

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
TUESDAY, MAY 06, 2025**

MINUTE ORDER NO. 17

**SUBJECT: NOTICED PUBLIC HEARING:
ADOPT A RESOLUTION ESTABLISHING COUNTY COUNSEL HOURLY
BILLING RATES FOR ATTORNEY AND PARALEGAL SERVICES
(DISTRICTS: ALL)**

OVERVIEW

Today's action requests that the Board of Supervisors adopt a resolution relating to hourly billing rates for the Office of County Counsel. The proposed rates are the result of an analysis of County Counsel's services and costs to determine whether the full cost of its services are recovered pursuant to Board of Supervisors Policy B-29 "Fees, Grants, Revenue Contracts - Department Responsibility for Cost Recovery" (Board Policy B-29).

The Auditor and Controller has reviewed and approved the supporting documentation and methodology for establishing the rates in this proposal for Fiscal Year 2025-26.

Today's action includes adoption of a resolution relating to County Counsel hourly billing rates. If approved, the proposed resolution will take effect on July 1, 2025.

RECOMMENDATION

CHIEF ADMINISTRATIVE OFFICER

Pursuant to Article IX, Section 143, of the San Diego County Administrative Code, adopt a resolution entitled:

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO
RELATING TO COUNTY COUNSEL HOURLY BILLING RATES FOR ATTORNEY AND
PARALEGAL SERVICES.**

EQUITY IMPACT STATEMENT

The proposed action would amend the attorney and paralegal hourly billing rates for legal services provided to billable clients, including County departments, special districts, and enterprise funds. These rates are intended to cover the full cost of County Counsel's services. By collecting the full cost of services, the County ensures that services that benefit a single agency or individual does not reduce the resources that could be available to the entire region for other vital services that are provided by County departments.

SUSTAINABILITY IMPACT STATEMENT

The proposed rates support the recovery of County Counsel's full cost of providing legal services. This helps the County achieve economic sustainability and long-term fiscal stability by aligning resources with services, while continuing to provide critical services.

FISCAL IMPACT

Funds for this proposal will be included in the Fiscal Year 2025-27 CAO Recommended Operational Plan for Office of County Counsel. If approved, the proposed rates will ensure full cost recovery for services provided. Further, the proposed attorney and paralegal rates are projected to result in

approximately \$3,200,000.00 of annual revenue generated from the hourly billable services provided to clients. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Desmond, seconded by Supervisor Anderson, the Board of Supervisors closed the Hearing and took action as recommended, adopting Resolution No. 25-024, entitled: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO RELATING TO COUNTY COUNSEL HOURLY BILLING RATES FOR ATTORNEY AND PARALEGAL SERVICES.

AYES: Anderson, Lawson-Remer, Montgomery Steppe, Desmond

ABSENT: (District 1 Seat Vacant)

State of California)
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

ANDREW POTTER
Clerk of the Board of Supervisors



Signed
by Andrew Potter