am writing you to inform you of an issue surrounding the approval of San Elijo Joint Powers Authority (SEJPA) updated Conflict of Interest (COI) Code. SEJPA provided an updated COI to form700@sdcounty.ca.gov on October 16, 2024 which included a variety of organizational updates. This provided correct version was not the version included for Board of Supervisors approval, which was received back to SEJPA via email on December 26, 2024. As a result, SEJPA respectfully requests the resubmission of the correct COI for Board of Supervisors for approval in January 2025.

I appreciate your assistance in the matter. Please let me know any questions and I'll be happy to assist. My contact information is below.

Sincerely,

SAN ELIJO JOINT POWERS AUTHORITY

Kevin Lang
Director of Finance and Administration
langk@sejpa.org
760-753-6203 ext. 73

RESOLUTION NO. 2024-01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN ELIJO
JOINT POWERS AUTHORITY AMENDING BOARD RESOLUTION NO. 2019-
02 CHANGING APPENDIX A REGARDING DESIGNATED EMPLOYEES AND
DISCLOSURE CATEGORIES WITH RESPECT TO FILINGS UNDER THE
SEJPA'S CONFLICT OF INTEREST CODE**

WHEREAS, on August 2, 1989, by Board Resolution No. 89-5, the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) adopted the Standard Form Conflict of Interest Code promulgated by the Fair Political Practices Commission (CCR section 18730) as the Conflict of Interest Code of the SEJPA; and

WHEREAS, on December 12, 1996, by Board Resolution No. 96-6, the Board of Directors of the San Elijo Joint Powers Authority amended SEJPA Board Resolution No. 89-5 Changing Appendix A Regarding Designated Employees and Disclosure Categories with Respect to Filings Under the SEJPA's Conflict of Interest Code; and

WHEREAS, on December 14, 2000, by Board Resolution No. 2000-08, the Board of Directors of the San Elijo Joint Powers Authority amended SEJPA Board Resolution No. 96-6 Changing Appendix A Regarding Designated Employees and Disclosure Categories with Respect to Filings Under the SEJPA's Conflict of Interest Code; and

WHEREAS, on September 11, 2006, by Board Resolution No. 2006-06, the Board of Directors of the San Elijo Joint Powers Authority amended SEJPA Board Resolution No. 2000-08 Changing Appendix A Regarding Designated Employees and Disclosure Categories with Respect to Filings Under the SEJPA's Conflict of Interest Code; and

WHEREAS, on February 8, 2010, by Board Resolution No. 2010-05, the Board of Directors of the San Elijo Joint Powers Authority amended SEJPA Board Resolution No. 2006-06 Changing Appendix A Regarding Designated Employees and Disclosure Categories with Respect to Filings Under the SEJPA's Conflict of Interest Code; and

WHEREAS, on September 10, 2018, by Board Resolution No. 2019-02, the Board of Directors of the San Elijo Joint Powers Authority amended SEJPA Board Resolution No. 2010-05 Changing Appendix A Regarding Designated Employees and Disclosure Categories with Respect to Filings Under the SEJPA's Conflict of Interest Code; and

WHEREAS, it is now appropriate to amend Appendix A to said Conflict of Interest Code to update the provisions regarding designated employees and their disclosure categories; and

WHEREAS, the Standard Form Conflict of Interest Code promulgated by the Fair Political Practices Commission, as amended by the Commission from time to time, will remain as the Conflict of Interest Code for the SEJPA;

NOW, THEREFORE, BE IT RESOLVED:

1. The foregoing recitals are true and correct.
2. The attachment to this Resolution is hereby adopted as amended Appendix A to the SEJPA's Conflict of Interest Code.

PASSED AND ADOPTED at a meeting of the Board of Directors of the San Elijo Joint Powers Authority held on January 16, 2024, by the following vote:

AYES: Zito, Becker, Hinze
NOES:
ABSENT: Kranz
ABSTAIN:

ATTEST:



Michael T. Thornton, P.E.
Secretary of the Board


David Zito, Chairperson
SEJPA Board of Directors

**SAN ELIJO JOINT POWERS AUTHORITY
CONFLICT OF INTEREST CODE**

The Political Reform Act of 1974 (Government Code Sections 81000 et. Seq.) requires local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted 2 Cal. Code of Regs. (hereinafter, "Regulation") Section 18730 that contains the terms of a standard conflict of interest code and may be incorporated by reference in an agency's code. After public notice and hearing, Regulation 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

Therefore, the terms of Regulation 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix designating positions and establishing disclosure requirements shall constitute the Conflict of Interest Code for the San Elijo Joint Powers Authority (the "Agency").

Government Code Section 87306.5 also requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if the code must be amended. Once the determinations have been made, a notice must be submitted to the code reviewing body pursuant to the biennial review.

Individuals holding designated positions and non-designated positions identified in Government Code section 87200 shall file their statement of economic interests with the Agency's Clerk of the Board, who will make the statements available for public inspection and reproduction (Gov. Code section 81008). The Agency will retain all such statements for individuals in designated positions. The Agency will retain copies of all such statements for individuals in non-designated positions and will forward the originals to the Clerk of the Board of Supervisors of San Diego County (Gov. Code section 87500(k)).

APPENDIX A

Disclosure Categories

Individuals holding designated positions must report their interests according to the following disclosure category(ies) to which their position has been assigned.

Category 1: All Sources

Interests in real property (not including primary residence) located within the Agency Service Area (ASA) or within two miles of the ASA; and the investments and business positions in the business entities, and income, including loans, gifts, and travel payments from all sources.

Category 2: Agency Specific

Interests in real property (not including primary residence) located within the ASA or within two miles of the ASA; investments and business positions in business entities doing business within the ASA and/or located in San Diego County; and income, including but not limited to loans, gifts, and travel payments, from sources in San Diego County, and/or from sources outside the County whose economic position may be affected by decisions or recommendations made by the agency at all levels. 4

Category 3: Department Specific

Interests in real property (not including primary residence) located within the Agency Service Area (ASA) or within two miles of the ASA; investments and business positions in business entities located in San Diego County; and income, including loans, gifts, and travel payments from sources whose economic position may be affected by the decisions or recommendations made by the department to which the filer is assigned duties.

Category 4: Property/Facilities Entitlement

Interests in real property (not including primary residence) located within the Agency Service Area (ASA) or within two miles of the ASA; investments and business positions in business entities located in San Diego County; and income, including loans, gifts, and travel payments from sources that are of the type to request an entitlement to use agency property or facilities, including, but not limited to: a license; a facilities use permit; or a vendor permit.

Category 5: Consultant Specific

Where the broadest disclosure is not necessary, the agency may set an interim disclosure that is more tailored to consulting positions with a limited range of duties.

As used herein, "Agency Service Area" is defined as the jurisdictional boundaries of the Agency's member agencies and those areas served by the Agency's wastewater and recycled water services.

The following designated positions, when active, file according to the assigned categories associated with their title.

Designated Positions

Disclosure Categories

I. San Elijo Joint Powers Authority Staff:

Director of Operations.....	2
<u>2024 Added Position</u> <u>Director of Infrastructure and Sustainability.....</u>	<u>2</u>
General Counsel.....	2
Chief Plant Operator.....	3
Mechanical Systems Manager.....	3
<u>2024 Added Position</u> <u>Laboratory Manager.....</u>	<u>3</u>
<u>2024 Added Position</u> <u>Recycled Water Supervisor.....</u>	<u>3</u>
SCADA Manager.....	3
Senior Project Manager/Project Manager	3

II. Consultants: Consultants shall be included in the list of designated positions and shall disclose in accordance with Category 1, except as otherwise provided, if the consultant, pursuant to a contract does either of the following (Reg. 18700.3):

1. Make a governmental decision whether to:
 - Approve a rate, rule or regulation;
 - Adopt or enforce a law;
 - Issue, deny, suspend, or revoke a permit, license application, certificate, approval, order, or similar authorization or entitlement;
 - Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
 - Grant agency approval to a contract which requires agency approval and in which the agency is a party, or to the specifications for such a contract;
 - Grant agency approval to a plan, design, report study, or similar item;
 - Adopt, or grant agency approval of, policies, standards, or guideline for the agency, or for any subdivision of the agency; or
2. Serves in a staff capacity and in that capacity participates in making governmental decisions as defined in Regulation 18704(a) and (b); or performs substantially all the same duties for the agency that would otherwise be performed by and holding a position specified in the agency's Conflict of Interest Code.

The General Manager, with the approval of the Agency's General Counsel, may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this paragraph. The written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of disclosure requirements. The written determination is a public record and shall be retained for public inspection in the office of the Agency's Clerk of the Board.

Non-Designated Positions

The following positions are not designated because individuals holding these positions must file the statement of economic interest under Government Code Section 87200. These positions are listed for informational purposes only:

- Board Members
- General Manager
- Director of Finance and Administration
- Consultants involved in the investment of public funds*

*Pursuant to 2 California Code of Regulations section 18700.3(b)(1). "Other public officials who manage public investments" means, members of the board and commissions, including pension and retirement boards or commissions, or of committees who exercise the responsibility for the management of public investments; high level officers and employees who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers (this category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers); and individuals who pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the high-level officers and employees who exercise primary responsibility for the management of public investments.

Conflict of Interest Code:

World Trade Center San Diego



COSD CLERK OF THE BOARD
2024 DEC 17 PM 1:57

December 16, 2024

Olivia Tabor, Board Assistant
County of San Diego
Clerk of the Board of Supervisors
1600 Pacific Highway, Room 402
San Diego, CA 92101

Dear Olivia Tabor:

Attached please find the Amended 2024 Biennial Conflict of Interest Code for the World Trade Center, Draft Action Minutes, and Resolution No. 2024-001, adopted by the World Trade Center Board of Directors at its July 25, 2024, meeting. Please let us know when the amended code has been approved by the Board of Supervisors or if further amendments are needed.

If you have any questions or require additional information, please call me at (619) 400-2550.

Sincerely,

Annette Fagan Ortiz, MBA, CMC
Authority Clerk

RESOLUTION NO. 2024-001

**RESOLUTION AMENDING THE WORLD TRADE CENTER
CONFLICT OF INTEREST CODE**

WHEREAS, the World Trade Center San Diego ("WTC") Board of Directors adopted a Conflict of Interest Code in 2016; and

WHEREAS, the Conflict of Interest Code indicated that Fair Political Practices ("FPPC") Statements of Economic Interest would be filed with the County of San Diego ("County"); and

WHEREAS, at the time, the County indicated they should not be filed at the County, but rather one of the license holders should internally file the Statements of Economic Interest; and

WHEREAS, the San Diego Unified Port District ("Port") took on this responsibility, and has been receiving the Board's annual, assuming and leaving office filings since that time; and

WHEREAS, in due diligence, Port staff contacted the County in late 2023 to confirm their opinion that the WTC should continue to file Statements of Economic Interest with the Port and not with the County; and

WHEREAS, County Clerk staff tentatively affirmed that opinion but recommended contacting the FPPC for confirmation; and

WHEREAS, Port staff contacted the FPPC who advised that Statements of Economic Interest should be filed with the County; and

WHEREAS, to implement the advice of the FPPC and as a matter of best practice, staff recommended various amendments to the WTC Conflict of Interest Code summarized as follows:

- 1) Remove references to employees. The World Trade Center San Diego does not have any employees.
- 2) Correct the filing office for Statements of Economic Interest to the County of San Diego.
- 3) Remove reference to 87200 filers. Although World Trade Center San Diego filers may be 87200 filers, they are not in this role as Board member; and

WHEREAS, the above-summarized amendments are more precisely reflected in the Attachment A, which is incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves and adopts the amendments to the Conflict-of-Interest Code reflected in Attachment A.

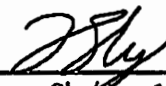
PASSED, ADOPTED, AND APPROVED by the Board of Directors of the World Trade Center San Diego, Inc., this 25th day of July 2024, by the following vote:

AYES: Board Members: Bibler, Sly, Moore

NOES: Board Members:

ABSENT: Board Members:

ATTEST:



James Sly (Sep 11, 2024 16:11 PDT)

JAMES SLY, CHAIR
WORLD TRADE CENTER SAN DIEGO, INC.
BOARD OF DIRECTORS

APPROVED AS TO FORM:



ANNETTE FAGAN ORTIZ, MBA, CMC
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY CLERK