

**COUNTY OF SAN DIEGO  
SAN DIEGO COUNTY FIRE PROTECTION DISTRICT  
TUESDAY, SEPTEMBER 30, 2025**

**MINUTE ORDER NO. 1**

**SUBJECT: FIRE SAFETY INSPECTION REPORTING FOR FISCAL YEAR 2024-25  
(DISTRICTS: 1, 2, AND 5)**

**OVERVIEW**

San Diego County Fire (County Fire) operates a fire safety inspection program to ensure compliance with the fire code and protect the health and well-being of residents in the San Diego County Fire Protection District (SDCFPD). County Fire also conducts inspections within the Deer Springs Fire Protection District, by written agreement. The inspection of certain facilities is mandated under California Health and Safety Code Sections 13146.2 and 13146.4, which require the fire agency of record in a service area to annually inspect any building used as a school, camp, apartment complex, boarding facility, hotel, motel, care facility, church, police station, sheriff station, courthouse, jail, or prison for compliance with fire and safety regulations. In Fiscal Year 2024-25, County Fire completed 100% of the mandated inspections at 286 specific sites. A local fire agency is required to report its findings annually to its governing board.

Today's request is for the Board of Directors to adopt a resolution acknowledging receipt of the report for Fiscal Year 2024-25 mandated fire inspections.

**RECOMMENDATION(S)  
EXECUTIVE DIRECTOR**

1. Receive San Diego County Fire's report of State-mandated inspections, as required by California Health and Safety Code Section 13146.4, within the San Diego County Fire Protection District.
2. Adopt a resolution entitled: A RESOLUTION OF THE SAN DIEGO COUNTY BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY FIRE PROTECTION DISTRICT TO ACCEPT THE REPORT OF THE COMPLETION OF THE FISCAL YEAR 2024-25 FIRE INSPECTIONS.

**EQUITY IMPACT STATEMENT**

Completing State-mandated fire inspections in the San Diego County Fire Protection ensures the safety of residents and employees. Individuals in large, congregate settings are vulnerable to the impact of a structure fire. Through annual inspections, County Fire employees engage directly with property owners and local governments to ensure each building is safe and our most vulnerable populations are protected in an emergency situation.

**SUSTAINABILITY IMPACT STATEMENT**

The proposed action to adopt a resolution acknowledging receipt of the report of the Fiscal Year 2024-25 mandated fire inspections supports just and equitable access to County resources and protects the health and wellbeing of residents as this service reflects the County's values and priorities by addressing potentially hazardous conditions and imposing safety measures in schools, apartment complexes, group care facilities, residential care facilities, camps, jails, law enforcement stations, transient housing units, and daycare facilities to protect all of our residents from structural fires.

**FISCAL IMPACT**

There is no fiscal impact associated with today's request to adopt a resolution acknowledging receipt of the annual report of the Fiscal Year 2024-25 mandated fire inspections. There will be no change in net General Fund cost and there will be no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

**ACTION:**

ON MOTION of Director Montgomery Steppe, seconded by Director Aguirre, the Board of Directors of the San Diego County Fire Protection District took action as recommended, on Consent, adopting Resolution No. 25-109, entitled: A RESOLUTION OF THE SAN DIEGO COUNTY BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY FIRE PROTECTION DISTRICT TO ACCEPT THE REPORT OF THE COMPLETION OF THE FISCAL YEAR 2024-25 FIRE INSPECTIONS.

State of California)  
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the San Diego County Fire Protection District.

ANDREW POTTER  
Clerk of the Board of Directors



Signed  
by Andrew Potter

